

Budget Book 2019/20

**General Fund and Housing Revenue Account
Capital Programmes**



NUNEATON AND BEDWORTH BOROUGH COUNCIL

GENERAL FUND and HOUSING REVENUE ACCOUNT (HRA) 2019/20

REVENUE BUDGET CAPITAL PROGRAMMES FEES & CHARGES

	CONTENTS	Page
	Foreword	3 – 8
Appendix A	General Fund Revenue Budget Summary	9 -13
Appendix B	General Fund Budget: Portfolio details: - Arts, Leisure & Economic Development - Central Services & Refuse - Finance and Civic Affairs - Housing, Health & Communities - Planning and Development	14 – 20 21 – 24 25 – 35 36 – 41 42 – 49
Appendix C	Support Services Summaries - Corporate Directors - Finance & Procurement - Human Resources - IT & Communications - Corporate Customer Services - Business Improvement Administration Team - Corporate Governance Legal - Corporate Governance Health & Safety - Corporate Governance Audit & Insurance - IT Flare Costs - Administrative Buildings	50 50 51 51 52 52 53 53 54 54 55
Appendix D	Housing Revenue Account (HRA) budget	56
Appendix E	General Fund Capital Programme	57
Appendix F	Housing Revenue Account Capital Programme (HRA)	58
Appendix G	Payroll Codes for Recruitment Forms	59 – 64
Appendix H	Mentec Codes for Paying in at the Cash Office	65 – 71

Foreword

1 Introduction

The Council approved the 2019/20 budget on 14th February 2019. In addition to approving the General Fund and Housing Revenue Account budgets for 2019/20, the Council determined the Council Tax for the Council also approving the Capital Programme for the General Fund and HRA and the Treasury Strategy for the year.

This budget book sets out the background information and details behind the budgets as follows:

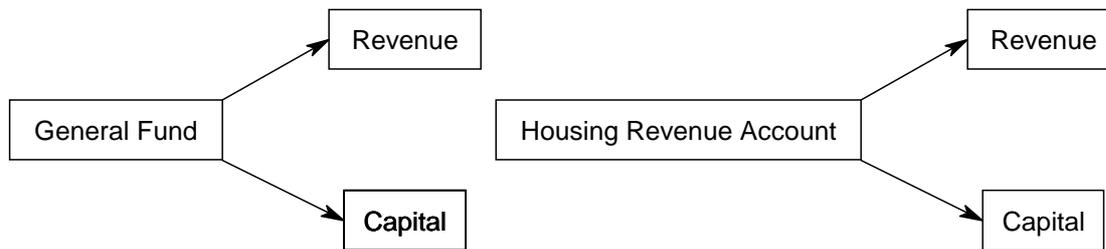
- Council Tax Setting 2019/20
- Nuneaton and Bedworth Council Tax Requirement 2019/20
- Housing Revenue Account
- General Fund Budgets (Appendices A & B)
- Support Services Summaries (Appendix C)
- HRA Budget (Appendix D)
- General Fund and HRA Capital Programmes (Appendices E & F)

Additional information in relation to Coding is provided as follows as a reference point for internal staff:

- Payroll Coding when employing new starters (Appendix G)
- Mentec Codes for use when paying money in over the counter (Appendix H)

2. Local Government Finance and Budget setting 2019/20 - Background

The Council's spending can be categorised in the following way:



- ❑ Revenue Spending is on day-to-day costs like employees, premises and transport.
- ❑ Capital Spending is for buying assets that will be of use to the authority for more than one year, such as vehicles and buildings.
- ❑ The Housing Revenue Account (HRA) is the council acting as a Landlord for the management, maintenance and letting of our own housing stock. The HRA is a separate ring-fenced fund from the General Fund and is primarily funded by rental income.
- ❑ All other spend and income is classed as General Fund.

3. General Fund

Local Authority spending is financed through Business rates, Central Government Grants and Council Tax. We also have other sources of income, which relate directly to the provision of a service. These are raised through fees and charges and include charges for the use of car parks, events at the Civic Hall and planning applications for example. We may also receive some specific government grants for providing some services.

Reduction in Central Government Funding	Pre CSR 10 2010/11* £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
Funding (RSG & retained business rates)	10,507	4,216	3,820	3,633
Annual reduction £'000s		739	396	187
Cumulative reduction £'000s		6,291	6,687	6,874
Cumulative reduction (%)		60%	64%	65%

(* Restated to include Local Council tax Support Grant)

The council's budget is significantly influenced by the level of grant received from central Government. In 2018 central government agreed a Local Government Finance Settlement allocating local authorities grant for the next 3 years. The table above shows how the level of central Government funding has reduced over recent years and since the pre-CSR 2010

funding. This large reduction in central government grant for NBBC has required the council's net budget therefore also to decrease. In 2019/20 the grant settlement had reduced a further £187,000.

Central Government are in the process of a fair funding reviewing to recalculate grant provision to local authorities. It is not anticipated that the funding will increase but may continue to fall in the future and as such we are becoming more reliant on business rates, council tax and creating additional revenue streams to support the services we provide. As such we have created a trading arm NABCEL providing lease income and gas installations to support income generation to the general fund.

The difference between what we spend and the income we raise from fees and charges, business rates and central Government grant(s) is known as the **council tax requirement**, and this is what we will need to be raised through council tax to support service provision for the coming year.

Council Tax is a charge on all homes within the Borough. All properties are placed into one of eight bands (A-H) plus a band for disability discount, based on valuation in April 1991.

From April 2013 there were some significant changes to the way in which Local Government was funded. Business Rates Retention – prior to 2013/14 business rates were pooled nationally and each local authority received a fixed proportion back as part of their Revenue Support Grant. As part of Business Rates Retention (BRR) changes introduced in April 2013, authorities now keep a proportion of the business rates they collect in their area, but to ensure some equalisation of resources there is a system of tariffs and top-ups in place where an authority's income is compared to their spending need. There is also a safety net in place if an authority's income falls below a certain amount, and a levy of 50% will be payable on any growth above RPI.

The government takes a 'central share' of 50% of all business rates income before baselines are set and this will be used to fund Revenue Support Grant allocations and other government grants. The remaining 50% will be the 'local share' with 40% being retained by the district and 10% being apportioned to the county council in two tier areas, like Warwickshire.

Each authority has been set a Business Rates Baseline and a Spending Needs Baseline in the finance settlement. If the business rates baseline is greater than the needs baseline, the difference will be paid to the government as a tariff, which is the position for NBBC. The Business Rates Baseline will be increased by RPI each year until the next reset (thought to be 2020/21) and the tariff payment will also be up-rated each year by RPI. The actual business rates collected each year will be compared to the baseline to identify if any growth has been achieved or if a safety net payment is due.

Nuneaton and Bedworth are part of the Coventry and Warwickshire business rates pool. This has meant that any tariff payable is made through the pool to central Government, along with the other Warwickshire Districts, the County Council and Coventry City Council. The operation of the Coventry and Warwickshire pool has meant that the tariff payments made by the council are reduced and more business rates income can be kept locally.

Local Council Tax Support - Council tax benefit was abolished in April 2013 and replaced by a Local Council tax support scheme. The scheme now operates as a discount rather than a benefit, and therefore reduces the amount of council tax that we collect. The grant we originally received to fund this scheme now forms part of the Revenue Support Grant receivable from central Government and as such is subject to the same level of reductions in funding in 2019/20 and future years.

The tax base (the amount of properties that pay council tax) for 2019/20 has been set at 38,390.30, after the impact of Local Council Tax Support (LCTS). This represents an increase of approximately 1.8% from 2018/19, due to an increase in the number of properties in the Borough, the impact of exemptions and reduced caseload for council tax support.

The council tax referendum principles limit District Councils to an increase of 3%, or £5, whichever is the highest. At the council meeting on 18th February 2019, it was agreed that the Nuneaton and Bedworth Borough Council element of the council tax should be increased by 2.99% for 2019/20.

4 Council Tax Setting 2019/20

The overall Council Tax position in Nuneaton and Bedworth is summarised below: -

Council Tax 2019/20	Levies	Band D Equivalent	Percentage of Total
	£	£ . p	%
Nuneaton & Bedworth Borough Council	8,800,524	233.66	12.34%
Warwickshire County Council	50,083,438	1,329.75	70.23%
Adult Social Care	3,843,967	102.06	5.39%
Warwickshire Police & Crime Commissioner	8,586,584	227.98	12.04%
Total Requirements	71,314,513	1,893.45	100.00%

The amounts of Council Tax applying to each property band are:

Band	No of Properties	Council Tax by Band £
AR	41	1051.92
A	20,174	1,262.30
B	12,936	1,472.68
C	12,853	1,683.07
D	7,002	1,893.45
E	2,559	2,314.22
F	686	2,734.98
G	165	3,155.75
H	5	3,786.90
Total Properties	56,421	

Approximately 81.5% of the chargeable properties in the Borough fall within Bands A, B or C so most properties in NBBC will pay less than the Band D charge.

In 2019/20 the Police and Crime Commissioner increased their share of council tax by £24 on a band D property equating to 11.77%. Warwickshire County Council have increased their share by 5% overall, which includes the additional 2% charge, specifically authorised in respect of social care. NBBC has increased their element of the council tax by 2.99%. The total average council tax bill increase in NBBC will therefore be 5.5%.

5 Nuneaton and Bedworth General Fund 2019/20

Sources of available funding and the council tax base are shown below:

Funding Summary	2019/20 £
Central Government Funding	
Revenue Support Grant	0
New Homes Bonus (time limited funding)*	1,360,400
Total Government Support	1,360,400
Local Funding	
Net retained business rates	5,642,000
Council Tax Precept	8,800,524
Collection Fund Surplus	75,000
Total Local Funding	14,517,524
Council Tax base (no. Band D equivalent properties)	38,390.30

* New Homes Bonus is time limited funding given to Nuneaton and Bedworth Borough Council from central Government, based on the number of new homes built or empty properties brought back into use in the year. The allocation is based on 80% of the national band D equivalent council tax and is, payable for a 6 year period, with additional payments made for affordable homes.

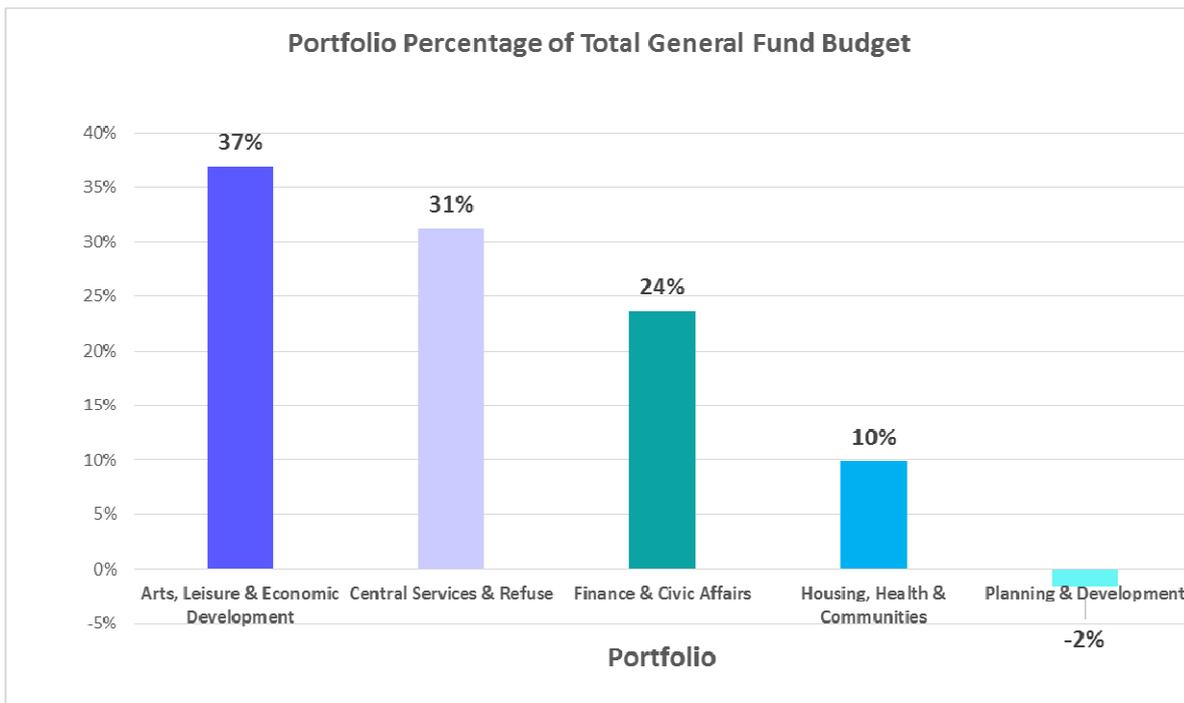
A summary of the General Fund Budget is given overleaf and more detailed information is included on pages 14 to 49. Each service area has the unit cost per head of the population, per head of the population, and per property to give an indication of these costs.

General Fund Budget Summary

	Actual	Original	Original
	2017/18	Budget	Budget
	£	2018/19	2019/20
	£	£	£
Arts, Leisure and Economic Development	5,879,441	5,528,470	5,630,360
Central Services and Refuse	3,995,658	4,186,430	4,765,440
Finance and Civic Affairs	3,386,048	3,570,100	3,606,680
Housing, Health and Communities	1,427,552	1,348,090	1,494,820
Planning and Development	(80,506)	111,630	(260,000)
Portfolio Total	14,608,194	14,744,720	15,237,300
Central Provisions	410,274	334,500	334,500
Depreciation & Impairment	(2,886,126)	(3,056,330)	(3,092,280)
Transfers To/(From) Reserves	(292,274)	(999,155)	231,074
Financing of Capital Expenditure	3,384,807	2,873,655	2,617,720
PWLB Premiums & Discounts	21,063	21,063	21,120
Interest & Investment Income	(229,244)	(247,112)	(361,850)
Minimum Revenue Provision	431,049	427,696	415,400
External Interest Paid (GF Only)	444,334	444,275	444,500
Total Council Net Expenditure	15,892,078	14,543,312	15,847,484
Net Retained Business Rates	(5,179,142)	(4,450,000)	(5,642,000)
Revenue Support Grant	(768,291)	(268,712)	0
Government Grants including New Homes Bonus	(1,896,366)	(1,304,545)	(1,360,400)
Collection Fund deficit (Surplus)	(63,330)	(95,000)	(75,000)
	7,984,949	8,425,055	8,770,084
To/(From) General Fund Working Balances	21,601	12,000	30,440
COUNCIL TAX REQUIREMENT	8,006,550	8,437,055	8,800,524

Where the money is spent

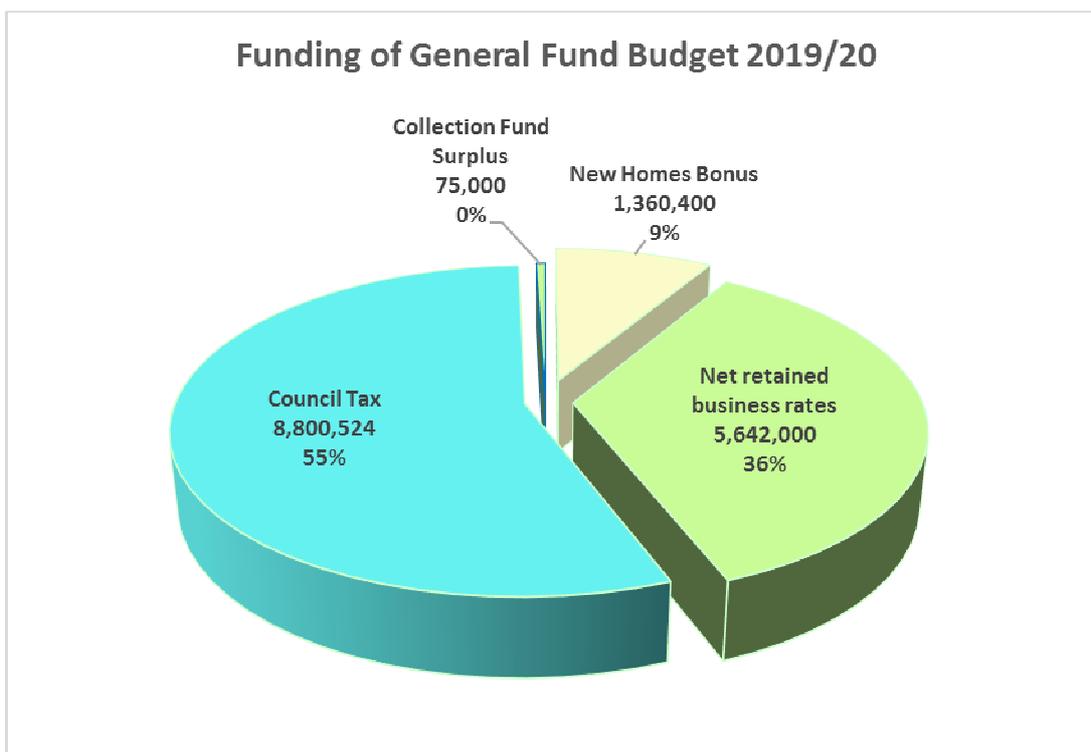
The chart below shows how the money is spent across portfolios for 2019/20:



Note:
Planning and development make a net income

Where the money comes from

The chart below shows the major sources of revenue funding for the Council:



Fees & Charges

A summary of the main changes are shown in the table below.

Service Area	Fee Increase
Other Planning Charges	3.1% (CPI+1%)
Highways and Verges	3.1% (CPI+1%)
Civic Hall catering & bar	3.4% on average
Civic Hall – Private Hire & Other Fees	4.9% on average
Sports Pitches	3.1% (CPI+1%)

Car park charges and markets have not been increased in 2019/20.

Cemetery charges have increased to offset the cost of the service and bring into line with CIPFA neighbours over a period of years.

Mobile home rent have increased £1.30 per week to £22.79.

All fees and charges are subject to review and may be subject to change.

Full details on fees and charges can be found separately on the NBBC website under Fees and Charges 2019 - 2020.

6 Housing Revenue Account (HRA)

Self-financing for the HRA was implemented in April 2012. The council has continued to monitor and update its 30 year business plan for the HRA detailing its future strategy regarding a number of areas including investment needs in its stock, and rent setting.

Risks identified with potentially considerable financial implications, like the extension of the right to buy to registered social landlord (RSL) tenants, funded through the sale of high value voids, further welfare reform changes and the uncertainty over the pay to stay agenda. At the time of writing, very little information is available on these initiatives and as such no specific costs were built into the 2019/20 HRA. Rental income remains the major source of financing for revenue costs including the management and maintenance of the stock, whilst significant revenue contributions are also used to finance the high levels of improvement and capital investment needs of the service.

A summary of the Housing Revenue Account budget is shown on **page 56** and shows an estimated additional spend of £5,895,500 for 2019/20. This is due to a planned large investment in the housing stock during the financial year.

In 2019/20, HRA dwelling rents decreased by 1% in line with Government in line with Government policy. As such the average weekly rent is estimated to be £76.56 based on a 52 weeks per annum rent in 2019/20. Homeless Hostel rents increased by £12.50 to £35 per night and other HRA fees increased by 3.4% (CPI + 1%). Details on fees and charges can be found on the NBBC website under Fees and Charges 2019/20.

7 General Fund Capital Programme

7.1 The capital programme for 2019/20 is £12.532m for approved schemes. The General Fund Capital Programme is shown on [page 57](#).

7.2 The capital programme can be funded from capital receipts, borrowing, revenue contributions or grants. The 2019/20 programme has been funded as follows:

Type of Funding	£'000
Capital Receipts	2,926
Earmarked Reserves	2,618
Grants and External Contributions	4,738
Prudential Borrowing	2,250
Total	12,532

8 HRA Capital Programme

8.1 The 2019/20 programme for HRA Capital is £23,636m. The detail is shown in [Appendix F](#) on [page 58](#). The funding for this is shown in the table below:

Source	£'000
Major Repairs Reserve	8,000
Earmarked Reserves/HRA Revenue	9,771
Capital Receipts	525
Capital Grants Funding (Homes England)	840
Borrowing	4500
Total Resources	23,636

SIMONE HINES

Director – Finance and Procurement

February 2019

ARTS, LEISURE & ECONOMIC DEVELOPMENT PORTFOLIO SUMMARY

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
ENVIRONMENTAL PROJECTS	94,608	87,920	89,550
CEMETERIES	120,892	83,520	60,070
ALLOTMENTS	7,742	5,730	(1,180)
PARKS	2,089,846	2,012,330	2,103,010
COMMUNITY RECREATION	1,508,130	1,226,200	1,320,960
SPORTS DEVELOPMENT	333,592	346,670	281,440
CIVIC HALL	715,823	692,060	692,440
MUSEUM	430,472	433,960	451,300
ARTS DEVELOPMENT	8,426	12,470	12,520
COMMUNITY CENTRES	197,351	205,710	212,750
ECONOMIC DEVELOPMENT	372,559	421,900	407,500
NET EXPENDITURE	5,879,441	5,528,470	5,630,360
	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
Employees & Support Services	1,360,618	1,296,150	1,411,220
Running Expenses	4,919,582	4,241,730	4,327,610
Capital Charges	1,327,499	1,343,270	1,343,270
GROSS EXPENDITURE	7,607,699	6,881,150	7,082,100
Income	(1,619,795)	(1,325,350)	(1,432,740)
Other	(108,463)	(27,330)	(19,000)
NET EXPENDITURE	5,879,441	5,528,470	5,630,360
Estimated Service Cost per - Head of the Population -Property in the Borough	£45.37 £104.21	£42.66 £97.99	£43.44 £99.79

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: ENVIRONMENTAL PROJECTS</u>			
Phil Richardson (BT00-BT05)			
Employees & Support Services	19,101	19,640	20,360
Running Expenses	87,588	63,980	64,890
Capital Charges	4,294	4,300	4,300
Income	(15,375)		
Other	(1,000)		
ENVIRONMENTAL PROJECTS NET EXPENDITURE	94,608	87,920	89,550

COST CENTRE DETAIL (Code & Description)

BT00 - Environmental Projects	94,608	87,920	89,550
ENVIRONMENTAL PROJECTS NET EXPENDITURE	94,608	87,920	89,550

Estimated Service Cost per - Head of the Population	£0.73	£0.68	£0.69
- Property in the Borough	£1.68	£1.56	£1.59

Service Description:

This includes expenditure on works on open spaces, such as maintaining green tracks and working with volunteers to improve local environments.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: ALLOTMENTS</u>			
Phil Richardson (CE05)			
Employees & Support Services	8,851	9,020	3,440
Running Expenses	3,042	3,070	1,740
Income	(4,150)	(6,360)	(6,360)
ALLOTMENTS NET EXPENDITURE	7,742	5,730	(1,180)

COST CENTRE DETAIL (Code & Description)

CE05 - Allotments-General	7,742	5,730	(1,180)
ALLOTMENTS NET EXPENDITURE	7,742	5,730	(1,180)

Estimated Service Cost per - Head of the Population	£0.06	£0.04	-£0.01
- Property in the Borough	£0.14	£0.10	-£0.02

Service Description:

Various allotments sites are available throughout the Borough for hire from the council.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: PARKS</u>			
Phil Richardson (CG00-CG64)			
Employees & Support Services	251,455	170,730	283,560
Running Expenses	1,946,488	1,880,380	1,845,410
Capital Charges	199,029	194,930	194,930
Income	(275,142)	(233,710)	(220,890)
Other	(31,983)		
PARKS NET EXPENDITURE	2,089,846	2,012,330	2,103,010
COST CENTRE DETAIL (Code & Description)			
CG00 - Parks - General	301,681	242,740	307,670
CG05 - General Grounds Maintenance	150,244	133,300	128,260
CG10 - Playground Maintenance	127,326	127,020	151,750
CG13 - Grounds Maintenance-Contract 3	521,672	517,720	535,450
CG14 - Grounds Maintenance Contracts 1&2	725,793	711,440	704,740
CG16 - Destination Parks	50,063	57,000	57,000
CG17 - Community Parks	74,634	85,930	85,930
CG18 - Local Parks	49,590	47,700	47,700
CG52 - Pavilions	88,844	89,480	84,510
PARKS NET EXPENDITURE	2,089,846	2,012,330	2,103,010
Estimated Service Cost per - Head of the Population	£16.13	£15.53	£16.23
- Property in the Borough	£37.04	£35.67	£37.27

Service Description:

This service covers all expenditure for grounds maintenance to parks and open spaces, monitoring of contracts, playground maintenance, sporting facilities contained within parks and the provision of play areas throughout the borough.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: SPORTS DEVELOPMENT</u>			
Phil Richardson (CH16-CH18, CH35, CN15 & CG06)			
Employees & Support Services	191,706	221,670	168,520
Running Expenses	217,044	140,770	110,490
Capital Charges	3,430	3,430	3,430
Income	(68,089)	(19,200)	(1,000)
Other	(10,500)		
SPORTS DEVELOPMENT NET EXPENDITURE	333,592	346,670	281,440

COST CENTRE DETAIL (Code & Description)

CG06 - Breakaway Club	11,000		
CH16 - Sports & Community Development	232,330	222,700	222,360
CH17 - Sports & Community Development Grant Aided	7,205	24,050	3,690
CH18 - Sports & Community Development Climbing Wall	55,415	73,600	29,070
CH35 - Assist.To Voluntary Bodies	29,337	26,320	26,320
CN15 - Breakway @ The Civic Hall	(1,694)		
SPORTS DEVELOPMENT NET EXPENDITURE	333,592	346,670	281,440

Estimated Service Cost per - Head of the Population	£2.57	£2.67	£2.17
-Property in the Borough	£5.91	£6.14	£4.99

Service Description:

The Sports Development Team encourage children and adults to live a healthier lifestyle through Sports classes and healthier living. The reduction in budget in 2019/20 relates to the restructure of the climbing wall service and reduced related costs.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
SERVICE: CIVIC HALL			
Phil Richardson (CNO5-CN21)			
Employees & Support Services	431,138	384,950	432,490
Running Expenses	951,956	820,020	888,870
Capital Charges	206,667	206,680	206,680
Income	(873,938)	(719,590)	(835,600)
Other	(0)		
CIVIC HALL NET EXPENDITURE	715,823	692,060	692,440

COST CENTRE DETAIL (Code & Description)

CN05 - Civic Hall - Operational	590,909	584,920	577,630
CN10 - Council Promoted Shows	71,733	69,110	84,130
CN11 - Private Promotions & Shows	39,050	67,250	38,220
CN12 - Event Support - Technical	5,025	(170)	(250)
CN20 - Civic Hall - Catering	31,285	(2,420)	16,370
CN21 - Civic Hall - Bar	(22,179)	(26,630)	(23,660)
CIVIC HALL NET EXPENDITURE	715,823	692,060	692,440

Estimated Service Cost per - Head of the Population	£5.52	£5.34	£5.34
- Property in the Borough	£12.69	£12.27	£12.27

Service Description:

The Civic Hall is a multi-purpose entertainment venue providing facilities for a wide range of performance and conferencing facilities. All the costs of providing this facility are shown within this service area including any income we receive from holding shows and events.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: MUSEUM</u>			
Phil Richardson (CO05)			
Employees & Support Services	223,765	237,250	251,180
Running Expenses	203,188	184,780	193,590
Capital Charges	40,983	40,990	40,990
Income	(37,465)	(29,060)	(29,460)
Other			(5,000)
MUSEUM NET EXPENDITURE	430,472	433,960	451,300

COST CENTRE DETAIL (Code & Description)

CO05 - Museum-Operational	430,472	433,960	451,300
MUSEUM NET EXPENDITURE	430,472	433,960	451,300

Estimated Service Cost per - Head of the Population	£3.32	£3.35	£3.48
-Property in the Borough	£7.63	£7.69	£8.00

Service Description:

The museum located in Riversley park holds a number of different exhibitions and events throughout the year. This service identifies the costs of providing this facility; entry to the museum is free.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: ARTS DEVELOPMENT</u>			
Phil Richardson (CP00)			
Employees & Support Services	5,368	5,500	5,670
Running Expenses	3,058	16,300	6,850
Other		(9,330)	
ARTS DEVELOPMENT NET EXPENDITURE	8,426	12,470	12,520

COST CENTRE DETAIL (Code & Description)

CP00 - Arts Development	11,628	12,470	12,520
CP10 - CSW Art Partnership	(3,202)		
ARTS DEVELOPMENT NET EXPENDITURE	8,426	12,470	12,520

Estimated Service Cost per - Head of the Population	£0.07	£0.10	£0.10
-Property in the Borough	£0.15	£0.22	£0.22

Service Description:

This service covers the provision of the council's arts service and funding for arts development projects supporting our voluntary and community sectors.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: COMMUNITY CENTRES</u>			
Chris Tydeman (EH26-EH27)			
Employees & Support Services	75,767	77,950	84,260
Running Expenses	120,853	94,140	94,870
Capital Charges	38,359	58,160	58,160
Income	(37,628)	(24,540)	(24,540)
COMMUNITY CENTRES NET EXPENDITURE	197,351	205,710	212,750

COST CENTRE DETAIL (Code & Description)

CH30 - Newtown Centre	22,598	24,140	28,070
EH26 - Stockingford Community Centre	70,863	73,640	76,540
EH27 - Keresley Community Centre	103,891	107,930	108,140
COMMUNITY CENTRES NET EXPENDITURE	197,351	205,710	212,750

Estimated Service Cost per - Head of the Population	£1.52	£1.59	£1.64
-Property in the Borough	£3.50	£3.65	£3.77

Service Description:

All costs associated with the running of the three community centres - Stockingford, Keresley and Newtown Centre are associated within the service area.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: ECONOMIC DEVELOPMENT</u>			
Ian Powell (ER00,ER02)			
Employees & Support Services	79,516	98,300	69,500
Running Expenses	270,515	222,410	232,810
Capital Charges	119,181	119,190	119,190
Income	(31,673)		
Other	(64,980)	(18,000)	(14,000)
ECONOMIC DEVELOPMENT NET EXPENDITURE	372,559	421,900	407,500

COST CENTRE DETAIL (Code & Description)

ER00 - Economic Development	284,580	289,370	271,360
ER04 - Camp Hill Regeneration Project	87,979	132,530	136,140
ECONOMIC DEVELOPMENT NET EXPENDITURE	372,559	421,900	407,500

Estimated Service Cost per - Head of the Population	£2.87	£3.26	£3.14
-Property in the Borough	£6.60	£7.48	£7.22

Service Description:

This service shows the costs relating to understanding, promoting and supporting the economic well-being of the area.

CENTRAL SERVICES & REFUSE PORTFOLIO SUMMARY

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
REFUSE & CLEANSING	2,693,573	2,686,490	3,074,460
RECYCLING	1,080,801	1,330,990	1,507,980
PUBLIC CONVENIENCES	208,482	171,740	169,970
LICENCES	12,802	(2,790)	13,030
NET EXPENDITURE	3,995,658	4,186,430	4,765,440

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
Employees & Support Services	2,253,973	2,577,320	2,747,240
Running Expenses	2,578,301	2,348,340	3,235,220
Capital Charges	402,051	507,160	507,160
GROSS EXPENDITURE	5,234,324	5,432,820	6,489,620
Income	(1,205,288)	(1,246,390)	(1,724,180)
Other	(33,378)		
NET EXPENDITURE	3,995,658	4,186,430	4,765,440

Estimated Service Cost per - Head of the Population	£30.83	£32.30	£36.77
-Property in the Borough	£70.82	£74.20	£84.46

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: REFUSE & CLEANSING</u>			
Brent Davis (AL05-AL25)			
Employees & Support Services	1,582,216	1,781,870	2,040,790
Running Expenses	1,346,360	1,089,450	1,173,500
Capital Charges	233,082	299,950	299,950
Income	(468,085)	(484,780)	(439,780)
REFUSE & CLEANSING NET EXPENDITURE	2,693,573	2,686,490	3,074,460

COST CENTRE DETAIL (Code & Description)

AL05 - Domestic Refuse	1,536,231	1,481,430	1,735,760
AL10 - Street Cleansing	1,073,560	1,116,040	1,264,370
AL20 - Waste Management - Enforcement	109,405	114,560	94,330
AL25 - Trade Refuse	(25,623)	(25,540)	(20,000)
REFUSE & CLEANSING NET EXPENDITURE	2,693,573	2,686,490	3,074,460

Estimated Service Cost per - Head of the Population	£20.78	£20.73	£23.72
-Property in the Borough	£47.74	£47.62	£54.49

Service Description:

This service shows the costs of collecting refuse from households and trade customers for disposal. The street cleansing service provides for the scheduled cleansing of all areas within the Borough, including the council's responsibilities under the Environmental Protection Act.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: RECYCLING</u>			
Brent Davis (AM00-AM20)			
Employees & Support Services	437,888	553,010	462,000
Running Expenses	930,719	1,028,720	1,821,720
Capital Charges	153,105	191,340	191,340
Income	(407,533)	(442,080)	(967,080)
Other	(33,378)		
RECYCLING NET EXPENDITURE	1,080,801	1,330,990	1,507,980

COST CENTRE DETAIL (Code & Description)

AM00 - Recycling	210,879	230,570	249,300
AM05 - Recycling - Bring Sites	(7,499)	(8,190)	(8,190)
AM10 - Recycling - Green Waste	627,386	721,920	141,270
AM15 - Recycling - Kerbside	200,497	352,090	1,123,910
AM20 - Recycling - Co-Mingled Sites	49,538	34,600	1,690
RECYCLING NET EXPENDITURE	1,080,801	1,330,990	1,507,980

Estimated Service Cost per - Head of the Population	£8.34	£10.27	£11.64
-Property in the Borough	£19.16	£23.59	£26.73

Service Description:

This service shows the costs of the collection of all recycled materials throughout the Borough and from the various recycling centres.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: PUBLIC CONVENIENCES</u>			
Brent Davis (CB00)			
Employees & Support Services	81,212	74,010	73,230
Running Expenses	111,407	81,860	80,870
Capital Charges	15,864	15,870	15,870
PUBLIC CONVENIENCES NET EXPENDITURE	208,482	171,740	169,970

COST CENTRE DETAIL (Code & Description)

CB00 - Pub.Cons.-General	208,482	171,740	169,970
PUBLIC CONVENIENCES NET EXPENDITURE	208,482	171,740	169,970

Estimated Service Cost per - Head of the Population	£1.61	£1.33	£1.31
-Property in the Borough	£3.70	£3.04	£3.01

Service Description:

This service shows the costs of cleaning and maintaining public conveniences throughout the Borough.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: LICENCES</u>			
Ian Powell (EL00)			
Employees & Support Services	152,658	168,430	171,220
Running Expenses	189,814	148,310	159,130
Income	(329,670)	(319,530)	(317,320)
LICENCES NET EXPENDITURE	12,802	(2,790)	13,030

COST CENTRE DETAIL (Code & Description)

EL00 - Licences	12,802	(2,790)	13,030
LICENCES NET EXPENDITURE	12,802	(2,790)	13,030

Estimated Service Cost per - Head of the Population	£0.10	-£0.02	£0.10
-Property in the Borough	£0.23	-£0.05	£0.23

Service Description:

This service shows the cost of administering and enforcing numerous licensing regimes including taxis, gambling, alcohol sales and entertainment licensing amongst others.

FINANCE & CIVIC AFFAIRS PORTFOLIO SUMMARY

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
MARKETS & STREET TRADING	104,003	85,940	98,630
TOWN CENTRE MANAGEMENT INC. MARKETS	209,354	297,150	282,810
WEST MIDLANDS COMBINED AUTHORITY	21,250	25,000	25,000
RENT ALLOWANCES	(204,901)	(207,660)	(222,710)
RENT REBATES	683,325	525,100	516,690
ELECTORAL REGISTRATION	147,330	147,430	153,960
ELECTION EXPENSES	49,550	267,060	135,550
MARKETING, PROMOTIONS AND PUBLICITY	278,517	237,950	311,160
EQUAL OPPORTUNITIES	51,830	53,790	48,920
EMERGENCY PLANNING	31,147	47,950	55,960
DEMOCRATIC REPRESENTATION AND MANAGEMENT	744,105	669,310	640,860
REVENUES	657,521	696,650	663,690
COUNCIL TAX BENEFITS	248,864	236,140	305,890
CORPORATE MANAGEMENT	254,795	420,030	476,130
NON DISTRIBUTED COSTS	30,613		59,990
MAYORALTY	76,720	66,760	52,650
TOWN TWINNING	2,028	1,500	1,500
NET EXPENDITURE	3,386,051	3,570,100	3,606,680

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
Employees & Support Services	2,130,566	2,157,230	2,089,950
Running Expenses	40,334,723	36,995,870	37,056,790
Capital Charges	104,114	138,380	138,380
GROSS EXPENDITURE	42,569,403	39,291,480	39,285,120
Income	(39,053,182)	(35,721,380)	(35,678,440)
Other	(130,173)		
NET EXPENDITURE	3,386,048	3,570,100	3,606,680

Estimated Service Cost per - Head of the Population	£26.13	£27.55	£27.83
-Property in the Borough	£60.01	£63.28	£63.92

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: MARKETS & STREET TRADING</u>			
Brent Davis (AG00)			
Employees & Support Services	215,674	208,210	215,350
Running Expenses	216,400	208,500	214,050
Capital Charges	48,686	46,890	46,890
Income	(368,412)	(377,660)	(377,660)
Other	(8,346)		
MARKETS & STREET TRADING NET EXPENDITURE	104,002	85,940	98,630

COST CENTRE DETAIL (Code & Description)

AG00 - Markets	104,002	85,940	98,630
MARKETS & STREET TRADING NET EXPENDITURE	104,002	85,940	98,630

Estimated Service Cost per - Head of the Population	£0.80	£0.66	£0.76
-Property in the Borough	£1.84	£1.52	£1.75

Service Description

The Council operates vibrant markets in both Nuneaton and Bedworth. This service area covers the costs associated with the management and maintenance of the borough's two markets. The service includes rental income and the costs of providing the market facilities and erecting and taking down of stalls where applicable plus the provision of street entertainment during markets.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: TOWN CENTRE MANAGEMENT</u>			
Brent Davis			
Employees & Support Services	49,395	67,150	55,740
Running Expenses	234,478	186,380	183,450
Capital Charges	17,618	57,620	57,620
Income	(33,509)	(14,000)	(14,000)
Other	(58,629)		
TOWN CENTRE MANAGEMENT NET EXPENDITURE	209,354	297,150	282,810

COST CENTRE DETAIL (Code & Description)			
BK00 - Pedestrian Area Maintenance	47,507	47,720	47,880
ER01 - Town Centre Management	81,881	170,050	155,350
ER03 - Christmas Decorations	79,966	79,380	79,580
TOWN CENTRE MANAGEMENT NET EXPENDITURE	209,354	297,150	282,810

Estimated Service Cost per - Head of the Population	£1.62	£2.29	£2.18
-Property in the Borough	£3.71	£5.27	£5.01

Service Description:

This service area covers the costs associated with town centre management and maintenance activities within the Borough, including some promotional work and developing local relationships with businesses.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: WEST MIDLANDS COMBINED AUTHORITY</u>			
Ian Powell (ER02)			
Running Expenses	21,250	25,000	25,000
WEST MIDLANDS COMBINED AUTHORITY NET EXPENDITURE	21,250	25,000	25,000

COST CENTRE DETAIL (Code & Description)			
ER02 - West Midlands Combined Authority	21,250	25,000	25,000
WEST MIDLANDS COMBINED AUTHORITY NET EXPENDITURE	21,250	25,000	25,000

Estimated Service Cost per - Head of the Population	£0.16	£0.19	£0.19
-Property in the Borough	£0.38	£0.44	£0.44

WEST MIDLANDS COMBINED AUTHORITY – Contribution to WMCA whose purpose is co-ordinating the promotion and investment of the region in areas including health, planning housing and business developments and transport links.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: RENT ALLOWANCES</u>			
Simone Hines (DC00)			
Employees & Support Services	248,307	264,760	274,330
Running Expenses	22,683,609	21,323,410	21,280,400
Income	(23,121,482)	(21,795,830)	(21,777,440)
Other	(15,335)		
RENT ALLOWANCES NET EXPENDITURE	(204,901)	(207,660)	(222,710)
COST CENTRE DETAIL (Code & Description)			
DC00 - Rent Allowances	(204,901)	(207,660)	(222,710)
RENT ALLOWANCES NET EXPENDITURE	(204,901)	(207,660)	(222,710)
Estimated Service Cost per - Head of the Population	-£1.58	-£1.60	-£1.72
-Property in the Borough	-£3.63	-£3.68	-£3.95

Service Description:

This budget head shows the cost of administering and paying housing benefits to residents living in privately rented accommodation in the Borough.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: RENT REBATES</u>			
Simone Hines (DL00)			
Employees & Support Services	241,859	257,850	267,110
Running Expenses	14,678,252	12,915,300	12,914,870
Income	(14,236,785)	(12,648,050)	(12,665,290)
RENT REBATES NET EXPENDITURE	683,326	525,100	516,690
COST CENTRE DETAIL (Code & Description)			
DL00 - Rent Rebates-General	683,326	525,100	516,690
RENT REBATES NET EXPENDITURE	683,326	525,100	516,690
Estimated Service Cost per - Head of the Population	£5.27	£4.05	£3.99
-Property in the Borough	£12.11	£9.31	£9.16

Service Description:

This budget head shows the cost of administering and paying housing benefits to residents living in council owned accommodation in the Borough.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: ELECTORAL REGISTRATION</u>			
Phil Richardson (EA00)			
Employees & Support Services	102,680	116,530	120,520
Running Expenses	125,025	49,110	51,650
Capital Charges	2,786	2,790	2,790
Income	(83,162)	(21,000)	(21,000)
ELECTORAL REGISTRATION NET EXPENDITURE	147,329	147,430	153,960

COST CENTRE DETAIL (Code & Description)

EA00 - Electoral Registration	147,329	147,430	153,960
ELECTORAL REGISTRATION NET EXPENDITURE	147,329	147,430	153,960

Estimated Service Cost per - Head of the Population	£1.14	£1.14	£1.19
-Property in the Borough	£2.61	£2.61	£2.73

Service Description:

This service shows the cost of maintaining and administering the electoral register for the Borough.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: ELECTION EXPENSES</u>			
Phil Richardson (EB00)			
Employees & Support Services	235,964	169,370	73,950
Running Expenses	121,276	97,690	61,600
Income	(307,691)		
ELECTION EXPENSES NET EXPENDITURE	49,549	267,060	135,550

COST CENTRE DETAIL (Code & Description)

EB00 - Election Expenses	49,549	267,060	135,550
ELECTION EXPENSES NET EXPENDITURE	49,549	267,060	135,550

Estimated Service Cost per - Head of the Population	£0.38	£2.06	£1.05
-Property in the Borough	£0.88	£4.73	£2.40

Service Description:

This service shows the cost of administering any elections held in the Borough in order to fulfil its statutory function. Some costs are recoverable in respect of elections held on behalf of other organisations, e.g. Warwickshire County Council, European, Parliamentary and any relevant amounts will be included as an income to the Authority.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: MARKETING, PROMOTIONS AND PUBLICITY</u>			
Brent Davis & Chris Tydeman (EC00,EH20-21)			
Employees & Support Services	166,282	133,370	135,670
Running Expenses	121,521	116,780	187,690
Income	(3,884)	(12,200)	(12,200)
Other	(5,402)		
MARKETING, PROMOTIONS AND PUBLICITY NET EXPENDITURE	278,517	237,950	311,160

COST CENTRE DETAIL (Code & Description)

EC00 - Corporate Communications	154,730	127,080	139,030
EH20 - Promotions And Publicity	96,916	89,130	168,290
EH21 - Corporate & Civic Events	26,872	21,740	3,840
MARKETING, PROMOTIONS AND PUBLICITY NET EXPENDITURE	278,517	237,950	311,160

Estimated Service Cost per - Head of the Population	£2.15	£1.84	£2.40
-Property in the Borough	£4.94	£4.22	£5.51

Service Description:

This service shows the costs associated with the promotion of the Borough and the provision of general information to the public. The Council has its own corporate communications team that provides a graphic design and communication service for the Council. The Authority holds a number of annual civic and promotional events and includes the fireworks displays, remembrance parades, and Christmas events amongst others.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: EQUAL OPPORTUNITIES</u>			
Phil Richardson (ED05)			
Employees & Support Services	37,636	38,410	150
Running Expenses	14,893	15,880	49,270
Income	(700)	(500)	(500)
EQUAL OPPORTUNITIES NET EXPENDITURE	51,829	53,790	48,920

COST CENTRE DETAIL (Code & Description)

ED05 - Equal Opportunities-Access	51,829	53,790	48,920
EQUAL OPPORTUNITIES NET EXPENDITURE	51,829	53,790	48,920

Estimated Service Cost per - Head of the Population	£0.40	£0.42	£0.38
-Property in the Borough	£0.92	£0.95	£0.87

Service Description:

This service shows the cost of dealing with equality and diversity issues by the Authority.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: EMERGENCY PLANNING</u>			
Phil Richardson (EH32)			
Running Expenses	31,147	47,950	55,960
EMERGENCY PLANNING NET EXPENDITURE	31,147	47,950	55,960

COST CENTRE DETAIL (Code & Description)

EH32 - Emergency Planning	31,147	47,950	55,960
EMERGENCY PLANNING NET EXPENDITURE	31,147	47,950	55,960

Estimated Service Cost per - Head of the Population	£0.24	£0.37	£0.43
-Property in the Borough	£0.55	£0.85	£0.99

Service Description:

This service shows the costs of the Council's work in this area which is governed by legislation - the Civil Contingencies Act 2004 (CCA).

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: DEMOCRATIC REPRESENTATION AND MANAGEMENT</u>			
Simone Hines & Phil Richardson (EH22-EH23)			
Employees & Support Services	26,245	27,880	27,440
Running Expenses	716,008	639,570	611,560
Capital Charges	1,852	1,860	1,860
DEMOCRATIC REPRESENTATION AND MANAGEMENT NET EXPENDITURE	744,105	669,310	640,860

COST CENTRE DETAIL (Code & Description)

EH22 - Members' Expenses	457,049	392,830	362,300
EH23 - Members' Fees	287,056	276,480	278,560
DEMOCRATIC REPRESENTATION AND MANAGEMENT NET EXPENDITURE	744,105	669,310	640,860

Estimated Service Cost per - Head of the Population	£5.74	£5.16	£4.94
-Property in the Borough	£13.19	£11.86	£11.36

Service Description:

This service shows the cost associated with members' activities including corporate and service policy making and general governance.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: REVENUES</u>			
Simone Hines (ES00-ES40)			
Employees & Support Services	508,837	561,210	601,620
Running Expenses	607,682	628,970	542,600
Income	(440,302)	(493,530)	(480,530)
Other	(18,695)		
REVENUES NET EXPENDITURE	657,521	696,650	663,690

COST CENTRE DETAIL (Code & Description)

ES10 - Money Management Project			
ES30 - Council Tax	595,359	655,710	602,930
ES40 - N.N.D.R.	62,162	40,940	60,760
REVENUES NET EXPENDITURE	657,521	696,650	663,690

Estimated Service Cost per - Head of the Population	£5.07	£5.38	£5.12
-Property in the Borough	£11.65	£12.35	£11.76

Service Description:

This council is the 'billing authority' and as a result is responsible for the collection and billing of all council tax and business rates in the Borough. Part of the Council tax is passed on to Warwickshire County Council and Warwickshire Police and Crime Commissioner, whilst business rates income is also collected on behalf of central Government and Warwickshire County Council.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
SERVICE: COUNCIL TAX BENEFITS			
Simone Hines (ET05)			
Employees & Support Services	243,878	262,300	268,410
Running Expenses	179,196	160,350	185,820
Capital Charges	24,285	22,090	22,090
Income	(198,495)	(208,600)	(170,430)
COUNCIL TAX BENEFITS NET EXPENDITURE	248,864	236,140	305,890

COST CENTRE DETAIL (Code & Description)

ET05 - C-Tax Benefits	248,864	236,140	305,890
COUNCIL TAX BENEFITS NET EXPENDITURE	248,864	236,140	305,890

Estimated Service Cost per - Head of the Population	£1.92	£1.82	£2.36
-Property in the Borough	£4.41	£4.19	£5.42

Service Description:

The new Local Council tax support scheme was introduced in 2013/14 following changes made nationally and as a result, council tax bills are discounted at source. The costs in this cost centre are therefore those associated with administering the scheme and assessing eligibility.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: CORPORATE MANAGEMENT</u>			
Simone Hines / Dawn Dawson / Phil Richardson			
Employees & Support Services	43,386	46,050	46,510
Running Expenses	484,955	516,860	581,880
Capital Charges	8,887	7,130	7,130
Income	(258,668)	(150,010)	(159,390)
Other	(23,765)		
CORPORATE MANAGEMENT NET EXPENDITURE	254,795	420,030	476,130

COST CENTRE DETAIL (Code & Description)

EH29 - Performance & Improvement Planning	8,874	42,890	43,930
EH31 - Lsp Community Plan			
EH35 - Corporate Management	274,291	387,140	452,200
EH37 - Employee Benefits			
EH55 - Nabcel Management		0	
EV21 - De Minimus Capital Receipts	(28,370)	(10,000)	(20,000)
CORPORATE MANAGEMENT NET EXPENDITURE	254,795	420,030	476,130

Estimated Service Cost per - Head of the Population	£1.97	£3.24	£3.67
-Property in the Borough	£4.52	£7.44	£8.44

Service Description:

This service shows the costs the council incurs in relation to the work they undertake because they are elected, multi-purpose organisations, and these costs are over and above the costs that would be incurred in managing all the various services if they were provided by a single purpose organisation. The Best Value Accounting Code of Practise (BVACOP) states that Authorities should incorporate all support costs and overheads into a particular service to arrive at a total cost for that service. The exceptions are the costs contained above which relate primarily to the general operation of the organisation.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: NON DISTRIBUTED COSTS</u>			
Simone Hines (EH90)			
Running Expenses	30,613		59,990
NON DISTRIBUTED COSTS NET EXPENDITURE	30,613		59,990
COST CENTRE DETAIL (Code & Description)			
EH90 - Non Distributed Costs	30,613		59,990
NON DISTRIBUTED COSTS NET EXPENDITURE	30,613		59,990
Estimated Service Cost per - Head of the Population	£0.24		£0.46
-Property in the Borough	£0.54		£1.06

Non-distributed costs – Assets that are not in use to provide a service. This is the transfer period from to the new depot and the closure of the council house for economy prior to transfer into a hostel accommodation.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: MAYORALTY</u>			
Phil Richardson (EH05,EH10)			
Employees & Support Services	10,283	4,140	3,150
Running Expenses	66,437	62,620	49,500
MAYORALTY NET EXPENDITURE	76,720	66,760	52,650
COST CENTRE DETAIL (Code & Description)			
EH05 - Mayoralty	47,489	41,890	31,100
EH10 - Civic Cars	29,231	24,870	21,550
MAYORALTY NET EXPENDITURE	76,720	66,760	52,650
Estimated Service Cost per - Head of the Population	£0.59	£0.52	£0.41
-Property in the Borough	£1.36	£1.18	£0.93

Service Description:

This service shows the costs of the mayoral function and the running of the civic car for functions attended by the mayor and deputy.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: TOWN TWINNING</u>			
Phil Richardson (EH15)			
Employees & Support Services	139		
Running Expenses	1,981	1,500	1,500
Income	(92)		
TOWN TWINNING NET EXPENDITURE	2,028	1,500	1,500

COST CENTRE DETAIL (Code & Description)

EH15 - Civic Exchange	2,028	1,500	1,500
TOWN TWINNING NET EXPENDITURE	2,028	1,500	1,500

Estimated Service Cost per - Head of the Population	£0.02	£0.01	£0.01
-Property in the Borough	£0.04	£0.03	£0.03

Service Description:

This service shows the costs of the Civic Exchange programme

HOUSING, HEALTH & COMMUNITIES PORTFOLIO SUMMARY

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
HEALTH PROMOTION & INEQUALITIES	16,426	15,070	10,400
HOUSING ADVICE CENTRE	586,329	498,150	524,820
PRIVATE SECTOR GRANTS	88,956	171,560	184,710
HOUSING STRATEGY	85,642	77,490	66,330
PRIVATE SECTOR HOUSING STANDARDS	239,489	215,060	222,220
MOBILE HOME SITES	(55,970)	(67,120)	(71,120)
COMMUNITY DEVELOPMENT	39,417	37,530	37,050
COMMUNITY SAFETY	238,333	245,970	373,110
VOLUNTARY BODIES	188,930	154,380	147,300
NET EXPENDITURE	1,427,552	1,348,090	1,494,820

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
Employees & Support Services	794,387	859,910	974,550
Running Expenses	1,956,895	1,561,140	2,108,400
Capital Charges	89,861	89,210	89,210
GROSS EXPENDITURE	2,841,143	2,510,260	3,172,160
Income	(1,311,751)	(1,051,560)	(1,578,880)
Other	(101,840)	(110,610)	(98,460)
NET EXPENDITURE	1,427,552	1,348,090	1,494,820
Estimated Service Cost per -Head of Population	£11.02	£10.40	£11.53
-Property in the Borough	£25.30	£23.89	£26.49

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: HEALTH PROMOTION & INEQUALITIES</u>			
Ian Powell (AR06)			
Employees & Support Services	12,884	13,140	8,750
Running Expenses	22,765	11,930	6,650
Income	(10,000)		
Other	(9,224)	(10,000)	(5,000)
HEALTH PROMOTION & INEQUALITIES NET EXPENDITURE	16,425	15,070	10,400

COST CENTRE DETAIL (Code & Description)

AR06 - Communities For Health	16,425	15,070	10,400
HEALTH PROMOTION & INEQUALITIES NET EXPENDITURE	16,425	15,070	10,400

Estimated Service Cost per - Head of the Population	£0.13	£0.12	£0.08
-Property in the Borough	£0.29	£0.27	£0.18

Service Description:

This service represents this council commitment to the public health agenda. The town is a dedicated heart town, and actively promotes healthy living initiatives within the Borough, including working with other external agencies.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: HOUSING ADVICE CENTRE</u>			
Dawn Dawson (DB00-DB20)			
Employees & Support Services	282,994	296,960	391,050
Running Expenses	1,302,452	935,000	1,334,350
Income	(929,552)	(633,200)	(1,118,760)
Other	(69,564)	(100,610)	(81,820)
HOUSING ADVICE CENTRE NET EXPENDITURE	586,329	498,150	524,820

COST CENTRE DETAIL (Code & Description)

DB00 - Housing Options Service	514,274	442,130	456,250
DB01 - Homelessness	76,418	56,020	68,570
DB02 - Loan To Prevent Repossession Fund	(4,363)		
HOUSING ADVICE CENTRE NET EXPENDITURE	586,329	498,150	524,820

Estimated Service Cost per - Head of the Population	£4.52	£3.84	£4.05
-Property in the Borough	£10.39	£8.83	£9.30

Service Description:

This service shows the costs associated with delivering a housing needs service and the council's statutory responsibility to deal with homelessness throughout the Borough.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: PRIVATE SECTOR GRANTS</u>			
Dawn Dawson (DJ00-DJ10)			
Employees & Support Services	144,239	144,380	170,910
Running Expenses	64,508	123,240	120,260
Capital Charges	5,244	4,590	4,590
Income	(125,035)	(100,650)	(111,050)
PRIVATE SECTOR GRANTS NET EXPENDITURE	88,956	171,560	184,710

COST CENTRE DETAIL (Code & Description)

DB30 - Heart NBBC Retained Budget	75,803	165,000	155,000
DJ05 - Renovations/Slum Clearance	5,244		
DJ10 - Other Services	7,909	6,560	29,710
PRIVATE SECTOR GRANTS NET EXPENDITURE	88,956	171,560	184,710

Estimated Service Cost per - Head of the Population	£0.69	£1.32	£1.43
-Property in the Borough	£1.58	£3.04	£3.27

Service Description:

The service supports choice based lettings, using "NBBC homes" to maintain and allocate the council's statutory housing register alongside partner housing association properties for rent and shared ownership. The costs associated with the providing the council's statutory housing advice service are shown under this service.

The service administers grants made to the general public in respect of disabled facilities grants and other discretionary housing assistance (HEART). The council operates a Home Improvement Agency and Home Safety Check scheme to assist residents living in their own properties.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: HOUSING STRATEGY</u>			
Dawn Dawson (DM00)			
Employees & Support Services	64,434	58,470	57,190
Running Expenses	21,209	19,020	9,140
HOUSING STRATEGY NET EXPENDITURE	85,642	77,490	66,330

COST CENTRE DETAIL (Code & Description)

DM00 - Housing Strategy	85,642	77,490	66,330
HOUSING STRATEGY NET EXPENDITURE	85,642	77,490	66,330

Estimated Service Cost per - Head of the Population	£0.66	£0.60	£0.51
-Property in the Borough	£1.52	£1.37	£1.18

Service Description:

This service shows the costs associated with the council's statutory responsibility to have a housing strategy in place for the Borough.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
SERVICE: PRIVATE SECTOR HOUSING STANDARDS			
Dawn Dawson (DN00)			
Employees & Support Services	169,393	212,870	214,170
Running Expenses	86,173	68,900	61,760
Income	(12,085)	(66,710)	(53,710)
Other	(3,992)		
PRIVATE SECTOR HOUSING STANDARDS NET EXPENDITURE	239,489	215,060	222,220
COST CENTRE DETAIL (Code & Description)			
DN00 - Private Sector Housing Standards	239,489	215,060	222,220
PRIVATE SECTOR HOUSING STANDARDS NET EXPENDITURE	239,489	215,060	222,220
Estimated Service Cost per - Head of the Population	£1.85	£1.66	£1.71
-Property in the Borough	£4.24	£3.81	£3.94

Private sector housing standards – no service description

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
SERVICE: MOBILE HOME SITES			
Dawn Dawson (DD00-DD10)			
Running Expenses	8,706	14,810	16,830
Capital Charges	49,600	49,600	49,600
Income	(114,276)	(131,530)	(137,550)
MOBILE HOME SITES NET EXPENDITURE	(55,970)	(67,120)	(71,120)
COST CENTRE DETAIL (Code & Description)			
DD00 - Caldwell Mobile Home Site	(18,995)	(29,610)	(29,590)
DD05 - Ash Green Mobile Home Site	(36,975)	(37,510)	(41,530)
MOBILE HOME SITES NET EXPENDITURE	(55,970)	(67,120)	(71,120)
Estimated Service Cost per - Head of the Population	-£0.43	-£0.52	-£0.55
-Property in the Borough	-£0.99	-£1.19	-£1.26

Service Description:

This service shows the costs associated with the provision of three mobile home sites throughout the Borough. The site at Stoney Road is a dedicated site for travellers, whilst the sites at Caldwell and Ash Green have a number of plots for private residents. The costs include the running and maintenance of the sites and any income received in rent and commission from sales.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: COMMUNITY DEVELOPMENT</u>			
Dawn Dawson (EH30)			
Employees & Support Services	29,071	30,460	29,050
Running Expenses	10,346	7,070	8,000
COMMUNITY DEVELOPMENT NET EXPENDITURE	39,417	37,530	37,050

COST CENTRE DETAIL (Code & Description)

EH30 - Community Development	39,417	37,530	37,050
COMMUNITY DEVELOPMENT NET EXPENDITURE	39,417	37,530	37,050

Estimated Service Cost per - Head of the Population	£0.30	£0.29	£0.29
-Property in the Borough	£0.70	£0.67	£0.66

Service Description:

This service shows the costs associated with the provision of three mobile home sites throughout the Borough. The site at Stoney Road is a dedicated site for travellers, whilst the sites at Caldwell and Ash Green have a number of plots for private residents. The costs include the running and maintenance of the sites and any income received in rent and commission from sales.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: VOLUNTARY BODIES</u>			
Dawn Dawson (EN01)			
Employees & Support Services	5,113	5,200	(2,110)
Running Expenses	197,931	151,180	151,410
Income		(2,000)	(2,000)
Other	(14,114)		
VOLUNTARY BODIES NET EXPENDITURE	188,930	154,380	147,300

COST CENTRE DETAIL (Code & Description)

EH33 - Community Charity Lottery		10	20
EN01 - Third Sector Contributions	188,930	154,370	147,280
VOLUNTARY BODIES NET EXPENDITURE	188,930	154,380	147,300

Estimated Service Cost per - Head of the Population	£1.46	£1.19	£1.14
-Property in the Borough	£3.35	£2.74	£2.61

Service Description:

This service shows the costs of undertaking community work in the Borough, to build stronger communities.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: COMMUNITY SAFETY</u>			
Dawn Dawson (EP00)			
Employees & Support Services	86,258	98,430	105,540
Running Expenses	242,807	229,990	400,000
Capital Charges	35,017	35,020	35,020
Income	(120,803)	(117,470)	(155,810)
Other	(4,946)		(11,640)
COMMUNITY SAFETY NET EXPENDITURE	238,333	245,970	373,110

COST CENTRE DETAIL (Code & Description)

EP00 - Community Safety	238,333	245,970	373,110
COMMUNITY SAFETY NET EXPENDITURE	238,333	245,970	373,110

Estimated Service Cost per - Head of the Population	£1.84	£1.90	£2.88
-Property in the Borough	£4.22	£4.36	£6.61

Service Description:

This budget supports the various community safety activities undertaken by the council. The Nuneaton and Bedworth Safer Communities Partnership (NABSCOP) works closely with partner agencies to reduce crime and the fear of crime in the Borough

PLANNING & DEVELOPMENT PORTFOLIO SUMMARY

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
ENVIRONMENTAL PROTECTION	584,262	376,880	393,880
FOOD & OCCUPATIONAL SAFETY	323,624	346,090	352,310
CAR PARKS	(377,499)	(381,970)	(285,250)
PUBLIC PASSENGER TRANSPORT	49,660	43,500	54,080
LAND DRAINAGE WRKS	9,910	8,870	7,860
STREET NAMEPLATES	16,255	18,910	19,470
FOOTPATH LIGHTING	6,618	8,350	11,510
BUILDING CONTROL	54,855	76,710	17,720
DEVELOPMENT CONTROL	(90,479)	258,870	37,520
PLANNING POLICY & APPLICATIONS	380,897	369,280	395,140
COMMERCIAL PROPERTY	(891,053)	(880,000)	(1,112,970)
INDUSTRIAL ESTATES	(138,329)	(152,840)	(158,650)
LAND CHARGES	(23,754)	4,050	3,820
ENVIRONMENTAL SUSTAINABILITY	14,528	14,930	3,560
NET EXPENDITURE	(80,506)	111,630	(260,000)
	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
Employees & Support Services	1,824,428	1,948,670	1,747,130
Running Expenses	2,525,911	2,389,980	2,311,940
Capital Charges	572,350	562,620	562,620
GROSS EXPENDITURE	4,922,690	4,901,270	4,621,690
Income	(4,993,303)	(4,704,440)	(4,831,690)
Other	(9,892)	(85,200)	(50,000)
NET EXPENDITURE	(80,506)	111,630	(260,000)
Estimated Service Cost per - Head of the Population	-£0.62	£0.86	-£2.01
-Property in the Borough	-£1.43	£1.98	-£4.61

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: ENVIRONMENTAL PROTECTION</u>			
Ian Powell (AQ05-AQ20)			
Employees & Support Services	415,676	234,600	246,230
Running Expenses	212,721	170,050	172,420
Capital Charges	10,361	3,320	3,320
Income	(54,496)	(31,090)	(28,090)
ENVIRONMENTAL PROTECTION NET EXPENDITURE	584,262	376,880	393,880

COST CENTRE DETAIL (Code & Description)

AQ05 - Environmental Protection	366,886	289,940	295,450
AQ10 - Dog Warden	81,385	70,300	73,360
AQ15 - Pest Control	135,992	16,640	25,070
ENVIRONMENTAL PROTECTION NET EXPENDITURE	584,262	376,880	393,880

Estimated Service Cost per - Head of the Population	£4.51	£2.91	£3.04
-Property in the Borough	£10.36	£6.68	£6.98

Service Description:

This service shows the costs of all environmental health related works including noise pollution, air quality and contaminated land. The council operates a dog warden service which deals with lost and stray dogs, in addition to dog nuisance issues. The council also operates a chargeable pest control service for homes and businesses, in addition to regularly treating parks, riverbanks and sewers to reduce and control rodent activity.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: FOOD & OCCUPATIONAL SAFETY</u>			
Ian Powell (AR00-AR05)			
Employees & Support Services	245,774	259,310	264,550
Running Expenses	84,424	91,260	92,240
Income	(6,573)	(4,480)	(4,480)
FOOD & OCCUPATIONAL SAFETY NET EXPENDITURE	323,624	346,090	352,310

COST CENTRE DETAIL (Code & Description)

AR05 - Business Regulation & Support	323,624	346,090	352,310
FOOD & OCCUPATIONAL SAFETY NET EXPENDITURE	323,624	346,090	352,310

Estimated Service Cost per - Head of the Population	£2.50	£2.67	£2.72
-Property in the Borough	£5.74	£6.13	£6.24

Service Description:

This service covers all costs associated with works undertaken to reduce the incidence of food poisoning and general workplace safety required by legislation to include inspections, testing and investigation work.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: CAR PARKS</u>			
Brent Davis (BA00-BA90)			
Employees & Support Services	284,226	284,800	298,040
Running Expenses	945,746	916,350	953,560
Capital Charges	561,070	558,370	558,370
Income	(2,168,540)	(2,141,490)	(2,095,220)
CAR PARKS NET EXPENDITURE	(377,499)	(381,970)	(285,250)

COST CENTRE DETAIL (Code & Description)

BA00 - Car Parks	1,101,712	1,090,700	1,084,430
BA30 - Car Parks-Running Expenses	569,418	548,700	604,100
BA40 - Car Parks-Support Services	111,526	115,320	116,640
BA90 - Car Parks-Income	(2,160,156)	(2,136,690)	(2,090,420)
CAR PARKS NET EXPENDITURE	(377,499)	(381,970)	(285,250)

Estimated Service Cost per - Head of the Population	-£2.91	-£2.95	-£2.20
-Property in the Borough	-£6.69	-£6.77	-£5.06

Service Description:

This service shows the costs associated with providing car parks throughout the Borough. The budget head includes the costs of maintaining and running the car parks and the income received from them.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: PUBLIC PASSENGER TRANSPORT</u>			
Brent Davis (BC00-BC05)			
Employees & Support Services	1,189	1,220	4,740
Running Expenses	151,120	132,180	139,240
Income	(102,648)	(89,900)	(89,900)
PUBLIC PASSENGER TRANSPORT NET EXPENDITURE	49,660	43,500	54,080

COST CENTRE DETAIL (Code & Description)

BC00 - Bus Station	49,660	43,500	54,080
PUBLIC PASSENGER TRANSPORT NET EXPENDITURE	49,660	43,500	54,080

Estimated Service Cost per - Head of the Population	£0.38	£0.34	£0.42
-Property in the Borough	£0.88	£0.77	£0.96

Service Description:

This service shows the costs associated with providing and maintaining the bus shelters in the Borough. The budget head also includes the costs associated with the operation of the bus stations and the bus operators using the stations.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: LAND DRAINAGE WRKS</u>			
Brent Davis (BF10)			
Employees & Support Services	3,459	2,090	1,490
Running Expenses	6,451	6,780	6,370
Income			
LAND DRAINAGE WRKS NET EXPENDITURE	9,910	8,870	7,860

COST CENTRE DETAIL (Code & Description)

BF10 - Land Drain Works	9,910	8,870	7,860
LAND DRAINAGE WRKS NET EXPENDITURE	9,910	8,870	7,860

Estimated Service Cost per - Head of the Population	£0.08	£0.07	£0.06
-Property in the Borough	£0.18	£0.16	£0.14

Service Description:

This service shows the costs associated with services provided by the council for undertaking land drainage works, like clearing gullies and removing excessive vegetation growth around drains to lower the risk of flooding.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: STREET NAMEPLATES</u>			
Brent Davis (BI00)			
Employees & Support Services	6,578	6,440	7,000
Running Expenses	9,777	12,470	12,470
Income	(100)		
STREET NAMEPLATES NET EXPENDITURE	16,255	18,910	19,470

COST CENTRE DETAIL (Code & Description)

BI00 - Street Nameplates	16,255	18,910	19,470
STREET NAMEPLATES NET EXPENDITURE	16,255	18,910	19,470

Estimated Service Cost per - Head of the Population	£0.13	£0.15	£0.15
-Property in the Borough	£0.29	£0.34	£0.35

Service Description:

This service shows the costs associated with maintaining and supplying street nameplates throughout the Borough.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: FOOTPATH LIGHTING</u>			
Brent Davis (BJ00)			
Employees & Support Services	2,313	2,570	4,990
Running Expenses	4,304	5,780	6,520
Income			
FOOTPATH LIGHTING NET EXPENDITURE	6,618	8,350	11,510

COST CENTRE DETAIL (Code & Description)

BJ00 - Footway Lighting	6,618	8,350	11,510
FOOTPATH LIGHTING NET EXPENDITURE	6,618	8,350	11,510

Estimated Service Cost per - Head of the Population	£0.05	£0.06	£0.09
-Property in the Borough	£0.12	£0.15	£0.20

Service Description:

This service shows the costs associated with providing footway lighting on council owned land (not highways, which is the responsibility of the County Council)

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: BUILDING CONTROL</u>			
Ian Powell (BL20-BL24)			
Employees & Support Services	128,420	211,440	
Running Expenses	227,572	180,040	68,700
Income	(301,137)	(314,770)	(50,980)
BUILDING CONTROL NET EXPENDITURE	54,855	76,710	17,720

COST CENTRE DETAIL (Code & Description)

BL20 - Building Control - Fee Earning	(2,450)	260	33,500
BL21 - Building Control - No Fee Earning	17,823	23,460	
BL24 - Other Building Control	39,483	52,990	(15,780)
BUILDING CONTROL NET EXPENDITURE	54,855	76,710	17,720

Estimated Service Cost per - Head of the Population	£0.42	£0.59	£0.14
-Property in the Borough	£0.97	£1.36	£0.31

Service Description:

The costs of providing the building control service are contained within this budget head – it deals with the implementation of building regulations which ensure that proper standards of construction are adhered to by the building industry, together with Health and Safety issues.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: DEVELOPMENT CONTROL</u>			
Budget Holder: Ian Powell (BL30 – 32)			
Employees & Support Services	480,902	574,910	482,690
Running Expenses	235,231	284,500	336,070
Income	(806,612)	(600,540)	(781,240)
DEVELOPMENT CONTROL NET EXPENDITURE	(90,479)	258,870	37,520

COST CENTRE DETAIL (Code & Description)

BL30 - Development Control - Fee Earning	(200,406)	143,980	(33,730)
BL32 - Development Control Enforcement	109,927	114,890	71,250
DEVELOPMENT CONTROL NET EXPENDITURE	(90,479)	258,870	37,520

Estimated Service Cost per - Head of the Population	-£0.70	£2.00	£0.29
-Property in the Borough	-£1.60	£4.59	£0.67

Service Description:

This service shows the costs associated with the processing of planning applications, the registration and processing of planning appeals including written representations, informal hearings and public enquiries, and complaints to the Authority regarding unauthorised developments and use of land

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: PLANNING POLICY & APPLICATIONS</u>			
Ian Powell & Chris Tydeman (BL10-BL17,BL30,32 & 80)			
Employees & Support Services	104,501	225,870	273,960
Running Expenses	300,717	243,660	189,950
Income	(17,421)	(15,050)	(18,770)
Other	(6,900)	(85,200)	(50,000)
PLANNING POLICY & APPLICATIONS NET EXPENDITURE	380,897	369,280	395,140

COST CENTRE DETAIL (Code & Description)

BL10 - Borough Plans	385,002	371,160	398,410
BL14 - Conservation And Listed Buildings	177	2,930	2,200
BL17 - Street Naming & Numbering	(4,282)	(4,810)	(5,470)
PLANNING POLICY & APPLICATIONS NET EXPENDITURE	380,897	369,280	395,140

Estimated Service Cost per - Head of the Population	£2.94	£2.85	£3.05
-Property in the Borough	£6.75	£6.55	£7.00

Service Description:

The Council is undertaking work associated with the Borough Plan and all costs are shown within this budget head. The service will provide planning policy advice for members and a wide range of customers and also provides support and guidance for communities.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: COMMERCIAL PROPERTY</u>			
Ian Powell (EE00-EE30)			
Employees & Support Services	118,521	105,890	137,870
Running Expenses	163,761	189,840	172,470
Capital Charges	920	930	930
Income	(1,171,264)	(1,176,660)	(1,424,240)
Other	(2,992)		
COMMERCIAL PROPERTY NET EXPENDITURE	(891,053)	(880,000)	(1,112,970)

COST CENTRE DETAIL (Code & Description)

EE00 - Commercial Property General	179,327	224,790	239,100
EE05 - Bondgate Chambers	(49,499)	(41,360)	(42,920)
EE10 - Bus Station Shops	(89,450)	(89,450)	(89,450)
EE15 - Nuneaton Town Centre Properties	(282,158)	(253,000)	(278,000)
EE20 - Bedworth Town Centre	(352,688)	(326,440)	(395,050)
EE25 - Other Properties	(20,644)	(48,870)	(48,870)
EE30 - Craft Centre	(12,949)	(5,370)	(7,670)
EH50 - Nabcel Investment Properties	(262,992)	(340,300)	(490,110)
COMMERCIAL PROPERTY NET EXPENDITURE	(891,053)	(880,000)	(1,112,970)

Estimated Service Cost per - Head of the Population	-£6.88	-£6.79	-£8.59
-Property in the Borough	-£15.79	-£15.60	-£19.73

Service Description:

This budget reflects the costs associated with the Council's varied property portfolio. The income shown is largely rental income from the various sites.

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: INDUSTRIAL ESTATES</u>			
Ian Powell (EF12-EF15)			
Employees & Support Services	10,510	12,160	12,590
Running Expenses	75,895	60,510	59,070
Capital Charges			
Income	(224,734)	(225,510)	(230,310)
INDUSTRIAL ESTATES NET EXPENDITURE	(138,329)	(152,840)	(158,650)

COST CENTRE DETAIL (Code & Description)

EF12 - Bermuda Innovation Centre	(35,000)	(35,000)	(35,000)
EF15 - Attleborough Fields	(103,329)	(117,840)	(123,650)
INDUSTRIAL ESTATES NET EXPENDITURE	(138,329)	(152,840)	(158,650)

Estimated Service Cost per - Head of the Population	-£1.07	-£1.18	-£1.22
-Property in the Borough	-£2.45	-£2.71	-£2.81

Service Description:

This budget head reflects the costs associated with the industrial properties operated by the council and the income it receives

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: LAND CHARGES</u>			
Ian Powell (EK00)			
Employees & Support Services	12,760	17,550	11,270
Running Expenses	103,264	91,450	101,010
Income	(139,777)	(104,950)	(108,460)
LAND CHARGES NET EXPENDITURE	(23,754)	4,050	3,820

COST CENTRE DETAIL (Code & Description)

EK00 - Land Charges	(23,754)	4,050	3,820
LAND CHARGES NET EXPENDITURE	(23,754)	4,050	3,820

Estimated Service Cost per - Head of the Population	-£0.18	£0.03	£0.03
-Property in the Borough	-£0.42	£0.07	£0.07

Service Description:

This Service shows the cost of maintaining the Local Land Charge Register, and enabling this register to be accessed by members of the public and private search companies. The costs also include all the costs associated with carrying out actual land charge searches

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
<u>SERVICE: ENVIRONMENTAL SUSTAINABILITY</u>			
Brent Davis (EH25)			
Employees & Support Services	9,600	9,820	1,710
Running Expenses	4,928	5,110	1,850
ENVIRONMENTAL SUSTAINABILITY NET EXPENDITURE	14,528	14,930	3,560

COST CENTRE DETAIL (Code & Description)

EH25 - Environmental Sustainability	14,528	14,930	3,560
ENVIRONMENTAL SUSTAINABILITY NET EXPENDITURE	14,528	14,930	3,560

Estimated Service Cost per - Head of the Population	£0.11	£0.12	£0.03
-Property in the Borough	£0.26	£0.26	£0.06

Service Description:

This service shows the costs of undertaking work under the Environmental sustainability action plan.

Appendix C

SUPPORT SERVICES SUMMARIES

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
CORPORATE DIRECTORS			
Budget Holder: Simone Hines			
Salaries, Wages & Other Employee Costs	548,160	468,240	475,230
Employer's NI & Pension Contributions	138,351	140,780	140,190
Supplies & Services	4,443	3,450	3,460
Accommodation & Other Administrative Costs	50,145	53,080	57,200
Gross Expenditure	741,099	665,550	676,080
Income & Recoverable Charges			
Net Costs - Fully recharged to other Service Units and Services	741,099	665,550	676,080
Estimated service cost per - head of the population	£5.72	£5.14	£5.22
- property in the borough	£13.14	£11.80	£11.98
	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
FINANCE & PROCUREMENT			
Budget Holder: Simone Hines			
Salaries, Wages & Other Employee Costs	527,437	581,080	626,590
Employer's NI & Pension Contributions	140,924	166,480	177,120
Supplies & Services	98,337	90,910	127,130
Accommodation & Other Administrative Costs	167,592	149,370	155,770
Capital Charges	7,473	7,470	7,470
Gross Expenditure	941,763	995,310	1,094,080
Income & Recoverable Charges	(33,318)	(36,980)	(44,050)
Net Costs - Fully recharged to other Service Units and Services	921,199	958,330	1,050,030
Estimated service cost per - head of the population	£7.11	£7.39	£8.10
- property in the borough	£16.33	£16.99	£18.61

SUPPORT SERVICES SUMMARIES

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
HUMAN RESOURCES			
Budget Holder: Christine Tydeman			
Salaries, Wages & Other Employee Costs	201,604	196,150	209,610
Employer's NI & Pension Contributions	32,188	34,050	37,900
Supplies & Services	53,180	54,540	23,280
Accommodation & Other Administrative Costs	87,448	84,560	91,280
Gross Expenditure	374,420	369,300	362,070
Income & Recoverable Charges	(10,378)	(3,500)	(9,000)
Net Costs - Fully recharged to other Service Units and Services	364,043	365,800	353,070
Estimated service cost per - head of the population	£2.81	£2.82	£2.72
- property in the borough	£6.45	£6.48	£6.26
	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
IT & COMMUNICATIONS			
Budget Holder: Christine Tydeman			
Salaries, Wages & Other Employee Costs	331,521	321,900	334,680
Employer's NI & Pension Contributions	90,911	89,770	91,390
Supplies & Services	404,000	386,600	400,200
Accommodation & Other Administrative Costs	79,373	75,070	69,280
Capital Charges	264,114	261,400	261,400
Gross Expenditure	1,169,919	1,134,740	1,156,950
Income & Recoverable Charges	(15,000)	(15,000)	(16,500)
Net Costs - Fully recharged to other Service Units and Services	1,154,920	1,119,740	1,140,450
Estimated service cost per - head of the population	£8.91	£8.64	£8.80
- property in the borough	£20.47	£19.85	£20.21

SUPPORT SERVICES SUMMARIES

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
CORPORATE CUSTOMER SERVICES			
Budget Holder: Christine Tydeman			
Salaries, Wages & Other Employee Costs	429,078	493,460	494,360
Employer's NI & Pension Contributions	90,267	105,520	100,270
Supplies & Services	154,989	110,530	71,610
Accommodation & Other Administrative Costs	268,508	276,420	240,350
Capital Charges	20,060	18,160	18,160
Gross Expenditure	962,902	1,004,090	924,750
Income & Recoverable Charges	(4,890)	(5,250)	(5,250)
Net Costs - Fully recharged to other Service Units and Services	958,012	998,840	919,500

Estimated service cost per - head of the population	£7.39	£7.71	£7.09
- property in the borough	£16.98	£17.70	£16.30

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
BUSINESS IMPROVEMENT ADMINISTRATION & SUPPORT TEAM			
Budget Holder: Christine Tydeman			
Salaries, Wages & Other Employee Costs	224,143	240,280	251,510
Employer's NI & Pension Contributions	58,450	63,250	64,970
Supplies & Services	13,544	9,680	11,570
Accommodation & Other Administrative Costs	114,638	101,110	94,130
Gross Expenditure	410,775	414,320	422,180
Income & Recoverable Charges			
Net Costs - Fully recharged to other Service Units and Services	410,776	414,320	422,180

Estimated service cost per - head of the population	£3.17	£3.20	£3.26
- property in the borough	£7.28	£7.34	£7.48

SUPPORT SERVICES SUMMARIES

CORPORATE GOVERNANCE: LEGAL	Actual 2017/18	Original Budget 2018/19	Original Budget 2019/20
Budget Holder: Philip Richardson	£	£	£
Salaries, Wages & Other Employee Costs	174,029	198,420	208,610
Employer's NI & Pension Contributions	47,526	54,020	55,870
Supplies & Services	31,187	31,290	31,310
Accommodation & Other Administrative Costs	67,421	60,750	58,960
Gross Expenditure	320,163	344,480	354,750
Income & Recoverable Charges	(61,813)	(63,300)	(63,300)
Net Costs - Fully recharged to other Service Units and Services	258,350	281,180	291,450
Estimated service cost per - head of the population	£1.99	£2.17	£2.25
- property in the borough	£4.58	£4.98	£5.17

CORPORATE GOVERNANCE: Health & Safety	Actual 2017/18	Original Budget 2018/19	Original Budget 2019/20
Budget Holder: Philip Richardson	£	£	£
Salaries, Wages & Other Employee Costs	157,744	168,260	176,160
Employer's NI & Pension Contributions	36,704	43,210	44,690
Supplies & Services	10,955	10,360	17,460
Accommodation & Other Administrative Costs	31,510	35,090	41,410
Gross Expenditure	236,913	256,920	279,720
Income & Recoverable Charges	(5,154)	(11,000)	(11,000)
Net Costs - Fully recharged to other Service Units and Services	231,759	245,920	268,720
Estimated service cost per - head of the population	£1.79	£1.90	£2.07
- property in the borough	£4.11	£4.36	£4.76

SUPPORT SERVICES SUMMARIES

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
CORPORATE GOVERNANCE: AUDIT & INSURANCE			
Budget Holder: Philip Richardson			
Salaries, Wages & Other Employee Costs	131,858	152,530	219,000
Employer's NI & Pension Contributions	38,004	43,830	61,680
Supplies & Services	15,430	7,530	7,530
Accommodation & Other Administrative Costs	40,139	42,460	43,360
Gross Expenditure	225,431	246,350	331,570
Income & Recoverable Charges	(4,548)	(18,450)	(18,450)
Net Costs - Fully recharged to other Service Units and Services	220,883	227,900	313,120
Estimated service cost per - head of the population	£1.70	£1.76	£2.42
- property in the borough	£3.91	£4.04	£5.55

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
IT FLARE COSTS			
Budget Holder: Christine Tydeman			
Employer's NI & Pension Contributions			
Supplies & Services			
Gross Expenditure		86,460	84,670
Income & Recoverable Charges			
Net Costs - Fully recharged to other Service Units and Services		86,460	84,670
Estimated service cost per - head of the population		£0.67	£0.65
- property in the borough		£1.53	£1.50

*Cost of IT flaring system separated for clarity (separated in 18/19)

SUPPORT SERVICES SUMMARIES

	Actual 2017/18 £	Original Budget 2018/19 £	Original Budget 2019/20 £
ADMINISTRATIVE BUILDINGS			
Budget Holder: Brent Davis			
Salaries, Wages & Other Employee Costs			194,220
Employer's NI & Pension Contributions	33,119		35,880
Supplies & Services			491,920
Accommodation & Other Administrative Costs			168,580
Capital Charges		77,200	112,700
Gross Expenditure	1,144,019	1,002,150	1,003,300
Income & Recoverable Charges	(20,538)	(18,920)	(16,420)
	1,123,481	983,230	986,880
Net Costs - Fully recharged to other Service Units and Services			
Estimated service cost per - head of the population	£8.67	£7.59	£7.61
- property in the borough	£19.91	£17.43	£17.49

HOUSING REVENUE ACCOUNT (HRA) BUDGET

	Actual 2017/18 £'000	Original Budget 2018/19 £'000	Original Budget 2019/20 £'000
Balance Brought Forward	(8,522,571)	(11,863,296)	(12,141,026)
<u>Expenditure</u>			
General Management	4,040,613	4,483,330	5,079,210
Special Expenses	2,821,757	2,973,830	3,179,630
Repairs & Maintenance	5,046,585	5,202,950	5,162,080
Depreciation	7,786,982	7,750,210	8,000,000
Capital expenditure funded by HRA	846,645	4,189,150	9,770,860
Interest payable (Debt Costs)	2,131,227	2,101,430	2,188,230
Total Expenditure	22,673,809	26,700,900	33,380,010
<u>Income:</u>			
General Rental Income	(23,243,132)	(22,709,570)	(23,024,790)
Non-dwelling rents	(581,249)	(621,420)	(629,760)
Other income – services & facilities	(1,942,770)	(1,785,440)	(1,947,720)
Interest receivable	(28,138)	(27,200)	(58,460)
Total Income	(25,795,289)	(25,143,630)	(25,660,730)
<u>Adjustments</u>			
Premiums & Discounts	0	0	0
Debt repayment	0	1,000,000	0
Major Repairs Reserve Contributions	0	0	0
Earmarked reserve	(219,245)	(2,835,000)	(1,823,780)
(SURPLUS)/DEFICIT	(3,340,725)	(277,730)	5,895,500
Balance Carried Forward	(11,863,296)	(12,141,026)	(6,245,526)

GENERAL FUND CAPITAL PROGRAMME

		Original Budget 2019/20 £
<u>Arts & Leisure</u>		
PC94	Target Hardening	100,000
<u>Central Services</u>		
PE12	Computer Strategy	100,000
PE50	Major Repairs	250,000
PD54	Conversion of Council House	1,250,000
<u>Health and Environment</u>		
PM01	Vehicle & Plant Replacement	370,000
<u>Finance and Civic Affairs</u>		
PE02	Purchase of Investment Properties	1,800,000
PE03	Valley Farm Refurbishment	150,000
PE05	Purchase of Empty Properties to Lease	850,000
PE93	Bedworth Market Lock-up Units	27,720
PE30	Camp Hill - Early final phase	2,375,535
<u>Housing (General Fund)</u>		
PD12	Empty Homes Works in Default	40,000
PD20	HEART	4,185,000
PD43	LPSA2 - Empty Property Loans	100,000
PD53	Mobile Home Sites	300,000
<u>Planning and Development</u>		
PB28	Bermuda Connectivity Project	413,390
PB33	CCTV – Wireless Technology	120,000
<u>Future schemes</u>		
PE95	Miscellaneous schemes*	100,000
 Total		 <u><u>12,431,645</u></u>

HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME

		Original Budget 2019/20 £
PL01	Decent Homes	2,500,000
PL03	Roof Coverings/Modifications	850,000
PL04	Shed Door & Roof Renewals	50,000
PL05	Windows & Doors	800,000
PL06	Sheltered Alarm Call System	650,000
PL07	Door Entry Scheme	100,000
PL09	Shops Improvements	15,000
PL10	New Properties (Construction)	6,870,000
PL11	Property Conversion	1,863,000
PL14	Large Scale Improvement Feasibility	250,000
PL15	District Heating Smart Meters	349,520
PL16	Structural Cladding	1,700,000
PL17	Warden Call Equipment	350,000
PL18	District Heating Boilers	200,000
PL44	Acquisition of Properties	1,751,620
PL54	Level Access Showers	450,000
PL55	Aids & Adaptations	300,000
PL56	Central Heating	1,000,000
PL57	Garages	50,000
PL59	Slabs to Tarmac	200,000
PL60	Lift Renewal Works	100,000
PL63	District Heating Upgrade Works	50,000
PL64	Fire Safety Upgrade Works	870,000
PL65	Periodic Inspections (PIR) Electrical Works (Sheltered Housing	590,000
PL66	Voids	350,000
PL70	Structural/Concrete Repairs	800,000
PL71	Environmental Works	50,000
PL75	Contingency	100,000
PL98	Capital Salaries	427,210
Total		<u><u>23,636,350</u></u>

PAYROLL CODES FOR RECRUITMENT FORMS

Coding when Recruiting New Employees – Information for internal staff only

Information to help when recruiting a new member of staff. Where the Payroll recruitment form asks for the:- **Salary Code** please enter as example.

Note (we have changed supplier to Coventry CC and so the format may change)

Example:

Cost Centre	Sub detail
HG00	H780

Please provide the Cost code & Sub detail

Agresso Cost Code and Sub detail

Managing Director
All Service Directors

HG00 H780
HG00 H780

Assets & Street Services

Corporate Property

Corporate Property
Performance Improvement Officer
Planning & Analysis Officer

HK00 H804
HK00 H800
HK00 H800

Parking

Parking Manager
Car Park Admin Staff
Car Park Attendants
Car Parks
Toilet Attendants

HK00 H924
BA00 B924
BA00 B063
BA00 B523
CB00 C517

CCTV

CCTV Controllers

GH02 G925

Admin Buildings

Porters
Bedworth Office Cleaners
Depot Cleaners
Town Hall Cleaners
Tea Ladies

FB00 F020
FB15 F022
FB50 F022
FB00 F022
FB00 F021

Civic Hall

Civic Hall Manager
Civic Hall Office Based Team
Civic Hall Casual Events Staff
Civic Hall Kitchen Staff
Civic Hall Bar Staff
Civic Hall Cleaners

HK20 H819
HK20 H819
CN05 C996
CN20 C510
CN21 C511
CN05 C523

Coding when Recruiting New Employees

Assets & Street Services (continued)

	Agresso Cost Code
Museum	
Museum & Arts Officer	HK20 H811
Museum Officers & Standby	CO05 C526
Museum Assistants	CO05 C527
Museum Cleaners	CO05 C523
Leisure	
Sports Development Team	CH16 C550
Harrier's Employees	HP00 H560
Changing Room Attendants - Stockingford	EH26 E536
Changing Room Attendants - Keresley	EH27 E536
Community Centres	
Keresley Community Administrator	EH27 E310
Stockingford Community Administrator	EH26 E310
Newtown Centre Administrator	CH30 C310
Newtown Centre Cleaners	CH30 C523
Refuse & Recycling	
Refuse & Cleansing Manager	HK00 H833
Refuse & Cleansing Office Based Team	HK00 H833
Domestic Refuse Collectors & Drivers	AL05 A514
Bulky Refuse Collectors & Drivers	AL05 A514
Recycling	AM00 A832
Green Waste Collectors & Drivers	AM10 A513
Street Cleansing Operatives & Drivers	AL10 A515
Transport	
Transport Mechanics	QZ40 Q518
Transport Office Team	HK00 H841
Depot	
Depot Yard Men	FB50 F519
Depot Cleaners	FB50 F022

Coding when Recruiting New Employees

	Agresso Cost Code
<u>Business Improvement</u>	
Administration & Support Team	HJ80 H725
Contact Centre	HJ50 H906
IT	HJ20 H720
Human Resources	
HR	HJ10 H710
<u>Finance & Procurement</u>	
Revenue & Benefits	
Revs & Bens Manager	HL10 H910
Revs & Bens - Benefits Team	HL10 H912
Revs & Bens - Revenues Team	HL10 H911
Revs & Bens - Systems Team	HL10 H913
Finance	
Treasury Team	HJ00 H706
Financial Planning	HJ00 H706
Procurement & Creditors Team	HJ00 H706

Coding when Recruiting New Employees

<u>Governance & Recreation</u>	Agresso Cost Code
Legal Section	HJ30 H730
Audit Team	HJ60 H736
Governance and Performance Officer	HJ60 H736
Health & Safety Team	HJ70 H714
Equalities Officer	ED05 E799
Democratic Services	
Democratic - Electoral Registration	HJ40 H733
Democratic - Member Support	HJ40 H731
Town Crier	EH05 E793
Parks	
Grounds Maintenance Team	HK10 H814
Natural Environment Team	HK10 H796
Playground Fitters	CG10 C533
Pavilion Attendants	CG52 C533
Communication & Events	
Communication & Event Officers	HH10 H793
Events Operatives	EH20 E794

Coding when Recruiting New Employees

<u>Housing & Communities</u>	Agresso Cost Code
Housing salaries - Allocated across several services	
Strategic Housing	HL00 H903
Business Support	HL00 H905
Private Sector Housing	HL00 H901
Housing - Property services	HL00 H805
Housing Salaries - charged directly to one service	
Tenancy Services Team	LA00 L919
Housing Officers	LA00 L919
Housing - Financial Inclusion Team	LA00 L919
Housing -Direct Property services	LA01 L806
Housing - Capital Surveyors & Clerk of Works	SK30 S850
Housing Strategy	DB00 D903
Supported Housing	
Housing - Supported Housing Team	LB05 L938
Housing – Independent Living Officers	LB05 L904
Housing Cleaning	
Housing Estate Cleaners	LB25 L822
Housing - Cleaners	LB05 L823
Housing Craft Workers	
Housing - Reactive Operatives	LW01 L850
Housing - Void Operatives	LW95 L852
Housing - Capital Operatives	SK30 S850
Standby	
Standby	GA20 G302
Standby - Housing Call Out	LW05 L853
Bulk Deliveries - Housing	LA00 L029
Communities	
Community Cohesion	HH00 H791
Antisocial Behaviour Team	HH00 H791

Coding when Recruiting New Employees

<u>Regeneration & Public Protection</u>	Agresso Cost Code
Markets	
Market Office Staff	AG00 A831
Market Workers	AG00 A516
Building Control	
Building Control Team	HL40 H931
Building Control Call Out	BL24 B553
Environmental Health	
Head of Environmental Health	HL40 H941
Principal BRS Officer	HL40 H941
Environmental Protection Officers	HL40 H942
Food & Occupational Safety	AR05 A941
Dog Wardens	AQ10 A942
Licensing	
Licensing Team	HL40 H734
Planning	
Planning - HL40	HL40 H932
Planning – BL10	BL10 B931
Planning - BL30	BL30 B932
Planning Enforcement	BL32 B933
Planning Policy Team	HL40 H795
Town Centre & Estates	
Land and Property Team	HL20 H797
Town Centre Officers	HL20 H927
Economic Development	ER00 E738
Craft Centre Cleaners	EE30 E523
Other	
Healthy Living Network	HL60 H949
Harriers Club	HP00 H560

MENTEC CODING WHEN PAYING IN MONEY AT CASH OFFICE

Information to help when paying in money over the counter.
Allows extra data to be entered where appropriate.
Using the Mentec code will automatically enter the Agresso Codes.

(Agresso cost code shown for information purposes only)

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Asset Management & Street Services</u>				
Community Centres				
NEWTOWN	Newtown Centre Room Hire	9566	CH30	C000
KCC VEND	Keresley Community Centre Vending	9283	EH27	E000
KCC ROOM	Keresley Community Centre Room Hire	9566	EH27	E000
Civic Hall				
BOX	Civic Hall Show Income	8909	CN05	C000
STREAM	Streamline Civic Hall	8909	CN05	C000
TICKETS	Tickets.Com System	8909	CN05	C199
WEST END	Tokens Code	8910	CN05	C000
CH ROOM	Civic Hall Room Hire	9566	CN05	C000
EPS HIRE	Hall Hire Private Shows	9552	CN11	C000
HOTDRINK	Civic Hall Hot Drinks	9281	CN20	C000
ICES	Civic Hall Ices	9284	CN20	C000
PREM STG	Premier Stage Direct Debit	9285	CN20	C000
BUFFET	Civic Hall Buffets	9285	CN20	C000
BISTRO	Civic Hall Bistro	9289	CN20	C000
BAR	Civic Hall Bar	9287	CN21	C000
Museum				
DONATION	Museum Donations	9116	CO05	C000
MUS SHOP	Museum Resale Goods	9259	CO05	C000
PAINTING	Commission Sale Of Painting	9447	CO05	C000
MUS ROOM	Museum Room Hire	9566	CO05	C000
Refuse & Recycling				
BULKY	Bulky Refuse Collection	9344	AL05	A000
LITTER	Litter Enforcement Notices	9368	AL10	A000
1100 BIN	Trade Bin	9231	AL25	A000
SMURFIT	Smurfit Kappa	9237	AL25	A000
TRADE SK	Trade Sacks	9345	AL25	A012
GREEN	Additional Green Bins	9296	AM10	A000
COMPOST	Compost Bins	9294	AM10	A110
REDBOX	Recycling Bins And Caddies	9297	AM15	A000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Asset Management & Street Services (continued)</u>				
Parking				
CV1	Mobile Phone Parking Charges	9361	BA90	B000
CN1	Upper Abbey Street Long Stay	9511	BA90	B501
CN2	Regent Street No 2 Long Stay	9511	BA90	B502
CN3	Orchard Street Long Stay Cp	9511	BA90	B503
CN5	Victoria Street Long Stay Cp	9511	BA90	B505
CN6	Pool Bank Street Long Stay	9511	BA90	B506
CN7	Riversley Park Long Stay Cp	9511	BA90	B507
CN8	Town Hall Short Stay Cp	9511	BA90	B508
CN9	Church Street Short Stay Cp	9511	BA90	B509
CN10	Regent Street No 1 Short Stay	9511	BA90	B510
CN11	Rope Walk Mscp	9511	BA90	B511
CN12	Abbey Street Co-Op Short Stay	9511	BA90	B512
CN13	Justice Walk Short Stay Cp	9511	BA90	B513
CN14	Harefield Rd Mscp	9511	BA90	B514
CN15	Meadow Street Nuneaton	9511	BA90	B515
CN16	Riverside Car Park	9511	BA90	B516
CN17	Pingles Leisure Centre	9511	BA90	B517
CB14	Bedworth Railway Station	9511	BA90	B614
CB15	Bedworth Leisure Centre	9511	BA90	B615
CB16	Park Rd-Mill St Long Stay Cp	9511	BA90	B616
CB17	Civic Hall No 2 -Spitalfields	9511	BA90	B617
CB19	Civic Hall No1- Spitalfields	9511	BA90	B619
SEASON T	Car Park Season Ticket	9515	BA90	B000
CPE 50	Civil Parking Enforcement £50	9540	BA90	B000
CPE 25	Civil Parking Enforcement - £25	9541	BA90	B000
CPE 75	Civil Parking Enforcement £75	9542	BA90	B000
CPE 35	Civil Parking Enforcement £35	9544	BA90	B000
CPE 70	Car Parking Fine £70	9544	BA90	B000
CPE 105	Parking Fine	9545	BA90	B000
CPE 82	Civil Parking Enforcement £82	9546	BA90	B000
CPE 112	Civil Parking Enforcement £112	9547	BA90	B000
Transport				
MOT	MOT Group4	9899	QZ20	Q006

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Regeneration & Public Protection</u>				
Town Centre & Estates				
PROM SPA	Town Centre Promotional Space	9150	ER01	E000
SUB GEN	Sub Station General Fund	9601	EE25	E000
FAIRRIDE	Fairground Ride Town Centre	9150	ER01	E000
Markets				
ST TRADE	Street Trading Food & Flowers	9381	AG00	A000
NUN SAT	Market Rents Nuneaton Saturday	9620	AG00	A001
MARK BED	Market Rents Bedworth	9620	AG00	A002
NUN WED	Market Rents Nuneaton Wednesday	9620	AG00	A003
CAR BOOT	Car Boot Bedworth	9624	AG00	A002
CHARITY	Charity Stall	9625	AG00	A000
Environmental Health				
PET SHOP	Pet Shop Licence	9311	AQ05	A000
ANIMAL B	Animal Boarding Licence	9314	AQ05	A000
DOG BRED	Dog Breeding Licence	9334	AQ05	A000
RIDE EST	Riding Establishment Licence	9335	AQ05	A000
DISP EST	Disposal Of Estate Burial Exp	9351	AQ05	A000
EPA	Environmental Permit	9354	AQ05	A000
ENVIRSEA	Environmental Searches	9356	AQ05	A000
NOISE	Noise Abatement	9425	AQ05	A000
RIDING L	Riding Licence Fees	9314	AQ10	A000
DOGS	Dog Fouling Fines	9369	AQ10	A000
STRAYS	Stray Animal Charges	9370	AQ10	A000
COMMPEST	COMMERCIAL PEST CONTRACT	9141	AQ15	A000
PESTWASP	Pest Control - Wasps	9305	AQ15	A000
PESTFLEA	Pest Control - Ant/Flea/Bugs	9306	AQ15	A000
PESTRAT	Pest Control - Rats & Mice	9307	AQ15	A000
SALVAGE	Motor Salvage Licence	9302	AR05	A000
ACUPUNC	Acupuncture Licence	9308	AR05	A000
ELECTROL	Electrolysis Licence	9310	AR05	A000
TATTOO L	Tattoo Licence	9312	AR05	A000
EAR PIER	Ear Piercing Licence	9316	AR05	A000
Street Naming				
STREET N	Street Naming	9309	BL17	B000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Regeneration & Public Protection (continued)</u>				
Building Control & Planning				
BLG PLAN	Building Control Full Plans Plan Checking Fee	9321	BL20	B000
BLG INSP	Building Control Site Full Plans Inspection Fee	9322	BL20	B000
BLG NOTI	Building Control Building Notices	9327	BL20	B000
BLG REG	Building Control Regularisation & Reversion	9330	BL20	B000
BLG SUPP FEE	Building Control Supplementary Charges	9361	BL20	B000
BLG COPY	Building Control Copies	9336	BL20	B000
PLAN APP	Planning Application Fee	9323	BL30	B000
PLN PORT	Planning Portal	9323	BL30	B000
COPY 106	Copies of Section 106	9324	BL30	B000
COPY TPO	Copies of TPO	9324	BL30	B000
COPYS	Other photocopies	9324	BL30	B000
PLANCOPY	Copies of Plans	9324	BL30	B000
DC DECIS	Copies of Decision Notices	9324	BL30	B000
DCADVICE	Planning PreApplication Advice	9500	BL30	B000
S106 MON	Section 106 Monitoring Fee	9626	BL30	B000
Land Charges				
SEARCHES	Land Charges Search Fees	9304	EK00	E000
LANDDOCS	Copies of Land Charge Documents	9304	EK00	E000
Licensing				
TAXI D	Taxi Drivers Licence	9313	EL00	E089
TAXI V	Taxi Vehicle Licence	9313	EL00	E090
TAXI OP	Taxi Licence	9313	EL00	E000
SEX SHOP	Sex Shop Licence	9317	EL00	E000
LIC 89 P	Licence Minor Variation La2003	9318	EL00	E000
PREM LIC	Premises Licence La2003	9318	EL00	E000
TEMP LIC	Temporary Licence La2003	9318	EL00	E000
GAMB LIC	Gambling Licence	9319	EL00	E000
LOTT PER	Lottery Permit	9319	EL00	E000
SCRAP	Scrap Metal Licence	9332	EL00	E000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Housing & Communities</u>				
Housing				
CALDWELL	Caldwell Mobile Home Site	9436	DD00	D000
IMM	Immigration Letters	9394	DN00	D000
CAPITAL	Capital Fee Income	9570	HL00	H805
SUB HRA	Sub Station HRA	9632	LY02	L000
KEYREP	Replacement Key/Key Cutting	9342	LY04	L000
TVLIC	Communal TV Licences	9331	LY04	L000
RECHREPS	Rechargeable Repairs	9395	LY04	L000
KEYFOB	Replacement Key Fob	9395	LY04	L000
TOMELLIS	Tom Ellis Court Tokens	9436	LY04	L000
WASHERD	Washer Tokens Dorlecote	9436	LY04	L000
GLRENTS	General Ledger Rents Code	9280	S20H	S000
RENTS	Council House Rents	9280	S20H	S000
<u>Governance & Recreation</u>				
Legal				
ASS FEES	Assignment Fees	9425	HJ30	H980
COVENANT	Release Of Covenants	9425	HJ30	H991
LIC FEES	Licence Fees	9425	HJ30	H983
LND REG	Land Registry Fees	9425	HJ30	H982
LSE FEES	Lease Fees	9425	HJ30	H986
S106 LEG	Section 106 Legal Fees	9425	HJ30	H984
SALE LSE	Sale Of Leasehold Property/Land	9425	HJ30	H987
SALEFREE	Sale Of Freehold Property/Land	9425	HJ30	H988
TFR FEES	Transfer Fees	9425	HJ30	H985
VAR FEES	Deeds Of Variation Fees	9425	HJ30	H989
CHSALE	Ch Sale Stationery Fee	9425	HJ30	H981
COURT FEE	Court Costs Fees	9425	HJ30	H990
Democratic Services				
ELEC REG	Sale Of Electoral Register	9210	EA00	E000
MARK REG	Sale Of Marked Register	9210	EA00	E000
CONF REG	Confirmation Of Registration L	9210	EA00	E000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Governance & Recreation</u>				
Cemeteries				
MEMORIAL	Memorial Erection	9299	CC00	C000
REM BK	Remembrance Book	9366	CC00	C000
MEMPLAQ	Memorial Plaques And Benches	9382	CC00	C000
USHER	Usher Service	9391	CC00	C000
BURIAL	Burial Rights & Grave Ownership	9298	CC00	C000
ASHES	Internment Of Ashes	9363	CC00	C000
GRAVE	Grave Upkeeps	9364	CC00	C000
VASE	Memorial Blocks & Vases	9385	CC00	C000
ASHES	Ashes From Another Area	9570	CC00	C000
Parks				
FUNFAIR	Funfair	9372	CG00	C000
Communication & Events				
INTCHADV	Advertising Space In In Touch	9315	EC00	E000
BONDS	Bonds	9315	EH20	E000
LANDHIRE	Hire Of Land For Events	9315	EH20	E000
WREAAMCE	Sale Of Wreath-Armistice	9315	EH20	E150
WREANUN	Sale Of Wreath-Nun Remembrance	9315	EH20	E151
WREABULK	Sale Of Wreath-Bulk Remembrance	9315	EH20	E152
WREA A F	Sale Of Wreath-Armed Forces Pa	9315	EH20	E154
WREABED	Sale Of Wreath-Bed Remembrance	9315	EH20	E156
WREANORM	Sale Of Wreath-Normandy Day	9315	EH20	E164
Equalities				
CP TRAIN	Child Protection Training	9215	ED05	E000
FD TRAIN	Fairness & Diversity Training	9215	ED05	E000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Business Improvement</u>				
Postage & Printing				
CLN MAIL	Clean Mail Credits	9181	GH05	G000
PRINTING	Printing	9140	GH04	G000
Concessionary Bus Passes				
BUS PASS	Replacement Bus Pass	9147	EG00	E121
<u>Finance & Planning</u>				
Revenue & Benefits				
CHGE CIR	Change Of Circumstances	9146	HL10	H701
FALSE ST	Court Payment False Statement	9146	HL10	H701
Finance				
CRIM DAM	Court Payment Criminal Damage	9410	EH35	E000
COURTS	Court Costs	9410	EH35	E000
ADV PAY	Payroll Advances Of Pay	6601	W21P	W000