

# **Fees & Charges 2018/19**



# NUNEATON AND BEDWORTH BOROUGH COUNCIL

## Schedule of Fees & Charges

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## ARTS AND LEISURE PORTFOLIO

	<b>2018/19</b>	
<b><u>Cemeteries</u></b>	<b>Prices</b>	
<b><u>Burial: Exclusive Rights to Plot</u></b>		
Exclusive Rights of Burial Under 16 Years	270.00	See Note 2 & 4
Exclusive Burial Rights – 50 Years	715.00	See Note 1, 2 & 4
Exclusive Burial Rights – 30 Years	N/A	See Note 1, 2 & 4
Deed of Grant Transfer Fee	59.00	
<b><u>Burial: Exclusive Rights Not Granted</u></b>		
Under 16 Years	Free	
<b><u>Burial: Internments</u></b>		
Grave for Person Under 16 Years	Free	
Grave Depth for One Person	456.00	See Note 2 & 3
Grave Depth for Up to Two Persons	456.00	See Note 2 & 3
Grave Depth for Three Persons	606.00	See Note 2 & 3
Muslim Internment – Weekdays Under 16 Years	Free	
Muslim Internment – Weekdays	456.00	See Note 2
Muslim Internment – Saturday	656.00	See Note 2
Muslim Internment – Sunday & Bank Holidays	856.00	See Note 2
<b><u>Burial: Other Services</u></b>		
Fees Grave Care	51.00	
<b><u>Cremation: Exclusive Rights to Plot</u></b>		
Exclusive Cremated Remains Rights	286.00	
Exclusive Cremated Remains Rights – Outside Borough	714.00	
Deed of Grant Transfer	59.00	
<b><u>Cremation: Internments</u></b>		
Internment of Cremated Remains	129.00	See Note 2
<b><u>Cremation: Other Services</u></b>		
Fees: Usher Service – Scattering of Ashes	35.00	
Scattering of Ashes from External Sources	86.00	
<b><u>Memorials and Inscriptions</u></b>		
Rights to Erect a Memorial	183.00	
Additional Inscriptions	53.00	
Small Memorial Vase	64.00	
Benches	808.00	
Memorial Tree and Boulder	Variable	
Replacement Plaques to Tree or Benches	52.00	
Book of Remembrance and Tablets	29.00	
Memorial Blocks and Tablets	465.00	
Vase Block Renewal	320.00	
Replacement Vase Block Plaques	97.00	

Note 1: Changing the burial rights from 30 years to 50 years

Note 2: If the purchaser is a non-resident, 2.5 times fees of the above will apply

Note 3: Where the coffin exceeds 29" (74cm) in width or is an "American Style Casket" additional fee of £57 applies

Note 4: £22 of this cost is set a-side for provision to purchase future cemetery space

**ARTS AND LEISURE PORTFOLIO (Continued)**

**Football Pitch & Changing Room Hire Charges**

See VAT note below

	<b>Local Junior</b>	<b>Local Senior</b>	<b>Out of Borough Junior</b>	<b>Out of Borough Senior</b>
Pitch Only (per game)	18.00	27.00	20.00	32.00
Pitch & Showers (per game)	25.00	46.00	30.00	58.00
Mini Soccer (per game)	11.00	N/A	14.00	N/A
				<b>2018/19 Prices</b>
Seasonal Senior Charge with Changing (Local or out of Borough)				543.00
Seasonal Senior Charge without Changing (Local or out of Borough)				323.00

**Cricket - Pavilion - Bowls Hire**

See VAT note below

	<b>Senior</b>	<b>Junior</b>
Cricket Pitch & Pavilion- More than 10 games – Local Groups	58.00	33.00
Cricket Pitch & Pavilion- More than 10 games – Out Of Borough	81.00	46.00
	<b>2018/19 Prices</b>	
Pavilion – Local Groups ( Per Hour)		
Pavilion – Out of Borough ( Per Hour)	11.00	
	13.00	
Pavilion Play Groups – Local Groups ( Per Hour)	17.00	
Pavilion Play Groups – Out of Borough ( Per Hour)	20.00	
Bowls games ( Per Game)	14.50	
Pingles Stadium	106.00	63.00

**Sport pitch Fees are exempt from VAT where all the following conditions are met:**

- 1 The booking is for 10 or more sessions for the same sport or activity.
2. The interval between each session is at least 1 day but not more than 14 days.
3. The series is to be paid for as a whole.
4. The facilities are let out to a school, club, association or an organisation representing affiliated clubs or constituent associations, such as a local league.
5. the person to whom the facilities are let has exclusive use of them during the sessions.

**Otherwise they subject to standard related VAT**

**ARTS AND LEISURE PORTFOLIO (Continued)**

	<b>2018/19 Prices</b>
<b><u>Parks (Miscellaneous)</u></b>	
Funfair (per day) trading day	340.00
Funfair – bond returnable	567.00
Funfair (per day)non-trading day	69.00
Miscellaneous Events - Commercial groups	313.00
Miscellaneous Events – National Registered Charity	142.00
Miscellaneous Events – Local Charity	Free
<b><u>Day Hire Of Destination Park ( Riversley, Miners, Welfare Park)</u></b>	
Commercial	567.00
Concession – Registered National Charity	284.00
Concession – Local Charity	Free
<b><u>Commercial Personal Training in Parks</u></b>	
6 month permit – Peak ( Apr – Sep )	126.00
6 Month Permit – Off Peak ( Oct – Mar)	205.00
12 Month Permit – Flat Rate	182.00
<b><u>Leaflet / Sampling</u></b>	
1 <sup>st</sup> Person Leafleting	171.00
Per Person Thereafter	69.00
<b><u>Bouncy Castle/ Inflatables</u></b>	
Large	114.00
Small	58.00
<b><u>Climbing Wall</u></b>	
Casual use of the Climbing wall:	
1 person per climb	1.00
10 climbs	8.00

**ARTS AND LEISURE PORTFOLIO (Continued)**

	<b>2018/19 Prices</b>
<b><u>Park Landings</u></b>	
Helicopter Landing	86.00
Hot Air Balloon Landing	86.00
<b><u>Family Events; i.e. Barbeques</u></b>	
Family Events; i.e. Barbeques	58.00 Returnable Deposit
<b><u>Cancellation Policy</u></b>	
6 Weeks Before Event	25.00% Charge
5 Weeks Before Event	50.00% Charge
Less than 5 Weeks Before Event	75.00% Charge
Less than 2 Weeks Before Event	100.00% Charge
<b><u>DBS checks</u></b>	
DBS application charge (not charged for volunteers)	50.00
DBS administration charge (chargeable to volunteers)	11.50
<b><u>Museum</u></b>	
Lecture Theatre/Gallery (hour) until 16:00pm	14.00
Lecture Theatre/Gallery (hour) 16:00pm until close	30.00
Commission on Sales	20% on Art

**ARTS AND LEISURE PORTFOLIO (Continued)**

	<b>2018/19 Prices</b>	
<b><u>Civic Hall</u></b>		
<b><u>Performances (Shows)</u></b>	<b>Charity/Not- for-profit</b>	<b>Commercial</b>
<u>Main Auditorium – Performances</u>		
Monday to Friday (for 8.5 hour minimum charge)	1,600.00	1,900.00
Saturday & Sunday (for 10 hour minimum charge)	2,000.00	2,300.00
<u>Small Hall &amp; Meeting Rooms – Performances (Shows)</u>		
Hourly Rate	12.00	12.00
<b><u>Conferences &amp; Meetings</u></b>		
	<b>Charity/Not- for-profit</b>	<b>Commercial</b>
<u>Main Auditorium</u>		
Monday to Friday (for 8.5 hour minimum charge)	750.00	1,050.00
Saturday & Sunday (for 8.5 hour minimum charge)	2,000.00	2,300.00
<u>Small Hall &amp; Meeting Rooms</u>		
Monday to Friday		
Full Day	130.00	150.00
Half Day 8:30am to 13:30pm or 13.30pm to 18.30pm	70.00	90.00
Saturday & Sunday		
Full Day	150.00	170.00
Half Day 8:30am to 13:30pm or 13.30pm to 18.30pm	90.00	110.00
<b><u>Consumables/Equipment/Extras</u></b>		
Pyros	At Cost	
Piano Tuning	60.00	
Spot Operator/Technical Staff (per hour – minimum 4 hours)	15.00	
	<b>1 Day</b>	<b>2 Days</b>
Star Cloth	100.00	150.00
Gauze	100.00	150.00
Video Recording Facility Fee	150.00	
Photography Facility Fee	150.00	
<i>All of the above are subject to Vat</i>		
	<b>No Staff</b>	<b>With Staff</b>
Merchandise Facility Fee	50.00	60.00

**ARTS AND LEISURE PORTFOLIO (Continued)**

<b><u>Keresley Community Centre Hire charges</u></b>	<b>Local Rate (for local people)</b>	<b>General Rate (for groups &amp; Local Authorities etc)</b>	
Hall	6.70	10.90	per hour + PRS Charge (if applicable)
Half hall	3.40	5.50	per hour + PRS Charge (if applicable)
Foyer	3.40	5.50	per hour + PRS Charge (if applicable)
Crèche	5.50	10.90	per hour
Meeting Room	3.40	5.50	per hour + PRS Charge (if applicable)
Youth Hall	5.50	10.90	per hour + PRS Charge (if applicable)
Changing Rooms	15.00	15.00	per hour
Kitchen and Foyer	6.70	10.90	per hour
Children's party 2 Hours	41.20	41.20	+ additional £20 deposit
Equipment per item	3.40	3.40	per hour

## CENTRAL SERVICES PORTFOLIO

**2018/19  
Prices**

### Licences

#### Gambling Act 2005

##### Regional casino

New application where provisional statement granted	6,400.00
Non Conversion other premises (i.e. NEW)	12,000.00
Annual Fee	12,000.00
Variation	6,000.00
Transfer of licence	5,200.00
Re-instatement fee	5,200.00
Provisional Statement	12,000.00
Change of circumstance	50.00
Copy of Licence	25.00

##### New large casino

New application where provisional statement granted	4,000.00
Non Conversion other premises (i.e. NEW)	8,000.00
Annual Fee	8,000.00
Variation	4,000.00
Transfer of licence	1,720.00
Re-instatement fee	1,720.00
Provisional Statement	8,000.00
Change of circumstance	50.00
Copy of Licence	25.00

##### New small casino

New application where provisional statement granted	2,400.00
Non Conversion other premises (i.e. NEW)	6,400.00
Annual Fee	4,000.00
Variation	3,200.00
Transfer of licence	1,440.00
Re-instatement fee	1,440.00
Provisional Statement	6,400.00
Change of circumstance	50.00
Copy of Licence	25.00

**CENTRAL SERVICES PORTFOLIO (Continued)**

**2018/19  
Prices**

**Existing casinos**

New application where provisional statement granted	n/a
Non Conversion other premises (i.e. NEW)	4,000.00
Annual Fee	2,400.00
Variation	1,600.00
Transfer of licence	1,080.00
Re-instatement fee	1,080.00
Provisional Statement	n/a
Change of circumstance	50.00
Copy of Licence	25.00

**Bingo premises**

New application where provisional statement granted	960.00
Non Conversion other premises (i.e. NEW)	2,800.00
Annual Fee	800.00
Variation	1,400.00
Transfer of licence	960.00
Re-instatement fee	960.00
Provisional Statement	2,800.00
Change of circumstance	50.00
Copy of Licence	25.00

**Adult Gaming Centre**

New application where provisional statement granted	960.00
Non Conversion other premises (i.e. NEW)	1,600.00
Annual Fee	800.00
Variation	800.00
Transfer of licence	960.00
Re-instatement fee	960.00
Provisional Statement	1,600.00
Change of circumstance	50.00
Copy of Licence	25.00

**CENTRAL SERVICES PORTFOLIO (Continued)**

**2018/19  
Prices**

**Betting Premises Tracks**

New application where provisional statement granted	760.00
Non Conversion other premises (i.e. NEW)	2,000.00
Annual Fee	800.00
Variation	1,000.00
Transfer of licence	760.00
Re-instatement fee	760.00
Provisional Statement	2,000.00
Change of circumstance	50.00
Copy of Licence	25.00

**Betting Premises (other)**

New application where provisional statement granted	960.00
Non Conversion other premises (i.e. NEW)	2,400.00
Annual Fee	480.00
Variation	1,200.00
Transfer of licence	960.00
Re-instatement fee	960.00
Provisional Statement	2,400.00
Change of circumstance	50.00
Copy of Licence	25.00

**Family Entertainment Centres**

New application where provisional statement granted	760.00
Non Conversion other premises (i.e. NEW)	1,600.00
Annual Fee	600.00
Variation	800.00
Transfer of licence	760.00
Re-instatement fee	760.00
Provisional Statement	1,600.00
Change of circumstance	50.00
Copy of Licence	25.00

**CENTRAL SERVICES PORTFOLIO (Continued)**

**2018/19  
Prices**

**Licensed Premises Gaming Machine Permit**

Grant	150.00
Existing operator Grant	100.00
Variation	100.00
Transfer	25.00
Annual Fee	50.00
Change of name	25.00
Copy of Permit	25.00

**Licensed Premises Automatic Notification Process**

On notification	50.00
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**Club Gaming Permits**

Grant	200.00
Grant (Club Premises Certificate holder)	100.00
Existing operator Grant	100.00
Variation	100.00
Renewal	200.00
Renewal (Club Premises Certificate holder)	100.00
Annual Fee	50.00
Copy of Permit	15.00

**Club Machine Permits**

Grant	200.00
Grant (Club Premises Certificate holder)	100.00
Existing operator Grant	100.00
Variation	100.00
Renewal	200.00
Renewal (Club Premises Certificate holder)	100.00
Annual Fee	50.00
Copy of Permit	15.00

All the above are Statutory charges unless stated otherwise

**CENTRAL SERVICES PORTFOLIO (Continued)**

**2018/19  
Prices**

**Family Entertainment Centre Gaming Machine Permits**

Grant	300
Renewal	300
Existing operator Grant	100
Change of name	25
Renewal (Club Premises Certificate holder)	100
Copy of Permit	15

**Prize Gaming Permits**

Grant	300
Renewal	300
Existing operator Grant	100
Change of name	25
Copy of Permit	15

**Small Lottery Registration**

Grant	40
Annual Fee	20
Sex establishments	2,210.00

<b>Main Application Fee- Statutory Charge</b>	<b>Main Annual Charge - Statutory Charge</b>
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**Licensing Act 2003**

**Premises and Club Premises Certificates - Fees**

Band A - Rateable Value £0 - £4,300	100.00	70.00
Band B - Rateable Value £4,301 - £33,000	190.00	180.00
Band C - Rateable Value £33001 - £87,000	315.00	295.00
Band D - Rateable Value £87,001 - £125,000	450.00	320.00
Band E - Rateable Value £125,000 and above	635.00	350.00

**Premises Licences Only - Additional Fees (where appropriate)**

Band D (X2)	900.00	640.00
Band E (X3)	1,905.00	1,050.00

**CENTRAL SERVICES PORTFOLIO (Continued)**

	<b>2018/19 Prices</b>
<b><u>Additional Fees re Large-Scale Events</u></b>	
<b><u>Number attending</u></b>	
5,000 to 9,999	1,000.00
10,000 to 14,999	2,000.00
15,000 to 19,999	4,000.00
20,000 to 29,999	8,000.00
30,000 to 39,999	16,000.00
40,000 to 49,999	24,000.00
50,000 to 59,999	32,000.00
60,000 to 69,999	40,000.00
70,000 to 79,999	48,000.00
80,000 to 89,999	56,000.00
90,000 and over	64,000.00
<b><u>Fees for Permitted Temporary Activities, Personal Licences, and Miscellaneous Items</u></b>	
Theft, loss, etc. of premises licence or summary - section 25	10.50
Application for a provisional statement where premises being built, etc.- section 29	315.00
Notification of change of name or address - section 33	10.50
Application to vary licence to specify individual as premises supervisor - section 37	23.00
Application for transfer of premises licence - section 42	23.00
Interim authority notice following death etc. of licence holder - section 47	23.00
Theft, loss etc. of certificate or summary - section 79	10.50
Notification of change of name or alteration of rules of club - section 82	10.50
Change of relevant registered address of club - section 83(1) or (2)	10.50
Temporary event notice - section 100	21.00
Theft, loss etc. of temporary event notice - section 110	10.50
Application for a grant or renewal of personal licence - section 117	37.00
Theft, loss, etc. of personal licence - section 126	10.50
Notification of change of name or address - section 127	10.50
Right of Freeholder etc. to be notified of licensing matters - section 178	21.00

**CENTRAL SERVICES PORTFOLIO (Continued)**

	<b>2018/19 Prices</b>
<b><u>Hackney Carriage / Private Hire Vehicles</u></b>	
<b><u>Drivers - New Applications</u></b>	
Application for Driver's Licence (3 years)	339.00
DBS + Admin Fee	56.00
DVLA Licence check	8.00
Knowledge Test	62.00
<b>Total</b>	<hr/> 465.00
<b><u>Drivers - Renewals</u></b>	
Application for Driver's Licence (3 years)	301.00
DBS + Admin Fee	56.00
DVLA Licence Check	8.00
<b>Total</b>	<hr/> 365.00
Knowledge Test (re-take)	62.00
Supplementary licence fee	25.00
Replacement Badge/Licence	17.00
DVLA licence check (where required)	8.00
<b><u>Vehicles</u></b>	
Vehicle Licence Application	188.00
Vehicle Test	92.00
	<hr/> 280.00
Vehicle interim test / full re- test	92.00
Test Cancellation Fee	30.00
Replacement Plate	17.00
Replacement Licence	17.00
<b><u>Private Hire Operator's Licence Application</u></b>	
- first year	212.00
- 3-year renewal	175.00
- 5-year renewal	290.00

**CENTRAL SERVICES PORTFOLIO (Continued)**

**2018/19  
Prices**

**Scrap Metal Licences**

Sites	750.00
Collectors	300.00

**Land Charges**

LLC 1	16.00
NLIS LLC 1 (Electronically)	14.00
Personal Search	no charge
Part 1 Enquiries	101.00
Part 2 Enquiries	16.00
Part 3 Enquiries	26.60
Office copy of agreements	34.00
Individual additional questions (charge per question)	1.60
Individual additional questions - WCC (Standard Search) fixed charge for any number	25.50
Additional Question 22	11.20

**Legal Services - Electoral Registration**

Sale of register – Under 1000 Names	10.00	£1 per 1000 names thereafter
Printed Form	15.50	
Data Form	30.00	

**FINANCE & CIVIC AFFAIRS PORTFOLIO**

**2018/19**

**Prices**

**Rating Authority Costs**

Magistrates Clerk Costs / Issue of Summons	3.00	statutory charge
Rating Authority Costs - Council Tax	67.00	courts to approve
Rating Authority Costs - NNDR	67.00	courts to approve

**Magistrate Court:**

Committed Warrant	25.00	statutory charge
Per Committal Order for prison sentence	50.00	statutory charge
Committal summons	54.00	

**Markets - Nuneaton**

Saturday

Licensed Trader 1 Stall	36.10	
Licensed Trader 2 Stalls	72.20	
Licensed Trader 3 Stalls	86.70	
Licensed Trader 4 Stalls	115.50	
Casual Trade Cost Per Stall	41.00	each

Wednesday

Licensed Trader 1 Stall	32.70	
Licensed Trader 2 Stalls	65.40	
Licensed Trader 3 Stalls	78.50	
Licensed Trader 4 Stalls	104.60	
Casual Trade Cost Per Stall	36.00	each

**Street Trading**

Monday to Friday	40.40	
Saturday	43.00	
Saturday only	55.70	
Street Advertising	72.30	

**Bedworth Market**

Lock-up Unit (3 metres)	58.60	
Lock-up Unit (4 metres)	80.30	
Lock-up Unit (5 metres)	98.80	
Open Stall	8.20	

**FINANCE & CIVIC AFFAIRS PORTFOLIO (Continued)**

**2018/19**

**Prices**

**Sale of Freehold Property / Land**

£0 - £20,000	464.00	(more if complex)
£20,001 - £50,000	773.00	(more if complex)
£50,001 - £100,000	1,030.00	(more if complex)
£100,001 - £200,000	1,545.00	(more if complex)
£200,001 and over	TBA	(to be agreed – but not less than £2000)

**Sale of Leasehold Property / Land**

£0 - £20,000	515.00	(more if complex)
£20,001 - £50,000	876.00	(more if complex)
£50,001 - £100,000	1,133.00	(more if complex)
£100,001 - £200,000	1,648.00	(more if complex)
£200,001 and over	TBA	(to be agreed – but not less than £2100)

Right To Buy Administrative Fee	50.00	Statutory Fee
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**Leases**

License to Assign (including abortive costs undertaking)

Starter Unit type / Craft Centre	350.00
New Business Lease - Slingsby Close	450.00
Shop Leases	550.00
License to Assign – Residential	350.00
License to Assign – Commercial	500.00
Leasehold Enquiries	73.00
Deed of Postponement	150.00
2nd Mortgage Questionnaire	150.00
Application for retrospective consents for property alterations	200.00

**Photo-copying**

Per copy - A4	0.10	}+ £30 per hour (Law Clerk)
- A3	0.30	}+ £30 per hour (Law Clerk)

**FINANCE & CIVIC AFFAIRS PORTFOLIO (Continued)**

**2018/19  
Prices**

Licences / Grazing Licence	206.00	(more if complex)
Easements	309.00	(more if complex)
Release of Covenants	412.00	(more if complex)
Deed of Variations	412.00	(more if complex)
Title investigations for 3 <sup>rd</sup> parties	206.00	(more if complex)
Section 38 Agreements where landowners	103.00	(more if complex)
Section 40 Agreements where landowners	103.00	(more if complex)
Developer Licence	500.00	(more if complex)
Assignments	500.00	(more if complex)
Consents	300.00	(more if complex)

**Section 106 / 111 Agreements (including abortive costs undertaking)**

1 – 10 Units	N/A	(more if complex)
11 – 15 Units	1,600.00	(more if complex)
16 – 30 Units	2,100.00	(more if complex)
30 – 150 Units	3,100.00	(more if complex)
150 – 350 Units	5,100.00	(more if complex)
350 – 500 Units	7,500.00	(more if complex)
Road Closure Order	3,000.00	(plus advertising costs)
Footpath Diversion Orders/Closure Order	2,575.00	(plus advertising costs)
<b><u>CPO</u></b> on behalf of developers	3,090.00	or 10% of land value, whichever is greater
<b><u>Purchase</u></b> of properties in advance of CPO (Camp Hill)	500.00	
<b><u>Other Purchases</u></b> - to be agreed (where appropriate)	500.00	minimum charge
Assignments & Transfer – for sold Properties at Middlemarch (Camphill)	103.00	
Enfranchisement to freehold development	600.00	

**Room Booking and Hire Charges – Town Hall**

**Local / Non -  
Commercial**

**Commercial**

**Monday to Friday (Inclusive)**

Council Chamber/Committee. Rooms A & B	15.50	30.90
Committee Room C	15.50	30.90
Plus additional staffing charge on room bookings	14.50	14.50
Evac chair & Health & Safety training required by external organisations as per terms of use	51.50	51.50
Flask (per ten cups)	8.80	8.80
Plate of biscuits	1.30	1.30

**Saturday & Sunday (Inclusive)**

All rooms 4 Hour Hire	252.00	252.00
All rooms 8 Hour Hire	503.00	503.00

## HEALTH & ENVIRONMENT PORTFOLIO

### 2018/19 Prices

#### **Bulky Refuse**

Up to 6 items	25.00
- Each additional item up to maximum of 10 in total	3.00
Above 10 items	Quotation

#### **Trade Sacks**

By Invoice	2.60
Across Counter	2.90

#### **Sweeping**

Per Sweep	65.70
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#### **Skips**

Collection	88.00
Disposal Cost per tonne	94.00

#### **Festivals/Events**

##### **Weekday ( Working hours) Wheeled Bin – 140, 240 & 360**

Between 1 & 5 bins	42.50
Between 6 & 10 bins	49.90
11+ bins	58.40
660 & 1100 Euro Bins (each)	42.50
Skip	87.60 Plus Disposal Costs

##### **Saturday & Evenings Wheeled Bin – 140, 240 & 360**

Between 1 & 5 bins	60.50
Between 6 & 10 bins	69.00
11+ bins	77.50
660 & 1100 Euro Bins (each)	60.50
Skip	95.50 Plus Disposal Costs

##### **Sundays & Bank Holidays Wheeled Bin – 140, 240 & 360**

Between 1 & 5 bins	69.00
Between 6 & 10 bins	77.50
11+ bins	86.00
660 & 1100 Euro Bins (each)	69.00
Skip	103.50 Plus Disposal Costs

**HEALTH & ENVIRONMENT PORTFOLIO (Continued)**

**2018/19  
Prices**

**Dog Warden**

Dog Fines – PSPO (reduced to £80 if paid within 10 days)	100.00	statutory charge
Dog Fines – CPN	100.00	
Stray Dogs - first day	80.00	(plus vet fees)
Stray Dogs - per additional day	7.00	

**Pest Control**

Pest Control – Commercial (3 Visits)	102.00
Pest Control – Annul Contract	66.30
Pest Control - Wasps Nests (2 visits)	71.40
Pest Control - Wasps Nests (2 Visits) - Concessions	18.36
Pest Control – Additional Nest (2 Visits)	31.62
Pest Control – Additional Nest (2 Visits) - Concessions	11.22
Pest Control - Other Insects (cockroaches/bedbugs 3 Visits) (Fleas 2 Visits)	71.40
Pest Control - Other Insects (cockroaches/bedbugs 3 Visits) (Fleas 2 Visits) - Concessions	18.36
Pest Control – Rodents (3 Visits)	31.62
Pest Control - Rodents (3 Visits) - Concessions	Free

**Licences**

Acupuncture	112.45	
Ear Piercing	112.45	
Electrolysis	112.45	
Tattooing	229.10	
Skin Piercing	112.45	
Dangerous Wild Animals	209.90	(plus vets fees)
Dog Breeding Establishments	209.90	
Pet Shops	209.90	
Riding Establishments	209.90	(plus vets fees)
Animal Boarding	209.90	
Zoo Licence	599.50	(plus vets fees)
Game Dealers	6.25	
Assisted Burial	Varies	
Environmental Information Request - Basic	75.50	
Environmental Info Request - per 1/2hr above basic	37.75	
Food Health certificate	43.95	

**HEALTH & ENVIRONMENT PORTFOLIO (Continued)**

**2018/19  
Prices**

**Local Authority Pollution Control (LAPC) and**

**Local Authority Pollution Prevention and Control (LAPPC) Charges**

**Application Fees**

Standard process	1,650.00
Additional fee for operating without a permit	1,188.00
Reduced fee activities (except VRs)	155.00
PVR I and II combined	257.00
Vehicle refinishers (VRs)	362.00
Reduced fee activities: Additional fee for operating without a permit	71.00
Mobile screening and crushing plant	1650.00
- for the third to seventh applications	985.00
- for the eighth and subsequent applications	498.00

All Fees are set by LAPPC

Where an application for any of the above is for a combined Part B and waste application, **add an extra £310** to the above amounts

**Annual Subsistence Charge**

Standard process LOW	772.00	(+£ 104.00)*
Standard process MEDIUM	1,161.00	(+ £156.00)*
Standard process HIGH	1,747.00	(+ £207.00)*

	<u>Low</u>	<u>Medium</u>	<u>High</u>
Reduced fee activities	79.00	158.00	237.00
PVR I and II combined Medium component	113.00	226.00	341.00
Vehicle refinishers	228.00	365.00	548.00
Mobile screening and crushing plant , for first and second permits	626.00	1,034.00	1,551.00
- for the third to seventh permits	385.00	617.00	924.00
- for the eighth and subsequent permits	198.00	316.00	473.00
Late Payment fee (New)			52.00

All Fees are set by LAPPC

\* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation.

Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £104 to the above amounts.

**HEALTH & ENVIRONMENT PORTFOLIO (Continued)**

**2018/19  
Prices**

**Transfer & Surrender**

Standard process transfer	169.00
Standard process partial transfer	497.00
New operator at low risk reduced fee activity	78.00
Reduced fee activities: partial transfer	47.00

**Temporary Transfer for mobiles**

First transfer	53.00
Repeat following enforcement or warning	53.00

**Substantial Change**

Standard process	1,050.00
Standard process where the substantial change results in a new PPC activity	1,650.00
Reduced fee activities	102.00

**Mobile Plant Charges**

**Application Fees**

1 permit	1,650.00
2 permits	1,650.00
3 permits	985.00
4 permits	985.00
5 permits	985.00
6 permits	985.00
7 permits	985.00
8 or more permits	498.00

**Subsistence Fees**

	<u>Low</u>	<u>Med</u>	<u>High</u>
1 permit	646.00	1,034.00	1,506.00
2 permits	646.00	1,034.00	1,506.00
3 permits	385.00	617.00	924.00
4 permits	385.00	617.00	924.00
5 permits	385.00	617.00	924.00
6 permits	385.00	617.00	924.00
7 permits	385.00	617.00	924.00
8 or more permits	198.00	316.00	473.00

All Fees are set by LAPPC

\*Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the Local Authority will be increased by £36.00

## **HEALTH & ENVIRONMENT PORTFOLIO (Continued)**

### **2018/19 Prices**

#### **LA-IPPC Charges**

Application	3,363.00
Additional fee for operating without a permit	1,188.00
Annual Subsistence LOW	1,447.00
Annual Subsistence MEDIUM	1,611.00
Annual Subsistence HIGH	2,334.00
Late Payment Fee (New)	52.00
Variation	1,368.00
Substantial Variation	3,363.00
Transfer	235.00
Partial transfer	698.00
Surrender	698.00

All Fees are set by LAPPC

NB - every subsistence charge in the table below includes the additional £98 to cover LA extra costs in dealing with reporting under the E-PRTR Regulation.

#### **Key**

\*Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the Local Authority will be increased by £36.00

#### **Newspaper advertisements**

Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging sc

**PLANNING & PUBLIC PROTECTION PORTFOLIO**

**2018/19  
Prices**

**Planning Documents**

Borough Local Plan - Residents	21.61	+ £2.75 Postage
Borough Local Plan - Non-Residents	35.33	+ £2.75 Postage
Residential Design Guide	4.47	
Postal Numbering Plans	91.54	
Ann.Sub.- Weekly List of Planning Applications (post)	121.25	
Ann.Sub.- Weekly List of Planning Applications (email)	78.86	
Copies of Decision Notices (Electronic)	11.64	
Copies of Decision Notices (Postal)	15.48	
Breach of Conditions Notice	18.29	
Copy of Tree Preservation order	32.62	
A3 Copies of Other Planning Application Documents	1.35	
A4 Copies of Other Planning Application Documents	0.83	
Plans - Up to A1	2.81	
Sewer Map Extracts	27.53	

**Copies of Ordnance Survey Maps for:-**

Planning & Building Reg's (7 copies)	38.13	
Planning Application (5 copies)	35.33	
Building Regulations (3 copies)	32.62	
Section 38 Booklet	28.16	
Section 106 Agreements (1 copy)	35.33	
Plan Printing on paper:- A0	3.01	
Plan Printing on paper:- A1	2.81	
Plan Printing on paper:- A2	2.29	
Photocopying A4	0.83	
Photocopying A3	1.35	

**Street Naming & Numbering**

Numbering up to 10 addresses	148.00	
Numbering over 10 addresses	15.00	per address
Street Naming	148.00	per street
House naming or renaming	72.00	per house
Street renaming	435.00	per street
S106 Monitoring Fees	1175.00	

## **Pre-Application and General Advice**

<b>Development</b>	<b>Type</b>		<b>Cost</b>	<b>Cost of Additional Meetings (each)</b>
	<b>Development Site Area</b>	<b>Proposed Gross Floor Area</b>		
1 Dwelling*	Less than 0.2-0.99 ha	300 m2 or less	208.00	52.00
2 – 9 Dwellings	0.22-0.99 ha	300-999 m2	416.00	52.00
10 – 49 Dwellings	1.0-1.25 ha	1,000-2,499 m2	1,040.00	130.00
50 – 199 Dwellings	1.26-2.0 ha	2,500-9,999 m2	2,080.00	260.00
200+ Dwellings	More than 2 ha	10,000 m2	3,120.00	390.00

<b>Proposed Development Type</b>	<b>Cost</b>	<b>Cost of Additional Meetings (each)</b>
Advertisements	42.00	21.00
Change of Use	84.00	42.00
Telecommunications	84.00	42.00
Other***	84.00	42.00

\* Includes one-for-one replacements and conversions/subdivisions. All measurements external

\*\*\* Includes all other development proposals not falling within any of the above categories such as variation or removal of conditions, car parks & roads and certificates for lawfulness.

## Standard Domestic Charges – Table A

Type of Work	Full Plan			Building Notice		Regularisation No VAT	Additional Inspection Cost No VAT
	Plan Charge	Inspection Charge	Number of visits	Inspection Charge	Number of visits		
Detached garage and extensions - area <b>up to 40m2</b>	£160.83	£160.83	3	£482.50	4	£402.09	£54.64
Detached garage and extensions - area <b>40m2 to 60m2</b>	£210.32	£210.32	4	£550.55	5	£527.87	£54.64
Extensions with a floor area <b>up to 10m2</b>	£210.32	£210.32	4	£550.55	5	£527.87	£54.64
Extensions with a floor area <b>10m2 to 40m2</b>	£235.06	£470.13	5	£822.73	5	£791.80	£87.63
Extensions with a floor area <b>40m2 up to 60 m2</b>	£247.44	£525.81	5	£921.71	6	£960.89	£90.72
<b>Rooms in roof</b>	£160.08	£482.50	4	£822.73	5	£786.65	£98.97
<b>Garage conversion</b>	£148.46	£451.57	3	£668.08	4	£641.28	£94.85
<b>Electrical works</b> in a domestic property	£259.81	No further charges	2	£259.81	2	£325.79	£118.56
<b>Renewal of a thermal element</b> in a domestic property	£173.20	No further charges	1	£173.20	1	£217.54	£118.56
<b>Individual minor works</b>				£129.90	1	£158.77	£85.57
<b>Replacement windows</b>				£129.90	1	£158.77	£85.57

**Standard NON Domestic Charges – Table B**

Type of Work	Full Plans			Regularisation No VAT	Additional Inspection Plan Cost No VAT
	Plan Charge	Inspection Charge	Number of visits		
Replacement of a shop front	£96.91	£289.71	3	£501.06	£100.00
Installation of a mezzanine floor	£243.33	£728.91	5	£1,170.18	£146.40

**NEW Housing (up to 300 metres square) – Table C**

Number of Dwellings	Plan Charge	Inspection Charge	Number of visits	Building Notice	Number of Inspections	Regularisation No VAT	Additional Inspection Cost No VAT
One	£196.92	£589.73	7	£955.73	8	£983.57	£84.54
More than 1	Ask for advice			Ask for advice		Ask for advice	Ask for advice

### All other work - Table D

Cost of Work	Full Plans			Building Notice		Regularisation No VAT	Additional Inspection Cost Plan No VAT
	Plan Charge	Inspection Charge	Number of visits	Inspection Charge	Number of visits		
£0 to £2000	£198.98	No further charges	3	£259.81	3	£248.47	£42.27
£2001 to £5000	£319.61	No further charges	3	£416.52	4	£400.02	£42.27
£5001 to £10,000	£100.01	£300.02	4	£521.68	5	£501.06	£75.26
£10,001 to £20,000	£119.59	£358.78	4	£621.69	5	£596.94	£89.69
£20,001 to £30,000	£158.77	£477.35	4	£784.59	5	£914.49	£106.19
£30,001 to £40,000	£190.73	£572.20	4	£899.03	5	£953.67	£118.56
£40,001 to £50,000	£215.47	£647.46	4	£965.01	5	£1079.45	£126.81
Over £50,001	Ask for advice			Ask for advice		Ask for advice	Ask for advice

**Regularisation** charges are 50% greater and VAT is excluded (due to the complexity, research and experience required).

**Reversion charges** are individually determined and advised – ask for advice.

**Work commenced before an application is received** will be subject to an additional charge of £38.15 including VAT.

**Inspections of work carried out before an application** is received will be charged at £77.33 including VAT per visit.

**Certificate Charges – Table E**

Certificate Charges	Charge Inc. VAT
Certificate requested during the application or construction	£12.37
Certificate requested after completion of the works but when a response is required within 10 working days	£24.74
Certificate requested after completion of the works but when a response is required within 5 working days	£37.11
Certificate requested after completion of the works but when a response is required within 24 hours	£68.04

**Additional Building Control Charges – Table F**  
**Description**

**Charge Inc. VAT**

**ARCHIVED APPLICATIONS**

Process request to re-open archived Building Control file, resolve case and issue Completion certificate	£36.64 administration fee
Each visit to site in connection with resolving archived Building Control Cases	£137.12

**WITHDRAWAL OF FULL PLANS APPLICATION AND REFUND FEES PAID**

Process request	£36.64 administration fee
Without plans been checked	Refund plan fee, less admin charge
With plans being checked, but no inspections	Refund inspection fee (where applicable) less admin charge
With plans being checked, and inspections carried out	Refund inspection fee, less admin charge plus additional charge fee (as detailed in the in the tables above for the class of work) per site visit

**WITHDRAWAL OF BUILDING NOTICE AND REFUND FEES PAID**

Process request	£36.64 administration fee
Registered, but no details submitted and checked. No site visits carried out	Refund BN fee, less admin charge
Registered with construction details submitted and checked. No inspections	Refund inspection fee element, less admin charge
Registered, but no details submitted and checked. Site inspections carried out	Refund plan fee element, less admin charge
Registered with construction details submitted and checked. Site inspections carried out	Refund site fee element, less admin charge plus £98.97 per site visit

**RE-DIRECT INSPECTION FEE INVOICE**

Process request to re-invoice inspection fee to new addresses	£36.64 administration fee
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**PLANNING & PUBLIC PROTECTION PORTFOLIO (Continued)**

	<b>2018/19 Prices</b>
<b><u>Car Parks</u></b>	
<b><u>Long Stay</u></b>	
Sunday	1.00
0 - 1 Hours	1.00
1 - 2 Hours	1.80
2-3 Hours	2.80
3-4 Hours	3.40
Over 4 Hours	4.00
Evening/Overnight	Free
Monthly Season Tickets	65.00
6 Monthly Season Tickets	265.00
Yearly Season Tickets	460.00
Yearly Season Tickets(50+ further 10% discount)	383.00
<b><u>Short Stay</u></b>	
Sunday	1.00
0 - 1 Hours	1.00
1 - 2 Hours	1.80
2 -3 Hours	2.80
3 - 4 Hours	4.00
Over 4 Hours	6.50
Evening/Overnight	Free
Monthly Season Tickets	85.00
6 Monthly Season Tickets	375.00
Yearly Season Tickets	700.00
<b><u>Harefield Road MSCP</u></b>	
Monthly Season Tickets	45.00
6 Monthly Season Tickets	175.00
Yearly Season Tickets	300.00
<b><u>Leisure Centre Parking</u></b>	
Up to 3 Hours	Free
Up to 4 Hours	4.00
Up to 24 Hours	6.50
Sundays	Free
<b><u>Blue Badge Season Ticket</u></b>	
6 Months	110.00
12 Months	200.00

**PLANNING & PUBLIC PROTECTION PORTFOLIO (Continued)**

**2018/19  
Prices**

**Excess Charges**

No Ticket Displayed or Expired Ticket:

Paid within 14 Days	25.00
Paid after 14 Days	50.00
Paid after 56 Days	75.00

Parking in a Disabled Space (without Blue Badge) or in a Restricted Area:

Paid within 14 days	35.00
Paid after 14 days	70.00
Paid after 56 Days	105.00

Additional Charge:

To Register Unpaid Charge with Court	8.00
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**Bus Station**

Operators Fees – per departure

Time-tabled Bus	0.41
Coaches	1.41

## HOUSING PORTFOLIO

**2018/19**

**Prices**

### **Mobile Home (Caravan) Sites**

Caldwell Site - rent of site only - per pitch per week	21.49
Exhall Site - Rent of site only - per pitch per week	21.49
Laundry Facilities (per wash and per dry)	3.00
Commission on Sale of Caravans	10% of Sale Value

### **Private Sector Housing**

HMO Licence – Up to 5 lets	780.00
HMO Licence – Up to 6 – 10 lets	815.00
HMO Licence – Up to 11+ lets	850.00

### **Private Mobile Homes and Caravan Parks**

Initial Licence Fee	7.77
Annual Fee	30,35
Transfer or Standard Amendment Fee	237.00
Site Expansion Amendment Fee	237.00
Immigration Letter	70.00
Immigration Notice	107.00
Enforcement Notice	107.00
Private Landlords – Civil Penalty Charges	5,000.00
Smoke Alarm Fee	1,000.00

## HOUSING REVENUE ACCOUNT

	<b>2018/19 Prices</b>
<b><u>Independent Living charges -based on a 52 week recharge</u></b>	
Independent Living Service charge	11.57
Independent Living Support Service charge	7.11
Well Being Service Charge ( new tenants only)	2.77
Lifeline Service charge	2.24
<b><u>Homeless Hostel Rent</u> (per room per night)</b>	
Rent	22.50
Service Charge	1.96
<b><u>Garage Rents</u> (per week on a 52 week basis)</b>	
Tenants	6.92
Non - Tenants	6.92 (+VAT)
<b><u>Visitor Accommodation in Sheltered Schemes</u></b>	
(per room per night)	8.00
<b><u>Asbestos Reports</u></b>	
Management basic survey	103.00
Localised refurbishment	129.00
Total refurbishment Full R&D survey	181.00
<b><u>Additional Charges</u></b>	
Retrospective Permission for Ex-council Tenants Alterations	103.00
Information Regarding Ex-council Properties i.e. construction types, improvements	103.00
Removal of Covenants to Ex-council Properties/Land (carried out by legal)	382.00
Key Cutting/Replacement Service Including Key Fobs	16.00
Key Cutting/Replacement Service Including Key Fobs for Scooter Housing Buildings	47.00
Court Action to Obtain Access into Council Properties	361.00
<b><u>Rechargeable Works</u></b>	
Various amounts depending on what work has been carried out	
Works charged to lease hold properties	78.00
Copy of lease for lease holders	37.00