

Budget Book 2017/18

**General Fund and Housing Revenue Account
Capital Programmes**



NUNEATON AND BEDWORTH BOROUGH COUNCIL

GENERAL FUND and HOUSING REVENUE ACCOUNT (HRA) 2017/18

REVENUE BUDGET CAPITAL PROGRAMMES FEES & CHARGES

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Foreword

1 Introduction

1.1 The Council approved the 2017/18 budget on 15th February 2017. In addition to approving the General Fund and Housing Revenue Account budgets for 2017/18 and determining the Council Tax for the Council also approved the Capital Programme for the General Fund and HRA and the Treasury Strategy for the year.

1.2 This budget book sets out the background information and details behind the budgets as follows:

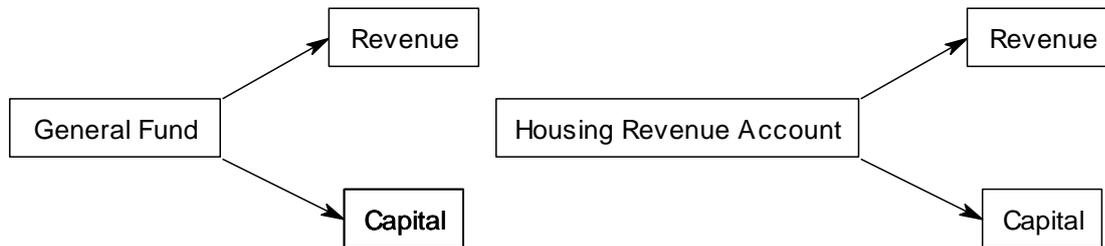
- Council Tax Setting 2017/18
- Nuneaton and Bedworth Council Tax Requirement 2017/18
- Housing Revenue Account
- General Fund Budgets (Appendices A & B)
- Support Services Summaries (Appendix C)
- HRA Budget (Appendix D)
- General Fund and HRA Capital Programmes (Appendices E & F)

1.3 Additional information in relation to Coding is provided as follows as a reference point for internal staff:

- Payroll Coding when employing new starters (Appendix G)
- Mentec Codes for use when paying money in over the counter (Appendix H)

2. Local Government Finance and Budget setting 2017/18 - Background

The Council's spending can be categorised in the following way:



- ❑ Revenue Spending is on day-to-day costs like employees, premises and transport.
- ❑ Capital Spending is for buying assets that will be of use to the authority for more than one year, such as vehicles and buildings.
- ❑ The Housing Revenue Account (HRA) is the council acting as a Landlord for the management, maintenance and letting of our own housing stock. The HRA is a separate ring-fenced fund from the General Fund and is primarily funded by rental income.
- ❑ All other spend and income is classed as General Fund.

- 2.1 Local Authority spending is financed through Business rates, Central Government Grant and raising Council Tax. We also have other sources of income, which relate directly to the provision of a service. These are raised through fees and charges and include charges for the use of car parks, events at the Civic Hall and planning applications for example. We may also receive some specific government grants for providing some services.
- 2.2 The council's budget is still significantly influenced by the level of grant received from central Government. There have been large reductions in central government grant for Nuneaton and Bedworth Borough Council over recent years and the council's net budget has therefore also decreased. The draft Local Government Finance Settlement was announced on 15th December 2016, with the final settlement not being announced until the 20th February 2017. The table below shows the settlement for Nuneaton and Bedworth and shows a reduction of £739,000 in 2017/18. For information purposes the pre-CSR 2010 funding is also given to show how the level of central Government funding has reduced over recent years.

	Pre CSR 10 2010/11* £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Funding (RSG & retained business rates)	10,507	5,939	4,955	4,216
Annual reduction (£)		1,108	984	739
Cumulative reduction (£)		4,568	5,552	6,291
Cumulative reduction (%)		44%	53%	60%

(* Restated to include Local Council tax Support Grant)

It is anticipated that central government funding will continue to fall for the foreseeable future, and as such we will become more reliant on business rates and council tax income to support the services we provide.

- 2.2 The difference between what we spend and the income we raise from fees and charges, business rates and central Government grant(s) is known as the **council tax requirement**, and this is what we will need to be raised through council tax to support service provision for the coming year.
- 2.3 Council Tax is a charge on all homes within the Borough. All properties are placed into one of eight bands (A-H) plus a band for disability discount, based on valuation in April 1991.
- 2.4 From April 2013 there were some significant changes to the way in which Local Government was funded.
- 2.5 Business Rates Retention – prior to 2013/14 business rates were pooled nationally and each local authority received a fixed proportion back as part of their Revenue Support Grant. As part of Business Rates Retention (BRR) changes introduced in April 2013, authorities now keep a proportion of the business rates they collect in their area, but to ensure some equalisation of resources there is a system of tariffs and top-ups in place where an authority's income is compared to their spending need. There is also a safety net in place if an authority's income falls below a certain amount, and a levy of 50% will be payable on any growth above RPI.
- 2.6 The government takes a 'central share' of 50% of all business rates income before baselines are set and this will be used to fund Revenue Support Grant allocations and other government grants. The remaining 50% will be the 'local share' with 40% being retained by the district and 10% being apportioned to the county council in two tier areas, like Warwickshire.

- 2.7 Each authority has been set a Business Rates Baseline and a Spending Needs Baseline in the finance settlement. If the business rates baseline is greater than the needs baseline, the difference will be paid to the government as a tariff, which is the position for NBBC. The Business Rates Baseline will be increased by RPI each year until the next reset (thought to be 2020/21) and the tariff payment will also be up-rated each year by RPI. The actual business rates collected each year will be compared to the baseline to identify if any growth has been achieved or if a safety net payment is due.
- 2.8 Nuneaton and Bedworth are part of the Coventry and Warwickshire business rates pool. This has meant that any tariff payable is made through the pool to central Government, along with the other Warwickshire Districts, the County Council and Coventry City Council. The operation of the Coventry and Warwickshire pool has meant that the tariff payments made by the council are reduced and more business rates income can be kept locally.
- 2.9 Local Council Tax Support - Council tax benefit was abolished in April 2013 and replaced by a Local Council tax support scheme. The scheme now operates as a discount rather than a benefit, and therefore reduces the amount of council tax that we collect. The grant we originally received to fund this scheme now forms part of the Revenue Support Grant receivable from central Government and as such is subject to the same level of reductions in funding in 2017/18 and future years.
- 2.10 The tax base (the amount of properties that pay council tax) for 2017/18 has been set at 36,435.50, after the impact of Local Council Tax Support (LCTS). This represents an increase of approximately 2% from 2016/17, due to an increase in the number of properties in the Borough, the impact of exemptions and reduced caseload for council tax support.
- 2.11 The council tax referendum principles limit District Councils to an increase of 2%, or £5, whichever is the highest. At the council meeting on 15th February 2017, it was agreed that the Nuneaton and Bedworth Borough Council element of the council tax should be increased by £5 for 2017/18. This is equivalent to approximately 2.32%.
- 2.12 Self-financing for the HRA was implemented in April 2012.
- 2.13 The council has continued to monitor and update its 30 year business plan for the HRA detailing its future strategy regarding a number of areas including investment needs in its stock, and rent setting.
- 2.14 In 2017/18, Housing related support grant will disappear as a source of financing support costs in the HRA, rents for the majority of properties have decreased by 1% in line with Government expectations, excluding supported accommodation types which have been excluded for 1 year. Other significant risks have been identified with potentially considerable financial implications, like the extension of the right to buy to RSL tenants, funded through the sale of high value voids, further welfare reform changes and the uncertainty over the pay to stay agenda. At the time of writing, very little information is

available on these initiatives and as such no specific costs were built into the 2017/18 HRA. Rental income remains the major source of financing for revenue costs including the management and maintenance of the stock, whilst significant revenue contributions are also used to finance the high levels of improvement and capital investment needs of the service.

- 2.15 The average rent for a council dwelling in 2017/18 is anticipated to be £78.54 per week based on a 52 week year.

3 Council Tax Setting 2017/18

3.1 The overall Council Tax position in Nuneaton and Bedworth is summarised below: -

Council Tax 2017/18	Levies	Band D Equivalent	Percentage of Total
	£	£ . p	%
Nuneaton & Bedworth Borough Council	8,006,550	220.29	12.9%
Warwickshire County Council	45,432,238	1,250.01	73.1%
Adult Social Care	1,776,205	48.87	2.9%
Warwickshire Police & Crime Commissioner	6,977,601	191.98	11.2%
Total Requirements	62,192,594	1,711.15	100.00%

3.2 The amounts of Council Tax applying to each property band are:

Band	No of Properties	Council Tax by Band £
AR	40	950.64
A	20,134	1,140.77
B	12,857	1,330.89
C	12,692	1,521.02
D	6,847	1,711.15
E	2,409	2,091.41
F	669	2,471.66
G	158	2,851.92
H	7	3,422.30
Total properties	55,813	

3.3 Approximately 82% of the chargeable properties in the Borough fall within Bands A, B or C so most properties in NBBC will pay less than the Band D charge.

3.4 In 2017/18 the Police and Crime Commissioner have not increased their part of the council tax, Warwickshire County Council have increased their share by 3.99% overall, which includes the additional 2% charge, specifically authorised in respect of social care. NBBC has increased their element of the council tax by 2.32%. The total average council tax bill increase in NBBC will therefore be 3.31%.

4 Nuneaton and Bedworth General Fund 2017/18

4.1 Sources of available funding and the council tax base are shown below:

Funding Summary	2017/18
	£
Central Government Funding	
Revenue Support Grant	768,291
New Homes Bonus (time limited funding)*	1,857,926
Total Government Support	2,626,217
Local Funding	
Net retained business rates	4,487,202
Council Tax Precept	8,006,550
Collection Fund (Surplus)/Deficit	60,000
	12,493,812
Council Tax base (no. Band D equivalent properties)	36,435.5

* New Homes Bonus is time limited funding given to Nuneaton and Bedworth Borough Council from central Government, based on the number of new homes built or empty properties brought back into use in the year. The allocation is based on 80% of the national band D equivalent council tax and is, payable for a 6 year period, with additional payments made for affordable homes.

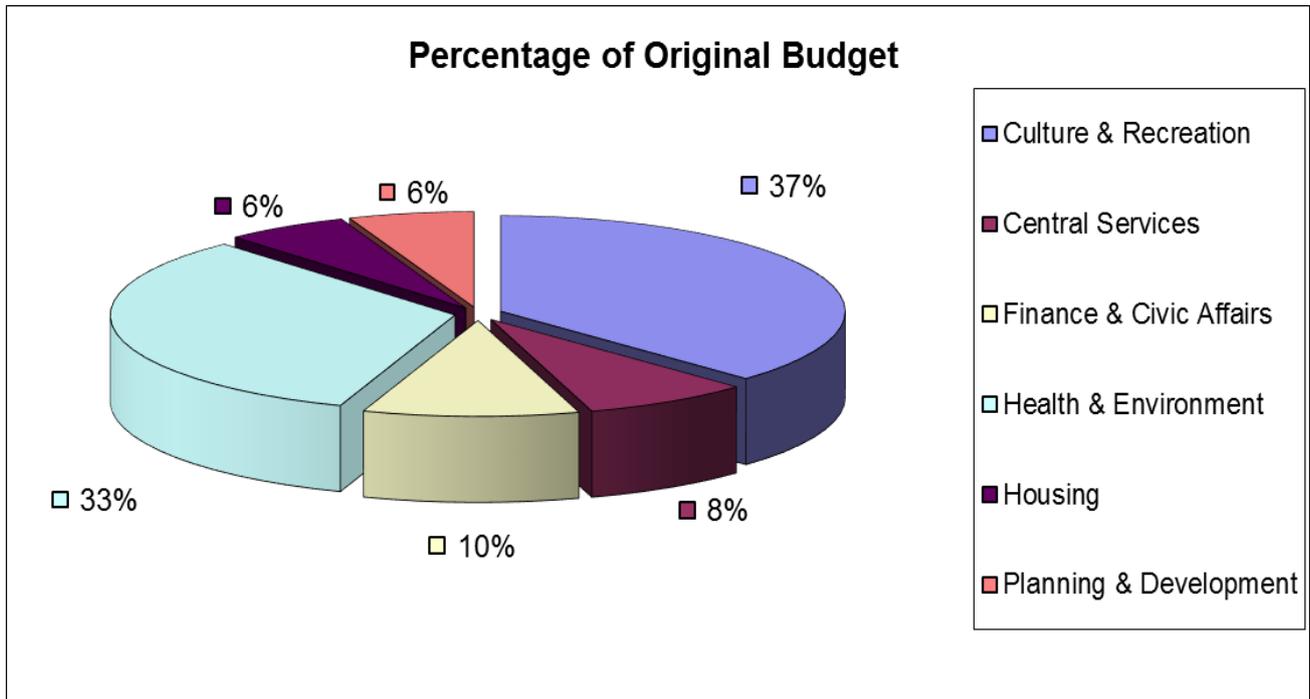
4.2 A summary of the General Fund Budget is given overleaf and more detailed information is included on pages 13 to 51. Each service area has the unit cost per head of the population, per head of the population, and per property to give an indication of these costs.

General Fund Budget Summary

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Arts & Leisure	5,760,553	5,594,860	5,494,890
Central Services	1,051,074	1,253,130	1,154,960
Finance & Civic Affairs	1,248,979	1,712,280	1,483,680
Health & Environment	4,345,512	4,417,860	4,835,900
Housing	690,642	763,700	852,400
Planning & Development	579,830	640,520	865,200
Portfolio Total	13,676,590	14,382,350	14,687,030
Central Provisions	502,038	374,500	364,500
Depreciation & Impairment	(2,903,621)	(2,964,800)	(3,242,690)
Transfers To/(From) Reserves	241,993	(1,494,897)	(1,146,495)
Financing of Capital Expenditure	3,261,879	3,483,353	3,792,522
PWLB Premiums & Discounts	21,120	21,063	21,063
Interest & Investment Income	(271,173)	(385,230)	(223,000)
Minimum Revenue Provision	475,640	464,153	475,684
External Interest Paid (GF Only)	444,766	444,275	444,275
Total Council Net Expenditure	15,449,232	14,324,767	15,172,889
Net Retained Business Rates	(3,884,899)	(2,928,778)	(4,487,202)
Revenue Support Grant	(2,588,019)	(1,576,755)	(768,291)
Government Grants including New Homes Bonus	(1,481,820)	(2,054,772)	(1,879,346)
Collection Fund deficit (Surplus)	(146,646)	(100,000)	(60,000)
	7,347,848	7,664,462	7,978,050
To/(From) General Fund Working Balances	87,624	22,790	28,500
COUNCIL TAX REQUIREMENT	7,435,472	7,687,252	8,006,550

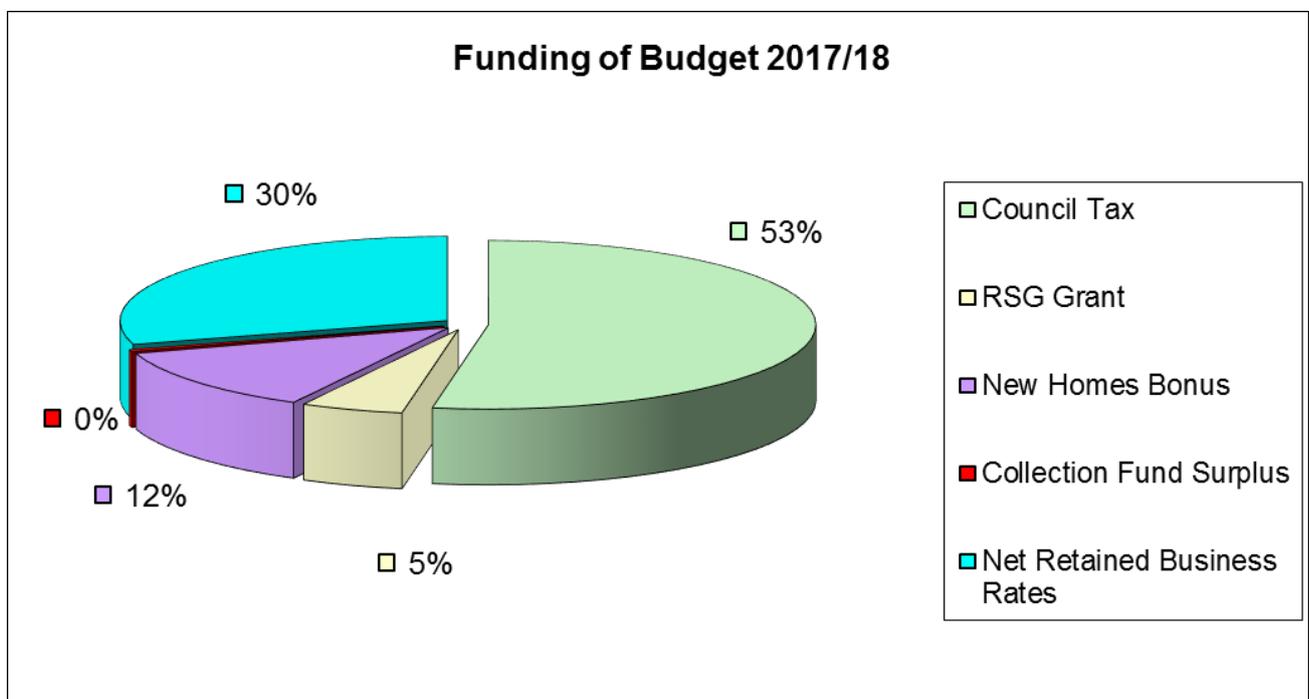
4.3 Where the money is spent

The chart below shows how the money is spent across portfolios for 2017/18:



4.4 Where the money comes from

The chart below shows the major sources of revenue funding for the Council:



5 Fees & Charges

- 5.1 Car park charges and markets have not been increased in 2017/18.
- 5.2 Cemetery charges have increased by 4%, building control fees were reviewed during 2017/18 and have been increased by 3.5%.
- 5.3 Other General Fund fees and charges including mobile homes have been increased by 3% except where statute specified the council to do so, or to ensure the charge covers the cost of the service provided.
- 5.4 All fees and charges are subject to review and may be subject to change.
- 5.5 Full details on fees and charges can be found separately on the NBBC website under Fees and Charges 2017 - 2018.

6 Housing Revenue Account

- 6.1 A summary of the Housing Revenue Account budget is shown on page 53 and shows an estimated surplus of £2,974,000 for 2017/18.
- 6.2 Rent on HRA Council dwellings including Homeless hostel charges have reduced by 1% in 2017/18. As such the average weekly rent is estimated to be £78.54 based on a 52 weeks per annum rent in 2017/18.
- 6.3 All service charges, garage rentals and visitor accommodation have been increased by 3%.
- 6.4 Details on fees and charges can be found on the NBBC website under Fees and Charges 2017/18.

7 General Fund Capital Programme

7.1 The capital programme for 2017/18 is £10.138m for approved schemes. The General Fund Capital Programme is shown on page 54.

7.2 The capital programme can be funded from capital receipts, borrowing, revenue contributions or grants. The 2017/18 programme has been funded as follows:

Type of Funding	£'000
Capital Receipts	1,525
Earmarked Reserves	3,793
Grants and External Contributions	4,007
Prudential Borrowing	813
Total	10,138

8 HRA Capital Programme

8.1 The 2017/18 programme for HRA Capital is £8.957m. The funding for this is shown in the table below:

Source	£'000
Major Repairs Reserve	6,886
Earmarked Reserves/HRA Revenue	1,371
Capital Receipts	700
Total Resources	8,957

8.2 The programme totalling £8.957m is detailed in Appendix F on page 55.

SIMONE HINES

Director – Finance and Procurement

February 2017

ARTS & LEISURE PORTFOLIO SUMMARY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
ENVIRONMENTAL PROJECTS	127,731	80,070	110,150
CEMETERIES	124,003	90,850	86,390
ALLOTMENTS	23,788	6,540	5,420
PARKS	1,970,026	2,053,070	2,115,880
COMMUNITY RECREATION	1,701,114	1,483,450	1,338,830
SPORTS DEVELOPMENT	402,920	442,940	449,630
CIVIC HALL	719,446	744,450	730,590
MUSEUM	422,023	430,900	441,240
ARTS DEVELOPMENT	11,460	12,160	12,470
COMMUNITY CENTRES	258,041	250,430	204,290
NET EXPENDITURE	5,760,552	5,594,860	5,494,890
	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	1,400,161	1,389,260	1,351,930
Running Expenses	4,630,024	4,295,100	4,168,900
Capital Charges	1,265,438	1,244,810	1,266,240
GROSS EXPENDITURE	7,295,623	6,929,170	6,787,070
Income	(1,487,137)	(1,334,310)	(1,292,180)
Contribution from Earmarked Reserves	(47,934)		
NET EXPENDITURE	5,760,552	5,594,860	5,494,890
Estimated Service Cost per - Head of the Population	£45.66	£44.34	£43.55
-Property in the Borough	£103.21	£100.24	£98.45

ARTS & LEISURE BUDGET SUMMARY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: ENVIRONMENTAL PROJECTS</u>			
Budget Holder: Philip Richardson (BT00-BT05)			
Employees & Support Services	51,670	18,580	19,010
Running Expenses	110,416	61,490	91,140
Capital Charges			
Contribution from Earmarked Reserves	(3,121)		
Other	(31,234)		
ENVIRONMENTAL PROJECTS NET EXPENDITURE	127,731	80,070	110,150
COST CENTRE DETAIL(Code and Description)			
BT00 - Environmental Projects	127,731	80,070	110,150
ENVIRONMENTAL PROJECTS NET EXPENDITURE	127,731	80,070	110,150

Service Description:

This includes expenditure on works on open spaces, such as maintaining green tracks and working with volunteers to improve local environments.

Estimated Service Cost per - Head of the Population	£1.01	£0.63	£0.87
-Property in the Borough	£2.29	£1.43	£1.97

SERVICE: CEMETERIES

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Philip Richardson (CC00)			
Employees & Support Services	38,897	40,340	40,750
Running Expenses	292,853	277,780	274,680
Capital Charges	5,612	4,660	4,660
Income	(213,360)	(231,930)	(233,700)
CEMETERIES NET EXPENDITURE	124,003	90,850	86,390
CC00 - Cemeteries General	124,003	90,850	86,390
CEMETERIES NET EXPENDITURE	124,003	90,850	86,390

Service Description:

This includes all costs associated with the provision of cemeteries at five sites throughout the Borough, including any income received.

Estimated Service Cost per - Head of the Population	£0.98	£0.72	£0.68
-Property in the Borough	£2.22	£1.63	£1.55

Appendix B

ARTS & LEISURE BUDGET SUMMARY (Continued)

SERVICE: ALLOTMENTS

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget holder: Philip Richardson (CE05)			
Employees & Support Services	8,368	8,570	8,750
Running Expenses	38,570	2,730	3,030
Capital Charges	(0)		
Income	(6,450)	(4,760)	(6,360)
Other	(16,700)		
ALLOTMENTS NET EXPENDITURE	23,788	6,540	5,420

COST CENTRE DETAIL (Code & Description)

CE05 - Allotments-General	23,788	6,540	5,420
ALLOTMENTS NET EXPENDITURE	23,788	6,540	5,420

Service Description:

Various allotments sites are available throughout the Borough for hire from the council.

Estimated Service Cost per - Head of the Population	£0.19	£0.05	£0.04
-Property in the Borough	£0.43	£0.12	£0.10

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: PARKS</u>			
Budget Holder: Philip Richardson (CG00-CG64)			
Employees & Support Services	207,630	241,520	212,690
Running Expenses	1,826,923	1,882,740	1,918,520
Capital Charges	179,398	186,430	216,880
Income	(243,925)	(257,620)	(232,210)
PARKS NET EXPENDITURE	1,970,026	2,053,070	2,115,880

COST CENTRE DETAIL (Code and Description)

CG00 - General	243,282	277,020	321,020
CG05 - General Grounds Maintenance	141,604	166,780	133,130
CG10 - Playground Maintenance	127,789	116,830	135,010
CG13 - Grounds Maintenance-Contract 3	523,739	495,750	515,090
CG14 - Grounds Maintenance Contracts 1&2	687,983	684,710	732,490
CG16 - Destination Parks	72,873	69,000	57,000
CG17 - Community Parks	75,870	91,650	85,930
CG18 - Local Parks	22,428	47,700	47,700
CG52 - Pavilions	74,459	103,630	88,510
PARKS NET EXPENDITURE	1,970,026	2,053,070	2,115,880

Service Description:

This service covers all expenditure for grounds maintenance to parks and open spaces, monitoring of contracts, playground maintenance, sporting facilities contained within parks and the provision of play areas throughout the borough.

Estimated Service Cost per - Head of the Population	£15.61	£16.27	£16.77
-Property in the Borough	£35.30	£36.78	£37.91

ARTS & LEISURE BUDGET SUMMARY (Continued)

APPENDIX B

SERVICE: SPORTS DEVELOPMENT

Budget Holder: Brent Davis / Phil Richardson (CH16-CH18, CH35, CN15 & CG06)

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	274,899	294,440	306,440
Running Expenses	189,301	188,900	185,110
Capital Charges	1,846	3,950	3,430
Income	(63,127)	(44,350)	(45,350)
Other			
SPORTS DEVELOPMENT NET EXPENDITURE	402,920	442,940	449,630

COST CENTRE DETAIL (Code & Description)

CG06 - Breakaway Club	23,808	26,000	14,000
CG09 - Play Rangers - Non Grant Funded	104,807		
CH16 - Sports & Community Development	241,015	262,210	293,740
CH17 - Sports & Community Development Grant Aided	2,752	28,890	38,010
CH18 - Sports & Community Development Climbing Wall		99,610	75,900
CH35 - Assist.To Voluntary Bodies	29,620	27,290	29,320
CN15 - Breakway @ The Civic Hall	918	(1,060)	(1,340)
SPORTS DEVELOPMENT NET EXPENDITURE	402,920	442,940	449,630

Service Description:

The Sports Development Team encourage children and adults to live a healthier lifestyle through Sports classes and healthier living.

Estimated Service Cost per	-Head of the Population	£3.19	£3.51	£3.56
	-Property in the Borough	£7.22	£7.94	£8.06

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: COMMUNITY RECREATION</u>			
Brent Davis & Phil Richardson (CH00-CH35)			
Employees & Support Services	44,515	29,520	30,340
Running Expenses	944,936	753,070	608,700
Capital Charges	773,817	744,700	741,330
Income	(62,153)	(43,840)	(41,540)
COMMUNITY RECREATION NET EXPENDITURE	1,701,114	1,483,450	1,338,830

COST CENTRE DETAIL (Code & Description)

CH00 – Community Recreation General	1,701,114	1,483,450	1,338,830
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COMMUNITY RECREATION NET EXPENDITURE

1,701,114	1,483,450	1,338,830
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Service Description:

SLM manage the councils leisure facilities. The Newtown centre is a facility in Nuneaton available for hire by the public for various events including children's parties. The Authority makes various contributions each year to a number of voluntary bodies to deliver services in the Borough.

Estimated Service Cost per	-Head of the Population	£13.48	£11.76	£10.61
	-Property in the Borough	£30.48	£26.58	£23.99

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: COMMUNITY CENTRES</u>			
Budget Holder: Brent Davis (EH26-EH27)			
Employees & Support Services	105,984	84,740	75,220
Running Expenses	143,922	126,670	97,420
Capital Charges	58,536	58,540	58,140
Income	(50,401)	(19,520)	(26,490)
COMMUNITY CENTRES NET EXPENDITURE	258,041	250,430	204,290

COST CENTRE DETAIL (Code & Description)

CH30 – Newtown Centre	83,021	73,220	26,560
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EH26 – Stockingford Community Centre	72,151	68,140	72,610
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EH27 – Keresley Community Centre	102,869	109,070	105,120
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COMMUNITY CENTRES NET EXPENDITURE

258,041	250,430	204,290
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Service Description:

All costs associated with the running of the three community centres:- Stockingford, Keresley and Newtown Centre are associated within the service area.

Note: Newtown Centre was shown in community recreation prior to 2014/15.

Estimated Service Cost per	-Head of the Population	£2.05	£1.98	£1.62
	-Property in the Borough	£4.62	£4.49	£3.66

Appendix B

ARTS & LEISURE BUDGET SUMMARY (Continued)

SERVICE: MUSEUM	Actual	Original	Original
Budget Holder: Brent Davis (CO05)	2015/16	Budget	Budget
	£	2016/17	2017/18
		£	£
Employees & Support Services	231,581	234,750	238,820
Running Expenses	191,965	188,740	196,350
Capital Charges	35,584	35,890	35,130
Income	(37,107)	(28,480)	(29,060)
MUSEUM NET EXPENDITURE	422,023	430,900	441,240

COST CENTRE DETAIL (Code & Description)

CO05 - Museum-Operational	422,023	430,900	441,240
MUSEUM NET EXPENDITURE	422,023	430,900	441,240

Service Description:

The museum located in Riversley park holds a number of different exhibitions and events throughout the year. This service identifies the costs of providing this facility; entry to the museum is free.

Estimated Service Cost per	-Head of the Population	£3.34	£3.42	£3.50
	-Property in the Borough	£7.56	£7.72	£7.91

SERVICE: ARTS DEVELOPMENT	Actual	Original	Original
Budget Holder: Brent Davis (CP00)	2015/16	Budget	Budget
	£	2016/17	2017/18
		£	£
Employees & Support Services	5,069	5,170	5,320
Running Expenses	7,312	6,990	7,150
Income	(921)		
ARTS DEVELOPMENT NET EXPENDITURE	11,460	12,160	12,470

COST CENTRE DETAIL (Code & Description)

CP00 - Arts Development	11,460	12,160	12,470
CP10 - Csw Art Partnership			
ARTS DEVELOPMENT NET EXPENDITURE	11,460	12,160	12,470

Service Description:

This service covers the provision of the council's arts service and funding for arts development projects supporting our voluntary and community sector.

Estimated Service Cost per	-Head of the Population	£0.09	£0.10	£0.10
	-Property in the Borough	£0.32	£0.21	£0.22

ARTS & LEISURE BUDGET SUMMARY (Continued)

SERVICE: CIVIC HALL

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Brent Davis (CNO5-CN21)			
Employees & Support Services	431,548	431,630	414,590
Running Expenses	883,826	805,990	786,800
Capital Charges	210,645	210,640	206,670
Income	(806,573)	(703,810)	(677,470)
Other			
CIVIC HALL NET EXPENDITURE	719,446	744,450	730,590

COST CENTRE DETAIL (Code and Description)

CN05 - Civic Hall - Operational	592,683	602,690	573,330
CN10 - Ent'Ments - Council Promotions	55,059	45,880	70,730
CN11 - Ent'Ments Private Proms	52,185	88,210	79,500
CN12 - Event Support - Technical	5,063	(340)	1,190
CN20 - Civic Hall - Catering	30,972	45,620	41,060
CN21 - Civic Hall - Bar	(16,516)	(37,610)	(35,220)
CIVIC HALL NET EXPENDITURE	719,446	744,450	730,590

Service Description:

The Civic Hall is a multi-purpose entertainment venue providing facilities for a wide range of performance and conferencing facilities. All the costs of providing this facility are shown within this service area including any income we receive from holding shows and events.

Estimated Service Cost per - Head of the Population	£5.70	£5.90	£5.79
-Property in the Borough	£12.89	£13.34	£13.09

CENTRAL SERVICES PORTFOLIO SUMMARY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
ELECTORAL REGISTRATION	182,543	194,590	155,150
ELECTION EXPENSES	75,032	178,000	108,720
EQUAL OPPORTUNITIES	64,441	60,330	53,990
DEMOCRATIC REPRESENTATION AND MANAGEMENT LICENCES	711,678	801,860	803,430
	17,380	18,350	33,670
NET EXPENDITURE	1,051,074	1,253,130	1,154,960
	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	461,197	610,650	495,120
Running Expenses	1,104,040	1,165,070	1,121,830
Capital Charges	3,197	2,790	4,590
GROSS EXPENDITURE	1,568,434	1,778,510	1,621,540
Income	(517,360)	(525,380)	(466,580)
NET EXPENDITURE	1,051,074	1,253,130	1,154,960
Estimated Service Cost per - Head of the Population	£8.33	£9.93	£9.15
-Property in the Borough	£18.83	£22.45	£20.69

CENTRAL SERVICES BUDGET SUMMARY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: ELECTORAL REGISTRATION</u>			
Budget holder: Philip Richardson (EA00)			
Employees & Support Services	123,525	133,600	117,950
Running Expenses	96,972	59,200	55,410
Capital Charges	2,786	2,790	2,790
Income	(40,740)	(1,000)	(21,000)
ELECTORAL REGISTRATION NET EXPENDITURE	182,543	194,590	155,150

COST CENTRE DETAIL (Code & Description)

EA00 - Electoral Registration	182,543	194,590	155,150
ELECTORAL REGISTRATION NET EXPENDITURE	182,543	194,590	155,150

Service Description:

This service shows the cost of maintaining and administering the electoral register for the Borough.

Estimated Service Cost per - Head of the Population	£1.45	£1.54	£1.23
-Property in the Borough	£3.27	£3.49	£2.78

SERVICE: ELECTION EXPENSES**Budget holder: Philip Richardson (EB00)**

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	116,718	259,250	160,320
Running Expenses	109,953	114,250	78,400
Income	(151,639)	(195,500)	(130,000)
ELECTION EXPENSES NET EXPENDITURE	75,032	178,000	108,720

COST CENTRE DETAIL (Code & Description)

EB00 - Elect.Exps.	75,032	178,000	108,720
ELECTION EXPENSES NET EXPENDITURE	75,032	178,000	108,720

Service Description:

This service shows the cost of administering any elections held in the Borough in order to fulfil its statutory function. Some costs are recoverable in respect of elections held on behalf of other organisations, e.g. Warwickshire County Council, European, Parliamentary and any relevant amounts will be included as an income to the Authority.

Estimated Service Cost per - Head of the Population	£0.59	£1.41	£0.86
-Property in the Borough	£1.34	£3.19	£1.95

CENTRAL SERVICES BUDGET SUMMARY (Continued)**SERVICE: EQUAL OPPORTUNITIES**

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget holder: Philip Richardson (ED05)			
Employees & Support Services	35,410	36,400	37,170
Running Expenses	29,680	24,430	17,320
Income	(650)	(500)	(500)
EQUAL OPPORTUNITIES NET EXPENDITURE	64,441	60,330	53,990

COST CENTRE DETAIL (Code & Description)

ED05 - Equal Opportunities-Access	64,441	60,330	53,990
EQUAL OPPORTUNITIES NET EXPENDITURE	64,441	60,330	53,990

Service Description:

This service shows the cost of dealing with equality and diversity issues by the Authority.

Estimated Service Cost per - Head of the Population	£0.51	£0.48	£0.43
-Property in the Borough	£1.15	£1.08	£0.97

SERVICE: DEMOCRATIC REPRESENTATION & MANAGEMENT

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget holders: Simone Hines / Philip Richardson (EH22- EH23)			
Employees & Support Services	39,622	32,570	28,870
Running Expenses	671,644	769,290	772,760
Capital Charges	412		1,800
DEMOCRATIC REPRESENTATION AND MANAGEMENT NET	711,678	801,860	803,430

COST CENTRE DETAIL (Codes and Description)

EH22 - Members' Expenses	413,565	510,370	512,660
EH23 - Members' Fees	298,113	291,490	290,770
DEMOCRATIC REPRESENTATION AND MANAGEMENT NET	711,678	801,860	803,430

Service Description:

This service shows the cost associated with members' activities

Estimated Service Cost per - Head of the Population	£5.64	£6.36	£6.37
-Property in the Borough	£12.75	£14.37	£14.40

CENTRAL SERVICES BUDGET SUMMARY (Continued)

Appendix B

SERVICE: LICENCES

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget holder: Ian Powell (EL00)			
Employees & Support Services	145,922	148,830	150,810
Running Expenses	195,790	197,900	197,940
Income	(324,331)	(328,380)	(315,080)
LICENCES NET EXPENDITURE	17,380	18,350	33,670

COST CENTRE DETAIL (Code & Description)

EL00 - Licences	17,380	18,350	33,670
LICENCES NET EXPENDITURE	17,380	18,350	33,670

Service Description:

This service shows the cost of administering and enforcing numerous licensing regimes including taxis, gambling, alcohol sales and entertainment licensing amongst others.

Estimated Service Cost per - Head of the Population	£0.14	£0.15	£0.27
-Property in the Borough	£0.31	£0.33	£0.60

FINANCE & CIVIC AFFAIRS PORTFOLIO SUMMARY

Appendix B

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
TOWN CENTRE MANAGEMENT INC. MARKETS	352,312	337,530	361,200
RENT ALLOWANCES	(121,495)	(193,120)	(8,480)
RENT REBATES	15,687	295,910	205,150
MARKETING, PROMOTIONS AND PUBLICITY	306,000	298,490	251,900
COMMERCIAL PROPERTY	(864,868)	(770,900)	(816,450)
INDUSTRIAL ESTATES	(149,319)	(143,150)	(152,860)
CONCESSIONARY BUS PASSES	(290)		
EMERGENCY PLANNING	38,994	47,360	50,360
LAND CHARGES	(119,233)	6,210	9,110
COMMUNITY DEVELOPMENT	48,618	41,500	42,030
VOLUNTARY BODIES	200,140	200,340	190,790
COMMUNITY SAFETY	227,570	220,760	240,820
REVENUES	571,182	634,160	600,270
COUNCIL TAX BENEFITS	267,697	340,120	238,730
CORPORATE MANAGEMENT	310,658	307,450	149,710
NON DISTRIBUTED COSTS	91,849		41,000
MAYORALTY	73,206	86,620	77,400
TOWN TWINNING	194	3,000	3,000
PAYROLL PROTECTION	78		
NET EXPENDITURE	1,248,979	1,712,280	1,483,680

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	1,893,293	1,970,550	2,048,980
Running Expenses	42,180,558	43,508,970	41,562,630
Capital Charges	130,700	90,800	138,870
GROSS EXPENDITURE	44,204,551	45,570,320	43,686,790
Income	(42,933,400)	(43,788,520)	(42,249,150)
Contribution from Earmarked Reserves	(22,172)	(69,520)	(17,650)
NET EXPENDITURE	1,248,979	1,712,280	1,483,680
Estimated Service Cost per - Head of the Population	£9.90	£13.57	£11.76
-Property in the Borough	£22.38	£30.68	£26.58

FINANCE & CIVIC AFFAIRS BUDGET SUMMARY
Appendix B
SERVICE: TOWN CENTRE MANAGEMENT INC. MARKETS

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holders: Brent Davis / Ian Powell/ Phil Richardson (AG00,BK00,ER01,ER03)			
Employees & Support Services	292,269	269,400	272,320
Running Expenses	435,982	435,390	415,750
Capital Charges	64,083	59,460	69,410
Income	(440,023)	(426,720)	(396,280)
TOWN CENTRE MANAGEMENT INC. MARKETS NET EXPENDITURE	352,312	337,530	361,200

COST CENTRE DETAIL (Code and Description)

AG00 - Markets	133,681	118,220	118,860
BK00 - Pedestrian Area Maintenance	42,696	58,230	51,370
ER01 - Town Centre Management	88,712	83,210	109,350
ER03 - Christmas Decorations	87,223	77,870	81,620
TOWN CENTRE MANAGEMENT INC. MARKETS NET	352,312	337,530	361,200

Service Description:

This service area covers the costs associated with town centre management and maintenance activities within the Borough, including some promotional work and developing local relationships with businesses. The Council operates vibrant markets in both Nuneaton and Bedworth. The service includes rental income and the costs of providing the market facilities and erecting and taking down of stalls where applicable.

Estimated Service Cost per - Head of the Population	£2.79	£2.68	£2.86
-Property in the Borough	£6.31	£6.05	£6.47

SERVICE: MARKETING, PROMOTIONS AND PUBLICITY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Philip Richardson (EC00,EH20, EH21)			
Employees & Support Services	134,881	154,150	136,620
Running Expenses	190,071	156,540	127,480
Income	(16,152)	(12,200)	(12,200)
Other	(2,800)		
MARKETING, PROMOTIONS AND PUBLICITY NET	306,000	298,490	251,900

COST CENTRE DETAIL (Code and Description)

EC00 - Corporate Communications	138,766	145,230	141,220
EH20 - Promotions And Publicity	140,141	120,250	86,390
EH21 - Corporate & Civic Events	27,093	33,010	24,290
MARKETING, PROMOTIONS AND PUBLICITY NET EXPENDITURE	306,000	298,490	251,900

Service Description:

This service shows the costs associated with the promotion of the Borough and the provision of general information to the public. The Council has its own corporate communications team that provides a graphic design and communication service for the Council. The Authority holds a number of annual civic and promotional events and includes the fireworks displays, remembrance parades, and Christmas events amongst others.

Estimated Service Cost per - Head of the Population	£2.43	£2.37	£2.00
-Property in the Borough	£5.48	£5.35	£4.51

FINANCE & CIVIC AFFAIRS BUDGET SUMMARY

SERVICE: RENT REBATES

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget holder: Simone Hines (DL00)			
Employees & Support Services	241,895	258,360	259,490
Running Expenses	15,386,537	15,878,640	15,038,250
Income	(15,612,745)	(15,816,090)	(15,092,590)
Other		(25,000)	
RENT REBATES NET EXPENDITURE	15,686	295,910	205,150

COST CENTRE DETAIL (Code & Description)

DL00 - Rent Rebates-General	15,687	295,910	205,150
RENT REBATES NET EXPENDITURE	15,687	295,910	205,150

Service Description:

This budget head shows the cost of administering and paying housing benefits to residents living in council owned accommodation in the Borough.

Estimated Service Cost per - Head of the Population	£0.12	£2.35	£1.63
-Property in the Borough	£0.28	£5.30	£3.68

SERVICE: RENT ALLOWANCES

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Simone Hines (DC00)			
Employees & Support Services	253,127	264,630	266,400
Running Expenses	23,890,085	24,818,350	23,835,220
Income	(24,268,789)	(25,276,100)	(24,110,100)
Other	4,082		
RENT ALLOWANCES NET EXPENDITURE	(121,495)	(193,120)	(8,480)

COST CENTRE DETAIL (Code & Description)

DC00 - Rent Allowances	(121,495)	(193,120)	(8,480)
RENT ALLOWANCES NET EXPENDITURE	(121,495)	(193,120)	(8,480)

Service Description:

This budget head shows the cost of administering and paying housing benefits to residents living in privately rented accommodation in the Borough.

Estimated Service Cost per - Head of the Population	-£0.96	-£1.53	-£0.07
-Property in the Borough	-£2.18	-£3.46	-£0.15

FINANCE & CIVIC AFFAIRS BUDGET SUMMARY
SERVICE: COMMERCIAL PROPERTY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget holder: Ian Powell (EE00-EE30)			
Employees & Support Services	90,210	105,930	114,480
Running Expenses	111,884	177,080	183,010
Capital Charges	920	920	920
Income	(1,067,883)	(1,054,830)	(1,114,860)
COMMERCIAL PROPERTY NET EXPENDITURE	(864,868)	(770,900)	(816,450)

COST CENTRE DETAIL (Code & Description)

EE00 - Commercial Property General	122,671	220,250	233,270
EE05 - Church St Shops/Bondgate Chbrs	(68,564)	(75,000)	(77,000)
EE10 - Bus Station Shops	(94,162)	(89,260)	(89,250)
EE15 - Queens Road Shops	(474,267)	(464,250)	(464,250)
EE20 - Bedworth Town Centre	(301,997)	(318,290)	(344,310)
EE25 - Other Properties	(38,100)	(32,620)	(63,660)
EE30 - Craft Centre	(10,449)	(11,730)	(11,250)
COMMERCIAL PROPERTY NET EXPENDITURE	(864,868)	(770,900)	(816,450)

Service Description:

This budget reflects the costs associated with the Council's varied property portfolio. The income shown is largely rental income from the various sites.

Estimated Service Cost per - Head of the Population	-£6.85	-£6.11	-£6.47
-Property in the Borough	-£15.50	-£13.81	-£14.63
	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £

SERVICE: INDUSTRIAL ESTATES

Budget Holder: Ian Powell (EF12-EF15)

Employees & Support Services	7,790	11,760	11,770
Running Expenses	53,710	64,900	65,880
Income	(210,818)	(219,810)	(230,510)
INDUSTRIAL ESTATES NET EXPENDITURE	(149,319)	(143,150)	(152,860)

COST CENTRE DETAIL (Code & Description)

EF12 - Bermuda Innovation Centre	(31,646)	(35,000)	(35,000)
EF15 - Attleborough Fields	(117,672)	(108,150)	(117,860)
INDUSTRIAL ESTATES NET EXPENDITURE	(149,319)	(143,150)	(152,860)

Service Description:

This budget head reflects the costs associated with the industrial properties operated by the council and the income it receives

Estimated Service Cost per - Head of the Population	-£1.18	-£1.13	-£1.21
-Property in the Borough	-£2.68	-£2.56	-£2.74

FINANCE & CIVIC AFFAIRS BUDGET SUMMARY (Continued)

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: EMERGENCY PLANNING</u>			
Budget Holder: Philip Richardson (EH32)			
Employees & Support Services	17,587	17,940	
Running Expenses	21,406	29,420	50,360
EMERGENCY PLANNING NET EXPENDITURE	38,994	47,360	50,360
COST CENTRE DETAIL (Code & Description)			
EH32 - Emergency Planning	38,994	47,360	50,360
EMERGENCY PLANNING NET EXPENDITURE	38,994	47,360	50,360

Service Description:

This service shows the costs of the Council's work in this area which is governed by legislation - the Civil Contingencies Act 2004 (CCA).

Estimated Service Cost per - Head of the Population	£0.31	£0.38	£0.40
-Property in the Borough	£0.70	£0.85	£0.90

SERVICE: COMMUNITY DEVELOPMENT

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Dawn Dawson (EH30)			
Employees & Support Services	29,178	28,270	29,510
Running Expenses	42,894	31,230	12,520
Other	(23,454)	(18,000)	
COMMUNITY DEVELOPMENT NET EXPENDITURE	48,618	41,500	42,030
COST CENTRE DETAIL (Code & Description)			
EH30 - Community Development	48,618	41,500	42,030
COMMUNITY DEVELOPMENT NET EXPENDITURE	48,618	41,500	42,030

Service Description:

This service shows the costs of undertaking community work in the Borough, to build stronger communities

Estimated Service Cost per - Head of the Population	£0.39	£0.33	£0.33
-Property in the Borough	£0.87	£0.74	£0.75

SERVICE: VOLUNTARY BODIES

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Dawn Dawson (EN01)			
Employees & Support Services	4,589	4,800	5,030
Running Expenses	195,550	195,540	185,760
VOLUNTARY BODIES NET EXPENDITURE	200,140	200,340	190,790
COST CENTRE DETAIL (Code & Description)			
EN01 - Third Sector Contributions	200,140	200,340	190,790
VOLUNTARY BODIES NET EXPENDITURE	200,140	200,340	190,790

Service Description:

This service shows the costs and contributions the Council makes towards local charitable organisations and groups, which may include direct grant to part finance the work they undertake and/or rent payments for the properties they occupy.

Estimated Service Cost per - Head of the Population	£1.59	£1.59	£1.51
-Property in the Borough	£3.59	£3.59	£3.42

FINANCE & CIVIC AFFAIRS BUDGET SUMMARY (Continued)**SERVICE: COMMUNITY SAFETY**

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Dawn Dawson (EP00)			
Employees & Support Services	57,723	58,520	62,190
Running Expenses	204,967	232,240	231,650
Capital Charges	35,017		37,120
Income	(70,138)	(70,000)	(90,140)
COMMUNITY SAFETY NET EXPENDITURE	227,570	220,760	240,820
COST CENTRE DETAIL (Code & Description)			
EP00 - Community Safety	227,570	220,760	240,820
COMMUNITY SAFETY NET EXPENDITURE	227,570	220,760	240,820

Service Description:

This budget supports the various community safety activities undertaken by the council. The Nuneaton and Bedworth Safer Communities Partnership (NABSCOP) works closely with partner agencies to reduce crime and the fear of crime in the Borough

Estimated Service Cost per - Head of the Population	£1.80	£1.75	£1.91
-Property in the Borough	£4.08	£3.96	£4.31

SERVICE: REVENUES

Budget Holder : Simone Hines (ES00-ES40)

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	485,936	510,050	546,560
Running Expenses	613,410	611,510	547,240
Income	(528,163)	(478,530)	(493,530)
Other		(8,870)	
REVENUES NET EXPENDITURE	571,182	634,160	600,270

COST CENTRE DETAIL (Code & Description)

ES10 – Money Management Project	(0)		
ES30 - Council Tax	540,898	612,770	580,530
ES40 - N.N.D.R.	30,284	21,390	19,740
REVENUES NET EXPENDITURE	571,182	634,160	600,270

Service Description:

This council is the 'billing authority' and as a result is responsible for the collection and billing of all council tax and business rates in the Borough. Part of the Council tax is passed on to Warwickshire County Council and Warwickshire Police and Crime Commissioner, whilst business rates income is also collected on behalf of central Government and Warwickshire County Council.

Estimated Service Cost per - Head of the Population	£4.53	£5.03	£4.76
-Property in the Borough	£10.23	£11.36	£10.76

FINANCE & CIVIC AFFAIRS BUDGET SUMMARY (Continued)
SERVICE: COUNCIL TAX BENEFITS

	Actual 2015/16 £	Original Budget 2016/17 £	Appendix B Original Budget 2017/18 £
Budget Holder: Simone Hines (ET05)			
Employees & Support Services	239,632	264,530	266,180
Running Expenses	194,344	180,200	156,860
Capital Charges	23,295	23,290	24,290
Income	(189,575)	(127,900)	(208,600)
COUNCIL TAX BENEFITS NET EXPENDITURE	267,697	340,120	238,730

COST CENTRE DETAIL (Code & Description)

ET05 - C-Tax Benefits	267,697	340,120	238,730
COUNCIL TAX BENEFITS NET EXPENDITURE	267,697	340,120	238,730

Service Description:

The new Local Council tax support scheme was introduced in 2013/14 following changes made nationally and as a result, council tax bills are discounted at source. The costs in this cost centre are therefore those associated with administering the scheme and assessing eligibility.

Estimated Service Cost per - Head of the Population	£2.12	£2.70	£1.89
-Property in the Borough	£4.80	£6.09	£4.28

SERVICE: CORPORATE MANAGEMENT

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Simone Hines / Dawn Dawson/ Phil Richardson (EH29-EH35,EV21)			
Employees & Support Services	8,403		60,000
Running Expenses	556,852	519,360	495,620
Capital Charges	7,384	7,130	7,130
Income	(261,981)	(201,390)	(395,390)
Other		(17,650)	(17,650)
CORPORATE MANAGEMENT NET EXPENDITURE	310,658	307,450	149,710

COST CENTRE DETAIL (Code & Description)

EH29 - Performance & Improvement Planning	1,225	8,310	8,400
EH31 - LSP Community Plan		9,550	
EH35 - Corporate Management	381,387	349,420	391,040
EH37 – Employee Benefits			
EH50 –NABCEL Investment	(66,604)	(49,830)	(239,730)
EV21 - De Minimus Capital Receipts	(5,351)	(10,000)	(10,000)
CORPORATE MANAGEMENT NET EXPENDITURE	310,658	307,450	149,710

Service Description:

This service shows the costs the council incurs in relation to the work they undertake because they are elected, multi-purpose organisations, and these costs are over and above the costs that would be incurred in managing all the various services if they were provided by a single purpose organisation. The Best Value Accounting Code of Practise (BVACOP) states that Authorities should incorporate all support costs and overheads into a particular service to arrive at a total cost for that service. The exceptions are the costs contained above which relate primarily to the general operation of the organisation.

Estimated Service Cost per - Head of the Population	£2.46	£2.44	£1.19
-Property in the Borough	£5.57	£5.51	£2.68

FINANCE & CIVIC AFFAIRS BUDGET SUMMARY (Continued)
Appendix B
SERVICE: MAYORALTY

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Philip Richardson (EH05,EH10)			
Employees & Support Services	12,130	13,420	8,780
Running Expenses	61,076	73,200	68,620
MAYORALTY NET EXPENDITURE	73,206	86,620	77,400

COST CENTRE DETAIL (Code and Description)

EH05 - Mayoralty	47,507	55,920	51,090
EH10 - Civic Cars	25,699	30,700	26,310
MAYORALTY NET EXPENDITURE	73,206	86,620	77,400

Service Description:

This service shows the costs of the mayoral function and the running of the civic car for functions attended by the mayor and deputy.

Estimated Service Cost per - Head of the	£0.58	£0.69	£0.61
-Property in the	£1.31	£1.55	£1.39

SERVICE: TOWN TWINNING

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Philip Richardson (EH15)			
Running Expenses	194	3,000	3,000
TOWN TWINNING NET EXPENDITURE	194	3,000	3,000

COST CENTRE DETAIL (Code & Description)

EH15 - Civic Exchange	194	3,000	3,000
TOWN TWINNING NET EXPENDITURE	194	3,000	3,000

Service Description:

This service shows the costs of the Civic Exchange programme

Estimated Service Cost per - Head of the		£0.02	£0.02
-Property in the		£0.05	£0.05

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£

SERVICE: LAND CHARGES
Ian Powell (EK00)

Employees & Support Services	17,942	8,790	9,650
Running Expenses	126,100	102,370	104,410
Income	(263,275)	(104,950)	(104,950)
LAND CHARGES NET EXPENDITURE	(119,233)	6,210	9,110

COST CENTRE DETAIL (Code & Description)

EK00 - Land Charges	(119,233)	6,210	9,110
LAND CHARGES NET EXPENDITURE	(119,233)	6,210	9,110

Service Description:

This Service shows the cost of maintaining the Local Land Charge Register, and enabling this register to be accessed by members of the public and private search companies. The costs also include all the costs associated with carrying out actual land charge searches

Estimated Service Cost per - Head of the Population	-£0.94	£0.05	£0.07
-Property in the Borough	-£2.14	£0.11	£0.16

HEALTH & ENVIRONMENT PORTFOLIO SUMMARY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
REFUSE & CLEANSING	2,405,225	2,356,560	2,584,340
RECYCLING	771,132	928,180	1,107,150
ENVIRONMENTAL PROTECTION	522,476	559,650	572,660
FOOD & OCCUPATIONAL SAFETY	323,092	346,730	342,580
HEALTH PROMOTION & INEQUALITIES	78,109	14,360	14,530
PUBLIC CONVENIENCES	233,928	199,450	199,780
ENVIRONMENTAL SUSTAINABILITY	11,551	12,930	14,860
NET EXPENDITURE	4,345,512	4,417,860	4,835,900
	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	2,638,763	2,782,640	2,881,420
Running Expenses	2,464,884	2,388,050	2,316,190
Capital Charges	441,967	444,790	557,170
GROSS EXPENDITURE	5,545,614	5,615,480	5,754,780
Income	(1,180,713)	(1,177,620)	(898,880)
Contribution from Earmarked Reserves	(19,389)	(20,000)	(20,000)
NET EXPENDITURE	4,345,512	4,417,860	4,835,900
Estimated Service Cost per Head of Population	£34.44	£35.01	£38.33
-Property in the Borough	£77.86	£79.15	£86.64

HEALTH & ENVIRONMENT BUDGET SUMMARY

Appendix B

SERVICE: REFUSE & CLEANSING

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Brent Davis (AL05-AL25)			
Employees & Support Services	1,492,430	1,619,020	1,627,200
Running Expenses	1,305,392	1,164,330	1,002,870
Capital Charges	271,986	267,110	379,220
Income	(664,584)	(693,900)	(424,950)
REFUSE & CLEANSING NET EXPENDITURE	2,405,225	2,356,560	2,584,340

COST CENTRE DETAIL (Code and Description)

AL05 - Domestic Refuse	1,440,713	1,316,340	1,441,110
AL10 - Street Cleansing	965,455	1,004,580	1,049,360
AL20 – Waste management	70,057	117,650	118,660
AL25 - Trade Refuse	(71,000)	(82,010)	(24,790)
REFUSE & CLEANSING NET EXPENDITURE	2,405,225	2,356,560	2,584,340

Service Description:

This service shows the costs of collecting refuse from households and trade customers for disposal. The street cleansing service provides for the scheduled cleansing of all areas within the Borough, including the council's responsibilities under the Environmental Protection Act.

Estimated Service Cost per - Head of the Population	£19.06	£18.68	£20.48
-Property in the Borough	£43.09	£42.22	£46.30

SERVICE: RECYCLING

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Brent Davis (AM00-AM20)			
Employees & Support Services	388,801	421,980	511,200
Running Expenses	655,213	775,850	859,080
Capital Charges	154,367	153,740	153,950
Income	(427,249)	(423,390)	(417,080)
RECYCLING NET EXPENDITURE	771,132	928,180	1,107,150

COST CENTRE DETAIL (Code and Description)

AM00 - Recycling	161,112	190,140	259,950
AM05 - Recycling - Bring Sites	(8,806)	(10,750)	(8,190)
AM10 - Recycling - Green Waste	610,344	618,490	617,670
AM15 - Recycling - Kerbside	(12,196)	86,300	198,700
AM20 - Recycling - Co-Mingled Sites	20,679	44,000	39,020
RECYCLING NET EXPENDITURE	771,132	928,180	1,107,150

Service Description:

This service shows the costs of the collection of all recycled materials throughout the Borough and from the various recycling centres.

Estimated Service Cost per - Head of the Population	£6.11	£7.36	£8.77
-Property in the Borough	£13.82	£16.63	£19.84

HEALTH & ENVIRONMENT BUDGET SUMMARY (Continued)**SERVICE: ENVIRONMENTAL PROTECTION**

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Ian Powell (AQ05-AQ20)			
Employees & Support Services	366,273	381,100	377,000
Running Expenses	221,780	226,890	239,810
Capital Charges		8,330	8,390
Income	(65,577)	(56,670)	(52,540)
ENVIRONMENTAL PROTECTION NET EXPENDITURE	522,476	559,650	572,660

COST CENTRE DETAIL (Code and Description)

AQ05 - Environmental Protection	346,791	371,800	370,180
AQ10 - Dog Warden	97,878	82,860	84,640
AQ15 - Pest Control	77,806	104,990	117,840
ENVIRONMENTAL PROTECTION NET EXPENDITURE	522,476	559,650	572,660

Service Description:

This service shows the costs of all environmental health related works including noise pollution, air quality and contaminated land. The council operates a dog warden service which deals with lost and stray dogs, in addition to dog nuisance issues. The council also operates a chargeable pest control service for homes and businesses, in addition to regularly treating parks, riverbanks and sewers to reduce and control rodent activity.

Estimated Service Cost per - Head of the Population	£4.14	£4.44	£4.54
-Property in the Borough	£9.36	£10.03	£10.26

SERVICE: FOOD & OCCUPATIONAL SAFETY

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Ian Powell (AR05)			
Employees & Support Services	247,809	256,720	255,530
Running Expenses	83,586	93,670	91,360
Income	(8,303)	(3,660)	(4,310)
FOOD & OCCUPATIONAL SAFETY NET	323,092	346,730	342,580

COST CENTRE DETAIL (Code & Description)

AR05 - Business Regulation & Support	323,092	346,730	342,580
FOOD & OCCUPATIONAL SAFETY NET EXPENDITURE	323,092	346,730	342,580

Service Description:

This service covers all costs associated with works undertaken to reduce the incidence of food poisoning and general workplace safety required by legislation to include inspections, testing and investigation work.

Estimated Service Cost per - Head of the Population	£2.56	£2.75	£2.72
-Property in the Borough	£5.79	£6.21	£6.14

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: HEALTH PROMOTION & INEQUALITIES</u>			
Budget Holder: Ian Powell (AR06)			
Employees & Support Services	57,217	12,170	12,720
Running Expenses	55,280	22,190	21,810
Income	(15,000)		
Contribution from Earmarked Reserves	(19,389)	(20,000)	(20,000)
HEALTH PROMOTION & INEQUALITIES NET	78,109	14,360	14,530

COST CENTRE DETAIL (Code & Description)

AR06 - Communities For Health	78,109	14,360	14,530
HEALTH PROMOTION & INEQUALITIES NET	78,109	14,360	14,530

Service Description:

This service represents this council commitment to the public health agenda. The town is a dedicated heart town, and actively promotes healthy living initiatives within the Borough, including working with other external agencies.

Estimated Service Cost per - Head of the Population	£0.62	£0.11	£0.12
-Property in the Borough	£1.40	£0.26	£0.26

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: PUBLIC CONVENIENCES</u>			
Budget Holder: Brent Davis (CB00)			
Employees & Support Services	78,390	83,880	88,240
Running Expenses	139,924	99,960	95,930
Capital Charges	15,614	15,610	15,610
PUBLIC CONVENIENCES NET EXPENDITURE	233,928	199,450	199,780

COST CENTRE DETAIL (Code & Description)

CB00 - Pub.Cons.-General	233,928	199,450	199,780
PUBLIC CONVENIENCES NET EXPENDITURE	233,928	199,450	199,780

Service Description:

This service shows the costs of cleaning and maintaining public conveniences throughout the Borough.

Estimated Service Cost per - Head of the Population	£1.85	£1.58	£1.58
-Property in the Borough	£4.19	£3.57	£3.58

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
<u>SERVICE: ENVIRONMENTAL SUSTAINABILITY</u>			
Budget Holder: Dawn Dawson (EH25)			
Employees & Support Services	7,842	7,770	9,530
Running Expenses	3,708	5,160	5,330
ENVIRONMENTAL SUSTAINABILITY NET	11,551	12,930	14,860

COST CENTRE DETAIL (Code & Description)

EH25 - Environmental Sustainability	11,551	12,930	14,860
ENVIRONMENTAL SUSTAINABILITY NET EXPENDITURE	11,551	12,930	14,860

Service Description:

This service shows the costs of undertaking work under the Environmental sustainability action plan.

Estimated Service Cost per - Head of the Population	£0.09	£0.10	£0.12
-Property in the Borough	£0.21	£0.23	£0.27

Appendix B

HOUSING PORTFOLIO SUMMARY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
HOUSING ADVICE CENTRE	531,469	533,890	472,130
MOBILE HOME SITES	(90,177)	(64,120)	(58,070)
PRIVATE SECTOR GRANTS	9,439	71,030	5,090
HOUSING STRATEGY	76,693	73,410	79,980
PRIVATE SECTOR HOUSING STANDARDS	163,217	149,490	353,270
NET EXPENDITURE	690,642	763,700	852,400

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	642,061	657,350	687,940
Running Expenses	819,847	678,920	688,630
Capital Charges	40,000	40,000	58,850
GROSS EXPENDITURE	1,501,908	1,376,270	1,435,420
Income	(795,474)	(526,320)	(493,560)
Contribution from Earmarked Reserves	(15,793)	(86,250)	(89,460)
NET EXPENDITURE	690,642	763,700	852,400
Estimated Service Cost per - Head of the Population	£5.47	£6.05	£6.76
-Property in the Borough	£12.37	£13.68	£15.27

HOUSING BUDGET SUMMARY**SERVICE: HOUSING ADVICE CENTRE**

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Dawn Dawson (DB00-DB25)			
Employees & Support Services	423,719	416,660	281,260
Running Expenses	671,050	551,810	533,530
Income	(549,259)	(348,330)	(253,200)
Contribution from Earmarked Reserves	(14,041)	(86,250)	(89,460)
HOUSING ADVICE CENTRE NET EXPENDITURE	531,469	533,890	472,130

COST CENTRE DETAIL (Codes and Description)

DB00 - Housing Options Service	433,978	423,390	423,090
DB01 - Homelessness	8,115	13,280	49,040
DB02 – Loan To Prevent Repossession Fund	0		
DB05 - Private Sector Leasing	451		
DB20 - Home Improvement Agency	76,317	90,030	
DB21 - Warwickshire Home Improvement Agency Project	7,482	(0)	
DB25 - Home Safety Check	5,126	7,190	
HOUSING ADVICE CENTRE NET EXPENDITURE	531,469	533,890	472,130

Service Description:

This service shows the costs associated with delivering a housing needs service and the council's statutory responsibility to deal with homelessness throughout the Borough.

The Council currently operates the UChoose, choice based lettings scheme which incorporates the council's statutory housing register. The costs associated with the providing the council's statutory housing advice service are also shown under this service.

The council also operates a Home Improvement Agency and Home Safety Check scheme to assist residents living in their own properties.

Estimated Service Cost per - Head of the Population	£4.21	£4.23	£3.74
-Property in the Borough	£9.52	£9.57	£8.46

HOUSING BUDGET SUMMARY (Continued)

Appendix B

SERVICE: MOBILE HOME SITES

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Dawn Dawson (DD00-DD10)			
Running Expenses	17,307	14,900	14,610
Capital Charges	40,000	40,000	58,850
Income	(147,484)	(119,020)	(131,530)
MOBILE HOME SITES NET EXPENDITURE	(90,177)	(64,120)	(58,070)

COST CENTRE DETAIL (Codes and Description)

DD00 - Caldwell Mobile Home Site	(33,906)	(24,700)	(23,610)
DD05 - Ash Green Mobile Home Site	(56,271)	(39,420)	(34,460)
MOBILE HOME SITES NET EXPENDITURE	(90,177)	(64,120)	(58,070)

Service Description:

This service shows the costs associated with the provision of three mobile home sites throughout the Borough. The site at Stoney Road is a dedicated site for travellers, whilst the sites at Caldwell and Ash Green have a number of plots for private residents. The costs include the running and maintenance of the sites and any income received in rent and commission from sales.

Estimated Service Cost per - Head of the Population	-£0.71	-£0.51	-£0.46
-Property in the Borough	-£1.62	-£1.15	-£1.04

SERVICE: PRIVATE SECTOR GRANTS

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Dawn Dawson (DJ00-DJ10)			
Employees & Support Services	61,927	87,480	
Running Expenses	40,600	36,550	5,090
Capital Charges			
Income	(93,088)	(53,000)	
Other			
PRIVATE SECTOR GRANTS NET EXPENDITURE	9,439	71,030	5,090

COST CENTRE DETAIL (Code and Description)

DJ00 - Renovations	5,024	66,980	
DJ05 – Renovations/Slum Clearance			
DJ10 - Other Services	4,416	4,050	5,090
PRIVATE SECTOR GRANTS NET EXPENDITURE	9,439	71,030	5,090

Service Description:

This service shows the costs associated with the administration and financing of grants made to the general public in respect of disabled facilities grants and other discretionary housing assistance.

Estimated Service Cost per - Head of the Population	£0.07	£0.56	£0.04
-Property in the Borough	£0.17	£1.27	£0.09

HOUSING BUDGET SUMMARY (Continued)

Appendix B

SERVICE: HOUSING STRATEGY

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Dawn Dawson (DM00)			
Employees & Support Services	59,112	50,150	60,100
Running Expenses	17,581	23,260	19,880
HOUSING STRATEGY NET EXPENDITURE	76,693	73,410	79,980

COST CENTRE DETAIL (Code & Description)

DM00 - Housing Strategy	76,693	73,410	79,980
HOUSING STRATEGY NET EXPENDITURE	76,693	73,410	79,980

Service Description:

This service shows the costs associated with the council's statutory responsibility to have a housing strategy in place for the Borough.

Estimated Service Cost per - Head of the Population	£0.61	£0.58	£0.63
-Property in the Borough	£1.37	£1.32	£1.43

SERVICE: PRIVATE SECTOR HOUSING STANDARDS

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Dawn Dawson (DB30 & DN00)			
Employees & Support Services	97,303	103,060	346,580
Running Expenses	73,308	52,400	115,520
Income	(5,643)	(5,970)	(108,830)
Other	(1,751)		
PRIVATE SECTOR HOUSING STANDARDS NET	163,217	149,490	353,270

COST CENTRE DETAIL (Code & Description)

DB30 – Heart NBBC Retained Budgets			106,330
DN00 - Private Sector Housing Standards	163,217	149,490	246,940
PRIVATE SECTOR HOUSING STANDARDS NET	163,217	149,490	353,270

Estimated Service Cost per - Head of the Population	£1.29	£1.18	£2.80
-Property in the Borough	£2.92	£2.68	£6.33

PLANNING & DEVELOPMENT PORTFOLIO SUMMARY

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
CAR PARKS	(523,382)	(620,470)	(391,230)
ABANDONED VEHICLES			
PUBLIC PASSENGER TRANSPORT	63,952	62,550	71,020
AGENCY SERVICES			
LAND DRAINAGE WRKS	12,780	16,030	9,740
STREET NAMEPLATES	16,328	20,120	16,740
FOOTPATH LIGHTING	12,569	9,410	6,910
BUILDING CONTROL	104,922	70,250	63,340
PLANNING POLICY & APPLICATIONS	503,320	637,140	642,400
ECONOMIC DEVELOPMENT	389,342	445,490	446,280

NET EXPENDITURE

579,830	640,520	865,200
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	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Employees & Support Services	1,157,333	1,299,000	1,315,100
Running Expenses	1,923,476	2,059,450	2,053,630
Capital Charges	719,714	726,120	725,900

GROSS EXPENDITURE

3,800,524	4,084,570	4,094,630
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Income	(3,220,693)	(3,308,920)	(3,058,650)
Oher		(135,130)	(170,780)

NET EXPENDITURE

579,830	640,520	865,200
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Estimated Service Cost per - Head of the Population	£4.60	£5.08	£6.86
-Property in the Borough	£10.39	£11.48	£15.50

PLANNING & DEVELOPMENT BUDGET SUMMARY**SERVICE: CAR PARKS**

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Brent Davis (BA00-BA90)			
Employees & Support Services	318,137	337,720	309,180
Running Expenses	850,752	909,990	911,180
Capital Charges	566,977	573,870	576,930
Income	(2,259,248)	(2,442,050)	(2,188,520)
CAR PARKS NET EXPENDITURE	(523,382)	(620,470)	(391,230)

COST CENTRE DETAIL (Code and Description)

BA00 - Car Parks	1,082,843	1,167,500	1,134,910
BA30 - Car Parks-Running Expenses	525,788	531,750	542,230
BA40 - Car Parks-Support Services	115,633	114,870	115,320
BA90 - Car Parks-Income	(2,247,646)	(2,434,590)	(2,183,690)
CAR PARKS NET EXPENDITURE	(523,382)	(620,470)	(391,230)

Service Description:

This service shows the costs associated with providing car parks throughout the Borough. The budget head includes the costs of maintaining and running the car parks and the income received from them.

Estimated Service Cost per - Head of the Population	-£4.15	-£4.92	-£3.10
-Property in the Borough	-£9.38	-£11.12	-£7.01

PLANNING & DEVELOPMENT BUDGET SUMMARY (Continued)**SERVICE: PUBLIC PASSENGER TRANSPORT**

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Brent Davis (BC00-BC05)			
Employees & Support Services	433	540	1,170
Running Expenses	130,679	121,060	130,010
Capital Charges	29,737	29,740	29,740
Income	(96,897)	(88,790)	(89,900)
PUBLIC PASSENGER TRANSPORT NET	63,952	62,550	71,020

COST CENTRE DETAIL (Code and Description)

BC00 - Bus Station	63,952	62,550	71,020
PUBLIC PASSENGER TRANSPORT NET EXPENDITURE	63,952	62,550	71,020

Service Description:

This service shows the costs associated with providing and maintaining the bus shelters in the Borough. The budget head also includes the costs associated with the operation of the bus stations and the bus operators using the stations.

Estimated Service Cost per - Head of the Population	£0.51	£0.50	£0.56
-Property in the Borough	£1.15	£1.12	£1.27

PLANNING & DEVELOPMENT BUDGET SUMMARY (Continued)**SERVICE: LAND DRAINAGE WORKS**

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Brent Davis (BF10)			
Employees & Support Services	5,836	6,030	2,250
Running Expenses	7,756	10,000	7,810
Income	(812)		(320)
LAND DRAINAGE WRKS NET EXPENDITURE	12,780	16,030	9,740

COST CENTRE DETAIL (Code & Description)

BF10 - Land Drain Wrks	12,780	16,030	9,740
LAND DRAINAGE WRKS NET EXPENDITURE	12,780	16,030	9,740

Service Description:

This service shows the costs associated with services provided by the council for undertaking land drainage works, like clearing gullies and removing excessive vegetation growth around drains to lower the risk of flooding.

Estimated Service Cost per - Head of the Population	£0.10	£0.13	£0.08
-Property in the Borough	£0.23	£0.29	£0.17

PLANNING & DEVELOPMENT BUDGET SUMMARY (Continued)

SERVICE: STREET NAMEPLATES

Budget Holder: Brent Davis (BI00)

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Employees & Support Services	6,397	6,640	6,250
Running Expenses	10,093	13,480	10,650
Income	(162)		(160)
STREET NAMEPLATES NET EXPENDITURE	16,328	20,120	16,740

COST CENTRE DETAIL (Code & Description)

BI00 - Street Nameplates	16,328	20,120	16,740
STREET NAMEPLATES NET EXPENDITURE	16,328	20,120	16,740

Service Description:

This service shows the costs associated with maintaining and supplying street nameplates throughout the Borough.

Estimated Service Cost per - Head of the Population	£0.13	£0.16	£0.13
-Property in the Borough	£0.29	£0.36	£0.30

SERVICE: FOOTPATH LIGHTING

	Actual 2015/16	Original Budget 2016/17	Original Budget 2017/18
	£	£	£
Budget Holder: Brent Davis (BJ00)			
Employees & Support Services	3,160	3,270	1,810
Running Expenses	9,734	6,140	5,910
Income	(325)		(810)
FOOTPATH LIGHTING NET EXPENDITURE	12,569	9,410	6,910

COST CENTRE DETAIL (Code & Description)

BJ00 - Footway Lighting	12,569	9,410	6,910
FOOTPATH LIGHTING NET EXPENDITURE	12,569	9,410	6,910

Service Description:

This service shows the costs associated with providing footway lighting on council owned land (not highways, which is the responsibility of the County Council)

Estimated Service Cost per - Head of the Population	£0.10	£0.07	£0.05
-Property in the Borough	£0.23	£0.17	£0.12

SERVICE: BUILDING CONTROL

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Ian Powell (BL20-BL24)			
Employees & Support Services	111,791	182,530	182,880
Running Expenses	307,078	190,220	179,220
Income	(313,947)	(302,500)	(298,760)
BUILDING CONTROL NET EXPENDITURE	104,922	70,250	63,340

COST CENTRE DETAIL (Code and Description)

BL20 - Building Control - Fee Earning	56,801	(460)	(6,960)
BL21 - Building Control - No Fee Earning	16,918	23,670	22,460
BL24 - Other Building Control	31,202	47,040	47,840
BUILDING CONTROL NET EXPENDITURE	104,922	70,250	63,340

Service Description:

The costs of providing the building control service are contained within this budget head – it deals with the implementation of building regulations which ensure that proper standards of construction are adhered to by the building industry, together with Health and Safety issues.

Estimated Service Cost per - Head of the Population	£0.83	£0.56	£0.50
-Property in the Borough	£1.88	£1.26	£1.13

SERVICE: ECONOMIC DEVELOPMENT

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Ian Powell (ER00 – ER04)			
Employees & Support Services	93,283	94,800	98,880
Running Expenses	181,269	228,180	246,170
Capital Charges	123,001	122,510	119,230
Income	(8,211)		
Other			(18,000)
ECONOMIC DEVELOPMENT NET EXPENDITURE	389,342	445,490	446,280

COST CENTRE DETAIL (Codes and Descriptions)

ER00 - Economic Development	291,119	306,990	316,370
ER02 – West Midlands Combined Authority			
ER04 - Camp Hill Regeneration Project	98,223	138,500	129,910
ECONOMIC DEVELOPMENT NET EXPENDITURE	389,342	445,490	446,280

Service Description:

This service shows the costs relating to understanding, promoting and supporting the economic well-being of the area.

Estimated Service Cost per - Head of the Population	£3.09	£3.53	£3.54
-Property in the Borough	£6.98	£7.98	£8.00

PLANNING & DEVELOPMENT BUDGET SUMMARY (Continued)**APPENDIX B**

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
SERVICE: PLANNING POLICY & APPLICATIONS			
Ian Powell & Chris Tydeman (BL10-BL17, BL30, 32 & 80)			
Employees & Support Services	618,297	667,470	712,680
Running Expenses	426,114	580,380	562,680
Income	(541,091)	(475,580)	(480,180)
Other		(135,130)	(152,780)
PLANNING POLICY & APPLICATIONS NET	503,320	637,140	642,400
EXPENDITURE			

COST CENTRE DETAIL (Codes and Descriptions)

BL10 - Borough Plans	413,029	381,290	384,270
BL14 - Conservation And Listed Buildings	783	12,900	12,900
BL17 - Street Naming & Numbering	(11,780)	1,350	(7,380)
BL30 - Development Control - Fee Earning	(7,151)	132,340	143,690
BL32 - Development Control Enforcement	108,438	109,260	108,920
PLANNING POLICY & APPLICATIONS NET	503,320	637,140	642,400

Service Description:

This service shows the costs associated with the processing of planning applications, the registration and processing of planning appeals including written representations, informal hearings and public enquiries, and complaints to the Authority regarding unauthorised developments and use of land. The Council is undertaking work associated with the Borough Plan and all costs are shown within this budget head. The service will provide planning policy advice for members and a wide range of customers and also provides support and guidance for communities.

Estimated Service Cost per - Head of the Population	£3.99	£5.05	£5.09
-Property in the Borough	£9.02	£11.42	£11.51

SUPPORT SERVICES SUMMARIES

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
CORPORATE DIRECTORS			
Budget Holder: Simone Hines			
Salaries, Wages & Other Employee Costs	96,536	526,660	505,240
Employer's NI & Pension Contributions	12,744	122,550	138,520
Supplies & Services	1,353	3,100	3,150
Accommodation & Other Administrative Costs	29,073	56,640	55,780
Gross Expenditure	139,706	708,950	702,690
Income & Recoverable Charges			
Net Costs - Fully recharged to other Service Units and Services	139,706	708,950	702,690
Estimated service cost per - head of the population	£1.11	£5.62	£5.57
- property in the borough	£2.50	£12.70	£12.59

Note: Director's costs moved across from services in 2016/17.

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
FINANCE & PROCUREMENT			
Budget Holder: Simone Hines			
Salaries, Wages & Other Employee Costs	641,929	552,590	558,970
Employer's NI & Pension Contributions	129,330	127,470	155,440
Supplies & Services	97,809	89,290	90,040
Accommodation & Other Administrative Costs	180,297	163,880	174,800
Capital Charges	8,453	5,680	7,470
Gross Expenditure	1,057,818	938,910	986,720
Income & Recoverable Charges	(34,846)	(36,980)	(36,980)
Net Costs - Fully recharged to other Service Units and Services	1,022,972	901,930	949,740
Estimated service cost per - head of the population	£8.11	£7.15	£7.53
- property in the borough	£18.33	£16.16	£17.02

Note: Payroll services moved to Corporate Finance from Human Resources and Director's costs moved from finance to Directors in 2016/17.

Appendix C

SUPPORT SERVICES SUMMARIES

HUMAN RESOURCES	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Christine Tydeman			
Salaries, Wages & Other Employee Costs	277,846	182,050	190,230
Employer's NI & Pension Contributions	39,295	32,870	25,300
Supplies & Services	27,401	37,000	54,060
Accommodation & Other Administrative Costs	160,457	94,080	93,210
Gross Expenditure	504,999	346,000	362,800
Income & Recoverable Charges	(17,334)	(17,800)	(3,500)
Net Costs - Fully recharged to other Service Units and Services	487,664	328,200	359,300
Estimated service cost per - head of the population - property in the borough	£3.87	£2.60	£2.85
	£8.74	£5.88	£6.44

Note: Payroll services moved to Corporate Finance from Human Resources in 2016-17

IT & COMMUNICATIONS	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Christine Tydeman			
Salaries, Wages & Other Employee Costs	362,944	377,710	321,820
Employer's NI & Pension Contributions	68,488	86,790	88,890
Supplies & Services	513,293	323,960	374,500
Accommodation & Other Administrative Costs	93,255	90,370	85,920
Capital Charges	122,015	251,830	301,320
Gross Expenditure	1,159,995	1,130,660	1,172,450
Income & Recoverable Charges	(7,000)	(7,000)	(7,500)
Net Costs - Fully recharged to other Service Units and Services	1,152,995	1,123,660	1,164,950
Estimated service cost per - head of the population - property in the borough	£9.14	£8.91	£9.23
	£20.66	£20.13	£20.87

Appendix C

SUPPORT SERVICES SUMMARIES

CORPORATE CUSTOMER SERVICES	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Christine Tydeman			
Salaries, Wages & Other Employee Costs	500,421	475,680	478,410
Employer's NI & Pension Contributions	79,036	70,580	97,010
Supplies & Services	157,061	111,610	111,890
Accommodation & Other Administrative Costs	231,676	278,130	286,400
Capital Charges	42,508	34,210	20,060
Gross Expenditure	1,010,702	970,210	993,770
Income & Recoverable Charges	(1,270)	(1,250)	(1,250)
Net Costs - Fully recharged to other Service Units and Services	1,009,431	968,960	992,520

Estimated service cost per - head of the population	£8.00	£7.68	£7.87
- property in the borough	£18.09	£17.36	£17.78

Note: Director's costs moved from CCS to Directors in 2016/17.

BUSINESS IMPROVEMENT ADMINISTRATION & SUPPORT TEAM	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
Budget Holder: Christine Tydeman			
Salaries, Wages & Other Employee Costs	280,901	253,450	233,620
Employer's NI & Pension Contributions	46,028	50,660	60,320
Supplies & Services	9,676	12,530	12,680
Accommodation & Other Administrative Costs	131,370	124,020	122,950
Gross Expenditure	467,975	440,660	429,570
Income & Recoverable Charges			
Net Costs - Fully recharged to other Service Units and Services	467,976	440,660	429,570
Estimated service cost per - head of the population	£3.71	£3.49	£3.40
- property in the borough	£8.38	£7.90	£7.70

Appendix C

SUPPORT SERVICES SUMMARIES

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
CORPORATE GOVERNANCE: LEGAL			
Budget Holder: Philip Richardson			
Salaries, Wages & Other Employee Costs	279,178	198,360	190,560
Employer's NI & Pension Contributions	53,541	43,740	52,560
Supplies & Services	35,814	29,230	31,010
Accommodation & Other Administrative Costs	78,552	74,930	72,220
Gross Expenditure	447,085	346,260	346,350
Income & Recoverable Charges	(66,830)	(46,930)	(58,620)
Net Costs - Fully recharged to other Service Units and Services	380,255	299,330	287,730

Estimated service cost per - head of the population	£3.01	£2.37	£2.28
- property in the borough	£6.81	£5.36	£5.16

Note: Director's costs moved from Legal to Directors in 2016/17

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
CORPORATE GOVERNANCE: Health & Safety			
Budget Holder: Philip Richardson			
Salaries, Wages & Other Employee Costs	109,602	119,910	158,950
Employer's NI & Pension Contributions	21,164	24,900	40,690
Supplies & Services	7,572	9,140	13,180
Accommodation & Other Administrative Costs	27,049	32,950	33,620
Gross Expenditure	165,387	186,900	246,440
Income & Recoverable Charges	(14,520)	(16,000)	(11,000)
Net Costs - Fully recharged to other Service Units and Services	150,867	170,900	235,440

Estimated service cost per - head of the population	£1.20	£1.35	£1.87
- property in the borough	£2.70	£3.06	£4.22

Appendix C

SUPPORT SERVICES SUMMARIES

	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
CORPORATE GOVERNANCE: AUDIT & INSURANCE			
Budget Holder: Philip Richardson			
Salaries, Wages & Other Employee Costs	159,497	141,650	135,430
Employer's NI & Pension Contributions	32,637	34,270	40,070
Supplies & Services	7,784	12,100	7,250
Accommodation & Other Administrative Costs	44,283	52,100	43,020
Gross Expenditure	244,201	240,120	225,770
Income & Recoverable Charges			
Net Costs - Fully recharged to other Service Units and Services	244,202	240,120	225,770
Estimated service cost per - head of the population	£1.94	£1.90	£1.79
- property in the borough	£4.38	£4.30	£4.05
	Actual 2015/16 £	Original Budget 2016/17 £	Original Budget 2017/18 £
ADMINISTRATIVE BUILDINGS			
Budget Holder: Brent Davis			
Salaries, Wages & Other Employee Costs	197,957	191,000	183,080
Employer's NI & Pension Contributions	23,860	23,080	29,500
Supplies & Services	627,129	619,300	586,660
Accommodation & Other Administrative Costs	160,845	165,500	177,380
Capital Charges	127,583	83,410	148,350
Gross Expenditure	1,137,374	1,082,290	1,124,970
Income & Recoverable Charges	(38,478)	(18,950)	(19,450)
Net Costs - Fully recharged to other Service Units and Services	1,098,895	1,063,340	1,105,520
Estimated service cost per - head of the population	£8.71	£8.43	£8.76
- property in the borough	£19.69	£19.05	£19.81

HOUSING REVENUE ACCOUNT (HRA) BUDGET

	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Original Budget 2017/18 £'000
Balance Brought Forward	(4,191,447)	(5,335,361)	(8,133,051)
<u>Expenditure</u>			
General Management	3,768,682	4,114,110	4,134,850
Special Expenses	3,545,768	3,666,850	3,148,390
Repairs & Maintenance	5,710,075	5,919,730	5,953,630
Depreciation	5,837,803	6,128,000	6,886,000
Capital expenditure funded by HRA	3,891,947	721,780	1,371,000
Interest payable (Debt Costs)	2,166,683	2,150,570	2,144,140
Total Expenditure	24,920,958	22,701,040	23,638,010
<u>Income:</u>			
General Rental Income	(23,860,002)	(23,867,760)	(23,346,810)
Non-dwelling rents	(577,647)	(588,810)	(599,480)
Other income – services & facilities	(2,363,823)	(1,841,820)	(1,847,020)
Interest receivable	(58,600)	(35,000)	(27,200)
Total Income	(26,860,072)	(26,333,390)	(25,820,510)
<u>Adjustments</u>			
Premiums & Discounts	(2,201)	(1,890)	(1,890)
Debt repayment	0	0	0
Major Repairs Reserve Contributions	803,040	836,550	0
Earmarked reserve	(5,639)	0	(789,000)
(SURPLUS)/DEFICIT	(1,143,914)	(2,797,690)	(2,973,390)
Balance Carried Forward	(5,335,361)	(8,133,051)	(11,106,441)

GENERAL FUND CAPITAL PROGRAMME

		Original Budget 2017/18 £
<u>Arts & Leisure</u>		
PC60	Cemetery Land	300,000
PC85	Miners Welfare Park Sports Pavilion	405,000
<u>Central Services</u>		
PE12	Computer Strategy	100,000
PE50	Major Repairs	250,000
<u>Health and Environment</u>		
PM01	Vehicle & Plant Replacement	800,000
<u>Finance and Civic Affairs</u>		
PE02	Purchase of Investment Properties	950,000
PE05	Purchase of Empty Properties to Lease	1,500,000
PE08	Units 1 & 2 Gresham Road	813,000
PE94	Nuneaton Market - Replacement Stalls	45,000
<u>Housing (General Fund)</u>		
PD12	Empty Homes Works in Default	40,000
PD20	HEART	3,500,000
PD24	Warm and Safer Homes	150,000
PD43	LPSA2 - Empty Property Loans	100,000
<u>Planning and Development</u>		
PB32	Replacement CCTV Cameras	15,000
PB33	CCTV – Wireless Technology	120,000
PB34	Ropewalk Car Park Improvements	150,000
PE30	Camp Hill - Early final phase	800,000
<u>Future schemes</u>		
PE95	Miscellaneous schemes*	100,000
Total		<u>10,138,000</u>

HOUSING REVENUE ACCOUNT CAPITAL BUDGET

		Original Budget 2017/18
		£
PL01	Decent Homes	2,500,000
PL03	Roof Coverings/Modifications	750,000
PL04	Shed Door & Roof Renewals	50,000
PL05	Windows & Doors	1,000,000
PL06	Sheltered Alarm Call System	150,000
PL08	CCTV Renewal – GP Flats	150,000
PL09	Shops Improvements	15,000
PL54	Level Access Showers	400,000
PL55	Aids & Adaptations	230,000
PL56	Central Heating	700,000
PL57	Garages	100,000
PL59	Slabs to Tarmac	250,000
PL60	Lift Renewal Works	15,000
PL63	District Heating Upgrade Works	50,000
PL64	Fire Safety Upgrade Works	250,000
PL65	PIR Electrical Works (Sheltered Housing & Communal)	350,000
PL66	Voids	300,000
PL70	Structural/Concrete Repairs	1,150,000
PL71	Environmental Works	125,000
PL75	Contingency	100,000
PL83	Soil Stack Renewals	20,000
PL98	Capital Salaries	302,000
Total		8,957,000

Coding when Recruiting New Employees

Information to help when recruiting a new member of staff. Where the Payroll recruitment form asks for the:- **Salary Code** please enter as example.

Note (we have changed supplier to Coventry CC and so the format may change)

Example:

Cost Centre	Sub detail
HG00	H780

Please provide the Cost code & Sub detail

Agresso Cost Code and Sub detail

Managing Director
All Service Directors

HG00 H780
HG00 H780

Assets & Street Services

Corporate Property

Corporate Property
Performance Improvement Officer
Planning & Analysis Officer

HK00 H804
HK00 H800
HK00 H800

Parking

Parking Manager
Car Park Admin Staff
Car Park Attendants
Car Parks
Toilet Attendants

HK00 H924
BA00 B924
BA00 B063
BA00 B523
CB00 C517

CCTV

CCTV Controllers

GH02 G925

Admin Buildings

Porters
Bedworth Office Cleaners
Depot Cleaners
Town Hall Cleaners
Tea Ladies

FB00 F020
FB15 F022
FB25 F022
FB00 F022
FB00 F021

Civic Hall

Civic Hall Manager
Civic Hall Office Based Team
Civic Hall Casual Events Staff
Civic Hall Kitchen Staff
Civic Hall Bar Staff
Civic Hall Cleaners

HK20 H819
HK20 H819
CN05 C996
CN20 C510
CN21 C511
CN05 C523

Coding when Recruiting New EmployeesAssets & Street Services (continued)

	Agresso Cost Code
Museum	
Museum & Arts Officer	HK20 H811
Museum Officers & Standby	CO05 C526
Museum Assistants	CO05 C527
Museum Cleaners	CO05 C523
Leisure	
Sports Development Team	CH16 C550
Harrier's Employees	HP00 H560
Changing Room Attendants - Stockingford	EH26 E536
Changing Room Attendants - Keresley	EH27 E536
Community Centres	
Keresley Community Administrator	EH27 E310
Stockingford Community Administrator	EH26 E310
Newtown Centre Administrator	CH30 C310
Newtown Centre Cleaners	CH30 C523
Refuse & Recycling	
Refuse & Cleansing Manager	HK00 H833
Refuse & Cleansing Office Based Team	HK00 H833
Domestic Refuse Collectors & Drivers	AL05 A514
Bulky Refuse Collectors & Drivers	AL05 A514
Recycling	AM00 A832
Green Waste Collectors & Drivers	AM10 A513
Street Cleansing Operatives & Drivers	AL10 A515
Transport	
Transport Mechanics	QZ40 Q518
Transport Office Team	HK00 H841
Depot	
Depot Yard Men	FB25 F519
Depot Cleaners	FB25 F022

Coding when Recruiting New Employees

	Agresso Cost Code
<u>Business Improvement</u>	
Administration & Support Team	HJ80 H725
Contact Centre	HJ50 H906
IT	HJ20 H720
Human Resources	
HR	HJ10 H710
Union Officers	GA10 G301
<u>Finance & Procurement</u>	
Revenue & Benefits	
Revs & Bens Manager	HL10 H910
Revs & Bens - Benefits Team	HL10 H912
Revs & Bens - Revenues Team	HL10 H911
Revs & Bens - Systems Team	HL10 H913
Finance	
Treasury Team	HJ00 H706
Financial Planning	HJ00 H706
Procurement & Creditors Team	HJ00 H706

Coding when Recruiting New Employees

<u>Governance & Recreation</u>	Agresso Cost Code
Legal Section	HJ30 H730
Democratic Services	
Democratic - Electoral Registration	HJ40 H733
Democratic - Member Support	HJ40 H731
Town Crier	EH05 E793
Parks	
Grounds Maintenance Team	HK10 H814
Natural Environment Team	HK10 H796
Playground Fitters	CG10 C533
Play Rangers	CG09 C533
Pavilion Attendants	CG52 C533
Breakaway Club Staff	CG06 C715
Communication & Events	
Communication & Event Officers	HH10 H793
Events Operatives	EH20 E794
Audit Team	HJ60 H736
Insurance	HJ60 H736
Governance and Performance Officer	HJ60 H736
Health & Safety Team	HJ70 H714
Equalities Officer	ED05 E799
Parks	
Grounds Maintenance Team	HK10 H814
Natural Environment Team	HK10 H796
Playground Fitters	CG10 C533
Play Rangers	CG09 C533
Pavilion Attendants	CG52 C533
Breakaway Club Staff	CG06 C715
Communication & Events	
Communication & Event Officers	HH10 H793
Events Operatives	EH20 E794

Coding when Recruiting New Employees

<u>Housing & Communities</u>	Agresso Cost Code
Housing salaries - Allocated across several services	
Business Performance Officer	HL00 H900
Housing Services	HL00 H939
Strategic Housing	HL00 H903
Business Support	HL00 H905
Private Sector Housing	HL00 H901
Housing - Property services	HL00 H805
Housing Salaries - charged directly to one service	
Tenancy Services Team	LA00 L918
Housing Officers	LA00 L918
Housing - Financial Inclusion Team	LA00 L918
Housing -Direct Property services	LA01 L806
Housing - Capital Surveyors & Clerk of Works	SK30 S850
Housing Strategy	DB00 D903
Supported Housing	
Housing - Supported Housing Team	LB05 L938
Housing - Wardens	LB05 L904
Housing Cleaning	
Housing Estate Cleaners	LB25 L822
Housing - Cleaners	LB05 L823
Housing Craft Workers	
Housing - Reactive Operatives	LW01 L850
Housing - Planned Operatives	LW80 L851
Housing - Void Operatives	LW95 L852
Housing - Capital Operatives	SK30 S850
Standby	
Standby	GA20 G302
Standby - Housing Call Out	LW05 L853
Bulk Deliveries - Housing	LA00 L029
Communities	
Community Cohesion	HH00 H791
Antisocial Behaviour Team	HH00 H791

Coding when Recruiting New Employees

<u>Regeneration & Public Protection</u>	Agresso Cost Code
Markets	
Market Office Staff	AG00 A831
Market Workers	AG00 A516
Building Control	
Building Control Team	HL40 H931
Building Control Call Out	BL24 B553
Environmental Health	
Head of Environmental Health	HL40 H941
Principal BRS Officer	HL40 H941
Environmental Protection Officers	HL40 H942
Food & Occupational Safety	AR05 A941
Dog Wardens	AQ10 A942
Licensing	
Licensing Team	HL40 H734
Planning	
Planning - HL40	HL40 H932
Planning – BL10	BL10 B931
Planning - BL30	BL30 B932
Planning Enforcement	BL32 B933
Planning Policy Team	HL40 H795
Town Centre & Estates	
Land and Property Team	HL20 H797
Town Centre Officers	HL20 H927
Economic Development	ER00 E738
Craft Centre Cleaners	EE30 E523
Other	
Healthy Living Network	HL60 H949

MENTEC**Appendix H****Coding when Paying in Money at Cash Office**

Information to help when paying in money over the counter.
 Allows extra data to be entered where appropriate.
 Using the Mentec code will automatically enter the Agresso Codes.

(Agresso cost code shown for information purposes only)

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Asset Management & Street Services</u>				
Community Centres				
NEWTOWN	Newtown Centre Room Hire	9566	CH30	C000
KCC VEND	Keresley Community Centre Vending	9283	EH27	E000
KCC ROOM	Keresley Community Centre Room Hire	9566	EH27	E000
Civic Hall				
BOX	Civic Hall Show Income	8909	CN05	C000
STREAM	Streamline Civic Hall	8909	CN05	C000
TICKETS	Tickets.Com System	8909	CN05	C199
WEST END	Tokens Code	8910	CN05	C000
CH ROOM	Civic Hall Room Hire	9566	CN05	C000
EPS HIRE	Hall Hire Private Shows	9552	CN11	C000
HOTDRINK	Civic Hall Hot Drinks	9281	CN20	C000
ICES	Civic Hall Ices	9284	CN20	C000
PREM STG	Premier Stage Direct Debit	9285	CN20	C000
BUFFET	Civic Hall Buffets	9285	CN20	C000
BISTRO	Civic Hall Bistro	9289	CN20	C000
BAR	Civic Hall Bar	9287	CN21	C000
Museum				
DONATION	Museum Donations	9116	CO05	C000
MUS SHOP	Museum Resale Goods	9259	CO05	C000
PAINTING	Commission Sale Of Painting	9447	CO05	C000
MUS ROOM	Museum Room Hire	9566	CO05	C000
Refuse & Recycling				
BULKY	Bulky Refuse Collection	9344	AL05	A000
LITTER	Litter Enforcement Notices	9368	AL10	A000
1100 BIN	Trade Bin	9231	AL25	A000
SMURFIT	Smurfit Kappa	9237	AL25	A000
TRADE SK	Trade Sacks	9345	AL25	A012
GREEN	Additional Green Bins	9297	AM10	A000
REDBOX	Recycling Bins And Caddies	9297	AM15	A000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Asset Management & Street Services (continued)</u>				
Parking				
CV1	Mobile Phone Parking Charges	9361	BA90	B000
CN1	Upper Abbey Street Long Stay	9511	BA90	B501
CN2	Regent Street No 2 Long Stay	9511	BA90	B502
CN3	Orchard Street Long Stay Cp	9511	BA90	B503
CN5	Victoria Street Long Stay Cp	9511	BA90	B505
CN6	Pool Bank Street Long Stay	9511	BA90	B506
CN7	Riversley Park Long Stay Cp	9511	BA90	B507
CN8	Town Hall Short Stay Cp	9511	BA90	B508
CN9	Church Street Short Stay Cp	9511	BA90	B509
CN10	Regent Street No 1 Short Stay	9511	BA90	B510
CN11	Rope Walk Mscp	9511	BA90	B511
CN12	Abbey Street Co-Op Short Stay	9511	BA90	B512
CN13	Justice Walk Short Stay Cp	9511	BA90	B513
CN14	Harefield Rd Mscp	9511	BA90	B514
CN15	Meadow Street Nuneaton	9511	BA90	B515
CN16	Riverside Car Park	9511	BA90	B516
CN17	Pingles Leisure Centre	9511	BA90	B517
CB14	Bedworth Railway Station	9511	BA90	B614
CB15	Bedworth Leisure Centre	9511	BA90	B615
CB16	Park Rd-Mill St Long Stay Cp	9511	BA90	B616
CB17	Civic Hall No 2 -Spitalfields	9511	BA90	B617
CB19	Civic Hall No1- Spitalfields	9511	BA90	B619
SEASON T	Car Park Season Ticket	9515	BA90	B000
CPE 50	Civil Parking Enforcement £50	9540	BA90	B000
CPE 25	Civil Parking Enforcement - £25	9541	BA90	B000
CPE 75	Civil Parking Enforcement £75	9542	BA90	B000
CPE 35	Civil Parking Enforcement £35	9544	BA90	B000
CPE 70	Car Parking Fine £70.00	9544	BA90	B000
CPE 105	Parking Fine	9545	BA90	B000
CPE 82	Civil Parking Enforcement £82	9546	BA90	B000
CPE 112	Civil Parking Enforcement £112	9547	BA90	B000
Transport				
MOT	MOT Group4	9899	QZ20	Q006

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Regeneration & Public Protection</u>				
Town Centre & Estates				
PROM SPA	Town Centre Promotional Space	9150	ER01	E000
SUB GEN	Sub Station General Fund	9601	EE25	E000
FAIRRIDE	Fairground Ride Town Centre	9150	ER01	E000
Markets				
ST TRADE	Street Trading Food & Flowers	9381	AG00	A000
NUN SAT	Market Rents Nuneaton Saturday	9620	AG00	A001
MARK BED	Market Rents Bedworth	9620	AG00	A002
NUN WED	Market Rents Nuneaton Wednesday	9620	AG00	A003
CAR BOOT	Car Boot Bedworth	9624	AG00	A002
CHARITY	Charity Stall	9625	AG00	A000
Environmental Health				
PET SHOP	Pet Shop Licence	9311	AQ05	A000
ANIMAL B	Animal Boarding Licence	9314	AQ05	A000
DOG BRED	Dog Breeding Licence	9334	AQ05	A000
RIDE EST	Riding Establishment Licence	9335	AQ05	A000
DISP EST	Disposal Of Estate Burial Exp	9351	AQ05	A000
EPA	Environmental Permit	9354	AQ05	A000
ENVIRSEA	Environmental Searches	9356	AQ05	A000
NOISE	Noise Abatement	9425	AQ05	A000
RIDING L	Riding Licence Fees	9314	AQ10	A000
DOGS	Dog Fouling Fines	9369	AQ10	A000
STRAYS	Stray Animal Charges	9370	AQ10	A000
COMMPEST	COMMERCIAL PEST CONTRACT	9141	AQ15	A000
PESTWASP	Pest Control - Wasps	9305	AQ15	A000
PESTFLEA	Pest Control - Ant/Flea/Bugs	9306	AQ15	A000
PESTRAT	Pest Control - Rats & Mice	9307	AQ15	A000
SALVAGE	Motor Salvage Licence	9302	AR05	A000
ACUPUNC	Acupuncture Licence	9308	AR05	A000
ELECTROL	Electrolysis Licence	9310	AR05	A000
TATTOO L	Tattoo Licence	9312	AR05	A000
EAR PIER	Ear Piercing Licence	9316	AR05	A000
Street Naming				
STREET N	Street Naming	9309	BL17	B000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Regeneration & Public Protection (continued)</u>				
Building Control & Planning				
BLG PLAN	Building Control Full Plans Plan Checking Fee	9321	BL20	B000
BLG INSP	Building Control Site Full Plans Inspection Fee	9322	BL20	B000
BLG NOTI	Building Control Building Notices	9327	BL20	B000
BLG REG	Building Control Regularisation & Reversion	9330	BL20	B000
BLG SUPP FEE	Building Control Supplementary Charges	9361	BL20	B000
BLG COPY	Building Control Copies	9336	BL20	B000
PLAN APP	Planning Application Fee	9323	BL30	B000
PLN PORT	Planning Portal	9323	BL30	B000
COPY 106	Copies of Section 106	9324	BL30	B000
COPY TPO	Copies of TPO	9324	BL30	B000
COPYS	Other photocopies	9324	BL30	B000
PLANCOPY	Copies of Plans	9324	BL30	B000
DC DECIS	Copies of Decision Notices	9324	BL30	B000
DCADVICE	Planning PreApplication Advice	9500	BL30	B000
S106 MON	Section 106 Monitoring Fee	9626	BL30	B000
Land Charges				
SEARCHES	Land Charges Search Fees	9304	EK00	E000
LANDDOCS	Copies of Land Charge Documents	9304	EK00	E000
Licensing				
TAXI D	Taxi Drivers Licence	9313	EL00	E089
TAXI V	Taxi Vehicle Licence	9313	EL00	E090
TAXI OP	Taxi Licence	9313	EL00	E000
SEX SHOP	Sex Shop Licence	9317	EL00	E000
LIC 89 P	Licence Minor Variation La2003	9318	EL00	E000
PREM LIC	Premises Licence La2003	9318	EL00	E000
TEMP LIC	Temporary Licence La2003	9318	EL00	E000
GAMB LIC	Gambling Licence	9319	EL00	E000
LOTT PER	Lottery Permit	9319	EL00	E000
SCRAP	Scrap Metal Licence	9332	EL00	E000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Housing & Communities</u>				
Housing				
CALDWELL	Caldwell Mobile Home Site	9436	DD00	D000
IMM	Immigration Letters	9394	DN00	D000
CAPITAL	Capital Fee Income	9570	HL00	H805
SUB HRA	Sub Station HRA	9632	LY02	L000
KEYREP	Replacement Key/Key Cutting	9342	LY04	L000
TVLIC	Communal TV Licences	9331	LY04	L000
RECHREPS	Rechargeable Repairs	9395	LY04	L000
KEYFOB	Replacement Key Fob	9395	LY04	L000
TOMELLIS	Tom Ellis Court Tokens	9436	LY04	L000
WASHERD	Washer Tokens Dorlecote	9436	LY04	L000
GLRENTS	General Ledger Rents Code	9280	S20H	S000
RENTS	Council House Rents	9280	S20H	S000
<u>Governance & Recreation</u>				
Legal				
ASS FEES	Assignment Fees	9808	HJ30	H000
COVENANT	Release Of Covenants	9808	HJ30	H000
LIC FEES	Licence Fees	9808	HJ30	H000
LND REG	Land Registry Fees	9808	HJ30	H000
LSE FEES	Lease Fees	9808	HJ30	H000
S106 LEG	Section 106 Legal Fees	9808	HJ30	H000
SALE LSE	Sale Of Leasehold Property/Land	9808	HJ30	H000
SALEFREEE	Sale Of Freehold Property/Land	9808	HJ30	H000
TFR FEES	Transfer Fees	9808	HJ30	H000
VAR FEES	Deeds Of Variation Fees	9808	HJ30	H000
CHSALE	Ch Sale Stationery Fee	9808	HJ30	H000
Democratic Services				
ELEC REG	Sale Of Electoral Register	9210	EA00	E000
MARK REG	Sale Of Marked Register	9210	EA00	E000
CONF REG	Confirmation Of Registration L	9210	EA00	E000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Governance & Recreation</u>				
Cemeteries				
MEMORIAL	Memorial Erection	9299	CC00	C000
REM BK	Remembrance Book	9366	CC00	C000
MEMPLAQ	Memorial Plaques And Benches	9382	CC00	C000
USHER	Usher Service	9391	CC00	C000
BURIAL	Burial Rights & Grave Ownership	9298	CC00	C000
ASHES	Internment Of Ashes	9363	CC00	C000
GRAVE	Grave Upkeeps	9364	CC00	C000
VASE	Grave Upkeeps	9385	CC00	C000
ASHES	Ashes From Another Area	9570	CC00	C000
Parks				
FUNFAIR	Funfair	9372	CG00	C000
Communication & Events				
INTCHADV	Advertising Space In In Touch	9315	EC00	E000
BONDS	Bonds	9315	EH20	E000
LANDHIRE	Hire Of Land For Events	9315	EH20	E000
WREAAMCE	Sale Of Wreath-Armistice	9315	EH20	E150
WREANUN	Sale Of Wreath-Nun Remembrance	9315	EH20	E151
WREABULK	Sale Of Wreath-Bulk Remembrance	9315	EH20	E152
WREA A F	Sale Of Wreath-Armed Forces Pa	9315	EH20	E154
WREABED	Sale Of Wreath-Bed Remembrance	9315	EH20	E156
WREANORM	Sale Of Wreath-Normandy Day	9315	EH20	E164
Equalities				
CP TRAIN	Child Protection Training	9215	ED05	E000
FD TRAIN	Fairness & Diversity Training	9215	ED05	E000

Coding when Paying in Money at Cash Office

Mentec Code	Description	Account	Cost Centre	Analysis
<u>Business Improvement</u>				
Postage & Printing				
CLN MAIL	Clean Mail Credits	9181	GH05	G000
PRINTING	Printing	9140	GH04	G000
Human Resources				
ADV PAY	Payroll Advances Of Pay	6601	W21P	W000
Concessionary Bus Passes				
BUS PASS	Replacement Bus Pass	9147	EG00	E121
<u>Finance & Planning</u>				
Revenue & Benefits				
CHGE CIR	Change Of Circumstances	9146	HL10	H701
FALSE ST	Court Payment False Statement	9146	HL10	H701
Finance				
COLE CRE	Cole Creative Advertising	9247	EH35	E000
CR CARD	Credit Card Charges	9333	EH35	E000
CRIM DAM	Court Payment Criminal Damage	9410	EH35	E000
COURTS	Court Costs	9410	EH35	E000