

Pride in Place Camp Hill – DRAFT board minutes
Friday 10th July 2026 – St Mary & St John Parish Church Hall

	Actions	Who
1. Welcome and Opening Remarks Welcome, Introduction and Apologies. The Chair (David Porter) welcomed everyone to the meeting. List of Attendees: <i>Board Members</i> David Porter- Independent Chair and resident Jodie Gosling MP - Nuneaton Cllr Dale Bridgewater – WCC Councillor Cllr Bhim Saru – Borough Ward Councillor and resident Tris Peattie – Curate at Camp Hill Parish Rachel Whittingham– Head teacher Camp Hill Primary Sarah Hall-Craggs – resident Jamal Lydon – resident Flora Fushai – resident Tosin Olowookere – resident Susie Marston – resident Mark Lacrouts – former resident and local businessman <i>Advisors and Support</i> Cheryl Jones – resident and WCC area worker Sarah Newell – CAVA and secretary to the board Abby Kelwin – NBBC official Jonathan White – NBBC official Apologies: John Scouller (Advisor) and Garry Palmer (WCC Official)		
2. Approval of agenda Agenda approved by those present.		
3. Process Time – Table July to November 2026 Community consultation: taking place currently through Warwickshire CAVA, who have been commissioned to undertake the engagement activity. Board have asked for the report to be submitted by the second week in September.	To complete consultation and produce report for the board	SN

Training for board members: It was proposed we have a number of training and team building session for the board. A Saturday in the autumn to be identified for board members to come together to get to know each other and clarify expectations. Sarah to canvas appropriate dates for this.	Arrange suitable date for training day	SN
5. Boundary An extended boundary would increase the number within the programme to 13,000 which is below the 15,000 limit set by local government. Proposed extension discussed and approved by the board. Proposals to alter the place boundaries can now be submitted.	Submit new boundary proposal	NBBC
6. Funding and Finance £135,000 has been released for capacity funding to support bringing the plan together. £30,700 committed to Warwickshire CAVA for the research and consultation activities and a community event. We applied for the Early Adopter scheme where by year 3 will be moving away from the Council to own independence in holding and spending the funding. We were not successful with the application and have received some feedback.		
7. Consultation Process Warwickshire CAVA are leading on consultation process. Online survey is live. As of 9th July, we had 25 completed surveys. Banners and posters with QR link are available to share throughout the area. Boxes for paper surveys are in locations around Camp Hill including Camp Hill School, CHESS Centre, Church and café. With the boundary extension they will also be placed at the Ford Community Centre and Saints at Barpool. Consultation activities include meeting with local residents/community connectors. Two focus groups at the local primary school, linking in with the local youth club, visiting the local care home and the allotments. More visits are planned, including to the Warm Hub group. There is now a list of contacts to share the consultation materials with.	To follow up with new organisations with extended boundary	DP, SN

The board were asked to let CAVA know if there are any other local groups of individuals we should be linking with as part of this consultation. Board members we asked to share the survey far and wide. The target response is 10% (including new boundary) which would equate to 1,300 surveys. There will be a stall at the Camp Hill Community CIC Fun day 15th August and a stall at the Nuneaton Carnival 16th August. We hope to have a presence at the School PTA organised event on 15th July. Launch event – decided on the 22nd August at the Dingle Discussed different options for the event. Branding for the programme is part of the consultation and will be decided at the next meeting. This will inform how we establish our online presence, currently a facebook page and on the NBBC website.	Share any additional suggestions for areas of consultation Board asked to share any relevant contacts for the event with SN	ALL BOARD
8. Support Personnel It was agreed by the board for WCAVA to employ a Project Co-ordinator on behalf of the board from September onwards. Job Description for this role was shared and discussed.	To follow up with initiating recruitment process	DP
9. Draft Documents Draft Terms of Reference and Code of Conduct has been shared with the board. These will be submitted in draft form to MHCLG and will be discussed in more detail at the next board meeting in mid-September to finalise.	All board members to read through Terms of Reference and Code of Conduct over the summer	BOARD

Declaration of Interest (DoI) Form to be completed by all and handed back by 17th July 2026 to be submitted to MHCLG. Asked to over declare rather than under declare. Completion of list of board members with one line representing connection to programme area and any relevant experience.	All board members to return DoI forms to AK by 17th July	BOARD
11. AOB Agree to have a virtual meeting to be updated on plan for the launch event	Invites to be sent to virtual meeting	SN
12. Future Meetings Potential 11th September 5pm next board meeting	Confirm next date and location of board meeting	DP