PRIDE IN PLACE PROGRAMME – CAMP HILL
GOVERNANCE BOARD

Terms of Reference

1. INTRODUCTION

The MHCLG Pride in Place Programme is a neighbourhood renewal initiative, empowering selected communities to shape their future through a 10-year vision and 4-year investment plan, supported by up to £20 million per place over the programme's lifetime.

Delivering in the interests of local people, giving communities the opportunity to drive social capital and kickstart growth, MHCLG will devolve decision making and the process requires Nuneaton and Bedworth Borough Council to establish a Neighbourhood Board. While the Borough Council remains the accountable body for funding and executing plans, Neighbourhood Boards are responsible for developing the long-term regeneration plan, working closely with local people. Maintaining proportionate controls to ensure that funding continues to deliver good value for money.

The Pride in Place Programme is a fundamentally different way of approaching the challenges places face, putting power back into the hands of local people so that they can decide on local priorities and what's best for the long-term future of the places they live.

Aiming to raise living standards, reduce social exclusion, spread opportunities for young people, improve health and wellbeing, build stronger and more cohesive communities and reduce crime and anti-social behavior.

The funding is to be used to regenerate Camp Hill over the next decade, covering three key themes:

- **Thriving Places:** Places should be able to design public services that are accessible, responsive, and tailored to local need. Investing in our young people's futures and in preventative measures that will ease pressure on services over the longer term.

- **Stronger Communities:** To tackle the root causes, rebuild relationships, and restore a collective sense of belonging in their local community. Bringing people together so they can feel proud of their area and safe in their neighborhood.

- **Taking back Control:** Accessing the skills required for emerging job markets as we transition to net zero or supporting the thousands of would-be entrepreneurs through their first steps into self-employment. To empower people to enter the workplace, workers to progress, and businesses to grow, helping to kickstart local economic growth.

2. THE ROLE OF THE LEAD COUNCIL - (Nuneaton and Bedworth Borough Council)

The Lead Council will:

I. Define the area the Project Board will represent on a map. As a default, this should be the boundaries defined by the Office for National Statistics, however variations can be used should this be deemed necessary.

II. Holding and managing programme funds, ensuring effective distribution and financial stewardship.

III. Convene the Neighbourhood Board which will align with the governance standards and policies of the Lead Council including around whistle blowing, conflicts of interest, and complaints.

IV. Ensuring compliance with Managing Public Money principles, subsidy control, procurement law, state aid, Equality Act 2010, and the Nolan Principles (Appendix A).

V. Publishing governance, decision-making and engagement arrangements relating to the Board, ensuring transparency and public accessibility.

VI. Support and empower the Neighbourhood Board to realise their role and drive forward a community led vision for change.

3. THE ROLE OF THE BOARD

The Pride in Place Programme - Neighbourhood Board ("the Board") will be the vehicle that supports the vision and strategy for revitalising Camp Hill. The area the Board will represent is Camp Hill and is shown on the map at Appendix B.

The Board will be community led and will identify opportunities to align or rationalise public investment around key local priorities.

The Board will:

I. Develop the Pride in Place Plan
   a. Produce a 10-year regeneration plan and a 4-year investment plan, co-designed with the community, setting out how the £20m will be used.
   b. Ensure the plan meets the three national programme objectives and demonstrates genuine community backing and engagement.

II. Drive Local Priorities and Investment
   a. Identify priority interventions that address the neighbourhood's physical, social and economic challenges.
   b. Identify additional funding sources and ways to attract funding.

III. Work in Partnership
   a. Collaborate with local authority and MP, both of whom must approve final Board membership and the Pride in Place Plan prior to submission to MHCLG.
   b. Engage community groups, anchor organisations, grassroots movements, education providers and local businesses, to ensure regeneration is focused on the actual rather than perceived needs of the community.

IV. Monitor Delivery
   - Receive regular updates on projects progress, risk, and financial position.
   - Develop a clear programme of interventions, and ensure interventions deliver against outcomes outlined in the Pride in Place Plan.
   - Coordinate resources and influence stakeholders.

The Board is not a legal entity, and its role is advisory, responsible for developing the long-term plan. Its purpose is to work with NBBC, to which it is accountable as the Lead Council and accountable body for funding and executing plans.

4. BOARD MEMBERSHIP

Membership will be as follows and will be reviewed in January 2027 with a view to revised arrangements being in place during the implementation phase (April 2027)

Independent Chair	David Porter
Board members	Flora Fushai
	Jamal Lydon
	Mark Lacrouts
	Rachel Whittingham
	Sarah Hall-Crags
	Susie Marston
	Tosin Olowookere
	Tris Petrie
	Youth representative

Elected Member- NBBC	Cllr Bhim Saru
Elected Member - WCC	Cllr Dale Bridgewater
MP	Jodie Gosling
NBBC Officers	Abby Kelwin Jonathan White Sandy Johal
WCC Officer	Garry Palmer

To promote fairness, inclusivity and cross-party participation, Councillors from both the Local Authority and County Council will be appointed to the Board for a one-year term only. This will enable a wider range of Members to contribute and ensure equitable opportunities for representation.

5. BOARD MEETINGS

The Board will determine which meetings, if any, will be held in public. Agenda, Reports and Minutes will be deemed as in the public domain unless there are legal reasons to suggest otherwise.

If appropriate, smaller working groups shall be used to facilitate wider engagement in the themes of the Pride in Place Programme.

The Board will meet monthly between July-November 2026. Thereafter frequency will be reviewed in January 2027 and determined by the Chair and Accountable Body.

No business shall be transacted at any Board meeting unless a quorum is present. The quorum shall be 25% of Board Membership.

NBBC will publish on its website copies of agendas and reports that are open to public inspection at least five clear working days before each board meeting, and copies of draft minutes of board meetings that are open to public inspection within 10 working days of the meeting taking place, final minutes within 10 days of them being approved by the Board.

Each Board member will have one vote, except where multiple representatives share a single vote (e.g., where agreed by the Chair). The Chair will have a casting vote.

6. BOARD MEMBERS' CONDUCT

Whilst the Programme Board serves as an advisory function to the Lead Council, we expect all members to adhere to the Nolan Principles (Seven Principles of Public Life) attached as Appendix A.

NBBC will maintain a record of Register of Board Member interests. The following provisions shall apply to all Board members:

- In the event that there is a conflict of interest the person so conflicted shall immediately declare the nature of the conflict or potential conflict and withdraw from any business where the conflict would be relevant.

- Whenever a person has an interest in a matter to be discussed at a meeting the person concerned will not be:

    - entitled to remain present at the meeting during discussion of that matter
    - counted in the quorum for that part of the meeting
    - entitled to vote on the matter

The Board may, at any time authorise a person to remain in the meeting whilst a matter in which they have or may have a conflict of interest is discussed, provided that the conflict of interest is declared and the person subject to the conflict of interest shall not be entitled to vote on the matter.

Gifts or hospitality received by the Board or individual member must be recorded and published. The Councils Gift and Hospitality Policy should be followed Gifts and hospitality register | Nuneaton and Bedworth Borough Council.

To support inclusive participation, members of the Neighbourhood Board are permitted to claim reasonable expenses incurred as a direct result of their involvement in Board activities. This may include, but is not limited to, travel costs outside the Camp Hill Boundary and childcare expenses. All expenses must be deemed reasonable and be approved in advance by the Chair and the accountable body, and claims must be supported by appropriate receipts or evidence.

- Examples of reasonable expenses include standard-class public transport fares, mileage in line with the accountable body's approved mileage rates, or evidenced dependant care costs incurred only to enable attendance at an approved meeting.

- Examples of unreasonable expenses include first-class travel, taxi journeys where suitable public transport is available, loss of earnings, regular household childcare arrangements that would have been incurred irrespective of Board participation, or any costs not directly related to Board business.

Board Members will not divulge information discussed at Board meetings outside of the Board Membership until the accountable body NBBC, have published the minutes.

Removal of a Member from the Board

Participants will be removed from the Pride in Place Programme Board if they do not adhere to the Terms of Reference in agreement with the Lead Authority and the Board in the event that a Board Member's conduct falls short of that expected and a breach of the Code of Conduct has taken place, the Board may agree a resolution to remove that Board Member from the Pride in Place Programme Board only when:-

i. The Chief Executive of the lead authority has approved the resolution to remove the Board Member: and

ii. The Board Member has been given at least 14 clear days notice in writing of the meeting of the Board at which the resolution will be proposed and the reasons why it will be proposed; and

iii. The Board Member has been given a reasonable opportunity to make representations to the meeting in person and/or in writing. The other Board Members must consider any representations made by the Board Member and inform them of their decision following such consideration.

There shall be no right of appeal once a final decision has been made.

A Board Member shall cease to be a member of the Pride in Place Programme Board in the following circumstances :-

- Such Board Member gives written notice to the Chair of their notice of resignation.
- Such Board Member's death.
- Such Board Member's bankruptcy making of any arrangement or composition with their creditors, or liquidation, or in the case of an organisation, winding up, liquidation, dissolution or administration or anything analogous to any of the foregoing occurring in relation to a Member in any jurisdiction.
- Such Board Member is removed from membership by a resolution of the Board that it is in the best interests of the Board that the membership is terminated.

7. ROLES AND RESPONSIBILITIES

The Chair

Act as a champion for the town and provide leadership for the Pride in Place Programme Board, ensuring it is community led and embedded within the local area.

- The role of the Chair is to lead the Board in defining vision and direction, and in delivering the desired outputs, whilst ensuring that appropriate procedures for governance and management of resources are in place.

The key responsibilities of the role are:

- Provide strategic leadership and direction to ensure that the Board achieves its goals.
- Lead the efforts of the Board to deliver a viable Regeneration Plan for Camp Hill.
- Effectively chair meetings of the Board, leading it towards decisions that ensure the strategic vision and key objectives of the Board are delivered.
- Be an effective influencer and "ambassador" for Nuneaton and Bedworth at local, regional and national levels working with appropriate partner organisations and individuals.
- Be an effective advocate on behalf of the Board, NBBC and the businesses and people of Nuneaton and Bedworth, in particular at conferences and events/meetings with Ministers, MPs and key civil servants.
- Reflect the agreed policies of the Board and its members in all discussions with partners, stakeholders, government and its agencies.
- Ensure that the Board adheres at all times to high standards of ethics and governance in public life and is an exemplar to other organisations.
- Ensure that all Board members participate actively in the work of the Board, encouraging their attendance and engagement and keeping regular contact with all members.
- Exert a casting vote in Board decisions if circumstances so require.

Senior Responsible Officer(s) (SRO)

- Signing off monitoring and evaluation returns
- Submitting change requests
- Securing value for money from the agreed aggregate location

S151 Officer

- Ensure compliance with all financial, statutory and constitutional requirements.
- Sign off all monitoring and evaluation returns prior to submission.

Board Members

- Attend meetings or nominate agreed alternates, subject to the prior agreement of the Chair and Lead Council.
- Uphold integrity and represent Board decisions externally.
- Lead activity relevant to their sector or expertise.
- Contribute to development of the Pride in Place regeneration and investment plan and business cases.
- Build strong partnerships across the neighbourhood, and consider the views of other stakeholders, because these views may provide different perspectives on the Board and its performance.

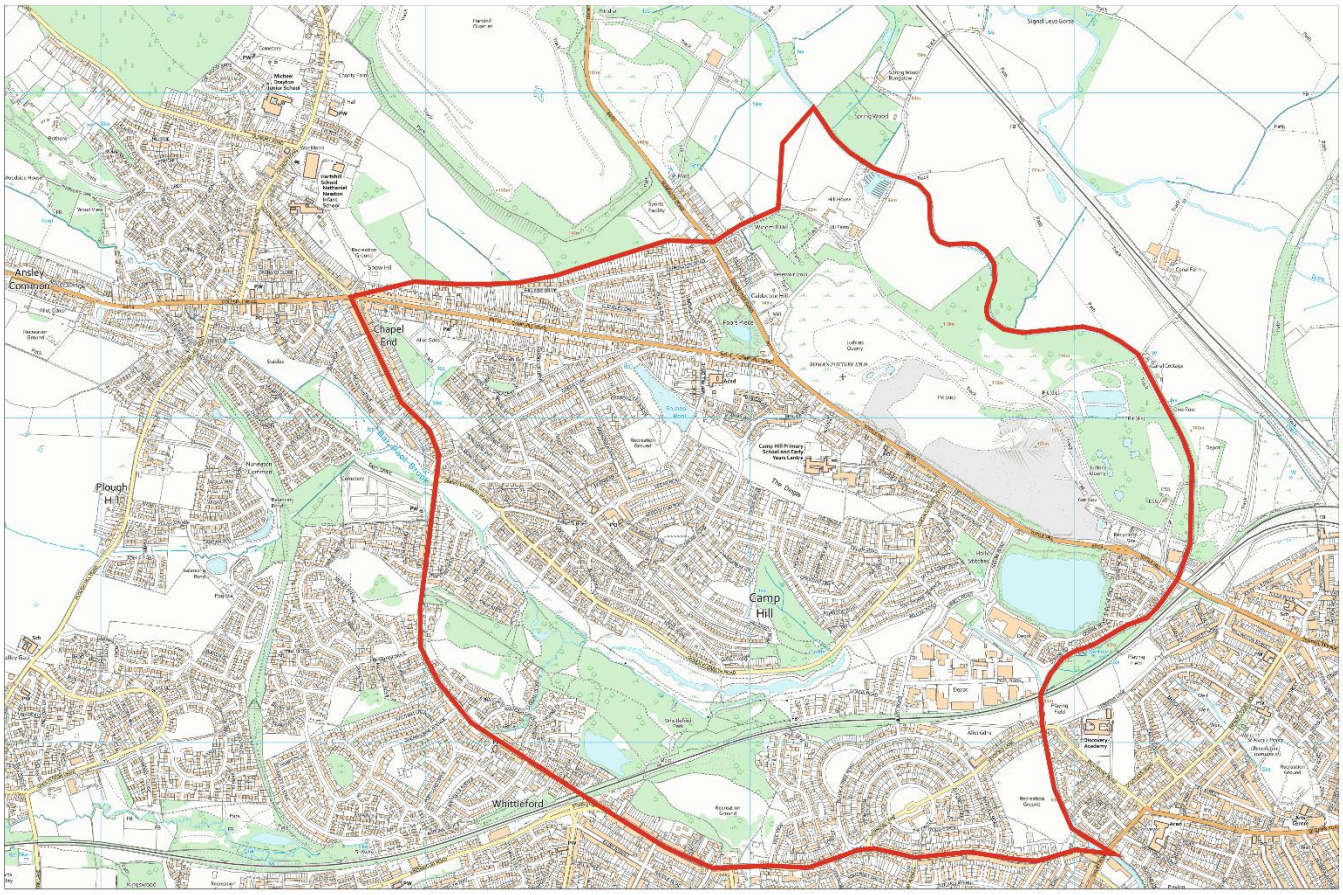
REVIEW

These Terms of Reference will be reviewed annually or earlier if required due to MHCLG updates, programme changes, or evolving local governance needs.

Appendix A

The Seven Principles of Public Life - GOV.UK (www.gov.uk)

Appendix B


Ansley Common
Chapel End
Plough Hill
Camp Hill
Whittleford
Scale:1:10256