



## **APPLICATION FORM FOR A MEMORIAL BENCH**

### **Memorial Bench Terms and Conditions**

1. The bench purchased is the Brompton 1800 Iroko Bench
2. The bench is the property and responsibility of the purchaser which is provided by the cemeteries office to be placed in council owned cemeteries.
3. The Council cannot guarantee a location close to the grave when positioning the bench but will look to accommodate at the closest suitable position.
4. The bench position will be allocated and placed as agreed however will be subject to memorial inspection by the Council to be declared sound. If a bench is deemed as unsafe the council reserve the right to remove the bench. If a seat has fallen below an accepted standard (cosmetic/structural) to that of its surroundings, we will offer the owner an eight-week timeframe to inform on their intention to carry out any required maintenance. Failure to restore the bench will result in its removal.
5. It is the responsibility of the purchaser to maintain and repair the seat. The purchaser is advised to have the seat insured for theft or damage as the Council does not cover this. The Council are not responsible for theft of or damage to the seat unless caused by the negligence of its staff.
6. All bench removals from cemeteries to carry out maintenance must be provided in writing to the council and date of installation provided to allow the council to carry out a memorial inspection.
7. All seats must be stained not painted.
8. The purchaser should keep the Council informed of any change of address so that they can be contacted
9. Purchasers are advised not to fix vases, photographs, or other items to the seat as this may invalidate the manufacturers guarantee. Items and fixings that may project and cause injury or damage to clothing of people sitting there are not accepted.
10. We wish to point out that all seats in the Cemetery grounds are there to be enjoyed and used by all our visitors. Memorabilia must not be attached or placed around the seat
11. The council will ensure the seat will be securely fixed to the ground to prevent movement on initial installation within the agreed purchase cost. The purchaser is instructed to check the bench installation carried out within a two-week time frame after installation
12. Any subsequent removal and installation costs required for maintenance in later years will be the responsibility of the purchaser. An installation fee will be payable should the council be required to reinstall or secure the bench after removal and levied against the purchaser if re-installation of bench is not satisfactory.

Name of Deceased\_\_\_\_\_

Date of Death\_\_\_\_\_

Scatter or Burial Location\_\_\_\_\_

Applicant Name\_\_\_\_\_

Applicant Address\_\_\_\_\_

Telephone Number\_\_\_\_\_

Email  
address\_\_\_\_\_

By completing this application form for a Memorial Bench, you are agreeing NBBC's guidance, terms, and conditions. These are provided overleaf.

Signature\_\_\_\_\_ Date\_\_\_\_\_

Our Memorial bench plaques are provided in the following style options:

Surface Mounted Plaque



Flush Fitted Plaque



Both style of plaque come in the Brass and Stainless-Steel finish

- ☐ I agree to pay the fee for the Memorial Bench. I can be reached on the above contact number for making a card payment.
- ☐ I enclose a cheque for the full amount. Cheques to be made payable to NBBC.

Please return form to: Cemeteries Office, Nuneaton and Bedworth Borough Council, Town Hall, Coton Road, Nuneaton, CV11 5AA

Enquiries to: (024) 7637 6357 Email: cemetery.office@nuneatonandbedworth.gov.uk