

Application for Interment

Please submit the completed form to the Cemetery Office no later than 12pm three working days before the burial or interment. If the burial is to take place in a vaulted or brick grave, please submit the completed form no later than five working days before the burial.

Day:	Date:	Time:	Cemetery:
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Deceased Details

Title _____ Forename(s) _____ Surname _____

Full Address _____

_____ Postcode _____

Age _____ Date of Death _____ Place of Death _____

Resident or Non-Resident _____ (If the deceased was not living in the borough at the time of their death, please be advised that the burial/interment fee will be charged at the non-resident rate. However, if the deceased was living within the borough at any time during the 5 years prior to their death, we can apply the resident fee, provided proof of address for that period is submitted with this application.)

Grave Details (please circle where appropriate)

Interment Type: Full Burial Cremated Remains Interment Loose Interment in a Grave

Depth: Double Depth Single Depth Cremated Remains Depth

New: Lawn Grave Kerb Grave Cremation Plot Short Notice Grave

Re-open: Grave Number _____

Previous Interment(s) _____

Coffin/Casket (circle as appropriate) Coffin/Casket size _____

Any other details _____

Cremation Details (complete in the case of cremated remains interments only)

Crematorium _____ Date _____ Cremation Number (if known) _____

Grave Ownership (complete in the case of New Graves and Cremation Plots Only)

I, the undersigned, agree to purchase the Exclusive Right of Burial of a grave for a period of 50 years.

- ☐ I confirm that I have read the guidance notes below and that I understand the meaning and responsibilities of owning the Exclusive Rights of Burial.
- ☐ I understand the Cemetery Regulations that apply to the type of grave I have selected.

Guidance Notes:

- The person named as the grave owner holds Exclusive Rights of Burial which is the legal right to authorise any burials, interments or the erection of grave memorials. If the grave is registered in your name and you are later interred in it, your family will need to complete a formal transfer of ownership (subject to a fee) before they can authorise any further burials or interments or add to or amend a headstone or inscription. You may wish to consider naming the person you would like to carry out your memorial wishes after your passing, to avoid future complications or costs.
- Cremation plots only accommodate for 2 standard size caskets of cremated remains.
- Full Graves can accommodate 2 full burials and approximately 6 standard size caskets of cremated remains.
- A **Lawn Grave** allows for a headstone at the head of the grave. After a period of time to allow the ground to settle, the burial mound will be levelled and turf will be laid. Once the turf has been laid, we ask that the grave is kept clear to allow for proper maintenance.
- A **Kerb Grave** allows for a headstone at the head of the grave. It also permits a stone kerb surround to be installed around the edge of the grave space. The Cemetery regulations allow for gravel, chippings and similar materials within an approved kerb surround.
- The Council permits only one grave owner, except in cases involving the burial of a person under 18. In such cases, the names and contact details of both parents must be provided.

Title _____ Forename(s) _____ Surname _____

Address _____

_____ Postcode _____

Telephone _____ Email _____

Relationship to Deceased _____

Signature _____ Date _____

Applicant Details (complete in the case of burial or interment into an existing purchased grave)

I hereby authorise and request you to allow grave number _____ in _____

Cemetery to be opened for the burial of _____

The Council can only authorise the opening of an existing grave with the permission of the registered owner, or for the burial of the registered owner. In all other circumstances, ownership must first be legally transferred to an individual who can demonstrate their entitlement to the rights of ownership. Although the Council can provide guidance on the transfer process, it remains the responsibility of the applicant to ensure that ownership has been correctly established before the burial is booked.

I confirm that I am: (tick one of the below)

- ☐ The registered owner of the above-named grave
- ☐ The Next of Kin of the deceased grave owner of the above-named grave
- ☐ The Executor for the Estate of the deceased grave owner of the above-named grave

I agree to indemnify you against all liability in respect of the grave being opened and the Interment made under this authority.

Signature _____ Date _____

Title _____ Forename(s) _____ Surname _____

Address _____

_____ Postcode _____

Telephone _____ Email _____

Relationship to Deceased _____

Funeral Director Details

Name _____

Address _____

_____ Postcode _____

Telephone _____ Date _____

Please return to: Cemeteries Office, Nuneaton and Bedworth Borough Council, Town Hall, Coton Road, Nuneaton, CV11 5AA

Enquiries to: (024) 7637 6357

Email: cemetery.office@nuneatonandbedworth.gov.uk