

Form of Assent - Administration

To be used to transfer Exclusive Right of Burial when the current owner is deceased. Only complete this form if the courts have issued you with either a sealed copy of the Grant of Probate or Letters of Administration.

We will accept one grave owner only. The new grave owner will have the right to be buried in the grave (if space is available) and give permission for any future burials or interments of cremated remains (if space is available). They will also have the right to place a memorial stone or update an existing memorial stone, provided the memorial meets the cemetery regulations.

I (print full name of executor) _____

Being (a) the Administrator of the Estate of (full name of deceased) _____

under the Letters of Administration granted by (location of Probate office) _____

Registry on the _____ (date letters issued)

Do hereby assent to transfer the Exclusive Right of Burial in Grave Number _____ at

_____ Cemetery which was granted to the said (full name of deceased) _____

by Nuneaton and Bedworth Borough Council by Deed of Grant number _____ (If known)

and all my estate, title, and interest therein, to hold the same unto the said

_____ (full name of proposed owner)

subject to the conditions on which I held the same immediately before the execution thereof.

Signature of Executor _____ Date _____

Full Name of Executor _____

Address _____

_____ Postcode _____

Email _____ Telephone Number _____

Relationship to Existing Grave Owner _____

Signature of New Grave Owner	_____	Date	_____
Full Name of New Grave Owner	_____		
Address	_____		
	_____	Postcode	_____
Email	_____	Telephone Number	_____

Witness (PRINT FULL NAME)	_____		
Signature	_____	Full Address and Postcode	_____
	_____	Date	_____
Telephone	_____	Email	_____
Relationship to Executor	_____		

<input type="checkbox"/>	I enclose a cheque in the amount of £_____ (fee quoted on covering letter) made payable to Nuneaton and Bedworth Borough Council
<input type="checkbox"/>	Please contact _____ on _____ (telephone number) and I/they agree to pay the amount of £_____ (fee quoted on covering letter) by card

Please return along with the Grant of Probate or Letters of Administration to: Cemeteries Office, Nuneaton and Bedworth Borough Council, Town Hall, Coton Road, Nuneaton, CV11 5AA	
Enquiries to: (024) 7637 6357 Email: cemetery.office@nuneatonandbedworth.gov.uk	