

NUNEATON AND BEDWORTH BOROUGH COUNCIL

AUDIT COMMITTEE

29th June, 2010

A meeting of the Audit Committee was held at the Town Hall, Nuneaton, on Tuesday 29th June, 2010.

Present

Councillor J. Haynes (Chair)

Councillors D. Carr, D.C. Navarro, G. Smith, R.A. Taylor, K.D. Wilson and K. Young.

91 **Courtesies**

The Chair welcomed Mr. Neil Preece of the Audit Commission to the meeting.

92 **Minutes**

RESOLVED that the minutes of the meeting held on 13th April, 2010 be confirmed and signed by the Chair.

93 **Value for Money Conclusion and Audit Fee Letter**

Mr. Neil Preece of the Audit Commission submitted a report setting out the findings in relation to each of the 10 specific Key Lines of Enquiry (KLOE's) as set out in the Code of Audit Practice.

RESOLVED that

- (a) the findings in the report as set out at Appendix A be noted;
- (b) the Audit Fee Letter as set out at Appendix B be noted; and
- (c) Mr. Preece be thanked for presenting the report and his attendance at the meeting.

94 **Internal Audit Annual Report 2009 – 10**

The Audit and Governance Manager submitted a report providing an overview of the work carried out by the Internal Audit Section during 2009-10 and also providing an analysis of the Section's overall performance during the year.

RESOLVED that the work and performance of Internal Audit during 2009 -10 and the Audit and Governance Manager's overall opinion on the control environment be noted.

95 **Review of the Effectiveness of Internal Audit and Annual Governance Statement**

The Audit and Governance Manager submitted a report on the findings of the follow-up review of Internal Audit, showing improvements introduced since last year's review. The report also presented the result of an assessment of Nuneaton and Bedworth Borough Council's performance across all activities as presented in the Annual Governance Statement.

RESOLVED that

- (a) the review of the effectiveness of Internal Audit and the Annual Governance Statement be noted; and
- (b) IT BE RECOMMENDED TO COUNCIL that the Annual Governance Statement be approved.

96 **Statement of Accounts 2009 – 10**

The Assistant Director – Finance and Procurement submitted a report on the final accounts position for 2009 -10, recommending approval to Council of the draft Statement of Accounts for 2009 -10 attached to the report.

RESOLVED that IT BE RECOMMENDED TO COUNCIL that the Statement of Accounts for 2009 - 10 as amended be approved.

97 **Computer Audit Plan 2010 - 11**

The Assistant Director – Corporate Governance submitted a report setting out the proposed Computer Audit Plan for 2010 – 11, prepared on a risk assessment basis.

RESOLVED that the Computer Audit Plan 2010 – 11 as set out at Appendix A be approved.

98 **Updated Terms of Reference and Audit Committee Core Work Programme 2010 - 11**

The Assistant Director – Corporate Governance submitted a report to consider the updated Terms of Reference and the Audit Committee Core Work Programme for 2010 -11.

RESOLVED that

- (a) the amended Terms of Reference for the Audit Committee as set out at Appendix A be approved subject to the following addition,
 - under the heading 'Regulatory Framework' include 'Scrutiny of the Council's Treasury Management activities and practices'; and

- (b) the amended Audit Committee Core Work Programme for 2010 – 11 as set out at Appendix B be approved subject to the following addition,
- under the heading 'Regulatory Framework', include quarterly Treasury Management reports for the meetings to be held in September 2010 and January 2011.

99 **Recruitment of Independent Members to the Audit Committee**

The Assistant Director – Corporate Governance submitted a report to consider the process for recruiting Independent Members to the Audit Committee.

RESOLVED that

- (a) the process as outlined in the report of the Assistant Director – Corporate Governance be approved; and
- (b) in consultation with the Assistant Director – Corporate Governance and Audit and Governance Manager, Councillors J. Haynes, G. Smith and K.D. Wilson be appointed to recruit two Independent Members to the Audit Committee.

100 **Any Other Items**

The Chair and Members of the Committee thanked Richard Warne for his hard work for this Committee and the Council and wished him well in his future retirement.

Chair