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Date: 23rd November 2021

**INDIVIDUAL CABINET
MEMBER DECISION**

Dear Sir/Madam,

The Cabinet Member for Public Services (Councillor K. Evans) is to consider the following report and make a decision on **Wednesday 1st December at 5.00 p.m.** in the Council Chamber of the Town Hall, Nuneaton.

Yours faithfully,

BRENT DAVIS

Chief Executive

A G E N D A
PART 1
PUBLIC BUSINESS

1. **EVACUATION PROCEDURE**

A fire drill is not expected, so if the alarm sounds, please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Virgin Money building (formerly the Yorkshire Bank) on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

2. **PUBLIC CONSULTATION** - Members of the public will be given the opportunity to speak on specific agenda items if notice has been received.

3. **DECLARATIONS OF INTEREST** - To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 4**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring

Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

4. NUNEATON AND BEDWORTH BOROUGH COUNCIL – CHANGES TO NUNEATON HARRIERS COMMUNITY ASSOCIATION SERVICE LEVEL AGREEMENT – a report of the Leisure and Health Manager, attached (**Page 5**)

Councillor K. Evans – Portfolio Holder for Public Services

Schedule of Declarations of Interests 2021/22

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	K. Evans	Employed by UK Parliament	<p>Sponsorship: Election Expenses – North Warwickshire Conservative Association</p> <p>Membership of Other Bodies:</p> <ul style="list-style-type: none"> • Sherbourne Asset Co Shareholder Committee; • Nuneaton and Bedworth Sports Forum; • Warwickshire Direct Partnership; • Warwickshire Waste Partnership; <p>West Midlands Combined Authority Audit Committee.</p> <p>Executive Officer – North Warwickshire Conservative Association; Member of the Conservative and Unionist Party; Member of the Governing Body – Race Leys Infant School</p>	

Individual Cabinet Member Decision

Report Summary Sheet

Date: 1st December 2021

Subject: Nuneaton and Bedworth Borough Council – Changes to Nuneaton Harriers Community Association Service Level Agreement

Portfolio: Councillor K Evans –Portfolio Holder Public Services

From: Katie Memetovic-Bye – Leisure and Health Manager

Summary: To seek approval for the addition of project conditions within the current service level agreement.

Recommendations: That the changes be accepted, in order for Nuneaton Harriers Community Association to manage the Boroughs Pitch Bookings and Nuneaton 10k race from April 2022.

Options:

1. To approve the addition of the management of the Borough's Pitch Booking and Nuneaton 10k within the Nuneaton Harriers Community Association SLA and hold the Management fee provided at its current rate for the next three years to accommodate these additions.
2. Not approve the above changes and identify an alternative position to accommodate the additional responsibilities.

Reasons: The management of NBBC pitch bookings for use of the cricket and football pitches is currently managed within the Parks and Greenspace team. NBBC and NHCA have been close working partners for a number of years, the continued development of this partnership will see the opportunity for the NHCA to take on additional responsibility and further extend the partnership through them undertaking the management of the NBBC pitch bookings. NHCA have a strong understanding of the borough pitches, booking system and key league contacts, as they supported in the past. They have also been involved in the running of the Nuneaton 10k over the last few years however, the management of these previously remained within the NBBC Sports Development team.

Consultation undertaken with Members/Officers –

Portfolio Holder for Public Services – Cllr Kyle Evans

Director of Public Services – Kevin Hollis

Subject to call-in: YES

Ward relevance: All

Forward plan: N/A

Corporate Priorities:

THEME 2: COLLABORATION – achieving more by working together

We recognise the importance of working with others to deliver our vision and recognise that collaboration needs to be central to our work. Our areas of focus will be:

Priority 1 – Communities - We will work with our communities

THEME 3: INVESTMENT– making the most of what we have

We want to build and enhance what we have already. We want to encourage investment within the following priorities:

Priority 5 – Empowering our communities to make the most of their resources

Relevant statutes or policy: N/A

Equalities Implications: N/A

Human resources implications: N/A

Financial implications:

Agreeing to secure the current SLA management fee with Nuneaton Harriers Community Association for them to increase the performance requirements for the next three years will cost NBBC nothing additional to the current financial agreement.

This will see the management fee remain at its current cost for three years (22/23, 23/24 and 24/25) however, there will be an increased output for the Service level Agreement.

This option will enable an opportunity for driving an increased uptake and usage of pitch bookings, which income will still come back to NBBC and will generate additional financial benefit to NBBC.

Health Inequalities Implications:

There will be no direct impact on health inequalities through these changes.

Section 17 Crime & Disorder Implications:

N/A

Risk management implications: N/A

Environmental implications: N/A

Legal implications: N/A

Contact details: Katie Memetovic-Bye Leisure and Health Manager

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Councillor K. Evans

From: Katie Memetovic-Bye Leisure and Health Manager

Subject: Changes to Nuneaton Harriers Community Association Service Level Agreement

Portfolio: Public Services

1. Purpose of Report

To seek approval for the addition of project conditions within the current service level agreement.

2. Recommendation

- 2.1 That the changes be accepted, in order for Nuneaton Harriers Community Association (NHCA) to manage the Borough Pitch Bookings and Nuneaton 10k race within their current Service Level agreement fee from April 2022.

3. Background

- 3.1 The management of NBBC pitch bookings for use of the cricket and football pitches is currently managed within the Parks and Greenspace team. NBBC and NHCA have been close working partners for a number of years, the continued development of this partnership will see the opportunity for the NHCA to take on additional responsibility and further extend the partnership through them undertaking the management of the NBBC pitch bookings. NHCA have a strong understanding of the borough pitches, booking system and key league contacts, as they supported in the past. They have also been involved in the running of the Nuneaton 10k over the last few years however, the management of these previously remained within the NBBC Sports Development team.

4. Financial Implications

- 4.1 Agreeing to secure the current SLA management fee with Nuneaton Harriers Community Association for them to increase the performance requirements for the next three years will cost NBBC nothing additional to the current financial agreement.
- 4.2 This will see the management fee remain at its current cost for three years (22/23, 23/24 and 24/25) however, there will be an increased output for the Service level Agreement.
- 4.3 This option will enable an opportunity for driving an increased uptake and usage of pitch bookings, which income will still come back to NBBC and will generate additional financial benefit to NBBC.

Katie Memetovic-Bye
Leisure and Health Manager