A meeting of the Economic and Corporate Overview and Scrutiny Panel was held at the Town Hall, Nuneaton, on Monday, 5th November, 2012.

Present

Councillor B. Hawkes – Chair
Councillor K.D. Wilson – Vice Chair


Apologies for absence were received from Councillors G.D. Pomfrett and B.J. Longden.

RESOLVED that the minutes of the meeting held on 6th September, 2012 be confirmed.

Equality and Diversity

The Director – Governance and Recreation submitted a report on the Council’s activity in relation to Equality and Diversity for the Panel to consider the future support and commitment the Council gives towards the Equality and Diversity agenda.

RESOLVED that the report be noted.

Access to Information – Policy Reviews

The Director – Governance and Recreation submitted a report to review and approve the Council’s Policies in relation to the Freedom of Information Act 2000, the Data Protection Act 1998 and the Environmental Information Regulations 2004

RESOLVED that it be recommended to Cabinet that the policies as attached at appendices A – C to the report of the Director – Governance and Recreation be approved.

Speaker: Councillor K.A. Kondakor

New Website Development

The Director – Business Improvement submitted a report updating the Panel on the progress of improving and developing the Council Website and the plan for a more transactional Website.
Discussion took place and it was noted that there was information on the website which was out of date e.g. information relating to Members.

**RESOLVED** that

(a) the progress to date and the planned actions for future development be noted; and

(b) a further report to review progress be submitted to this Panel in 6 months time.

**Speaker: Councillor K.A. Kondakor**

221 **Emergency Planning**

The Communications, Events and Emergency Planning Manager submitted a report outlining the response to a draft Service Level Agreement (SLA) which had been forwarded to the Head of Coventry, Solihull and Warwickshire Resilience (CSWR).

**RESOLVED** that

(a) the report be noted;

(b) the Panel expressed disappointment that the CSWR would not agree to enter into an agreement to provide a designated time frame for notification to the Council that an emergency had occurred;

(c) Cabinet be requested to forward a letter to the Leader of Warwickshire County Council and Head of CSWR expressing the Council’s concerns and to request that the decision to not enter into an SLA be reviewed; and

(d) a further report providing an update on Emergency Planning be submitted to a future meeting of this Panel.

222 **Operational Integrated Performance Report – Third Quarter 2012 - 13**

The joint report of the Director – Finance and Procurement and Performance and Quality Manager providing appropriate performance measures and financial budget information for service areas within the scope of the Panel and providing the Panel with appropriate information, finance and risk information to address issues arising was considered.

The various items marked “Red” were considered.

**RESOLVED** that

(a) the Operational Integrated Performance Report - Third Quarter 2012 - 2013 and Performance Indicators attached to the report be noted;

(b) the Democratic Representation and Management Status for Performance Second Quarter 2012/13 be corrected from 'green' to 'red';
(c) consideration be given to establishing a Working Group to explore ways of improving electoral uptake and encouraging voter activity; and

(d) a report be submitted to a future meeting of this Panel providing an update on sickness absence and information regarding the performance of Diagnostic Health Solutions (DHS) in relation to reducing sickness absence.

223 **Work Programme 2012/13**

The Principal Democratic Services Officer (Committees) verbally updated the Panel on the current issues relating to the Work Programme 2012/13.

**RESOLVED** that

(a) the Work Programme item relating to Bollards, Loading and CPE be considered at a future meeting of this Panel; and

(b) the amended Work Programme 2012/13 be noted.

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Chair