

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Appoint a contractor to provide Fire Alarms and Emergency Lighting Installs to NBBC housing stock.	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/137/2024 (NB)	CB105 Cabinet Meeting - 21 February 2024
<u>DATE OF DECISION</u>	<u>DECISION MAKER</u> (Name and Job Title)
14/05/2024	 Nicola Botterill Assistant Director – Housing and Community Safety
<u>RECORD OF THE DECISION</u>	
<p>a) The issue NBBC require external support from a competent contractor to fit new fire detection and emergency lighting equipment.</p> <p>b) The Decision To extend the services provided by the framework for a further two years.</p>	
<u>REASON FOR THE DECISION</u>	
NBBC have a legal obligation to ensure its properties, including General Purpose and Independent Living blocks, are kept to a decent and safe standard. Part of this obligation relates to fire alarm and emergency lighting works. In order to do this, an external contractor competent in these areas, is required to be appointed.	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
Re-procurement –the incumbent contractor is providing a quality service and offering value for money.	
<u>WARD RELEVANCE</u>	
All.	
<u>FINANCIAL AND BUDGET IMPLICATIONS</u>	
The cost of the works has been included in the budget setting process for the Capital Programme 2024/2025	

<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u> Capital Investment Service Manager and Procurement Officer have both been consulted.</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u> None.</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given). N/A</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u> N/A</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u> None.</p>
<p><u>FINANCIAL IMPLICATIONS</u> The cost of the works has been included in the budget setting process for the Capital Programme 2024/2025</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u> None.</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u> None.</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u> If this contract is not fulfilled and the new fire detection and emergency lighting equipment is not installed throughout our blocks of flats then there is an increased risk to health and safety and tenants lives. There would also be a breach of regulations and the Council could be posed with a Regulatory Notice and/or fine.</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u> None.</p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u> None.</p>
<p><u>LEGAL IMPLICATIONS</u> None.</p>
<p><u>ANY OTHER COMMENTS</u> None.</p>

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER