

Enquiries to:
Wendy Bolton

Direct Dial: 024 7637 6000

Direct Email:
committee@nuneatonandbedworth.gov.uk

Date: 23rd April, 2019

Dear Sir/Madam,

Individual Cabinet Member Decision – Tuesday – 23rd April, 2019

I am writing to apologise and inform you that, having regard to Access to Information Procedure Rules set out at Part 4B.4 of the Council's Constitution – it is a requirement that at least five clear working days' notice be given of meeting agendas.

With the agreement of the Portfolio Holder, the individual cabinet member decision scheduled to be taken on Tuesday, 23rd April, 2019, will therefore be rescheduled to **Tuesday, 7th May, 2019**, to meet that requirement.

We apologise for any inconvenience this may have caused.

Yours faithfully,

BRENT DAVIS

Executive Director - Operations