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Date: 20th February 2024

Our Ref: KB

Dear Sir/Madam,

Addendum Council – 21st February 2024

I refer to **Item 3 – Minutes of the Ordinary Council Meeting held on 13th December 2023 and the Extraordinary Council Meetings held on 17th and 29th January 2024, Item 9 – Cabinet report to Council, Item 11d General Fund Revenue Budget 2024/25, Item 11e Housing Revenue Account Budget 2024/25 and Item 11f Capital Budget 2024/25** on the agenda for the meeting of Council on Wednesday, 21st February 2024 and attach the minutes and reports that was marked to follow.

- Item 3 - Minutes of the Ordinary Council Meeting – 13th December 2023 (Page 2)**
- Item 3 - Minutes of the Extraordinary Council Meeting – 17th January 2024 (Page 23)**
- Item 3 - Minutes of the Extraordinary Council Meeting – 29th January 2024 (Page 33)**
- Item 9 - Cabinet report to Council (Page 48)**
- Item 11d - General Fund Revenue Budget 2024/25 (Page 51)**
- Item 11e - Housing Revenue Account Budget 2024/25 (Page 101)**
- Item 11f - Capital Budget 2024/25 (Page 115)**

Yours faithfully,

BRENT DAVIS

Chief Executive

To: Members of the Council

NUNEATON AND BEDWORTH BOROUGH COUNCIL

COUNCIL

13th December, 2023

A Council meeting of the Nuneaton and Bedworth Borough Council was held on Wednesday, 13th December which was recorded and uploaded to the Council's website.

Present

The Mayor (Councillor M. Walsh)
The Deputy Mayor (Councillor B. Hammersley)

Councillors R. Baxter-Payne, B. Beetham, D. Brown, J. Clarke, T. Cooper, J. Coventry-Moreton, S. Croft, L. Cvetkovic, L. Downs, C. Golby, M. Green, J. Gutteridge, S. Harbison, J. Hartshorn, J. Kennaugh, K. Kondakor, S. Markham, G. Moreton, B. Pandher, E. Shiers, J. Singh, R. Smith, M. Tromans, R. Tromans, C. Watkins, K. Wilson, and M. Wright.

Apologies were received for Councillors C. Cape, K. Evans, N. Phillips J. Sheppard, and T. Sheppard

CL33 **Minutes**

RESOLVED that the minutes of the Ordinary Council held on 13th September 2023 and the minutes of the Extraordinary Council held on 15th November 2023 were confirmed and signed by the Mayor.

CL34 **Declarations of Interests**

RESOLVED that the Declarations of Interests for this meeting are as set out in the schedule attached to these minutes. In addition, the following were declared:

Councillor R. Tromans declared by way of an Other Interest that he is a representative of the West Midlands Combined Transport OSC

CL35 **Announcements**

The following announcements were made:

The Leader Councillor K. Wilson announced that Councillors were wearing their Christmas Jumpers in aid of raising money for the Mayor's Charity. A total of £280 was raised.

Councillor J. Clarke presented his donation of silver to the Mayor's Parlour in the form of a Market Stall marking his mayoral year 2022/23.

Councillor C. Golby announced that an agreement has been reached with Warwickshire County Council for the highway and footpath at Cleaver Gardens to be adopted by Warwickshire Highways. The Housing Revenue Account will contribute 50% of the costs to bring it upto an adoptable standard.

CL36 Public Participation

Question 1 – Mrs Michele Kondakor submitted the following question to the Leader of the Council.

How many empty retail premises in Council ownership are there in the Borough, including those that have been vacated for the stalled Bridge to Living project in Nuneaton? How many additional retail units will the Council be building if all the Regeneration projects go ahead?

Councillor K. Wilson, Leader of the Council, responded as follows:

We currently have three vacant retail commercial units empty in Nuneaton town centre, and a total of 14 other empty units as part of the acquisitions made to support the redevelopment plans at Grayson Place, Abbey Street and the Bridge to Living schemes. This means that subject to the financial viability work that is underway, we'll be in a position to move quickly to get construction underway - should we be able to meet the financial obligations.

The retail element of Grayson Place is designed to offer flexible retail units, which can be used to meet the needs of the occupiers unlike the traditional bricks and mortar units. As such it is difficult to say exactly how many units this will create at this stage, as it will very much be based on the demand and requirements of the occupiers. Obviously once they start working with us and shown interest we can then work with them on their specific requirements. The Bridge to Living scheme is aiming to replace the dated retail units with modern incubation, or what are commonly known as starter spaces, to cater for all commercial work rather than traditional retail. Thank you, Mr Mayor.

Question 2 – Mr Mark Axon asked the following question to the Leader of the Council:

This question is on behalf of Nuneaton Borough Supporters Co-operative. As you may be aware, Nuneaton Borough Football Club is currently unable to play home matches in the town at Liberty Way due to a dispute with the ground owner, Arden Tigress Ltd. This situation threatens the very existence of the town's football club and is at a critical juncture.

The Boro have a strong place in the heart of the town. Whether this be the club's dedicated fanbase who have been travelling outside of the town to see the club's 'home' fixtures, those who keep an eye on the club's results and fortunes, or those with relatives who play for one of the club's junior sides.

As highlighted in the Fan-Led Review of Football Governance, which was mentioned in the King's Speech last month, football clubs are integral parts a town's cultural identity and heritage, and more involvement from local Government is required to ensure that they are safeguarded. We know that the Council share this belief as this is seen through their ongoing support to Nuneaton Griff through their lease of the Pingles and to Bedworth United through leasing of The Oval. As well as agreeing to lift the covenant at the Boro's old Manor Park ground, following recommendation from Council Officers, in order to move to the new Liberty Way site 17 years ago.

Earlier this month, Frome Town Council won the Football Supporters Federation's Non-League Award for their efforts in buying their football club's ground, and Scunthorpe United's Glanford Park stadium has recently been brought into community ownership thanks to efforts involving North Lincolnshire Council and the local MP. Whilst back in May, Bury Council part-funded the purchase of Gigg Lane for Bury FC stadium.

Through the work of the Supporters Co-Operative, the stadium at Liberty Way is listed as an Asset of Community Value (ACV) with Nuneaton and Bedworth Borough Council and there is a renewal application being processed now. As you may be aware, this means the supporters and community could bid to buy the stadium should it become available for sale, and it gives the local planning authority powers to stop the land being changed to other uses.

Should the council believe that Nuneaton Borough FC is important to the town and its people, would they be able to support with any of the following in order to try and help secure the ground and future of the football club:

- Support the Supporters' Co-Operative's renewal of the Asset of Community Value (ACV) status for Liberty Way and ensure that this is high in the minds of the Planning Department.
- The Council send a united message to the ground owner and football club to work towards resolving the dispute, so that Nuneaton Borough Football Club can return to play at Liberty Way whilst meeting their lease requirements.
- Offer to act as an 'honest broker' between the Football Club and Arden Tigriss to aid ground lease negotiations.
- The Council could remind the ground owners of their obligations as part of the ACV and that should they attempt to change the use of the land that the Council will view the ACV as a 'material consideration' in any planning applications.

We thank you for considering our concern and hope that you are able to join us in supporting the continued existence of such a valued part of our town's culture and heritage. Thank you.

Councillor K. Wilson, Leader of the Council, responded as follows:

The football club has a long and proud history in our town but unfortunately it also has a checkered history of late to go with it. Many of us have read in the papers and on social media about the financial woes that the club is also going through. Let me be clear from the outset that as a Borough Council we

will not be bailing anyone out. We do not have the financial resources to do this, nor do we have the knowledge or capacity to run a club ourselves. This Council has a poor track record of managing and financing leisure facilities and we will not get involved in such high-risk ventures again.

I met the supporters group with Councillor Markham a few weeks ago, and it is important to stress that they are completely separate from the management of the club itself, but they are rightly passionate about the football club they support and want to see it return to its former glory. This is ultimately a dispute between the club, its creditors and the owners of the land, therefore we have no standing in this situation. What we do have an obligation to do, is process the renewal of the Asset of Community Value designation, and I can assure residents and the Council that this application will be processed according to the legal regulations. This will give some comfort to the local fans. I should also confirm that whilst I can 'never say never', under the Borough Plan, both as it stands and under the review, the land is not designated for any kind of development whatsoever, and as local residents will attest to, the land regularly floods from the river Anker during heavy downpours. What we as a Council, and I am sure the fans and local residents want to see, is the parties get together and put together a responsible and businesslike rescue plan for the football club that is sustainable for the long term.

Councillor K. Kondakor moved that the matter be referred to the relevant OSP for further discussion.

Councillor M. Wright seconded the motion.

A vote was taken

The motion was lost.

CL37 Questions by Members

Question 1 – Councillor Keith Kondakor asked the following question to the Leader of the Council:

Nuneaton and Bedworth is sadly the business area in Warwickshire for the Fire and Rescue Service. The County Council is consulting on a new service model which would mean the Borough would lose one of its three fire engines. At Nuneaton it means a reduction from two to one full time crewed appliance. Bedworth would be a changed to one crewed appliance for 16 hours a day. It would then normally now have no crew between 10pm and 6am in the morning instead of the all-call model.

It would be very useful if our borough council produced a robust response to the consultation will before the 10th March deadline. Has the leader taken a look at the proposed cuts and like me decided to oppose the loss of Nuneaton's second appliance?

Councillor K. Wilson, Leader of the Council, responded as follows:

I ask Councillor Kondakor to look at the response to his question from the Council on the 14th of July 2021.

Question 2 – Councillor Lubs Cvetkovic asked the following question to the Portfolio Holder for Housing and Communities:

This Conservative administration has made it a priority to tackle the scourge of anti-social behaviour in our housing stock. Could the Portfolio holder please update us on progress to date in dealing with this completely unacceptable behaviour?

Councillor C. Golby, Portfolio Holder for Housing and Communities, responded as follows:

I'll be quite happy to answer this because as you know ASB is something quite close to my heart.

So the team in our Council have recently been identified as one of the top performing councils nationwide, for effectively addressing incidents of antisocial behaviour within our own housing stock.

This acknowledgement comes off the back of a comprehensive Freedom of Information request that was sent out by a journalist, who requested ASB and eviction data from Councils with housing responsibilities up and down the Country, so UK wide. The FOI data was published and it shows not only is Nuneaton and Bedworth the fifth highest ranking Council in the Country to deal with ASB related evictions in its housing stock, but it's also the fifth highest ranked in relation to the ratio of evictions of ASB tenants, again in our own housing stock. So in 2022-23 we dealt with almost 500 complaints of antisocial behaviour. We undertook investigations on all of those complaints and the upshot is that there were 70 warnings issued along with 60 legal interventions that took place. These included warning notices served, possession orders, injunctions, partial closures or closure orders, community protection notices and seven full evictions just because of antisocial behaviour.

The information that I've given highlights how successful we've been recently, not only in a local sense but actually on a national level, and the FOI information actually pitches us against some much larger authorities who did a lot worse than we did. We've got Birmingham and Sandwell, the latter, Sandwell actually received 7,500 complaints but only took one eviction. So you know we are punching well above our weight on this. The legal process for eviction is long and laborious, we do know this and sometimes it's very frustrating for residents to have to go through all the legal hoops, but we have to do it properly so we get a good result at the end. So it is it is a long process but please stick with it for anybody that's going through that problem, and I'd just like to actually point out that the teams have been really,

really good at adopting a more zero tolerance approach. When we came in, I didn't make any secret of the fact that I take a much more zero tolerance stance against things like that in our housing than previous Portfolio Holders ever have, and I want to give credit to the team for doing everything that they can. They've taken to the new structures really with gusto and they are doing a fantastic job, so thank you Mr Mayor.

Question 3 – Councillor Damon Brown submitted the following question to the Portfolio Holder Finance and Corporate:

Restoring civic pride has been a priority mission of the current Conservative-led administration at the Council. Could the Cabinet Member please provide an update on progress with this?

Councillor S. Croft, Portfolio for Finance and Corporate responded as follows:

Thank you to Councillor Brown for his question. This is a very broad ranging question and it's a question with a very wide ranging answer too, because restoring civic pride in our Borough has been at the heart of our mission from the day we first took Office two and a half years ago. We've put on a splendid program of events to mark the Platinum Jubilee and the Coronation including a freedom parade, we've had three Mayors who've restored dignity to the Office. We've introduced deep cleans of our town centres, we finally got our ground maintenance program in working order to keep parks and green spaces in better condition. We're cracking down on littering and fly tipping, we've helped beautify our town centres with a shopfront scheme and by removing certain unesthetic water features.

So Mr Mayor, there is a great deal to be said for the Conservative record on this theme, but tonight I'd like to call attention to one particular area and that is how we've restored the role of our Civic traditions and honours in the public life of our Borough. Last year we created the first Aldermen and Alderwomen in the history of the Borough of Nuneaton and Bedworth and created the first Freemen for many decades. This not only revived the traditions that provide colour and vitality to our civic life, but it finally gave recognition for decades of public service in some cases, recognition that was long overdue, and for some could never come such as the late Des O'Brien, Martin Heatley or Bill Olnier.

Mr Mayor we also know that honours do not belong to political leaders alone, they belong to the people. To those unsung heroes who work, help and volunteer in their communities and neighbourhoods every day, never asking for thanks, often without receiving any recognition at all. Now we mean to change that Mr Mayor, there is a great deal of merit in our people. That is why we have created the Borough Award of Merit to honour those residents who serve those communities of which they're so proud to be a part and do their little bit to make life better for us all. Of course, Councillors can nominate for that, but the best people who know where these awards should be awarded

are the people in the communities themselves. So, to that end we'll be accepting public nominations, and have opened an online form on the Council's website. You need a proposer and a seconder from a different address, and valid nominations will be considered by the Council's Civic Honours Committee next year.

So tonight, I'd like to make an appeal to the public, if any members of the public are listening to this. If you know somebody who has helped your community and deserves to be recognised then let us know, it's time that the champions in our communities got the recognition that they deserve, and I hope Mr Mayor on top of everything else we've done that will contribute to civic pride in our Borough. Thank you very much.

Question 4 – Councillor Martin Walsh submitted the following question to the Portfolio Holder for Planning and Regulation

The Planning Department has recently spent 2 days defending our decision to refuse planning permission for more houses on The Woodlands in Bedworth. As the Member for the Slough ward, which includes The Woodlands, I'm delighted that the result was that we won and planning has been refused. Would the Portfolio Holder join me in thanking the department and the local residents for this success?

Councillor R. Smith, Portfolio Holder for Planning and Regulation responded as follows:

Thank you for that question, Mr Mayor, and I'm delighted to join you in thanking not just the planning team for delivering a first class defence in the recent two-day Woodlands Lane development appeal hearing, but also the residents who spoke so passionately about the terrible effect this development would have had on their homes and the surrounding area had it been allowed to go ahead. I will also add thanks to yourself Mr Mayor and Council Evans for your valuable input at the hearing. This combined effort of the Council working alongside residents and Ward Members, delivered a fantastic result and sent a clear message to developers that we will defend passionately our right to refuse inappropriate development in our Borough.

When the Conservatives took control of the Authority we promised as part of the Borough Plan to review processes that we would do our best to protect the Woodlands area from development, and this success reinforces our commitment to do just that. In his decision summary, the Inspector pointed to Borough Council policies which mean the proposal is not suitable given the risk of flooding, and poor drainage. The Inspector also commented on poor accessibility of the site, the negative effect on the character of the area, the effect on biodiversity including protected species, such as great crested newts and bats, and he also upheld the five year housing land supply which currently stands at 5.45 years. This was a great performance by all than a confidence boost for the planning team in a time where we're faced with an

extraordinary amount of 20 appeals against our decisions to refuse a variety of planning applications. At the moment the planning team are extremely busy preparing for the upcoming three appeal inquiries which will take place in January and February and last six to eight days each. It's vitally important we also win these appeals to stop developers building a total of 1900 houses along the A5 Corridor. We rightly refuse these because they aren't in our plan, they aren't policy compliant, they're fraught with problems and our residents simply don't want them. Finally, it goes without saying I'm extremely proud of my whole team and the Planning Department for the consistently high level of quality work they deliver whilst under extreme pressure, and The Woodlands Lane appeal decision is a testament to their hard work and dedication.

Question 5 – Councillor Brian Hammersley submitted the following question to the Portfolio Holder for Public Services

The council recently announced that the successful tender to run the Bedworth Civic Hall was awarded to the Bedworth CIC and congratulations to them. Can the leader please update us on what progress has been made since this announcement was made?

Councillor S. Markham, Portfolio Holder for Public Services responded as follows:

Thank you for the question. The meetings have actually been held between the Council and representatives of the CIC to move matters along, and the legal documentation is being progressed. As you'll appreciate there's a lot of information to be shared and clarification required, which the parties are working through together in a constructive manner.

Question 6 – Councillor Richard Baxter-Payne submitted the following question to the Leader of the Council

When we first took control in May 2022, this administration introduced a new offer on car parking in our towns at a bargain of 3 hours for £1.50. Could the leader tell us what impact this offer has had on visits to our towns?

Councillor K. Wilson, Leader of the Council, responded as follows:

Ever since we took control in May 2021, we have sought to balance having a great competitive parking offer in the in the town centres with the need to ensure that it is financially sustainable. Initially we introduced a package of measures to help local businesses and traders through the Covid recovery.

More recently we have settled on the offer of three hours for £1.50, which in my view offers unbeatable value for money, and the figures speak for themselves Mr Mayor. Footfall this year in Nuneaton Town Centre is up by 22% compared to last year. The average time that visitors are spending in our towns is also up, meaning that they are spending more money with local businesses and market traders. Nuneaton is now 204 minutes on

average, up 1 hour and 9 minutes compared to the previous year, and Bedworth is now 211 minutes on average, up 1 hour and 27 minutes. Given the challenging economic times we are in that is affecting everyone's pockets, I think that is a great improvement Mr Mayor.

Question 7 – Councillor Michael Green submitted the following question to the Portfolio Holder for Public Services:

As yet another legacy of Labour failure in Nuneaton, the Abbey Theatre has been without a lease from the Borough Council for over 12 years. This has limited their ability to apply for grants to improve the building. Could the Portfolio holder tell us what progress is being made towards a new lease?

Councillor S. Markham, Portfolio Holder for Public Services responded as follows:

I can confirm that the Council Officers have met on site this month with representatives of the theatre, to review a condition report and discuss the opportunities for a lengthier lease agreement going forward.

Question 8 – Councillor Robert Tromans asked the following question to the Portfolio Holder for Housing and Communities

My Conservative colleagues and I have for many years fought to protect our residents from unauthorised traveller encampments in our Borough. I understand our injunction protecting our local area has recently been before the Supreme Court. Can the Cabinet Member tell us what the outcome was?

Councillor C. Golby, Portfolio Holder for Housing and Communities responded as follows:

Thanks for the question. I'd be pleased to announce what's been going on. So you're right, I mean who can forget that fateful summer not that long ago when we had the cat and mouse encampments, so much so that residents put up 'welcome to Butlins' signs on some of the main roads. Thankfully those days are behind us, but not before the cost to the taxpayer of those incidents was around £111,000, racked up between 2013 and 2019 for cleanup costs, eviction, court action, officer time and then not to mention the monumental levels of disruption that we actually faced within the Borough with all this going on. So back to your question, not many people will be aware but since the Conservative leadership took over in 2021, we have faced several legal challenges to the traveller injunction which was put in place. We have been quietly, but robustly fighting a nationally significant battle to defend the Borough, again from unauthorised encampments. After going all the way to the Supreme Court, the highest court in the land at the end of November 2023, this court case was finally resolved and the judgment came in our favour. It was always my position that we should take whatever action we needed to defend the Borough from these illegal, or unauthorised encampments. In fact my words to the former Director Richardson was 'throw

the kitchen sink at it'. I wasn't willing to walk away, we needed to defend our position. If you compare that to the attitude of past Labour Cabinet Members who were responsible for dealing with illegal traveller encampments, he referred to concerned residents as brain dead, self-opinionated and morons when they raised issues and concerns about encampments. Calling residents brain dead in an email to councillors and Senior officials and doubling down on Facebook calling people morons and brain dead on a thread where residents were complaining about the encampments at the time was actually ridiculous for somebody who was supposed to be in Office, and defending this Borough from those encampments, and no one should ever actually forget that at all.

So we believe, particularly myself, that the Supreme Court judgment supports the view of this Conservative group that travellers are anybody else, because let's not forget we are constantly hearing about equality all over the place. If my residents can't do it, nobody else should be able to do it. That's equality as far as I'm concerned, but if we if take that the traveller injunction is in place and nobody should feel that they have the right to pitch up on any land they choose to, without the appropriate authorisation, and as it stands after all the legal wrangling, our interim injunction remains intact. Thank you, Mr Mayor.

Question 9 – Councillor Mike Wright asked the following question to Portfolio Holder for Planning and Regulation:

Looking at the latest Infrastructure Funding Statement (table 8) we see that £300 000 has been allocated but not yet spent on affordable housing, and nearly £500 000 on biodiversity. Could the responsible cabinet member clarify when and how these monies will be spent?

Councillor R. Smith, Portfolio Holder for Planning and Regulation, responded as follows:

Thank you Councillor Wright for your question. This is in fact two questions for two different Portfolio Holders, neither of which is Planning. Unfortunately another demonstration of how little Green Party Members sometime understand about the workings of this Council, and which department actually does what.

For clarity, the Planning Department is responsible for approving planning applications and as part of this work it conditions Section 106 agreements as part of the approval process. From this point on the Planning Department is responsible for the monitoring of the 106 agreements and as part of that will report activity annually, in the infrastructure funding statement referred in the question, and that is the limit of planning's involvement. We don't actually spend the money. However, in order to provide some answers to the question I've reached out to the respective Portfolio's and can answer on their behalf as follows. With regard to Section 106 monies for affordable housing, this sits for the Housing Portfolio and there is a plan to use this to acquire stock for the Housing Revenue Account. The delays in spending it thus far have been in part due to restrictions on where we can spend the money locality wise within

the Borough, and the ability to match fund this money to better source properties. The Housing Department are proactively looking to commit or spend this money during the new financial year 2024 to 2025 if not by the end of this financial year. With regard to biodiversity, this sits with the parks and green spaces Portfolio, and the Section 106 monies will be spent in accordance with the individual commitments, made in each relevant Section 106 Agreement. In terms of stated biodiversity units, locations, and habitat types.

The habitat creation works are most likely to be undertaken by contractors, appointed and directed by the parks and green spaces team, although partner organisations could potentially be involved in some delivery, as long as that sits within the basis set out within the 106 agreements that funding is received from. The delivery of the habitats will be undertaken in accordance with time scales set out in the individual 106 agreements. A first round of habitat creation, using biodiversity offset sums, to create habitat on sites began last year, and is anticipated to now continue each year for a number of years until all sums are utilised.

Question 10 – Councillor Jamie Hartshorn asked the following question to the Portfolio Holder for Finance and Corporate:

As part of our financial planning, could the Finance Portfolio Holder tell us how he is future proofing the maintenance and upkeep of our leisure, play and open spaces?

Councillor S. Croft, Portfolio Holder for Finance and Corporate responded as follows:

Thank you, Mr Mayor.

Councillor Hartshorn has hit upon a crucial issue when it comes to providing a good service to the residents of this Borough. Lack of serious forward planning was one of the most frustrating and baffling things that we discovered upon taking office two and a half years ago. Specifically in this case it has not been the practice at Nuneaton and Bedworth Borough Council when beginning projects, to plan for the upkeep of assets or to create syncing funds - that is special funds set aside to pay for any ongoing costs or to pay off any debt incurred.

The result has been that when we have had to make serious repairs to assets we have not been able to do so. See for example the demands of the Civic Hall on the General Fund or the General Fund Capital Programme to pay for repairs which, in the long run as we have seen, have become unaffordable. So under the new parks and green spaces strategy, which is being so excellently developed by Councillor Gutteridge and his team, proper surveys are now going to be undertaken of our parks and playgrounds, so that we can access data on their conditions, and we can monitor them and flag when repairs and upgrades are needed. As part of our budget this year in the February just gone, we took the one-off investment in playgrounds from 2022

and continued it, creating a permanent Capital program of £75,000 a year for play areas maintenance, development, and refurbishment of them. In other words, we are investing £75,000 in our playgrounds every year from now on.

On a larger scale, one of our key projects is the Bedworth Leisure Centre or Physical Activity Hub as it's known in the papers, which we're going to have to replace because of the same reason. It is slowly aging beyond any capacity to repair. As part of our financial modelling for this project, we have put aside an annual amount within the overall business model for a syncing fund for equipment renewal which will support the ongoing maintenance where it's the Council's responsibility.

We're also amending our internal governance procedures to make sure that no project can proceed in future without funds being established and identified for their repair and upkeep. That is sound financial management Mr Mayor, that is prudent forward planning for the future. Compare that to Mr Mayor to the situation that we inherited, to the record of the Labour Party in office in their decades in office. The truth is that they let this Borough rot, they let the parks and playgrounds rot, they let the finances of the Borough rot, they let the planning system and the Borough Plan rot, and they let the housing repair system rot. They did that because it was always easier to salami slice and then blame the Government, rather than doing the hard yards of reform and management improvement. It is always left to the Conservative Party to do the hard work and to fix the deep-set problems that set in when the party opposite fell asleep at the wheel. Whether that's improving Cleaver Gardens or the Borough Plan, we've done it across the board and it fell to this administration to come in and get the reforms done, and I've said it often Mr Mayor, but a generation of neglect cannot quickly be put right. But I can tell you this, that in May of 2024 the Borough of Nuneaton and Bedworth will be in a much better position to face the future than it was in May of 2021.

CL38 **Special Urgency Decisions**

None

CL39 **Cabinet**

The Leader of the Council submitted the Leaders report on behalf of Cabinet. The report highlighted matters considered at the Cabinet meetings held on 11th October 2023, 8th November 2023, 6th December 2023 and details of reports from the West Midlands Combined Authority Board (WMCAB), which has a direct impact on NBBC, namely the WMCA Board meetings held on 15th September 2023, 13th October 2023 and 17th November 2023.

RESOLVED that the report be noted.

CL40 **Nomination For Charity Trustees Of Abbey Theatre**

Nominations for Nuneaton and Bedworth Borough representatives were put forward to be Charity Trustees of the Abbey Theatre and added to Schedule B of the Outside Bodies representatives.

Councillor K. Wilson moved the recommendation as printed in the agenda for council approval

Councillor D. Brown seconded the recommendation

Councillor K. Kondakor moved the following amendment:

That Councillor K. Kondakor and Councillor M. Walsh be put forward as Trustees for the Abbey Theatre for a three year term

Councillor M. Wright seconded the amendment

A vote was taken

The amendment was lost

Councillor C. Watkins moved the following amendment:

That Councillor J. Sheppard and Councillor N. Phillips be put forward as Trustees for the Abbey Theatre for a three year term

Councillor E. Shiers seconded the amendment

A vote was taken

The amendment was lost.

A vote was taken on the substantive motion.

The motion was carried

RESOLVED that

- a) Councillor M. Green and Councillor S. Markham be put forward as Trustees for the Abbey Theatre for a three year term; and
- b) Trustees of the Abbey Theatre be added to Schedule B of the Outside Bodies

CL41 Recommendations from Cabinet and Other Committees

i) Borough Plan Review Update

At the Cabinet meeting held on Wednesday 6th December 2023 a report by the Assistant Director – Planning was submitted and recommendations put forward for Council approval.

Councillor R. Smith moved the recommendation for council approval

Councillor K. Wilson seconded the recommendation

A vote was taken

Councillor K. Kondakor requested that his vote against the recommendations be recorded in the minutes.

RESOLVED that

- a) to proceed to Regulation 22 stage (Submission) for the Borough Plan Review be approved;
- b) the amendments to the Local Development Scheme be adopted;
- c) the minor amendments required to the Infrastructure Delivery Schedule for the Borough Plan Review be noted; and
- d) the Assistant Director for Planning in consultation with the Portfolio Holder for Planning and Regulation be given delegated authority to make any amendments necessary up to the submission stage for the draft documents forming the submission be approved.

ii) Treasury Management Report 2023/24

At the Cabinet meeting held on Wednesday 6th December 2023 a report by the Strategic Director – Finance and Governance was submitted and a recommendation put forward for Council approval.

Councillor S. Croft moved the recommendation for council approval.

Councillor K. Wilson seconded the recommendation.

A vote was taken.

Councillor K. Kondakor requested that his vote against the recommendations be recorded in the minutes.

RESOLVED that the Mid-Year Treasury Management Report for 2023/24 be noted.

Mayor

Council - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	R. Baxter-Payne	Employed by Vinci Construction Major Projects UK Ltd (VCMP UK Ltd); County Councillor - WCC	Spouse: Self-employed childminder Member of the following Outside Bodies: <ul style="list-style-type: none"> • West Midlands Combined Audit, Risk and Assurance Committee • Warwickshire Adult Social Care and Health Overview and Scrutiny Committee (substitute) 	
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	D. Brown	Employed by H.M Land Registry	Regional Coordinator, Ragdoll Rescue Charity. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Exhall Education Foundation (Council appointment). 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	J. Coventry-Moreton	School Receptionist – St Nicholas Chamberlain School, Bedworth	Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	S. Croft	Employed at Holland & Barrett Retail Ltd	Treasurer of the Conservative Association Member of the following Outside Bodies: <ul style="list-style-type: none"> • Champion for Safeguarding (Children and Adults) • Local Government Superannuation Scheme Consultative Board • West Midlands Employers 	
	L. Cvetkovic	Head of Geography (Teacher), Sidney Stringer Academy, Coventry	The Bulkington Volunteers (Founder); Bulkington Sports and Social Club (Trustee) Member on the following Outside Bodies: <ul style="list-style-type: none"> • Building Control Partnership Steering Group 	
	L. Downs	River Bars Limited; Coventry Plus Beyond the Plane Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	K. Evans	Employed by the Local Government Association	Sponsorship: Election Expenses – North Warwickshire Conservative Association	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<p>Membership of Other Bodies:</p> <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee <p>Member of the Bedworth Conservative Club Member of the Conservative Party.</p>	
	C. Golby		<p>Member of Warwickshire County Council.</p> <p>Membership of Other Bodies:</p> <ul style="list-style-type: none"> • Nuneaton and Bedworth Safer and Stronger Communities Partnership • Nuneaton and Bedworth Community Enterprises Ltd. • Nuneaton and Bedworth Home Improvement Agency • Safer Warwickshire Partnership Board • Warwickshire Housing and Support Partnership • Warwickshire Police and Crime Panel • George Eliot Hospital NHS Trust – Public/User Board • George Eliot Hospital NHS Foundation Trust Governors • District Leaders (substitute) • Local Enterprise Partnership (substitute) • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee (substitute) 	
	M. Green	Employed by Horiba Mira – Engineering Technician	<p>Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton. Director – Holy Spirit Catholic Multi Academy Company. Member of the George Eliot Fellowship Member of Other Bodies:</p> <ul style="list-style-type: none"> • Friendship Project for Children. 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<ul style="list-style-type: none"> Nuneaton Education Strategy Group 	
	J. Gutteridge		Representative on the following Outside Bodies: <ul style="list-style-type: none"> Warwickshire Health and Wellbeing Board Age UK (Warwickshire Branch) Committee of Management of Hartshill and Nuneaton Recreation Ground West Midlands Combined Authority Wellbeing Board 	
	B. Hammersley	County Councillor – W.C.C.	Member on the following Outside Bodies: <ul style="list-style-type: none"> Hammersley, Smith and Orton Charity 	
	S. Harbison	Self Employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> Astley Charity 	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	J. Kennaugh	County Councillor W.C.C. Employed by FedEx Express UK Ltd	Member of the W.C.C. Regulatory Committee Member of the Conservative Party Member of UNITE the Union Member on the following Outside Bodies: <ul style="list-style-type: none"> EQulP 	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	S. Markham	County Councillor – WCC (Portfolio Holder for Children’s Services)	Governor at Ash Green School Member of the following Outside Bodies: <ul style="list-style-type: none"> Nuneaton and Bedworth Sports Forum Warwickshire Direct Partnership Warwickshire Waste Partnership Sherbourne Asset Co Shareholder Committee Hammersley, Smith and Orton Charities 	
	G. Moreton	Member of School	Share in rental dwellings at	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
		Appeals Panels at Warwickshire County Council	Sealand Drive, Bedworth and Tresillian Road, Exhall. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Bedworth Neighbourhood Watch Committee 	
	B. Pandher		Member of Warwickshire County Council President & Trustee of Nanaksar Gurdwara Gursikh Temple Coventry; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: <ul style="list-style-type: none"> • Foleshill Charity Trustee – Proffitt’s Charity • Conservative Party 	
	N. Phillips	Employee of DWP	Member of: <ul style="list-style-type: none"> • Nuneaton Labour CLP • The Fabian Society • The George Eliot Society • The PCS Union • Central Credit Union • Stockingford Sports and Allotment Club • Haunchwood Sports and Social Club 	
	J. Sheppard		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of Labour Party	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre
	T. Sheppard		Member of Unite Union Member of Labour Party	
	E. Shiers	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			for Camp Hill Primary School. Member of the Board of Trustees of Camp Hill Community Association. Volunteer for the Coventry and Warwickshire district RSPCA	
	J. Singh			
	R. Smith		Chairman of Volunteer Friends, Bulkington; Trustee of Bulkington Sports and Social Club; Member of the following Outside Bodies: <ul style="list-style-type: none"> • A5 Member Partnership; • PATROL (Parking and Traffic Regulation Outside of London) Joint Committee; • Building Control Partnership Steering Group • Bulkington Village Community and Conference Centre • West Midlands Combined Authority and Land Delivery Board 	
	M. Tromans	Warwickshire County Councillor (Galley Common) Share in a rental property in Hydes Pastures, Nuneaton	Member of WI Member of the Conservative Party	
	R. Tromans	Compliance, GIM, Coventry Warwickshire County Councillor (Weddington) Share in a rental property in Hydes Pastures, Nuneaton	Member of the Conservative Party Member of the Chartered Institute of Credit Management	
	M. Walsh	Employed by MacInnes Tooling Ltd. – UK Sales Manager		

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	C.M. Watkins	Employee of Nutri Pack	Representative on the following outside bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) 	
	K.D. Wilson	Delivery Manager, Nuneaton and Warwick County Courts, HMCTS, Warwickshire Justice Centre, Nuneaton	Deputy Chairman – Nuneaton Conservative Association Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL) • Coventry, Warwickshire and Hinckley & Bosworth Joint Committee • District Council Network • Local Government Association • LGA People & Places Board (Member) • West Midlands Combined Authority 	
	M. Wright			

NUNEATON AND BEDWORTH BOROUGH COUNCIL

EXTRAORDINARY COUNCIL

17th January, 2024

An Extraordinary Council meeting of the Nuneaton and Bedworth Borough Council was held on Wednesday, 17th January 2024 which was recorded and uploaded to Youtube.

Present

The Mayor (Councillor M. Walsh)
The Deputy Mayor (Councillor B. Hammersley)

Councillors D. Brown, C. Cape, J. Clarke, T. Cooper, J. Coventry-Moreton, S. Croft, L. Cvetkovic, L. Downs, C. Golby, M. Green, J. Gutteridge, K. Kondakor, S. Markham, G. Moreton, B. Pandher, R. Baxter-Payne, J. Sheppard, T. Sheppard, E. Shiers, J. Singh, R. Smith, C. Watkins, M. Wright and K. Wilson

Apologies were received for Councillors B. Beetham, K. Evans, S. Harbison, N. Phillips, M. Tromans and R. Tromans

CL42 **Declarations of Interests**

RESOLVED that the Declarations of Interests for this meeting are as set out in the schedule attached to these minutes. In addition, the following was declared:

Councillor E. Shiers declared by way of an Other Interest that she has been appointed Director of Community Interest Company Chill supporting children with additional needs.

Councillor C. Golby declared a Disclosable Pecuniary Interest by way of her change in employment.

CL43 **Announcements**

There were no announcements.

CL44 **Public Participation**

None

CL45 **Up-date on the Gypsy and Traveller Site Allocations Development Plan Document (DPD)**

The Assistant Director – Planning submitted a report to full council, after Cabinet approval on 10th January 2024, to update Members on the Gypsy

and Traveller Site Allocations Development Plan Document (DPD);
Consideration of the Planning Inspector's Report on the Examination of the
DPD and to recommend to Council to approve the DPD after the Secretary of
State – Planning Inspectorate has confirmed the Document is considered
sound (Appendix A of the report).

Councillor R. Smith moved the recommendations for council approval.

Councillor K. Wilson seconded the recommendations.

A vote was taken.

RESOLVED that

- a) the public consultation responses be noted;
- b) the Gypsy and Traveller Site Allocations Development Plan Document (DPD) published in January 2022 as amended (Appendix B) by:
 - The Inspectors Final Report (Appendix A);
 - The schedule of Main Modifications recommended by the Inspector (Appendix C); and
 - The schedule of Additional Modifications (Appendix D)be adopted;
- c) upon the adopted Gypsy and Traveller Site Allocations DPD make available as soon as is practicable and in accordance with regulation 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended):
 - The Inspectors Final Report.
 - The DPD.
 - An Adoption Statement.
 - The Sustainability Report and Addendum and Habitats Regulations Assessment and Main Modifications Habitats Regulations Assessment.
 - Details of where the DPD will be available for inspection and the places and times at which the document can be inspected.
 - Send a copy of the Adoption Statement to any person who has asked to be notified of the adoption of the DPD.
 - Send a copy of the Adoption Statement to the Secretary of State.
- d) the Assistant Director for Planning in consultation with the Portfolio Holder for Planning and Regulation be given Delegated Authority to make any further amendments such as minor typing or page numbering errors;
- e) the adopted Local Plan map be amended to include the site allocations; and

- f) the DPD will supersede the third bullet point of Adopted Borough Plan 2011-2031 Policy DS4 – Overall development needs and supersede all of Policy H3 – Gypsies and Travellers.

Mayor

Council - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	R. Baxter-Payne	Employed by Vinci Construction Major Projects UK Ltd (VCMP UK Ltd); County Councillor - WCC	Spouse: Self-employed childminder Member of the following Outside Bodies: <ul style="list-style-type: none"> • West Midlands Combined Audit, Risk and Assurance Committee • Warwickshire Adult Social Care and Health Overview and Scrutiny Committee (substitute) 	
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	D. Brown	Employed by H.M Land Registry	Regional Coordinator, Ragdoll Rescue Charity. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Exhall Education Foundation (Council appointment). 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	J. Coventry-Moreton	School Receptionist – St Nicholas Chamberlain School, Bedworth	Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	S. Croft	Employed at Holland & Barrett Retail Ltd	Treasurer of the Conservative Association Member of the following Outside Bodies: <ul style="list-style-type: none"> • Champion for Safeguarding (Children and Adults) • Local Government Superannuation Scheme Consultative Board • West Midlands Employers 	
	L. Cvetkovic	Head of Geography (Teacher), Sidney Stringer Academy, Coventry	The Bulkington Volunteers (Founder); Bulkington Sports and Social Club (Trustee) Member on the following Outside Bodies: <ul style="list-style-type: none"> • Building Control Partnership Steering Group 	
	L. Downs	River Bars Limited; Coventry Plus Beyond the Plane Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	K. Evans	Employed by the Local Government Association	Sponsorship: Election Expenses – North Warwickshire Conservative Association	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<p>Membership of Other Bodies:</p> <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee <p>Member of the Bedworth Conservative Club Member of the Conservative Party.</p>	
	C. Golby		<p>Member of Warwickshire County Council.</p> <p>Membership of Other Bodies:</p> <ul style="list-style-type: none"> • Nuneaton and Bedworth Safer and Stronger Communities Partnership • Nuneaton and Bedworth Community Enterprises Ltd. • Nuneaton and Bedworth Home Improvement Agency • Safer Warwickshire Partnership Board • Warwickshire Housing and Support Partnership • Warwickshire Police and Crime Panel • George Eliot Hospital NHS Trust – Public/User Board • George Eliot Hospital NHS Foundation Trust Governors • District Leaders (substitute) • Local Enterprise Partnership (substitute) • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee (substitute) 	
	M. Green	Employed by Horiba Mira – Engineering Technician	<p>Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton. Director – Holy Spirit Catholic Multi Academy Company. Member of the George Eliot Fellowship</p> <p>Member of Other Bodies:</p> <ul style="list-style-type: none"> • Friendship Project for Children. 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<ul style="list-style-type: none"> Nuneaton Education Strategy Group 	
	J. Gutteridge		Representative on the following Outside Bodies: <ul style="list-style-type: none"> Warwickshire Health and Wellbeing Board Age UK (Warwickshire Branch) Committee of Management of Hartshill and Nuneaton Recreation Ground West Midlands Combined Authority Wellbeing Board 	
	B. Hammersley	County Councillor – W.C.C.	Member on the following Outside Bodies: <ul style="list-style-type: none"> Hammersley, Smith and Orton Charity 	
	S. Harbison	Self Employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> Astley Charity 	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	J. Kennaugh	County Councillor W.C.C. Employed by FedEx Express UK Ltd	Member of the W.C.C. Regulatory Committee Member of the Conservative Party Member of UNITE the Union Member on the following Outside Bodies: <ul style="list-style-type: none"> EQuIP 	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	S. Markham	County Councillor – WCC (Portfolio Holder for Children’s Services)	Governor at Ash Green School Member of the following Outside Bodies: <ul style="list-style-type: none"> Nuneaton and Bedworth Sports Forum Warwickshire Direct Partnership Warwickshire Waste Partnership Sherbourne Asset Co Shareholder Committee Hammersley, Smith and Orton Charities 	
	G. Moreton	Member of School	Share in rental dwellings at	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
		Appeals Panels at Warwickshire County Council	Sealand Drive, Bedworth and Tresillian Road, Exhall. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Bedworth Neighbourhood Watch Committee 	
	B. Pandher		Member of Warwickshire County Council President & Trustee of Nanaksar Gurdwara Gursikh Temple Coventry; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: <ul style="list-style-type: none"> • Foleshill Charity Trustee – Proffitt’s Charity • Conservative Party 	
	N. Phillips	Employee of DWP	Member of: <ul style="list-style-type: none"> • Nuneaton Labour CLP • The Fabian Society • The George Eliot Society • The PCS Union • Central Credit Union • Stockingford Sports and Allotment Club • Haunchwood Sports and Social Club 	
	J. Sheppard		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of Labour Party	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre
	T. Sheppard		Member of Unite Union Member of Labour Party	
	E. Shiers	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			for Camp Hill Primary School. Member of the Board of Trustees of Camp Hill Community Association. Volunteer for the Coventry and Warwickshire district RSPCA	
	J. Singh			
	R. Smith		Chairman of Volunteer Friends, Bulkington; Trustee of Bulkington Sports and Social Club; Member of the following Outside Bodies: <ul style="list-style-type: none"> • A5 Member Partnership; • PATROL (Parking and Traffic Regulation Outside of London) Joint Committee; • Building Control Partnership Steering Group • Bulkington Village Community and Conference Centre • West Midlands Combined Authority and Land Delivery Board 	
	M. Tromans	Warwickshire County Councillor (Galley Common) Share in a rental property in Hydes Pastures, Nuneaton	Member of WI Member of the Conservative Party	
	R. Tromans	Compliance, GIM, Coventry Warwickshire County Councillor (Weddington) Share in a rental property in Hydes Pastures, Nuneaton	Member of the Conservative Party Member of the Chartered Institute of Credit Management	
	M. Walsh	Employed by MacInnes Tooling Ltd. – UK Sales Manager		

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	C.M. Watkins	Employee of Nutri Pack	Representative on the following outside bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) 	
	K.D. Wilson	Delivery Manager, Nuneaton and Warwick County Courts, HMCTS, Warwickshire Justice Centre, Nuneaton	Deputy Chairman – Nuneaton Conservative Association	
Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director.				
Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL) • Coventry, Warwickshire and Hinckley & Bosworth Joint Committee • District Council Network • Local Government Association • LGA People & Places Board (Member) • West Midlands Combined Authority 				
	M. Wright			

NUNEATON AND BEDWORTH BOROUGH COUNCIL

EXTRAORDINARY COUNCIL

29th January, 2024

An Extraordinary Council meeting of the Nuneaton and Bedworth Borough Council was held on Monday, 29th January 2024 which was recorded and uploaded to Youtube.

Present

The Deputy Mayor (Councillor B. Hammersley)

Councillors B. Beetham, D. Brown, J. Clarke, T. Cooper, J. Coventry-Moreton, S. Croft, L. Cvetkovic, L. Downs, C. Golby, M. Green, J. Gutteridge, S. Harbison, J. Hartshorn, K. Kondakor, S. Markham, G. Moreton, B. Pandher, N. Phillips, R. Baxter-Payne, J. Sheppard, E. Shiers, J. Singh, R. Smith, M. Tromans, R. Tromans, C. Watkins, M. Wright and K. Wilson

Apologies were received for Councillors C. Cape, T. Sheppard and M. Walsh (The Mayor)

Councillor K. Kondakor left part way through the meeting to attend a WCC Fire Service Consultation Meeting.

CL46 **Declarations of Interests**

RESOLVED that the Declarations of Interests for this meeting are as set out in the schedule attached to these minutes.

CL47 **Announcements**

There were no announcements.

CL48 **Public Participation**

None

CL49 **Nomination of Honorary Alderwoman – Sheila Hancox**

Sheila Hancox was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Alderwoman for services to this Council. Sheila served as a Cabinet Member during her elected period and was former a Mayoress in 2001/2002 and for a second time in 2017/2018

Councillor S. Markham moved the recommendations which were seconded by Councillor K. Wilson.

RESOLVED that

- a) Mrs Sheila Hancox be admitted as an Honorary Alderwoman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of the eminent services which she has rendered to the Council as a past member of this Council
- b) the common seal of the Council be affixed to the certificate to be presented to her on her certificate conferring upon Sheila Hancox the title of Honorary Alderwoman
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL50 Nomination Of Honorary Alderman – Bob Hicks

Bob Hicks was nominated by the Civic Honours Sub-Committee held on 6th November 2023 to receive the honorary title of Alderman for services to this Council. Bob during his elected period served as Mayor in 1991/1992 and was also Chair of several committees.

Councillor J. Clarke moved the recommendations which were seconded by Councillor M. Green.

RESOLVED that

- a) Mr Bob Hicks be admitted as an Honorary Alderman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of the eminent services which he has rendered to the Council as a past member of this Council
- b) the common seal of the Council be affixed to the certificate to be presented to him on his certificate conferring upon Bob Hicks the title of Honorary Alderman
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL51 Nomination of Honorary Alderman – Geoff Ashford

Geoff Ashford was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Alderman for services to this Council. Geoff during his elected period served as Mayor, Deputy Leader and Cabinet Member within the Council.

Councillor J. Clarke moved the recommendations which were seconded by Councillor K. Wilson.

RESOLVED that

- a) Mr Geoff Ashford be admitted as an Honorary Alderman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of the eminent services which he has rendered to the Council as a past member of this Council;
- b) the common seal of the Council be affixed to the certificate to be presented to him on his certificate conferring upon Geoff Ashford the title of Honorary Alderman; and
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL52 Nomination of Honorary Alderwoman – Sonja Wilson

Sonja Wilson was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Alderman for services to this Council. During her elected period Sonja served as Mayoress in 2009/2010 and as Chair of several committees.

Councillor K. Wilson moved the recommendations which were seconded by Councillor J. Clarke.

RESOLVED that

- a) Mrs Sonja Wilson be admitted as an Honorary Alderwoman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of the eminent services which she has rendered to the Council as a past member of this Council
- b) the common seal of the Council be affixed to the certificate to be presented to her on her certificate conferring upon Sonja Wilson the title of Honorary Alderwoman
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL53 Nomination of Honorary Freewomen – Carol Valentine

Carol Valentine was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Freewomen for her services to Nuneaton and Bedworth in her involvement with the Bedworth Poppy Appeal for over twenty years, Trustee of the Lee Rigby Foundation, an active member of the Bedworth Armistice Parade Group, supporting veterans, bereaved families, and children.

Councillor K. Wilson moved the recommendations which were seconded by Councillor S. Markham.

RESOLVED that

- a) Mrs Carol Valentine be admitted as an Honorary Freewoman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of her distinguished service to Nuneaton and Bedworth and that her name be enrolled on the Freewoman's roll.
- b) the common seal of the Council be affixed to the enrolment of Carol Valentine on the said Freewomen's roll and to the certificate to be presented to her on her admission as an Honorary Freewoman of the Borough
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment

CL54 Nomination of Honorary Freewomen – Julie Earnshaw

Julie Earnshaw was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Freewoman for her services to Nuneaton and Bedworth in respect of her contribution to dance nationally and within the Borough through teaching and training several British Championship winning teams in addition to the restoration of many buildings providing affordable housing to residents.

Councillor D. Brown moved the recommendations which were seconded by Councillor K. Wilson.

RESOLVED that

- a) Mrs Julie Earnshaw be admitted as an Honorary Freewoman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of her distinguished service to

Nuneaton and Bedworth and that her name be enrolled on the Freewoman's roll.

- b) the common seal of the Council be affixed to the enrolment of Julie Earnshaw on the said Freewomen's roll and to the certificate to be presented to her on her admission as an Honorary Freewoman of the Borough
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL55 Nomination of Honorary Freeman – Gareth Edwards

Gareth Edwards was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Freeman in recognition of his contribution to film as an international film director, writer, cinematographer and visual effects artist.

Councillor K. Wilson moved the recommendations which were seconded by Councillor C. Golby.

RESOLVED that

- a) Mr Gareth Edwards be admitted as an Honorary Freeman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of his distinguished service to Nuneaton and Bedworth and that his name be enrolled on the Freeman's roll.
- b) the common seal of the Council be affixed to the enrolment of Mr Gareth Edwards on the said Freeman's roll and to the certificate to be presented to him on his admission as an Honorary Freeman of the Borough
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL56 Nomination of Honorary Freeman – Martin Bradley

Martin Bradley was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Freeman for his services to the Bulkington Community during the COVID-19 pandemic ensuring residents in need received food supplies and a lifeline to the elderly and vulnerable, helping run the Bulkington's foodbank and being an advocate for the village of Bulkington.

Councillor L. Cvetkovic moved the recommendations which were seconded by Councillor R. Smith.

RESOLVED that

- a) Mr Martin Bradley be admitted as an Honorary Freeman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of his distinguished service to Nuneaton and Bedworth and that his name be enrolled on the Freeman's roll.
- b) the common seal of the Council be affixed to the enrolment of Mr Martin Bradley on the said Freeman's roll and to the certificate to be presented to him on his admission as an Honorary Freeman of the Borough
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL57 Nomination of Honorary Freeman – Murray Richards

Murray Richards was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Freeman for his services to Nuneaton and Bedworth serving in the military, coordinating parades across the Borough maintaining the highest and most professional standards and an ambassador for the Borough installing a strong sense of Civic Pride.

Councillor L. Cvetkovic moved the recommendations which were seconded by Councillor K. Wilson.

RESOLVED that

- a) Mr Murray Richards be admitted as an Honorary Freeman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of his distinguished service to Nuneaton and Bedworth and that his name be enrolled on the Freeman's roll.
- b) the common seal of the Council be affixed to the enrolment of Mr Murray Richards on the said Freeman's roll and to the certificate to be presented to him on his admission as an Honorary Freeman of the Borough
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL58 Nomination of Honorary Freeman – Paul Gough

Paul Gough was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Freeman for his services to the Borough of Nuneaton and Bedworth as the Town Crier, successfully representing the Borough in British and National competitions, and a Former Commonwealth Champion Town Crier.

Councillor K. Wilson moved the recommendations which were seconded by Councillor L. Cvetkovic.

RESOLVED that

- a) Mr Paul Gough be admitted as an Honorary Freeman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of his distinguished service to Nuneaton and Bedworth and that his name be enrolled on the Freeman's roll.
- b) the common seal of the Council be affixed to the enrolment of Mr Paul Gough on the said Freeman's roll and to the certificate to be presented to him on his admission as an Honorary Freeman of the Borough
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL59 Nomination of Honorary Freeman – Frank Parker

Frank Parker was nominated by the Civic Honours Sub-committee held on 6th November 2023 to receive the honorary title of Freeman For his services to the Borough as a longstanding businessman and his support to local charities and the local youth sports.

Councillor J. Clarke moved the recommendations which were seconded by Councillor S. Markham.

RESOLVED that

- a) Mr Frank Parker be admitted as an Honorary Freeman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of his distinguished service to Nuneaton and Bedworth and that his name be enrolled on the Freeman's roll.
- b) the common seal of the Council be affixed to the enrolment of Mr Frank Parker on the said Freeman's roll and to the certificate to be presented to him on his admission as an Honorary Freeman of the Borough

- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

CL60 Nomination of Honorary Freeman – Abeda Vorajee MBE

Abeda Vorajee MBA was nominated by Cabinet held on 8th November 2023 to receive the honorary title of Freewoman for her services to the Borough as a longstanding contributor to education as a teacher and governor, forming and Chairing the Nuneaton Muslim Women’s Group, Chairing the Local Ethnic Minority Advisory Council, and Trustee of Warwickshire Race Equality Partnership.

Councillor J. Sheppard moved the recommendations which were seconded by Councillor N. Phillips.

RESOLVED that

- a) Mrs Abeda Vorajee MBE be admitted as an Honorary Freewoman of the Nuneaton and Bedworth Borough Council under Section 249 of the Local Government Act 1972 in recognition of her distinguished service to Nuneaton and Bedworth and that her name be enrolled on the Freewoman’s roll.
- b) the common seal of the Council be affixed to the enrolment of Abeda Vorajee MBE on the said Freewomen’s roll and to the certificate to be presented to her on her admission as an Honorary Freewoman of the Borough
- c) delegated authority be given to the Chief Executive to agree an expenditure figure in consultation with the Portfolio Holder for Finance and Corporate for the purposes associated with the appointment.

Mayor

Council - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	R. Baxter-Payne	Employed by Vinci Construction Major Projects UK Ltd (VCMP UK Ltd); County Councillor - WCC	Spouse: Self-employed childminder Member of the following Outside Bodies: <ul style="list-style-type: none"> • West Midlands Combined Audit, Risk and Assurance Committee • Warwickshire Adult Social Care and Health Overview and Scrutiny Committee (substitute) 	
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	D. Brown	Employed by H.M Land Registry	Regional Coordinator, Ragdoll Rescue Charity. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Exhall Education Foundation (Council appointment). 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	J. Coventry-Moreton	School Receptionist – St Nicholas Chamberlain School, Bedworth	Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	S. Croft	Employed at Holland & Barrett Retail Ltd	Treasurer of the Conservative Association Member of the following Outside Bodies: <ul style="list-style-type: none"> • Champion for Safeguarding (Children and Adults) • Local Government Superannuation Scheme Consultative Board • West Midlands Employers 	
	L. Cvetkovic	Head of Geography (Teacher), Sidney Stringer Academy, Coventry	The Bulkington Volunteers (Founder); Bulkington Sports and Social Club (Trustee) Member on the following Outside Bodies: <ul style="list-style-type: none"> • Building Control Partnership Steering Group 	
	L. Downs	River Bars Limited; Coventry Plus Beyond the Plane Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	K. Evans	Employed by the Local Government Association	Sponsorship: Election Expenses – North Warwickshire Conservative Association	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Membership of Other Bodies: <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee 	
	C. Golby		Member of the Bedworth Conservative Club Member of the Conservative Party.	
	C. Golby		Member of Warwickshire County Council. Membership of Other Bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Safer and Stronger Communities Partnership • Nuneaton and Bedworth Community Enterprises Ltd. • Nuneaton and Bedworth Home Improvement Agency • Safer Warwickshire Partnership Board • Warwickshire Housing and Support Partnership • Warwickshire Police and Crime Panel • George Eliot Hospital NHS Trust – Public/User Board • George Eliot Hospital NHS Foundation Trust Governors • District Leaders (substitute) • Local Enterprise Partnership (substitute) • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee (substitute) 	
	M. Green	Employed by Horiba Mira – Engineering Technician	Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton. Director – Holy Spirit Catholic Multi Academy Company. Member of the George Eliot Fellowship Member of Other Bodies: <ul style="list-style-type: none"> • Friendship Project for Children. 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<ul style="list-style-type: none"> Nuneaton Education Strategy Group 	
	J. Gutteridge		Representative on the following Outside Bodies: <ul style="list-style-type: none"> Warwickshire Health and Wellbeing Board Age UK (Warwickshire Branch) Committee of Management of Hartshill and Nuneaton Recreation Ground West Midlands Combined Authority Wellbeing Board 	
	B. Hammersley	County Councillor – W.C.C.	Member on the following Outside Bodies: <ul style="list-style-type: none"> Hammersley, Smith and Orton Charity 	
	S. Harbison	Self Employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> Astley Charity 	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	J. Kennaugh	County Councillor W.C.C. Employed by FedEx Express UK Ltd	Member of the W.C.C. Regulatory Committee Member of the Conservative Party Member of UNITE the Union Member on the following Outside Bodies: <ul style="list-style-type: none"> EQuIP 	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	S. Markham	County Councillor – WCC (Portfolio Holder for Children’s Services)	Governor at Ash Green School Member of the following Outside Bodies: <ul style="list-style-type: none"> Nuneaton and Bedworth Sports Forum Warwickshire Direct Partnership Warwickshire Waste Partnership Sherbourne Asset Co Shareholder Committee Hammersley, Smith and Orton Charities 	
	G. Moreton	Member of School	Share in rental dwellings at	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
		Appeals Panels at Warwickshire County Council	Sealand Drive, Bedworth and Tresillian Road, Exhall. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Bedworth Neighbourhood Watch Committee 	
	B. Pandher		Member of Warwickshire County Council President & Trustee of Nanaksar Gurdwara Gursikh Temple Coventry; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: <ul style="list-style-type: none"> • Foleshill Charity Trustee – Proffitt's Charity • Conservative Party 	
	N. Phillips	Employee of DWP	Member of: <ul style="list-style-type: none"> • Nuneaton Labour CLP • The Fabian Society • The George Eliot Society • The PCS Union • Central Credit Union • Stockingford Sports and Allotment Club • Haunchwood Sports and Social Club 	
	J. Sheppard		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of Labour Party	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre
	T. Sheppard		Member of Unite Union Member of Labour Party	
	E. Shiers	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<p>for Camp Hill Primary School.</p> <p>Member of the Board of Trustees of Camp Hill Community Association.</p> <p>Volunteer for the Coventry and Warwickshire district RSPCA</p>	
	J. Singh			
	R. Smith		<p>Chairman of Volunteer Friends, Bulkington;</p> <p>Trustee of Bulkington Sports and Social Club;</p> <p>Member of the following Outside Bodies:</p> <ul style="list-style-type: none"> • A5 Member Partnership; • PATROL (Parking and Traffic Regulation Outside of London) Joint Committee; • Building Control Partnership Steering Group • Bulkington Village Community and Conference Centre • West Midlands Combined Authority and Land Delivery Board 	
	M. Tromans	<p>Warwickshire County Councillor (Galley Common)</p> <p>Share in a rental property in Hydes Pastures, Nuneaton</p>	<p>Member of WI</p> <p>Member of the Conservative Party</p>	
	R. Tromans	<p>Compliance, GIM, Coventry</p> <p>Warwickshire County Councillor (Weddington)</p> <p>Share in a rental property in Hydes Pastures, Nuneaton</p>	<p>Member of the Conservative Party</p> <p>Member of the Chartered Institute of Credit Management</p>	
	M. Walsh	<p>Employed by MacInnes Tooling Ltd. – UK Sales Manager</p>		

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	C.M. Watkins	Employee of Nutri Pack	Representative on the following outside bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) 	
	K.D. Wilson	Delivery Manager, Nuneaton and Warwick County Courts, HMCTS, Warwickshire Justice Centre, Nuneaton	Deputy Chairman – Nuneaton Conservative Association	
Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director.				
Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL) • Coventry, Warwickshire and Hinckley & Bosworth Joint Committee • District Council Network • Local Government Association • LGA People & Places Board (Member) • West Midlands Combined Authority 				
	M. Wright			

Cabinet Report to Council February 2024

1. Introduction

This report deals with the Cabinet meetings held on 10th January 2024, and 31st January 2024

It also references any reports from the West Midlands Combined Authority [WMCA] Board, which have, or may have in the future, a direct impact on NBBC, namely the WMCA Board meetings held 12th January 2024, and 9th February 2024

2. 10th January 2024 - Cabinet Meeting

a) Article 4 (1) Directions – Planning and Regulation – (Councillor R. Smith) KEY DECISION

Cabinet approved the Article 4 (1) Directions report that provided details of the consultation responses and recommended full council approval. If Council agree to make the directions permanent this will ensure that the Council can meet the obligations of the Planning (Listed Buildings and Conservation Areas) Act 1990 and they will remain in place unless cancelled or amended by the Council in the future.

b) Update on the Gypsy and Traveller Site Allocations Development Plan Document (DPD) – Planning and Regulation – (Councillor R. Smith) – KEY DECISION

Cabinet approved the report submitted on the Gypsy and Traveller Site Allocations DPD for full council approval. An Extraordinary Council was then held on 17th January 2024 which approved the recommendations and will ensure the Council has a policy in place to allocate sites to meet the Borough's identified need for Gypsy and Traveller pitches and Showpersons plots and to support and in part supersede Policies in the existing Adopted Borough Plan and in line with the timetable established within the amended Local Development Scheme.

c) Bedworth Market – Business and Regeneration – (Councillor K. Wilson) KEY DECISION

Cabinet agreed that following the outcome of the Bedworth market feasibility study, the allocated UKSPF funding be used to refurbish the existing covered market in Bedworth following a review of the options and to move the procurement of the agreed options to design and delivery phase.

3. 31st January 2024 - Cabinet Meeting

a) Provision of Enforcement Agency services for NBBC and NWBC to include Council Tax, NNDR and Sundry Debtors – Finance and Corporate (Councillor S. Croft) - KEY DECISION

Cabinet approved a report seeking authority to undertake a procurement process and award contract to two external contractors in supporting the collections of unpaid debts to Nuneaton and Bedworth Borough Council and North Warwickshire Borough Council..

Other Items Considered

i) Nuneaton Business Improvement District – Business and Regeneration (Councillor K. Wilson) – KEY DECISION – EXEMPT

4. West Midlands Combined Authority (WMCA)

West Midlands Combined Authority (WMCA)

In terms of items which have, or may have in the future, a direct impact on NBBC:

The WMCA Board meeting of 12th January 2024 considered:-

- A report setting out the draft 2024/25 budget for consideration by the West Midlands Combined Authority Board, to allow for feedback to inform the Final 2024/25 budget to be approved in February 2023. The report also set out the medium term outlook for the organisation, and the steps being taken to ensure that the position is sustainable.
- A Financial Monitoring Report for the year 2023/24 providing an update on the Combined Authority's financial position based on the information known at the end of November 2023. The report also included capital and revenue financial performance, explanations for variations, an update on the likely outturn for 2023/24 and risks which are being managed by the Authority.
- A report setting out proposals to amend funding mechanisms to support the continued delivery of the European Athletics Championships 2026 (EAC) that will be situated in Birmingham [at the Alexander Stadium as a legacy of the Birmingham 2022 Commonwealth Games].

The WMCA Board meeting of 9th February 2024 considered:-

- A report presenting the final 2024/25 budget for consideration by the West Midlands Combined Authority Board. A draft budget was presented to and approved by the West Midlands Combined Authority Board on 12 January 2024 [see above].

- A report seeking approval of the WMCA Employment & Skills Strategy 2024-27 and endorsement of the approach being adopted through the strategy to ensure the integration of employment and skills across the region.

A report seeking:

- Approval of the receipt of £26,794,280.20 from the Department for Education to enable the extension of Skills Bootcamps programme to cover the period 1 April 2024 to 31 March 2025; and
- The delegation of authority to the Interim Executive Director for Employment, Skills, Health & Communities, in consultation with the Monitoring Officer and the Section 151 Officer, to enter into the appropriate form of agreements and any necessary procurement activity relating to the Skills Bootcamp programme.

A report that:

- Summarised the work that has been undertaken under the leadership of the Housing and Land Board on Homes for the Future;
 - Set out a wider range of references and estimate for cost impacts over different timeframes;
 - Invited any final comments on the content of the strategy document; and
 - Summarised the work to date on the Homes for the Future Implementation Plan and Communications Strategy, including a launch event.
- A report from the Faith Strategic Partnership Group that provided an update on their activity through 2023, together with their developing priorities for 2024, and set out the implications and opportunities of working with faith communities for the WMCA and its local authorities, particularly relating to the Faith Covenant.

5. Conclusion

This report is presented on behalf of Cabinet, and, as always, my colleagues and I are only too happy to take any questions in relation to this report.

Councillor K. Wilson
Leader of the Council on behalf of Cabinet

Report Summary Sheet

Date:21st February 2024

Subject: General Fund Revenue Budget 2024/25

Portfolio: Finance & Corporate

From: Strategic Director – Finance & Governance

Summary: The report presents the draft General Fund budget for 2024/25 for consideration and submission to Council for approval. A forecast outturn for 2023/24 is also included in the report.

Recommendations:

- That the forecast outturn position for the General Fund for 2023/24 be noted.
- That the Council Tax requirement for 2024/25 of £10,556,339, an increase of 2.99% on a Band D, is recommended to Council for approval in accordance with the Local Government Finance Act 1992
- To note that the NNDR1 has been completed and submitted to the Department for Levelling Up, Housing and Communities (DLUHC) and included within the Budget for 2024/25 with a precept for Nuneaton and Bedworth Borough Council (NBBC) of £17,002,358 in 2024/25.
- That Cabinet approve any increases in Fees and Charges for 2024/25
- That the net General Fund revenue expenditure budget of £19,133,536 is agreed and recommended to Council for approval

- That the enhanced recruitment control measures implemented during September 2023 remains in place with approval to recruit being requested from Management Team and Cabinet.
- That delegated authority is given to the Strategic Director – Housing and Communities and the Communities and Community Safety Manager in consultation with the Portfolio holder for Business and Regeneration to undertake procurement activities to deliver against the 2024/25 priorities set out as part of the UK Shared Prosperity Fund (UKSPF).

Options:

To accept the report or request further information, having regard to the legal deadlines for setting of budgets.

Reasons:

To comply with regulations.

Consultation undertaken with Members/Officers/Stakeholders

Finance officers, budget holders and portfolio holders have been consulted on draft budgets.

Subject to call-in: No

Due to the timescales for setting a budget as provided for in paragraph 15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution.

Ward relevance: All

Forward plan: Yes

Building a Better Borough Aim: Work

Building a Better Borough Priority: To grow a strong and inclusive economy

Relevant statutes or policy:

Local Government Act 2003
Local Government Finance Act 1992

Equalities Implications:

(Does this require an Equalities Impact Assessment? If so please append.)

None

Human resources implications:

None

Financial implications:

Detailed in the report

Health Inequalities Implications:

None

Section 17 Crime & Disorder Implications:

None

Risk management implications:

All budgetary decisions will need to be risk assessed to ensure they are achievable and to be fully aware of any implications.

Environmental implications:

None

Legal implications:

The Council must set a risk assessed balanced budget each year. In addition, the Cabinet must comply with the Budget & Policy Framework Procedure Rules set out in section 4C of the Council's Constitution.

Contact details:

Vicki Summerfield

Victoria.summerfield@nuneatonandbedworth.gov.uk

AGENDA ITEM NO. 11d

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet - 21st February 2024
From: Strategic Director – Finance & Governance
Subject: General Fund Revenue Budget 2024/25
Portfolio: Finance & Corporate (Councillor S Croft)

Building a Better Borough Aim: Work

Building a Better Borough Priority: Grow a strong and inclusive economy

1.0 Purpose of Report

- 1.1 To present the General Fund revenue budget for 2024/25 for approval.
- 1.2 To provide an update on the General Fund Medium-Term Financial Plan (Appendix 3) taking account of the Local Government Finance Settlement for 2024/25.

2.0 Recommendations

- 2.1 That the forecast outturn position for the General Fund for 2023/24 be noted.
- 2.2 That the Council Tax requirement for 2024/25 of £10,566,339, an increase of 2.99% on a Band D, is recommended to Council for approval in accordance with the Local Government Finance Act 1992
- 2.3 To note that the NNDR1 has been completed and submitted to the Department for Levelling Up, Housing and Communities (DLUHC) and included within the Budget for 2024/25 with a precept for Nuneaton and Bedworth Borough Council (NBBC) of £17,002,358 in 2024/25.
- 2.4 That Cabinet approve any increases in Fees and Charges for 2024/25 (Appendix 3).
- 2.5 That the net General Fund revenue expenditure budget of £19,133,536 is agreed and recommended to Council for approval (Appendix 1).
- 2.6 That the enhanced recruitment control measures implemented during September 2023 remains in place with approval to recruit being requested from Management Team and Cabinet.

- 2.7 That delegated authority is given to the Strategic Director – Housing and Communities and the Communities and Community Safety Manager in consultation with the Portfolio holder for Business and Regeneration to undertake procurement activities to deliver against the 2024/25 priorities set out as part of the UK Shared Prosperity Fund (UKSPF).
- 2.8 That the report is not subject to call-in due to the timescales for setting the budget and Council Tax for 2024/25 as provided for in paragraph 15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution.

3.0 Forecasted Outturn 2023/24 as at December 2023

- 3.1 The General Fund revenue net expenditure budget for 2023/24 of £16.9m was approved at full Council in February 2023 with an initial budget gap of £2.5m being closed by introducing savings targets, additional income from the Local Government Finance Settlement plus a favourable forecast on the Collection Fund. In addition to this, growth pressures totalling over £0.6m were also included.
- 3.2 Cost pressures have been seen during the year, some of which are due to the economic climate. There has also been some additional income generation that was unbudgeted which has helped to mitigate some of the overspend.
- 3.3 The forecasted underspend against the budget for 2023/24 as at Q3 is approximately £250k which is a change of £715k from a forecasted overspend of £465k at Q2. Full detail will be reported to Cabinet in March 2024. The main areas of variances are as follows:
- Potential legal costs relating to planning appeals and increased agency costs for planning
 - Homelessness and the resulting loss of subsidy through Housing Benefit has been a significant cost in year with an anticipated overspend of £350k
 - External Audit fees have increased due to the delay to the 2020/21 audit completion (£40k)
 - Reduced recycling income due to material prices being lower than budgeted and increased kerbside recycling contract costs
 - Agency overspends for private sector housing, markets, recycling and refuse are offset by vacancy underspends as a result of the recruitment freeze implemented in September 2023
- 3.4 As noted at 3.2, there has been some additional income generation that is helping to mitigate the overspend as follows:
- Recovery of legal charges for NDR and CT
 - Increased planning application fees

- Investment income is also likely to be higher than budget, but a full review of longer-term investments is underway and will be reported as part of the Q3 report.

3.5 The forecasted underspend is to be contributed to earmarked reserves set-aside for future financial resilience.

4.0 Provisional Local Government Finance Settlement

4.1 The provisional Local Government Finance Settlement was announced on 18th December 2023 and the budget has been updated.

4.2 The main points to note for the Council is that New Homes Bonus was payable in 2024/25 and the Lower Tier Services Grant has not continued into 2024/25. In addition, a funding guarantee grant has been introduced so no local authority would see an increase in core spending power that is lower than 4% (uplifted from 3%).

4.3 For the Council, the Settlement was favourable although the New Homes Bonus reduced to £1,181k from £1,361k in 2023/24 and no Lower Tier Services Grant was allocated for 2024/25 which is a loss of £143k between years. A Funding Guarantee Grant of £552k has been allocated by Government which has meant an overall increase in the non-specific funding by £228k in comparison to 2023/24 and £1,046k from the draft budget.

4.4 In addition, the increase of 2.99% on a Band D property has resulted in an increase of £527k in Council Tax between years for NBBC and is £127k more income than included in the draft budget. The Band D of £263.59 is an increase of £7.65.

4.5 As part of the increased funding offered to local authorities after the provisional settlement was announced, productivity plans will be required from all local authorities. The detail behind how these are to be collated is not yet known but they are to be agreed by the Leader and elected Members and published on the Council's website, together with updates on progress against the plans. The areas to be covered are transformation of services, taking advantages of technology, reduction of wasteful spend which specifically mentions consultants, and informing of barriers that prevent activity so that Government to help to remove.

4.6 Detail on progress with the original Fair Funding Review - Needs and Resources is still unknown. As a General Election will be due during 2024/25, it is assumed within the Medium-Term Financial Plan (MTFP) that changes to the funding mechanism for 2025/26 are unlikely to be significant. An update to the MTFP is included in section 6 of the report.

National Non-Domestic Rates (NNDR)

- 4.7 The return for NNDR forecasting the income position for 2024/25 has been submitted to DLUHC and a summary of the position included within the budget is included in the following table.

	2023/24 £	2024/25 £	Movement £
Income after Levy	16,170,563	16,752,339	581,776
Surplus / (Deficit)	159,299	1,351,683	1,192,384
Tariff	-11,045,830	-11,223,277	-177,447
	5,284,032	6,880,745	1,596,713

- 4.8 In previous years and due to the pandemic, business rates was impacted significantly with much lower levels of income generation due to the Government introducing new business rates reliefs to support businesses through the periods of closure. This resulted in large deficits on the fund which local authorities were able to spread over a three-year period through legislation. The Council has now returned to a surplus position in 2023/24, far exceeding the original forecast and this is payable to the General Fund in 2024/25.
- 4.9 An increase in the provision for appeals has been included within the NNDR return as a revaluation of business rates was implemented on 1st April 2023 and this will undoubtedly result in a peak in claims against the amended rateable values.

5.0 Budget Position 2024/25

- 5.1 The draft budget was presented to Cabinet in December 2022 and a deficit position of £4.03m was reported.
- 5.2 Work has been undertaken to bridge the budget gap with savings and income generation accompanied by the Local Government Finance Settlement resulting in a balanced budget position for 2024/25.
- 5.3 Additional pressures were highlighted during the finalisation of the budget and a breakdown of the final position is summarised in the following table.

	2024/25 £'000
General Fund Draft Budget Deficit	4,034
Revised Income for Hampton by Hilton	200
Council Tax Deficit	97
Provision for Grounds Maintenance Contract Review	90
Withdrawal by North Warwickshire Borough Council of Private Sector Housing Shared Service	75
Contribution to Capital for Parks	75
Borough Sweep Budget	60
Restructure Costs	52
1 New Anti-Social Behaviour Officer	47
Power Washing town centres	28
Additional 3 months Utility Costs	25
River Cleaning	10
Cost Pressures	4,793
NNDR Growth	-2,181
Funding Guarantee Grant	-552
Enhanced Recruitment Control	-500
New Homes Bonus	-494
Pay Award Provision	-373
Interest Payable	-312
Investment Income	-153
Council Tax Increase of 2.99%	-106
Fees and Charges Increases	-55
Council Tax movement on Taxbase	-21
Reduction in Consultancy Costs	-20
Savings in Relation to Markets	-20
Removal of Members Expenses	-4
Reduced Race Equality Expenditure	-4
Removal of Museum Costs	-1
Savings/Income Generation	-4,795
Surplus	-2

- 5.4 The additional income received within the Settlement is proposed to be included in full during 2024/25 which has supported the General Fund. Savings will be required into the future to ensure financial sustainability of the Council. Refer to section 6 and the detail around the MTFP.

- 5.5 From the additional income received within the Settlement, £683k has been set aside to fund vehicle replacement in 2024/25. The vehicle replacement programme will be reviewed and a long-term replacement plan will be built into the Medium Term Financial Plan for future financial stability and visibility.
- 5.6 Fees and Charges increases have been proposed (Appendix 4) and are expected to generate approximately £55k in 2024/25. This will be monitored closely throughout the year. Further review will be undertaken throughout 2024/25 to ensure the Council is still achieving cost recovery for non-statutory fees.
- 5.7 The 2023/24 enhanced recruitment control is proposed to continue into 2024/25 with a provision set aside to achieve vacancy underspends of £500k from the budgeted posts. The freeze is to encourage services to work on transforming their operational processes and structures and embed efficiencies and will form part of the transformation plan for 2024/25. Due to a zero-based budget approach being applied for 2024/25 there is scope for the provision to be exceeded dependent on the outcome of proposed savings being reviewed which could offer in-year savings.
- 5.8 A review of internal recharges has been undertaken for the 2024/25 budget. The previous central services and support services costs are now budgeted in full within Finance & Corporate which will provide clarity around how these services are performing financially during the budget monitoring processes in 2024/25.
- 5.9 The staff pay award was originally included as a 6% increase but the provision has been reduced to 4% in consultation with neighbouring authorities.
- 5.10 During the 2024/25 budget round it was identified that additional resource was required to tackle anti-social behaviour in the Borough. It is proposed to increase the anti-social behaviour officer FTEs by 1 additional post costing £46k in 2024/25 and beyond.
- 5.11 Additional activities to clean up the Borough have been included within the base budget for 2024/25. £60k for borough sweeps, £28k for Nuneaton and Bedworth town centres and £10k for river cleaning have all been set-aside to carry out these works.
- 5.12 A thorough review of the cashflow for NBBC and the current borrowing arrangements inline with the capital funding requirements has been undertaken as part of the 2024/25 budget round. This has seen increases in expected investment income alongside decreases in interest payable to maximise funding and minimise costs of borrowing for the General Fund.

- 5.13 The current arrangements with the current Grounds Maintenance supplier are contracted to end October 2024. A provision has been made to cover a review of the contract if the Council is required to fulfil a tender exercise and also to cover any additional costs outside of the current contract term.
- 5.14 A budget for bridge repairs of £165k has been set aside to repair and maintain critical sites within 2024/25. This will be monitored closely with a programme of works scheduled for the Medium-Term Financial Plan to mitigate critical works in the future. This was initially included in the draft budget.
- 5.15 As part of the zero-based budget process for 2024/25, it was identified that savings could be generated from removing members expenses, reducing race equality expenditure and removing specific museum costs from thoroughly reviewing prior year's expenditure and cutting budgets down to current expenditure levels.
- 5.16 The budget for the King's Coronation in 2023/24 would no longer be required but after consultation with Cabinet it was retained to enable community park events during 2024/25. This was included in the draft budget.
- 5.17 Savings and income generation targets will be measured during 2024/25 and reported to Cabinet. It is key for longer term financial sustainability that the Council ensures proposed savings and income generation targets are realised.

6.0 Medium-Term Financial Plan (MTFP)

- 6.1 A revised Medium-Term Financial Strategy was reported to Cabinet in November 2022 and was noted in the report that the Plan that accompanies the Strategy will be updated and presented during the budget process.
- 6.2 The MTFP includes all of the updates considered within this report and shows that a small surplus has been generated in year. A level of reserves is still set to be drawdown in 2024/25 with contributions also being made for future capital and strategy works.
- 6.3 A summary of the anticipated position in future years is included below with detail contained in Appendix 3.

GENERAL FUND MEDIUM-TERM FINANCIAL PLAN

	Forecast 2023.24 £'000	Forecast 2024.25 £'000	Forecast 2025.26 £'000	Forecast 2026.27 £'000	Forecast 2027.28 £'001
Portfolio Expenditure	19,254	20,826	22,049	22,711	23,365

Central Provisions	-3,647	-1,695	-179	475	541
Additional Pressures/Opportunities	-250	0	-2,292	-2,769	-2,994
Total Funding	-15,610	-19,133	-16,713	-16,147	-16,258
Deficit	-253	-2	2,866	4,270	4,654

6.4 The in-year anticipated surplus is to be contributed to the financial resilience reserve to ensure there is provision for future pressures that may arise.

6.5 £555k of proposed savings and income generation has been put forward as part of the budget setting process and detail is included within the report. Transformation processes have started, and it is expected that a number of savings will be generated during 2024/25 that will be embedded into the base budget in 2025/26 and going forwards. These potential savings have been built into the forecast.

6.6 There is still an expectation that reserve drawdowns will be required during 2024/25 and throughout the life of the plan. Some of these drawdowns however are for projects already committed to and capital works. Overall, the Council's earmarked reserves position is set to reduce significantly during the coming years and therefore it is essential that process reviews are undertaken to generate efficiencies and revised ways of working.

6.7 At this stage, it is still unknown how the Government will look to fund local authorities into the future and due to the lack of certainty, it is impossible to predict accurately the potential savings that may need to be generated. A summary of assumptions included within the Plan is listed below:

- 3.0% salary increase in 2025/26, reducing to 2.5% salary from 2026/27 onwards
- Inflation but only where contractual obligations exist
- Council Tax referendums will reduce back to 1.99% or £5 on a Band D – 1.99% is built in going forwards
- A 1% tax base increase per annum on Council Tax
- NNDR is assumed to face a reset in 2026/27 but transitional support has been built in
- New Homes Bonus will cease from 2025/26
- Planning fee income is assumed to remain at the same level as included for 2024/25 but planning performance agreements and pre-application income are likely to generate higher levels of income than currently forecast. This will be kept under review.

6.8 In addition to the risks surrounding the funding mechanism, the Government under the Environment Bill has introduced a new work stream for collection authorities for food waste. This is going to incur

significant capital and revenue costs and to-date, only £981k in funding for capital works has been offered to the Council.

- 6.9 Nothing has been included in the MTFP for any financial impact of the changes as it has been suggested that new burdens funding will be made available to support local authorities. Further detail will be presented to Cabinet as information is released.

7.0 **Reserves**

- 7.1 Earmarked reserves are held for specific purposes and transfers to and from reserves have been made in year for both revenue and capital purposes.

- 7.2 As at 31st March 2023, the Council held £11.1m in specific earmarked reserves and there is an expected drawdown of approximately £0.67m from reserves during 2024/25. This is due to commitments already approved, funding that is set-aside for specific purposes less the anticipated surplus during 2023/24.

- 7.3 A summary of earmarked reserves by category and anticipated drawdown is shown in the following table.

GENERAL FUND EARMARKED RESERVES

	B/fwd 2022/23 £'000	Forecast 2023/24 £'000	Forecast 2024/25 £'000	Forecast 2025/26 £'000	Forecast 2026/27 £'000	Forecast 2027/28 £'000
Collection Fund Timing	387	387	0	0	0	0
Financial Planning	1,086	1,440	1,327	1,277	941	705
Risk Based Reserves	3,482	2,647	2,647	2,347	2,347	2,047
General Balances	3,574	3,574	2,874	2,374	1,974	1,674
Capital	2,613	2,433	2,683	2,597	2,397	2,297
	11,142	10,481	9,531	8,595	7,659	6,723

- 7.4 Reserve levels are expected to fall over the life of the forecast but work is being undertaken to mitigate this risk. As with the MTFP, it is currently difficult to forecast anything past the next 12 months due to the uncertainty of funding. It is however clear that the Council needs to review its cost base and income generation opportunities as a matter of urgency.

- 7.5 For the purposes of the budget round and moving into 2025/26, there are sufficient reserves to cover known issues and potential risks, but a robust plan needs to be put in place around future service delivery with reduced resources to ensure financial stability.

8.0 Financial Risk Analysis

- 8.1 As part of determining whether the Council has financial stability, risk analysis regarding the financial position needs to be considered.
- 8.2 The Council faces financial risks from a number of sources, some of which are unforeseen and to ensure the authority is able to operate, specifically statutory obligations, it is essential to understand the risks and ensure mitigation is in place.
- 8.3 Full risk analysis has been undertaken and is included in Appendix 5.

9.0 Statement of the S151 Officer

- 9.1 In their role as the Council's S151 Officer (Chief Finance Officer), the Strategic Director – Finance & Governance is required, under S25 of the Local Government Act 2003, to provide an opinion of the robustness of the estimates included in the budget for the forthcoming year and the adequacy of the Council's reserves.
- 9.2 The Council's financial position has not altered greatly in the last few years with a need to generate savings and income being key. The budget setting process for 2024/25 is no different.
- 9.3 A forecasted underspend in the current financial year will help to support the longer-term financial position of the Council but this will not fix the ongoing high cost base. The proposed savings through transformation projects over the next few years must be measured to ensure that these are achieved for sustainability.
- 9.4 The Local Government Finance Settlement was favorable for the Council and has provided opportunity to earmark income for vehicle replacements and there is still financial resource remaining from the money set-aside in the settlement for 2023/24 for transformation projects. It is essential that the transformation plan is endorsed to save money and create efficiencies to improve the future financial position of the Council.
- 9.5 An amendment to the referendum limits on Council Tax was rolled across for another year and this was welcomed. An increase of 2.99% has been proposed within the budget. If approved this will provide much needed financial resource to ensure a sustainable position.
- 9.6 As noted in section 7 of the report, the Council holds reserves for risks and analysis conducted suggests that these are robust and will enable to support the Council over the coming 12 months. The budget is balanced, and a plan is in place to deliver savings over the next two years.

- 9.7 Considering the above, together with the proposals within the report, it is the view of the Strategic Director – Finance & Governance that the estimates for 2024/25 are robust and the proposed level of reserves are adequate.

10.0 Conclusion

- 10.1 That a balanced budget is proposed and that a robust level of reserves are in place to support the Council's services during 2024/25.

11.0 Appendices

- 11.1 Appendix 1 – Detailed Budget Breakdown
- 11.2 Appendix 2 – Medium-Term Financial Plan
- 11.3 Appendix 3 – Fees and Charges 2024/25
- 11.4 Appendix 4 – Risk Analysis

GENERAL FUND BUDGET 2024/25

	2023/24 Approved Budget	2023/24 Budget (Recharge Changes)	2024/25 Draft Budget	2024/25 Final Budget
	£	£	£	£
Markets & Street Trading	181,399	100,219	311,180	138,930
Town Centre Management	245,296	217,951	241,443	226,732
Christmas Decorations	98,050	0	109,363	0
West Midlands Combined Authority	25,000	25,000	30,000	30,000
Car Parks	340,083	167,813	258,644	26,963
Public Passenger Transport	25,652	13,462	71,350	49,122
Public Conveniences	143,588	123,738	156,504	135,478
Marketing, Promotions and Publicity	291,912	34,011	331,170	55,120
Economic Development	569,680	342,140	539,194	441,576
Business & Regeneration Total	1,920,660	1,024,334	2,048,848	1,103,920
Rent Allowances	357,142	245,292	215,862	82,508
Rent Rebates	1,053,427	944,537	871,159	740,600
Electoral Registration	181,820	58,150	213,018	80,355
Election Expenses	299,720	172,910	242,768	115,735
Equal Opportunities	34,050	3,840	30,181	1,150
Emergency Planning	26,120	12,750	43,277	31,400
Democratic Representation and Management	691,889	314,720	736,851	334,378
Revenues	612,666	(506,458)	2,058,231	1,243,905
Council Tax Benefits	161,435	(291,415)	192,222	0
Corporate Management	1,070,875	9,952,311	617,457	9,673,358
Non Distributed Costs	0	0	0	0
Mayoralty	38,420	16,160	29,923	16,290
Finance & Corporate Total	4,527,564	10,922,797	5,250,951	12,319,680
Environmental Protection	388,928	142,068	500,977	169,365
Food & Occupational Safety	352,544	240,224	376,467	253,216
Health Promotion & Inequalities	7,220	0	19,633	0
Footpath Lighting	12,570	5,220	12,127	5,300
Environmental Projects	94,200	63,900	98,350	63,425
Cemeteries	(39,276)	(120,336)	141,060	47,811
Allotments	464	(2,396)	(1,111)	(1,588)
Parks	2,319,194	1,864,442	2,641,234	2,108,000
Environmental Sustainability	71,050	60,000	46,985	45,000
Health & Environment Total	3,206,894	2,253,122	3,835,720	2,690,529
Housing Advice Centre	158,217	(507,147)	363,867	(506,244)
Private Sector Grants	393,270	121,250	389,288	73,540
Housing Strategy	360,651	250	56,949	0
Private Sector Housing Standards	241,711	(89,700)	246,406	(10,981)
Mobile Home Sites	(92,726)	(92,756)	(107,951)	(94,453)

Community Development	46,450	(5,250)	24,214	1,950
Voluntary Bodies	157,130	152,650	147,205	138,090
Community Safety	291,275	53,624	253,250	89,930
Housing & Communities Total	1,555,978	(367,080)	1,373,228	(308,168)
Land Drainage Works	7,070	5,000	5,508	0
Street Nameplates	19,050	8,490	21,297	8,660
Building Control	49,060	11,090	87,648	51,047
Development Control	355,080	(363,940)	280,547	(548,630)
Planning Policy & Applications	542,948	335,641	565,686	342,430
Commercial Property	(1,025,324)	(1,294,354)	(1,288,986)	(1,420,386)
Industrial Estates	(162,803)	(188,853)	(172,809)	(190,161)
Land Charges	(10,010)	(109,410)	14,141	(58,979)
Planning & Regulation Total	(224,929)	(1,596,336)	(486,968)	(1,816,019)
Refuse & Cleansing	4,040,886	3,538,266	4,169,686	3,648,168
Recycling	1,268,101	976,901	1,758,991	1,519,837
Community Recreation	1,333,040	1,223,620	1,266,373	1,094,324
Sports Development	182,076	136,956	185,076	22,422
Civic Hall	304,435	304,435	429,380	337,167
Museum	307,463	184,323	359,551	204,860
Arts Development	51,030	44,300	40,885	40,150
Licences	41,728	(89,652)	80,175	(100,506)
Community Centres	65,699	24,638	120,962	69,939
Public Services Total	7,594,458	6,343,788	8,411,080	6,836,362
Portfolio Total	18,580,625	18,580,625	20,432,859	20,826,304
Central Provisions	1,235,500	1,235,500	1,424,654	641,755
Depreciation & Impairment	(3,096,530)	(3,096,530)	(3,096,530)	(3,096,530)
Contributions To/From Reserves	(936,251)	(936,251)	(1,435,806)	(1,435,806)
Financing of Capital Expenditure	470,000	470,000	1,125,000	1,200,000
PWLB Premiums	21,120	21,120	21,120	21,120
Investment Income	(460,000)	(460,000)	(430,000)	(582,508)
Minimum Revenue Provision	654,000	654,000	580,290	580,290
External Interest	438,000	438,000	1,288,586	976,798
Total Council Net Expenditure	16,906,464	16,906,464	19,910,172	19,131,423
Council Tax	(10,039,237)	(10,039,237)	(10,438,838)	(10,566,339)
New Homes Bonus	(1,361,266)	(1,361,266)	(687,358)	(1,180,874)
General Government Grants	(143,405)	(143,405)	0	(552,494)
Business Rates Retention	(5,124,733)	(5,124,733)	(4,500,000)	(5,529,042)
NDR Collection Fund (surplus)/ deficit	(159,299)	(159,299)	(200,000)	(1,351,683)
Council Tax Collection Fund (surplus)/ deficit	(81,868)	(81,868)	(50,000)	46,896
Total Funding	(16,909,808)	(16,909,808)	(15,876,196)	(19,133,536)
(Surplus) / Deficit	(3,344)	(3,344)	4,033,976	(2,113)

GENERAL FUND MEDIUM-TERM FINANCIAL PLAN

	Budget 2023.24 £'000	Budget 2024.25 £'000	Forecast 2025.26 £'000	Forecast 2026.27 £'000	Forecast 2027.28 £'000
Portfolio					
Business & Regeneration	1,921	1,104	1,181	1,228	1,276
Finance & Corporate	5,201	12,320	12,587	12,952	13,303
Health & Environment	3,207	2,691	2,742	2,792	2,843
Housing & Communities	1,556	-308	350	392	436
Planning & Regulation	-225	-1,816	-1,800	-1,785	-1,770
Public Services	7,594	6,836	6,990	7,132	7,277
Portfolio Expenditure	19,254	20,826	22,049	22,711	23,365
Accounting Adjustments					
Depreciation	-3,097	-3,097	-3,097	-3,097	-3,097
Minimum Revenue Provision	654	580	996	1,584	1,621
Interest Payable	438	998	1,742	1,951	1,906
Interest Receivable	-460	-583	-408	-367	-294
Financing of Capital Expenditure	470	1,200	1,200	1,017	1,017
Contributions to/from reserves	-2,235	-1,436	-936	-936	-936
Central Provisions	584	642	323	323	323
Net Expenditure	15,607	19,131	21,870	23,186	23,907
Provisions					
Forecasted Outturn	-250	0	0	0	0
Sherbourne Recycling	0	0	-100	-100	-100
Regeneration Income	0	0	-1,242	-1,789	-1,894
Transformation Savings	0	0	-1,000	-1,000	-1,000
Chamber Microphone Replacement	0	0	50	0	0
Borough Election	0	0	0	120	0
Additional Pressures/Opportunities	-250	0	-2,292	-2,769	-2,994
Funding					
NNDR	-5,284	-6,881	-5,319	-4,226	-4,199
Council Tax	-10,121	-10,519	-10,894	-11,222	-11,559
New Homes Bonus	-1,361	-1,181	0	0	0
Lower Tier Services Grant	-143	0	0	0	0
Set Aside for Transformation and Risk	1,300	0	0	0	0
Funding Guarantee	0	-552	-500	0	0
Transitional NNDR Reset	0	0	0	-700	-500
Total Funding	-15,610	-19,133	-16,713	-16,147	-16,258
Deficit	-253	-2	2,866	4,270	4,654

Fees & Charges 2024/25

General Fund	2023/24 Fee	2024/25 Proposed Fee	% Change
<u>Cemeteries</u>			
Exclusive Rights of Burial Under 18 Years	472.00	510.00	8.05%
Exclusive Burial Rights - 50 Years	1,087.00	1,174.00	8.00%
Reservation of a Burial Plot (Marston Lane only)	1,087.00	1,174.00	8.00%
Deed of Grant Transfer/Reassignment Fee	75.00	81.00	8.00%
Grave Depth for One Person	705.00	762.00	8.09%
Grave Depth for Up to Two Persons	931.00	1,005.00	7.95%
Grave Depth for Three Persons (Oaston Rd only)	1,140.00	1,232.00	8.07%
Grave Depth Burial with Ashes casket inside the coffin	876.00 - 1169.00	946.00-1263.00	8.04%
Grave Depth Burial with Ashes Casket	1137.00 - 1430.00	1228.00-1545.00	8.04%
Muslim Internment - Weekdays	847.00	915.00	8.03%
Muslim Internment - Saturday	1,126.00	1,217.00	8.08%
Muslim Internment - Sunday & Bank Holidays	1,346.00	1,454.00	8.02%
Coffin exceeding 29" width	68.00	68.00	0.00%
Fees Grave Care	59.00	64.00	8.47%
Exhumation Applications	30.00	33.00	10.00%
Exhumation (Cremated Remains)	227.00	246.00	8.37%
Genealogy Requests	15.00	16.50	10.00%
Administration Charge	30.00	32.50	8.33%
Exclusive Cremated Remains Rights	539.00	583.00	8.16%
Reservation of a Burial Plot (Marston Lane & Oaston Road)	539.00	583.00	8.16%
Exclusive Cremated Remains Right - Outside Borough	1,158.00	1,250.00	7.94%

Internment of Cremated Remains	290.00	314.00	8.28%
Fees: Usher Service /Scattering of Ashes per location	55.00	60.00	9.09%
Scattering of Ashes from External Sources	124.00	134.00	8.06%
Rights to Erect a Memorial	259.00	280.00	8.11%
Additional Inscriptions	97.00	105.00	8.25%
Small Memorial (Vase/pot)	74.00	80.00	8.11%
Benches	854.00	925.00	8.31%
Book of Remembrance and Tablets	30.00	33.00	10.00%
Memorial Blocks and Tablets	493.00	533.00	8.11%
Vase Block Renewal	340.00	368.00	8.24%
Replacement Vase Block Plaques	103.00	112.00	8.74%

Football & Cricket

Pitch Only (per game)	19.00-33.00	20.50-36.00	9.09%
Pitch & Showers (per game)	26.00-60.00	28.00-65.00	8.33%
Mini Soccer (per game)	12.00-15.00	13.00-16.00	6.67%
Seasonal Senior Charge with Changing	597.00	645.00	8.04%
Seasonal Senior Charge without Changing	356.00	385.00	8.15%
Cricket Pitch & Pavilion - Local Groups (Per Hour)	35.00-60.00	38.00-65.00	8.33%
Cricket Pitch & Pavilion - Out of Borough (Per Hour)	48.00-84.00	52.00-91.00	8.33%
Pavilion - Local Groups (Per Hour)	12.00	13.00	8.33%
Pavilion - Out of Borough (Per Hour)	14.00	16.00	14.29%
Pavilion Play Groups - Local Groups (Per Hour)	18.00	20.00	11.11%
Pavilion Play Groups - Out of Borough (Per Hour)	21.00	23.00	9.52%
Bowls games (Per Game)	15.00	16.50	10.00%
Pingles Stadium	65.00-110.00	71.00-120.00	9.09%

Parks

Funfair (per day) trading day	340.00	370.00	8.82%
Funfair - bond returnable	567.00	615.00	8.47%
Funfair (per day) non-trading day	69.00	75.00	8.70%
Miscellaneous Events - Commercial groups	313.00	340.00	8.63%
Miscellaneous Events - National Registered Charity	142.00	155.00	9.15%
Miscellaneous Events - Local Charity	-	-	0.00%
Day Hire of Destination Park - Commercial	567.00	615.00	8.47%
Day Hire of Destination Park - National Registered Charity	284.00	305.00	7.39%
Day Hire of Destination Park - Local Charity	-	-	0.00%
Commercial Personal Training - 6 month permit peak (Apr-Sep)	126.00	140.00	11.11%
Commercial Personal Training - 6 month permit off-peak (Oct-Mar)	205.00	225.00	9.76%
Commercial Personal Training - 12 month permit (Flat Rate)	182.00	200.00	9.89%
Leaflet/Sampling - 1st Person Leafleting	171.00	185.00	8.19%
Leaflet/Sampling - Per Person Thereafter	69.00	75.00	8.70%
Bouncy Castle/Inflatables - Large	114.00	125.00	9.65%
Bouncy Castle/Inflatables - Small	58.00	65.00	12.07%
Park Landing - Helicopter	86.00	95.00	10.47%
Park Landing - Hot Air Balloon	86.00	95.00	10.47%
Family Events (i.e. barbeques)	58.00	65.00	12.07%
Cancellation - 6 weeks before event	0.25	0.25	0.00%
Cancellation - 5 weeks before event	0.50	0.50	0.00%
Cancellation - less than 5 weeks before event	0.75	0.75	0.00%
Cancellation - less than 2 weeks before event	1.00	1.00	0.00%
DBS application charge (not charged for volunteers)	40.00	45.00	12.50%
DBS administration charge (chargeable to volunteers)	11.50	13.00	13.04%

Museum

Museum Lecture Theatre/Gallery (hour) until 4.00pm	20.00	22.50	12.50%
Museum Lecture Theatre/Gallery (hour) 4.00pm until close	40.00	45.00	12.50%
School Visits no museum support	-	-	0.00%
School Visits led/supported by museum staff	3.00	3.50	16.67%
School Visits led by external contractors	60.00	65.00	8.33%
Commission on Gallery sales	0.25	0.25	0.00%
Commission on Shop sales	0.30	0.30	0.00%
Fines - artists who don't collect work on time	0.50	2.50	400.00%

Reproduction Fees

Image on file and emailed	-	5.00	0.00%
Image on file, disc produced	10.00	15.00	50.00%
Object/painting to be photographed and emailed	20.00	25.00	25.00%
Object/painting to be photographed, disc produced	30.00	35.00	16.67%
Professional photograph, high resolution, suitable for larger print - image on file, disc produced	30.00	35.00	16.67%
Photographic prints (of larger prints) - 6x4	6.00	10.00	66.67%
Photographic prints (of larger prints) - 7x5	6.50	12.50	92.31%
Photographic prints (of larger prints) - 10x8	7.00	15.00	114.29%
Scanned photocopies - A4 black & white	2.00	3.00	50.00%
Scanned photocopies - A4 colour	5.00	6.00	20.00%
Scanned photocopies - A3 black & white	4.00	5.50	37.50%
Scanned photocopies - A3 colour	10.00	11.00	10.00%
Postage - UK First Class	4.00	4.50	12.50%
Postage - UK Special delivery	7.00	8.00	14.29%
Postage - European Union (Airsure)	7.00	8.00	14.29%
Postage - Elsewhere (Airsure)	14.00	16.00	14.29%

Licenses

Regional casino			
New application where provisional statement granted	6,400.00	6,400.00	0.00%
Non conersion other premises (i.e. NEW)	12,000.00	12,000.00	0.00%
Annual Fee	12,000.00	12,000.00	0.00%
Variation	6,000.00	6,000.00	0.00%
Transfer of license	5,200.00	5,200.00	0.00%
Re-instatement fee	5,200.00	5,200.00	0.00%
Provisional Statement	12,000.00	12,000.00	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
New large casino			
New application where provisional statement granted	4,000.00	4,000.00	0.00%
Non conersion other premises (i.e. NEW)	8,000.00	8,000.00	0.00%
Annual Fee	8,000.00	8,000.00	0.00%
Variation	4,000.00	4,000.00	0.00%
Transfer of license	1,720.00	1,720.00	0.00%
Re-instatement fee	1,720.00	1,720.00	0.00%
Provisional Statement	8,000.00	8,000.00	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
New small casino			
New application where provisional statement granted	2,400.00	2,400.00	0.00%
Non conersion other premises (i.e. NEW)	6,400.00	6,400.00	0.00%
Annual Fee	4,000.00	4,000.00	0.00%
Variation	3,200.00	3,200.00	0.00%
Transfer of license	1,440.00	1,440.00	0.00%

Re-instatement fee	1,440.00	1,440.00	0.00%
Provisional Statement	6,400.00	6,400.00	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
Existing casinos			
New application where provisional statement granted	N/A	N/A	0.00%
Non conersion other premises (i.e. NEW)	4,000.00	4,000.00	0.00%
Annual Fee	2,400.00	2,400.00	0.00%
Variation	1,600.00	1,600.00	0.00%
Transfer of license	1,080.00	1,080.00	0.00%
Re-instatement fee	1,080.00	1,080.00	0.00%
Provisional Statement	N/A	N/A	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
Bingo premises			
New application where provisional statement granted	960.00	960.00	0.00%
Non conersion other premises (i.e. NEW)	2,800.00	2,800.00	0.00%
Annual Fee	800.00	800.00	0.00%
Variation	1,400.00	1,400.00	0.00%
Transfer of license	960.00	960.00	0.00%
Re-instatement fee	960.00	960.00	0.00%
Provisional Statement	2,800.00	2,800.00	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
Adult gaming centre			
New application where provisional statement granted	960.00	960.00	0.00%
Non conersion other premises (i.e. NEW)	1,600.00	1,600.00	0.00%
Annual Fee	800.00	800.00	0.00%

Variation	800.00	800.00	0.00%
Transfer of license	960.00	960.00	0.00%
Re-instatement fee	960.00	960.00	0.00%
Provisional Statement	1,600.00	1,600.00	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
Betting premises tracks			
New application where provisional statement granted	760.00	760.00	0.00%
Non conersion other premises (i.e. NEW)	2,000.00	2,000.00	0.00%
Annual Fee	800.00	800.00	0.00%
Variation	1,000.00	1,000.00	0.00%
Transfer of license	760.00	760.00	0.00%
Re-instatement fee	760.00	760.00	0.00%
Provisional Statement	2,000.00	2,000.00	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
Betting premises (other)			
New application where provisional statement granted	960.00	960.00	0.00%
Non conersion other premises (i.e. NEW)	2,400.00	2,400.00	0.00%
Annual Fee	480.00	480.00	0.00%
Variation	1,200.00	1,200.00	0.00%
Transfer of license	960.00	960.00	0.00%
Re-instatement fee	960.00	960.00	0.00%
Provisional Statement	2,400.00	2,400.00	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
Family entertainment centres			
New application where provisional statement granted	760.00	760.00	0.00%

Non conersion other premises (i.e. NEW)	1,600.00	1,600.00	0.00%
Annual Fee	600.00	600.00	0.00%
Variation	800.00	800.00	0.00%
Transfer of license	760.00	760.00	0.00%
Re-instatement fee	760.00	760.00	0.00%
Provisional Statement	1,600.00	1,600.00	0.00%
Change of circumstance	50.00	50.00	0.00%
Copy of license	25.00	25.00	0.00%
Licensed premises gaming machine permit			
Grant	150.00	150.00	0.00%
Existing operator grant	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Transfer	25.00	25.00	0.00%
Annual fee	50.00	50.00	0.00%
Change of name	25.00	25.00	0.00%
Copy of permit	25.00	25.00	0.00%
License premises automatic notification process			
On notification	50.00	50.00	0.00%
Club gaming permits			
Grant	200.00	200.00	0.00%
Grant (club premises certificate holder)	100.00	100.00	0.00%
Existing operator grant	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Renewal	200.00	200.00	0.00%
Renewal (club premises certificate holder)	100.00	100.00	0.00%
Annual fee	50.00	50.00	0.00%
Copy of permit	15.00	15.00	0.00%
Club machine permits			

Grant	200.00	200.00	0.00%
Grant (club premises certificate holder)	100.00	100.00	0.00%
Existing operator grant	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Renewal	200.00	200.00	0.00%
Renewal (club premises certificate holder)	100.00	100.00	0.00%
Annual fee	50.00	50.00	0.00%
Copy of permit	15.00	15.00	0.00%
Family entertainment centre gaming machine permits			
Grant	300.00	300.00	0.00%
Renewal	300.00	300.00	0.00%
Existing operator grant	100.00	100.00	0.00%
Change of name	25.00	25.00	0.00%
Renewal (club premises certificate holder)	100.00	100.00	0.00%
Annual fee	50.00	50.00	0.00%
Copy of permit	15.00	15.00	0.00%
Prize gaming permits			
Grant	300.00	300.00	0.00%
Renewal	300.00	300.00	0.00%
Existing operator grant	100.00	100.00	0.00%
Change of name	25.00	25.00	0.00%
Copy of permit	15.00	15.00	0.00%
Small lottery registration			
Grant	40.00	40.00	0.00%
Annual fee	20.00	20.00	0.00%
Sex establishments	2,210.00	2,210.00	0.00%

Licensing Act 2003**Application Fee/Annual Charge statutory charges**

Premises and club premises certificates - fees			
Band A - rateable value £0-£4,300	100.00/70.00	100.00/70.00	0.00%
Band B - rateable value £4,301-£33,000	190.00/180.00	190.00/180.00	0.00%
Band C - rateable value £33,001-£87,000	315.00/295.00	315.00/295.00	0.00%
Band D - rateable value £87,001-£125,000	450.00/320.00	450.00/320.00	0.00%
Band E - rateable value £125,000 and above	635.00/350.00	635.00/350.00	0.00%
Premises licenses only - additional fees			
Band D (X2)	900.00/640.00	900.00/640.00	0.00%
Band E (X3)	1905.00/1050.00	1905.00/1050.00	0.00%
Variation Fees			
Band A	100.00	100.00	0.00%
Band B	190.00	190.00	0.00%
Band C	315.00	315.00	0.00%
Band D	450.00	450.00	0.00%
Band E	635.00	635.00	0.00%
Additional Fees re large-scale events, number attending			
5000-9999	1,000.00	1,000.00	0.00%
10000-14999	2,000.00	2,000.00	0.00%
15000-19999	4,000.00	4,000.00	0.00%
20000-29999	8,000.00	8,000.00	0.00%
30000-39999	16,000.00	16,000.00	0.00%
40000-49999	24,000.00	24,000.00	0.00%
50000-59999	32,000.00	32,000.00	0.00%
60000-69999	40,000.00	40,000.00	0.00%
70000-79999	48,000.00	48,000.00	0.00%

80000-89999	56,000.00	56,000.00	0.00%
90000 and over	64,000.00	64,000.00	0.00%
Fees for permitted temporary activities, personal licenses and miscellaneous items			
Section 25 Theft, loss, etc. of premises licence or summary	10.50	10.50	0.00%
Section 29 Application for a provisional statement where premises being built, etc.	315.00	315.00	0.00%
Section 33 Notification of change of name or address	10.50	10.50	0.00%
Section 37 Application to vary licence to specify individual as premises supervisor	23.00	23.00	0.00%
Section 42 Application for transfer of premises licence	23.00	23.00	0.00%
Section 47 Interim authority notice following death etc. of licence holder	23.00	23.00	0.00%
Section 79 Theft, loss etc. of certificate or summary	10.50	10.50	0.00%
Section 82 Notification of change of name or alteration of rules of club	10.50	10.50	0.00%
Section 83(1) or (2) Change of relevant registered address of club	10.50	10.50	0.00%
Section 100 Temporary event notice	21.00	21.00	0.00%
Section 110 Theft, loss etc. of temporary event notice	10.50	10.50	0.00%
Section 117 Application for a grant or renewal of personal licence	37.00	37.00	0.00%
Section 126 Theft, loss, etc. of personal licence	10.50	10.50	0.00%
Section 127 Notification of change of name or address	10.50	10.50	0.00%
Section 178 Right of Freeholder etc. to be notified of licensing matters	21.00	21.00	0.00%

Vehicles

Hackney Carriage / Private Hire Vehicles			
Drivers - New Applications			
Application for Driver's Licence (3 years)	358.00	358.00	0.00%
DBS + Admin Fee	54.00	54.00	0.00%
Safe Guarding	30.00	30.00	0.00%

English & Numeracy Test	15.00	15.00	0.00%
Knowledge Test	64.00	64.00	0.00%
Drivers - Renewals			
Application for Driver's Licence (3 years)	317.00	317.00	0.00%
DBS + Admin Fee	50.00	50.00	0.00%
DVLA Licence Check	8.00	8.00	0.00%
Knowledge Test (re-take)	64.00	64.00	0.00%
Knowledge Test Cancelled on the day	15.00	15.00	0.00%
Replacement Badge/Licence	25.00	25.00	0.00%
DVLA licence check (where required)	8.00	8.00	0.00%
Child sexual exploitation training	15.00	15.00	0.00%
Vehicle Licence Application	188.00	188.00	0.00%
Vehicle Test	92.00	92.00	0.00%
Vehicle interim test / full re- test	92.00	92.00	0.00%
Test Cancellation Fee	40.00	40.00	0.00%
Re-Test within 10 working days	40.00	40.00	0.00%
Replacement Plate	25.00	25.00	0.00%
Replacement Licence	25.00	25.00	0.00%
Transfer of Licence	25.00	25.00	0.00%
Time-tabled Bus - operator fee per departure	0.45	0.45	0.00%
Coaches	1.55	1.55	0.00%
Private Hire Operator's Licence Application			

- first year	223.00	223.00	0.00%
- 3-year renewal	184.00	184.00	0.00%
- 5-year renewal	305.00	305.00	0.00%
Scrap Metal Licences			
Sites	750.00	750.00	0.00%
Collectors	300.00	300.00	0.00%

Refuse and Cleansing

Green Waste Collection			
Annual Collection Charge	40.00	40.00	0.00%
Bulky Refuse			
Up to 6 items	28.00	32.00	14.29%
- Each additional item up to maximum of 10 in total	3.00	3.50	16.67%
Above 10 items	Quotation		
Trade Sacks			
By Invoice	2.60	3.00	15.38%
Across Counter	2.90	3.50	20.69%
Sweeping			
Per Sweep	72.50	79.00	8.97%
Skips			
Collection	95.00	105.00	10.53%
Disposal Cost per tonne	105.00	115.00	9.52%
Festivals/Events			
Weekday (Working hours) Wheeled Bin – 140, 240 & 360			

Between 1 & 5 bins	46.75	50.00	6.95%
Between 6 & 10 bins	46.91	51.00	8.72%
11+ bins	50.22	54.00	7.53%
660 & 1100 Euro Bins (each)	46.75	50.00	6.95%
Skip	40.30	44.00	9.18%
Saturday & Evenings Wheeled Bin – 140, 240 & 360			
Between 1 & 5 bins	66.55	72.00	8.19%
Between 6 & 10 bins	64.86	70.00	7.92%
11+ bins	66.65	72.00	8.03%
660 & 1100 Euro Bins (each)	66.55	72.00	8.19%
Skip	43.93	47.00	6.99%
Sundays & Bank Holidays Wheeled Bin – 140, 240 & 360			
Between 1 & 5 bins	145.00	157.00	8.28%
Between 6 & 10 bins	150.00	162.00	8.00%
11+ bins	160.00	173.00	8.13%
660 & 1100 Euro Bins (each)	145.00	154.00	6.21%
Skip	151.00	163.00	7.95%

Finance and Corporate

Land Charges			
LLC 1	16.00	20.00	25.00%
NLIS LLC 1 (Electronically)	14.00	15.00	7.14%
Personal Search	no charge		
Part 1 Enquiries	101.71	110.00	8.15%
Part 2 Enquiries	16.00	20.00	25.00%
Part 3 Enquiries	26.60	30.00	12.78%
Office copy of agreements	34.00	37.00	8.82%

Individual additional questions (charge per question)	1.60	2.00	25.00%
Extra Parcel	18.21	20.00	9.83%
Legal Services - Electoral Registration			
Sale of register – Under 1000 Names	10.00	11.00	10.00%
Sale of register – After 1000 Names Thereafter	£1 per 1,000	£1 per 1,000	0.00%
Printed Form	510.00	550.00	7.84%
Data Form	170.00	183.00	7.65%
Sales of Full Register and notices of alteration			
Data format	22.00	24.00	9.09%
Printed format	15.00	16.00	6.67%
Sales of list of overseas electors			
Data format	22.00	24.00	9.09%
Printed format	15.00	16.00	6.67%
Sale of Edited Register			
Data format	235.00	254.00	8.09%
Printed format	87.50	95.00	8.57%
Sales of Marked Registers/Lists			
Data format	12.00	13.00	8.33%
Printed format	12.00	13.00	8.33%
Rating Authority Costs			
Magistrates Clerk Costs / Issue of Summons	0.50	0.50	0.00%

Rating Authority Costs - Council Tax	99.50	107.00	7.54%
Rating Authority Costs - NNDR	149.50	161.00	7.69%
Magistrate Court:			
Committed Warrant	305.00	305.00	0.00%
Per Committal Order for prison sentence	145.00	145.00	0.00%
Committal summons	54.00	54.00	0.00%
Markets - Nuneaton			
Saturday			
Licensed Trader 1 Stall	34.00	34.00	0.00%
Licensed Trader 2 Stalls	68.00	68.00	0.00%
Licensed Trader 3 Stalls	84.00	84.00	0.00%
Licensed Trader 4 Stalls	110.00	110.00	0.00%
Casual Trader Cost Per Stall (Saturday)	41.00	41.00	0.00%
Wednesday			
Licensed Trader 1 Stall	30.00	30.00	0.00%
Licensed Trader 2 Stalls	60.00	60.00	0.00%
Licensed Trader 3 Stalls	76.00	76.00	0.00%
Licensed Trader 4 Stalls	100.00	100.00	0.00%
Casual Trader Cost Per Stall (Wednesday)	36.00	36.00	0.00%
Street Trading			
Licensed Street Trader	N/A	45.00	0.00%
Casual Street Trader	N/A	50.00	0.00%
Street Advertising	100.00	108.00	8.00%
Bedworth Market – permanent			

Lock-up Unit (3 metres)	58.60	65.00	10.92%
Lock-up Unit (4 metres)	80.30	88.00	9.59%
Lock-up Unit (5 metres)	98.80	110.00	11.34%
Cabin	55.00	60.00	9.09%
Open Stall			
Indoor Market - licensed	9.00	12.00	33.33%
Open Stall			
Indoor Market - casual	10.00	15.00	50.00%
Outdoor Market			
Casual self-erect	10.00	15.00	50.00%
Outdoor Market			
Casual with stall provided	17.00	20.00	17.65%
Self Erect			
Wednesday - 1 Stall	28.00	28.00	0.00%
Wednesday - 2 Stalls	50.00	50.00	0.00%
Wednesday - 3 Stalls	60.00	60.00	0.00%
Wednesday - 4 Stalls	80.00	80.00	0.00%
Wednesday - 5 Stalls	90.00	90.00	0.00%
Saturday - 1 Stall	30.00	30.00	0.00%
Saturday - 2 Stalls	55.00	55.00	0.00%
Saturday - 3 Stalls	65.00	65.00	0.00%
Saturday - 4 Stalls	85.00	85.00	0.00%
Saturday - 5 Stalls	95.00	95.00	0.00%

Planning

Sale of Freehold Property / Land			
£0 - £20,000	510.00	550.00	7.84%
£20,001 - £50,000	850.00	920.00	8.24%
£50,001 - £100,000	1,133.00	1,225.00	8.12%
£100,001 - £200,000	1,700.00	1,840.00	8.24%
£200,001 and over	TBA	TBA	0.00%
Sale of Leasehold Property / Land			
£0 - £20,000	515.00	550.00	6.80%
£20,001 - £50,000	876.00	920.00	5.02%
£50,001 - £100,000	1,133.00	1,225.00	8.12%
£100,001 - £200,000	1,648.00	1,840.00	11.65%
£200,001 and over	TBA	TBA	0.00%
Right To Buy Administrative Fee	100.00	110.00	10.00%
Right To Buy Deed of Postponement of Change	150.00	165.00	10.00%
Right To Buy First Refusal Certificate	100.00	110.00	10.00%
Leases			
License to Assign (including abortive costs undertaking)			
Starter Unit type / Craft Centre	385.00	415.00	7.79%
New Business Lease - Slingsby Close	495.00	535.00	8.08%
Shop Leases	550.00	595.00	8.18%
License to Assign – Residential	350.00	380.00	8.57%
License to Assign – Commercial	500.00	540.00	8.00%
Leasehold Enquiries	73.00	80.00	9.59%

Deed of Postponement	150.00	162.00	8.00%
2nd Mortgage Questionnaire	150.00	162.00	8.00%
Application for retrospective consents for property alterations	200.00	216.00	8.00%
Photo-copying			
Per copy - A4	0.25	0.30	20.00%
- A3	0.40	0.45	12.50%
Licences / Grazing Licence	250.00	270.00	8.00%
Easements	350.00	378.00	8.00%
Release of Covenants	450.00	486.00	8.00%
Deed of Variations	450.00	486.00	8.00%
Title investigations for 3rd parties	300.00	324.00	8.00%
Section 38 Agreements where landowners	103.00	112.00	8.74%
Section 40 Agreements where landowners	103.00	112.00	8.74%
Developer Licence	500.00	540.00	8.00%
Assignments	500.00	540.00	8.00%
Consents	300.00	324.00	8.00%
Section 106 / 111 Agreements (including abortive costs undertaking)			
1 – 10 Units	N/A		
11 – 15 Units	1,600.00	1,730.00	8.13%
16 – 30 Units	2,100.00	2,270.00	8.10%
30 – 150 Units	3,100.00	3,350.00	8.06%
150 – 350 Units	5,100.00	5,510.00	8.04%
350 – 500 Units	7,500.00	8,100.00	8.00%
Road Closure Order	3,000.00	3,240.00	8.00%
Footpath Diversion Orders/Closure Order	2,800.00	3,025.00	8.04%

CPO on behalf of developers	3,090.00	3,340.00	8.09%
Purchase of properties in advance of CPO (Camp Hill)	500.00	540.00	8.00%
Other Purchases - to be agreed (where appropriate)	500.00	540.00	8.00%
Assignments & Transfer – for sold Properties at Middlemarch (Camphill)	103.00	112.00	8.74%
Enfranchisement to freehold development	600.00	648.00	8.00%
Camp Hill Certificate of Compliance	150.00	150.00	0.00%
Room Booking and Hire Charges – Town Hall			
Local/Commercial			
Monday to Friday (Inclusive)	15.50/30.90	16.00/31.00	0.32%
Council Chamber/Committee. Rooms A & B	20.00/40.00	22.00/45.00	12.50%
Committee Room C	20.00/40.00	22.00/45.00	12.50%
Plus additional staffing charge on room bookings	17.50	20.00	14.29%
Evac chair & Health & Safety training required by external organisations as per terms of use	60.00	65.00	8.33%
Flask (per ten cups)	10.00	12.00	20.00%
Plate of biscuits	1.50	2.00	33.33%
Saturday & Sunday (Inclusive)			
All rooms 4 Hour Hire	300.00	330.00	10.00%
All rooms 8 Hour Hire	575.00	630.00	9.57%
Dog Warden			
Dog Fines – PSPO (reduced to £80 if paid within 10 days)	100.00	110.00	10.00%
Dog Fines – CPN	100.00	110.00	10.00%
Stray Dogs - first day	80.00	87.00	8.75%
Stray Dogs - per additional day	7.00	8.00	14.29%

Business Regulation Licences			
Acupuncture	112.45	125.00	11.16%
Ear Piercing	112.45	125.00	11.16%
Electrolysis	112.45	125.00	11.16%
Tattooing	229.10	250.00	9.12%
Skin Piercing	112.45	125.00	11.16%
Dangerous Wild Animals (plus vet fees)	331.00	360.00	8.76%
Dog Breeding Establishments (plus vet fees)	350.00	380.00	8.57%
Pet Shops	460.00	500.00	8.70%
Pet Shop Licensing (at home)	430.00	465.00	8.14%
Riding Establishments (plus vet fees)	255.00	275.00	7.84%
Animal Boarding – Dog & Day Care	430.00	465.00	8.14%
Animal Boarding Larger (over 25 animals)	460.00	500.00	8.70%
Training of animals for exhibition	230.00	230.00	0.00%
Zoo Licence (plus inspection fees)	715.00	778.00	8.81%
Game Dealers	6.25	7.00	12.00%
Assisted Burial	Varies	Varies	0.00%
Environmental Information Request - Basic	75.50	82.00	8.61%
Environmental Info Request - per 1/2hr above basic	37.75	42.00	11.26%
Food Health certificate	43.95	48.00	9.22%
Local Authority Pollution Control (LAPC) and			
Local Authority Pollution Prevention and Control (LAPPC) Charges			
Application Fees			
Standard process	1,650.00	1,650.00	0.00%
Additional fee for operating without a permit	1,188.00	1,188.00	0.00%
Reduced fee activities (except VRs)	155.00	155.00	0.00%
PVR I and II combined	257.00	257.00	0.00%

Vehicle refinishers (VRs)	362.00	362.00	0.00%
Reduced fee activities: Additional fee for operating without a permit	71.00	71.00	0.00%
Mobile screening and crushing plant	1,650.00	1,650.00	0.00%
- for the third to seventh applications	985.00	985.00	0.00%
- for the eighth and subsequent applications	498.00	498.00	0.00%
<i>All Fees are set by LAPPC</i>			
Annual Subsistence Charge			
Standard process LOW	772.00	834.00	8.03%
Standard process MEDIUM	1,161.00	1,254.00	8.01%
Standard process HIGH	1,747.00	1,887.00	8.01%
<i>LOW/MEDIUM/HIGH</i>			
Reduced fee activities	79.00/158.00/237.00	79.00/158.00/237.00	0.00%
PVR I and II combined Medium component	113.00/226.00/341.00	113.00/226.00/341.00	0.00%
Vehicle refinishers	228.00/365.00/548.00	228.00/365.00/548.00	0.00%
Mobile screening and crushing plant , for first and second permits	626.00/1034.00/1551.00	626.00/1034.00/1551.00	0.00%
- for the third to seventh permits	385.00/617.00/924.00	385.00/617.00/924.00	0.00%
- for the eighth and subsequent permits	198.00/316.00/473.00	198.00/316.00/473.00	0.00%
Late Payment fee (New)	52.00	52.00	0.00%
<i>All Fees are set by LAPPC</i>			
Transfer & Surrender			
Standard process transfer	169.00	169.00	0.00%

Standard process partial transfer	497.00	497.00	0.00%
New operator at low risk reduced fee activity	78.00	78.00	0.00%
Reduced fee activities: partial transfer	47.00	47.00	0.00%
Temporary Transfer for mobiles			
First transfer	53.00	53.00	0.00%
Repeat following enforcement or warning	53.00	53.00	0.00%
Substantial Change			
Standard process	1,050.00	1,050.00	0.00%
Standard process where the substantial change results in a new PPC activity	1,650.00	1,650.00	0.00%
Reduced fee activities	102.00	102.00	0.00%
Mobile Plant Charges			
Application Fees			
1 permit	1,650.00	1,650.00	0.00%
2 permits	1,650.00	1,650.00	0.00%
3 permits	985.00	985.00	0.00%
4 permits	985.00	985.00	0.00%
5 permits	985.00	985.00	0.00%
6 permits	985.00	985.00	0.00%
7 permits	985.00	985.00	0.00%
8 or more permits	498.00	498.00	0.00%
Subsistence Fees			
<i>LOW/MEDIUM/HIGH</i>			
1 permit	646.00/1034.00/1506.00	646.00/1034.00/1506.00	0.00%

2 permits	646.00/1034.00/1506.00	646.00/1034.00/1506.00	0.00%
3 permits	385.00/617.00/924.00	385.00/617.00/924.00	0.00%
4 permits	385.00/617.00/924.00	385.00/617.00/924.00	0.00%
5 permits	385.00/617.00/924.00	385.00/617.00/924.00	0.00%
6 permits	385.00/617.00/924.00	385.00/617.00/924.00	0.00%
7 permits	385.00/617.00/924.00	385.00/617.00/924.00	0.00%
8 or more permits	198.00/316.00/473.00	198.00/316.00/473.00	0.00%
<i>All Fees are set by LAPPC</i>			
LA-IPPC Charges			
Application	3,363.00	3,363.00	0.00%
Additional fee for operating without a permit	1,188.00	1,188.00	0.00%
Annual Subsistence LOW	1,447.00	1,447.00	0.00%
Annual Subsistence MEDIUM	1,611.00	1,611.00	0.00%
Annual Subsistence HIGH	2,334.00	2,334.00	0.00%
Late Payment Fee (New)	52.00	52.00	0.00%
Variation	1,368.00	1,368.00	0.00%
Substantial Variation	3,363.00	3,363.00	0.00%
Transfer	235.00	235.00	0.00%
Partial transfer	698.00	698.00	0.00%
Surrender	698.00	698.00	0.00%
<i>All Fees are set by LAPPC</i>			

Planning Documents			
Borough Local Plan - Residents	22.28 + £2.75 postage	22.28 + £2.75 postage	0.00%
Borough Local Plan - Non-Residents	36.42 + £2.75 postage	36.42 + £2.75 postage	0.00%
Residential Design Guide	4.61	4.61	0.00%
Postal Numbering Plans	94.37	94.37	0.00%
Ann.Sub.- Weekly List of Planning Applications (post)	125.01	125.01	0.00%
Ann.Sub.- Weekly List of Planning Applications (email)	81.30	81.30	0.00%
Copies of Decision Notices (Electronic)	12.00	12.00	0.00%
Copies of Decision Notices (Postal)	15.96	15.96	0.00%
Breach of Conditions Notice	18.85	18.85	0.00%
Copy of Tree Preservation order	33.64	33.64	0.00%
A3 Copies of Other Planning Application Documents	1.39	1.39	0.00%
A4 Copies of Other Planning Application Documents	0.86	0.86	0.00%
Plans - Up to A1	2.89	2.89	0.00%
Sewer Map Extracts	28.39	28.39	0.00%
Copies of Ordnance Survey Maps for:-			
Planning & Building Reg's (7 copies)	39.31	39.31	0.00%
Planning Application (5 copies)	35.33	35.33	0.00%
Building Regulations (3 copies)	33.64	33.64	0.00%
Section 38 Booklet	29.03	29.03	0.00%
Section 106 Agreements (1 copy)	36.42	36.42	0.00%
Plan Printing on paper:- A0	3.11	3.11	0.00%
Plan Printing on paper:- A1	2.89	2.89	0.00%
Plan Printing on paper:- A2	2.36	2.36	0.00%
Photocopying A4	0.86	0.86	0.00%

Photocopying A3	1.39	1.39	0.00%
Street Naming & Numbering			
Numbering up to 10 addresses	148.00	148.00	0.00%
Numbering over 10 addresses, per address	15.00	15.00	0.00%
Street Naming, per street	148.00	148.00	0.00%
House naming or renaming, per house	72.00	72.00	0.00%
Street renaming, per street	435.00	435.00	0.00%
S106 Monitoring Fees	1,475.00	1,475.00	0.00%

Car Parks

Long Stay			
Sunday – All Day	1.50	1.50	0.00%
Up to 1 Hour	1.50	1.50	0.00%
Up to 2 Hours	1.50	1.50	0.00%
Up to 3 Hours	1.50	1.50	0.00%
3 - 4 Hours	4.00	4.00	0.00%
Over 4 Hours	5.50	5.50	0.00%
Evening/Overnight	Free	Free	0.00%
Monthly Season Tickets	65.00	65.00	0.00%
6 Monthly Season Tickets	265.00	265.00	0.00%
Yearly Season Tickets	460.00	460.00	0.00%
Yearly Season Tickets(50+ further 10% discount)	383.00	383.00	0.00%
Short Stay			
Sunday – All Day	1.50	1.50	0.00%
Up to 1 Hours	1.50	1.50	0.00%

Up to 2 Hours	1.50	1.50	0.00%
Up to 3 Hours	1.50	1.50	0.00%
3 - 4 Hours	4.50	4.50	0.00%
Over 4 Hours	6.50	6.50	0.00%
Evening/Overnight	Free	Free	0.00%
Monthly Season Tickets	85.00	85.00	0.00%
6 Monthly Season Tickets	375.00	375.00	0.00%
Yearly Season Tickets	700.00	700.00	0.00%
Harefield Road MSCP			
Monthly Season Tickets	45.00	45.00	0.00%
6 Monthly Season Tickets	175.00	175.00	0.00%
Yearly Season Tickets	300.00	300.00	0.00%
Leisure Centre Parking			
Up to 3 Hours	Free	Free	0.00%
Up to 4 Hours	4.00	4.00	0.00%
Up to 24 Hours	6.50	6.50	0.00%
Sundays	Free	Free	0.00%
Blue Badge Season Ticket			
6 Months	110.00	110.00	0.00%
12 Months	200.00	200.00	0.00%

Housing

Mobile Home (Caravan) Sites			
Caldwell Site - rent of site only - per pitch per week	30.00	33.00	10.00%
Exhall Site - Rent of site only - per pitch per week	30.50	34.00	11.48%
Laundry Facilities (per wash and per dry)	3.50	3.50	0.00%
Commission on Sale of Caravans	10% of sale value	10% of sale value	0.00%
Rent of garages for Tenants	10.00	11.00	10.00%
Rent of garages for Non-Tenants including VAT	20.00	22.00	10.00%
Private Sector Housing			
HMO Licence – Up to 5 lets	757.00	820.00	8.32%
HMO Licence – Up to 6 – 10 lets	793.00	860.00	8.45%
HMO Licence – Up to 11+ lets	830.00	900.00	8.43%
Strategic Housing			
Homeless Hostel Rent per night	50.00	53.85	7.7%
Homeless Hostel Service Charge	2.46	2.65	7.7%
Private Mobile Homes and Caravan Parks			
Initial Licence Fee	7.77	8.50	9.40%
Annual Fee	30.35	33.00	8.73%
Transfer or Standard Amendment Fee	237.00	256.00	8.02%
Site Expansion Amendment Fee	237.00	256.00	8.02%
Immigration Letter	70.00	80.00	14.29%
Immigration Notice	107.00	116.00	8.41%
Enforcement Notice	250.00	270.00	8.00%

Private Landlords – Civil Penalty Charges	5,000.00	5,400.00	8.00%
Smoke Alarm Fee	1,000.00	1,080.00	8.00%

Residential Development	Development Site Area	Proposed Gross Floor Area	Cost	Cost of Additional Meetings (each)
1 Dwelling*	Less than 0.2-0.99 ha	300 m2 or less	208.00	52
2 – 9 Dwellings	0.22-0.99 ha	300-999 m2	416.00	52
10 – 49 Dwellings	1.0-1.25 ha	1,000-2,499 m2	1,040.00	130
50 – 199 Dwellings	1.26-2.0 ha	2,500-9,999 m2	2,080.00	260
200+ Dwellings	More than 2 ha	10,000 m2	3,120.00	390

Proposed Development Type	Cost	Cost of Additional Meetings (each)
Advertisements	42.00	21
Change of Use	84.00	42
Telecommunications	84.00	42
Other***	84.00	42

Building Control Certificate Charges (Existing and historical)	Charge Inc. VAT
Certificate requested during the application or construction (stage approval before full completion)	12.75
Certificate requested after completion of the works but when a response is required within 10 working days (additional copies)	25.51
Certificate requested after completion of the works but when a response is required within 5 working days	38.26
Certificate requested after completion of the works but when a response is required within 24 hours	70.15

RISK ANALYSIS

Risk	Issue	Mitigation
Loss of Business Rate income	Business Rate appeals are a huge risk to the income base - the revaluation in 2023 will increase this possibility in 2024/25	An appeal of £5m is contained to cover the reduction in rateable value and £2m has been included in the forecast for future losses
Losses in other income	Reduction to core income through fees and charges due to less uptake from the public	No growth in car parking income and minimal growth included for smaller revenue streams for 2024/25
Recycling	Risk that the new recycling facility does not generate the savings expected	Increased income in relation to the new recycling facility has not fully been included in the base budget for 2024/25 as limited data has been made available.
Local Council Tax Support Scheme	An increase in the uptake of the scheme could result in a loss on income for the Council and other Preceptors	The scheme can be reviewed and updated annually and close monitoring of this area is regularly undertaken
Savings targets	Targets have been set and included within the detail of the budget to ensure a balanced position	A transformation programme is underway to ensure achievement of any savings plans
Uninsured losses	The Council holds a number of insurance policies but also self insures	There is a risk reserve in place of £620k to cover any potential issue
Inflation and interest rates	Inflation and interest is high and fluctuations can have a big impact on the cost base	Inflation has been built into the base at a higher level for contractual obligations in 2024/25, a pay award of 4% has been factored in and interest payments have been reviewed and increased in line with capital borrowing requirements
Regeneration projects	The delay or increase in cost of projects can pose financial risks to the General Fund	Internal borrowing can be undertaken and there is a larger level of borrowing required in 2024/25. Options are being fully reviewed and progress decided based on revised financial viability in the current climate
Grounds Maintenance	Contracts for the outsourced service are due to expire in 2024/25 which may create a risk to future cost	Fully considered as part of the budget setting process and a provision for potential support with a tender has been included within the budget for 2024/25

Planning Appeals	High volumes of planning applications are generating income but there are risks to developer appeals for any rejected and not approved by Committee	Planning fee income has been increased after review of the planning trajectory but a proportion has been earmarked to support any cost of appeals that may be incurred
Food Waste Collection	A new work stream is to be introduced in 2025/26 collecting food waste separately which will create a cost pressure	Working with DEFRA to secure funding and with other local authorities to look at the best approach to implementing changes. New burdens funding is to be made available which will reduce the risk slightly

Cabinet/Individual Cabinet Member Decision

Report Summary Sheet

Date: 21st February 2024

Subject: Housing Revenue Account Budget 2024/25

**Portfolio: Finance & Corporate
Housing & Communities**

From: Strategic Director – Finance & Governance

Summary: The report presents the proposed Housing Revenue Account budget for 2024/25 for consideration and submission to Council for approval. A forecast outturn for 2023/24 is also included in the report.

Recommendations:

- That the forecast outturn position for the HRA for 2023/24 be noted.
- That the net budget position of £0 for 2024/25 is agreed and recommended to Council for approval.
- That a rent increase on dwellings of 7.7%.is agreed and recommended to Council for approval.
- That Fees and Charges for the HRA are recommended to Council for approval.
- That the amended budget for 2023/24 across service areas to take account of recharges is approved by Council.

Options:

To accept the report or request further information, having regard to the legal deadlines for setting of budgets.

Reasons:

To comply with regulations.

Consultation undertaken with Members/Officers/Stakeholders

Finance officers, budget holders and portfolio holders have been consulted on draft budgets.

Subject to call-in: No

Due to the timescales for setting a budget as provided for in paragraph 15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution.

Ward relevance: All**Forward plan: Yes****Building a Better Borough Aim: Work****Building a Better Borough Priority: To grow a strong and inclusive economy****Relevant statutes or policy:**

Local Government Act 2003
Local Government Finance Act 1992

Equalities Implications:

(Does this require an Equalities Impact Assessment? If so please append.)

None

<p>Human resources implications: None</p>
<p>Financial implications: Detailed in the report</p>
<p>Health Inequalities Implications: None</p>
<p>Section 17 Crime & Disorder Implications: None</p>
<p>Risk management implications: All budgetary decisions will need to be risk assessed to ensure they are achievable and to be fully aware of any implications.</p>
<p>Environmental implications: None</p>
<p>Legal implications: The Council must set a risk assessed balanced budget each year. In addition, the Cabinet must comply with the Budget & Policy Framework Procedure Rules set out in section 4C of the Council's Constitution.</p>
<p>Contact details: Vicki Summerfield Victoria.summerfield@nuneatonandbedworth.gov.uk</p>

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet - 21st February 2024

**From: Strategic Director – Finance & Governance
Strategic Director - Housing & Community Safety**

Subject: Housing Revenue Account Revenue Budget 2024/25

**Portfolio: Finance & Corporate (Councillor S Croft)
Housing & Communities (Councillor C Golby)**

Building a Better Borough Aim: Work

Building a Better Borough Priority: Grow a strong and inclusive economy

1.0 Purpose of Report

1.1 To present the Housing Revenue Account (HRA) revenue budget for 2024/25 for approval.

2.0 Recommendations

2.1 That the forecast outturn position for the HRA for 2023/24 be noted.

2.2 That the amended budget for 2023/24 across service areas to take account of recharges is approved by Council.

2.3 That the net budget position of £0 for 2024/25 is agreed and recommended to Council for approval.

2.4 That a rent increase on dwellings of 7.7%.is agreed and recommended to Council for approval.

2.5 That Fees and Charges for the HRA (Appendix 2) are recommended to Council for approval.

2.6 That the report is not subject to call-in due to the timescales for setting the budget and Council Tax for 2024/25 as provided for in paragraph 15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution.

3.0 Forecasted Outturn 2023/24 as at December 2023

- 3.1 The HRA revenue budget for 2023/24 was approved by Cabinet and Council in February 2023. A deficit position was being budgeted of £0.25m.
- 3.2 During the year, cost pressures have been seen due to inflation impacting on materials and contractor costs. The initial position six months into the year was assuming that the HRA may overspend by approximately £4k. This has now been revisited after a review of rental income levels and expenditure.
- 3.3 It is now assumed that an underspend of approximately £0.4m may be seen on the HRA. Expenditure is still higher than planned on materials and contractor costs due to inflation but underspends on consultancy, staffing and utilities are more than offsetting.
- 3.4 In addition, rental income is expected to be lower than budgeted with the assumptions when the budget was set not being achieved. Based on the agreed rent increases and voids there will be a small pressure.
- 3.5 The full outturn position for Q3 has not been finalised and may alter from this assumption however, a surplus position is expected, and full detail will be reported to Cabinet in March.

4.0 Budget Position 2024/25

- 4.1 The net budget position is balanced at £0. Detail is within Appendix 1.

Budget Assumptions

- 4.2 There have been a number of assumptions included within the budget as summarised below with further detail included within the proceeding commentary.
- A pay award provision of 4% for 2024/25
 - An increase to contracted costs due to inflation
 - Rental income has been increased at 7.7%
 - Treasury budgets are in line with interest rate forecasts
- 4.3 Due to inflationary pressures, it is prudent to increase the budget for repairs and maintenance. This has been discussed with the relevant service managers and agreed as a sensible increase.
- 4.4 In line with the General Fund, the provision has been reduced to 4% from 6% in consultation with neighbouring authorities.
- 4.5 Material spend has been increased due to price rises in line with inflation and to complete a current backlog of works. This has been

discussed with the relevant service managers and agreed as a sensible increase.

- 4.6 Costs in relation to the housing system have been brought into revenue from capital after the completion of building the system and it moving into business as usual functionality.
- 4.7 Due to service reviews being carried out on the General Fund, some of these could reduce internal recharges to the HRA in the future. Nothing has been factored into the HRA budget at this stage.

Rental Income

- 4.8 Average rental income charges per week currently sit at £88.85 with an increase of 7.7% the average weekly charge will be £95.69, an increase of £6.84 per week.
- 4.9 There are varying charges administered for housing rents due to the location of the dwelling, the size and type and whether the dwelling is classified as an affordable housing unit (generally new build properties).
- 4.10 The Council has been able to increase rents by CPI + 1% for 2024/25 a maximum increase of 7.7% has been proposed to ensure the risk posed to the HRA of rising costs due to inflation is reduced and longer-term financial sustainability is achieved.
- 4.11 Service charges fees have also been increased in-line with the rent increases at 7.7%
- 4.12 Income from homeless hostels for 2024/25 have decreased due to planned works being completed on one of the HRA hostels which will result in a long void period. This has been partially mitigated by the proposed increase of 7.7% on the fees.

5.0 Reserves

- 5.1 The HRA has many risks around inflation but also legislative changes for decent homes standards, welfare reform and the direction on rent increases plus the level of Right to Buy.
- 5.2 Significant underspends have been seen in recent years which has helped contribute to reserve balances but where planned works haven't been completed, this poses further risk to the cost base into the future.
- 5.3 The reserve position on the HRA is healthy but there are significant risks and so close management of the expenditure base is essential. As at March 2023 the HRA had a general reserve balance of £4,272k which is likely to be topped up due to underspends in year. Earmarked

reserve balance of £5,310k which includes risks for the Housing and Planning Act.

- 5.4 A detailed review of the Business Plan will be conducted in the summer to assess risks and opportunities. A full breakdown of the financial plan and reserves will be reported to Cabinet in the Autumn.

6.0 Conclusion

- 6.1 A thorough review of the Business Plan will be undertaken in the summer with detail reported to Cabinet. At this stage however, the HRA is in a sustainable position and will continue to be so during 2024/25 and into the medium-term.

7. Appendices

- 7.1 Appendix 1 – HRA Budget 2024/25
- 7.2 Appendix 2 – Fees and Charges 2024/25

HRA BUDGET 2024/25

Service	2023/24 Budget	2023/24 Budget (recharge changes)	2024/25 Final Budget
	£	£	£
SUPERVISION & MANAGEMENT - GENERAL			
HRA General Expenses	2,743,132	4,660,684	4,976,319
HRA Repairs Management	2,049,325	947,385	1,224,980
Resident Involvement	59,820	59,820	44,790
Debt Management Costs	135,940	135,940	135,940
Increase in Bad Debt Provision	485,360	485,360	485,360
HRA share of Corporate and Democratic Core	178,000	0	0
HRA share of Non-Distributed Costs	57,680	57,680	0
Housing System	113,330	38,840	242,000
Development Strategy	521,282	490,642	240,290
	6,343,869	6,876,351	7,349,679
SUPERVISION & MANAGEMENT - SPECIAL			
HRA Special Expenses	117,214	63,004	86,625
Independent Living (Previously Warden Schemes)	2,539,624	2,458,284	2,517,490
Homeless Hostels	104,604	76,014	65,412
Bedworth Hostel	137,211	109,790	104,630
St Benedicts	0	0	54,280
Other Housing Schemes (Flats)	882,539	704,569	694,403
Grounds Maintenance	418,490	341,400	376,484
	4,199,682	3,753,061	3,899,323
REPAIRS & MAINTENANCE			
Reactive Repairs	2,349,729	2,263,869	2,472,615
Call Out	84,173	84,173	85,950
R.+ M. - Dwellings	250,550	250,550	272,000
R. + M. - Estate Management	77,954	77,954	24,000
Asbestos	145,000	145,000	145,000
R. + M. - Homeless Hostels	62,914	62,914	7,460
R. + M. - Shops & Other Co.	58,954	58,954	5,000
Planned Works - Outside Contractors	1,970,724	1,970,724	2,059,940
Outside Contractors - Not Depot Monitored	308,710	308,710	308,710
R + M - Voids	685,697	685,697	738,050
	5,994,405	5,908,545	6,118,725
CAPITAL FINANCING COSTS			
Cost of Capital Charge	0	0	0
Depreciation	8,724,000	8,724,000	8,724,000

Interest Payable	1,791,050	1,791,050	2,004,396
	10,515,050	10,515,050	10,728,396
INCOME			
Council House & Hostels-Income HRA	(26,822,090)	(26,822,090)	(28,531,771)
Interest Receivable	(36,800)	(36,800)	(36,800)
Non-Dwelling Rents	(572,510)	(572,510)	(590,037)
Other Income - Independent Living Schemes	(1,416,610)	(1,416,610)	(1,502,974)
Other Income - Services And Facilities	(650,910)	(650,910)	(688,253)
Other Income - Rechargeable Repairs	(22,000)	(22,000)	(22,000)
	(29,520,920)	(29,520,920)	(31,371,835)
APPROPRIATIONS			
Appropriations to / (from) MRR	0	0	368,871
Capital Expenditure funded by HRA (CERA)	2,492,620	2,492,620	2,492,620
Appropriations to/ (from) Revenue Reserves	0	0	(5,444)
	2,492,620	2,492,620	2,856,047
Pay Award Provision	229,526	229,526	419,664
Total HRA	254,232	254,232	0

HOUSING REVENUE ACCOUNT	2023/24 Fee	2024/25 Proposed Fee	% Change
Independent Living charges -based on a 52 week recharge			
Independent Living Service charge	13.65	14.70	7.7%
Independent Living Support Service charge	5.19	5.59	7.7%
Well Being Service Charge (new tenants only)	3.27	3.52	7.7%
Lifeline Service charge	2.69	2.90	7.7%
Homeless Hostel Rent (General Fund & HRA) (per room per night)			
Rent	50.00	53.85	7.7%
Service Charge	2.46	2.65	7.7%
Garage Rents (per week on a 52 week basis)			
Tenants	10.00	10.00	0.0%
Non – Tenants includes VAT	20.00	20.00	0.0%
Visitor Accommodation in Sheltered Schemes (per room per night)	15.00	15.00	0.0%
Additional Charges			
Retrospective Permission for Ex-council Tenants Alterations	115.30	115.30	0.0%
Information Regarding Ex-council Properties i.e. construction types, improvements	115.30	115.30	0.0%
Removal of Covenants to Ex-council Properties/Land (carried out by legal)	427.50	427.50	0.0%
Key Cutting/Replacement Service Including Key Fobs	19.00	19.00	0.0%
Key Cutting/Replacement Service Including Key Fobs for Scooter Housing Buildings	55.50	55.50	0.0%
Court Action to Obtain Access into Council Properties	403.90	403.90	0.0%
Rechargeable Works			
Various amounts depending on what work has been carried out			
Works charged to lease hold properties	87.40	87.40	0.0%
Copy of lease for lease holders	41.55	41.55	0.0%

Cabinet

Report Summary Sheet

Date:	21st February 2024
Subject:	Capital Budget 2024/25
Portfolio:	Finance & Corporate
From:	Strategic Director - Finance & Governance

<p>Summary:</p> <p>The report presents the proposed General Fund and Housing Revenue Account Capital Programme for 2024/25 for consideration and submission to Council for approval. A forecast outturn for 2023/24 is also included in the report.</p>
<p>Recommendations:</p> <ul style="list-style-type: none"> • To note the forecast outturn for the Capital Budgets for 2023/24 per Appendix 1. • That the General Fund and Housing Revenue Account Capital Budgets for 2024/25, as detailed at Appendix 2, be agreed and submitted to Full Council for approval. • That delegated authority be given to the Strategic Director – Housing & Communities to carry out procurement exercises in accordance with the Council’s Contract Procedure Rules in order to deliver the capital programme for the HRA. • That delegated authority be given to the Strategic Director – Economy & Transformation and the Strategic Director – Finance & Governance to approve

<p>any new funding opportunities that arise to support the regeneration projects.</p> <ul style="list-style-type: none"> • That Cabinet note that the proposed capital budget for 2024/25 and future years for regeneration and the Pingles Decarbonisation cannot proceed without secured funding. • That the report is not subject to call-in due to the timescales for setting the budget and Council Tax for 2024/25 as provided for in paragraph 15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution.
<p>Options:</p> <p>To accept the report or request further information, having regard to the legal deadlines for setting of budgets.</p>
<p>Reasons:</p> <p>To comply with regulations.</p>
<p>Consultation undertaken with Members/Officers/Stakeholders</p> <p>Finance officers, budget holders and portfolio holders have been consulted on the budget proposals..</p>

<p>Subject to call-in: No</p> <p>Due to the timescales for setting a budget as provided for in paragraph 15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution.</p>
<p>Ward relevance: All</p>
<p>Forward plan: Yes</p>

<p>Building a Better Borough Aim:</p> <p>Work</p>
<p>Building a Better Borough Priority:</p> <p>Grow a strong and inclusive economy</p>

Relevant statutes or policy:

Local Government Act 2003

Local Government Finance Act 1992

Equalities Implications:

None

Human resources implications:

None

Financial implications:

As detailed within the report.

Health Inequalities Implications:

None

Section 17 Crime & Disorder Implications:

None

Risk management implications:

All budgetary decisions will need to be risk assessed to ensure they are achievable and to be fully aware of any implications.

Environmental implications:

None

Legal implications:

The Council must set a risk assessed balanced budget each year. In addition, the Cabinet must comply with the Budget & Policy Framework Procedure Rules set out in section 4C of the Council's Constitution.

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NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet 21st February 2024

From: Strategic Director - Finance & Governance
Strategic Director - Housing & Communities

Subject: Capital Budget 2024/25

Portfolio: Finance & Corporate (Councillor S Croft)
Housing & Communities (Councillor C Golby)

Building a Better Borough Aim: Work

Building a Better Borough Priority: Grow a Strong & Inclusive Economy

1.0 Purpose of Report

1.1 To present the capital budget and forecast for 2024/25 to 2026/27 for the General Fund and a one year budget for the Housing Revenue Account (HRA).

2.0 Recommendations

- 2.1 That the budget for 2024/25 is recommended to Council for approval.
- 2.2 That the forecasted capital programme for 2023/24 is noted.
- 2.3 That delegated authority be given to the Strategic Director – Housing & Communities to carry out procurement exercises in accordance with the Council’s Contract Procedure Rules in order to deliver the capital programme for the HRA.
- 2.4 That delegated authority be given to the Strategic Director – Economy & Transformation and the Strategic Director – Finance & Governance to approve any new funding opportunities that arise to support the regeneration projects.
- 2.5 That Cabinet note that the proposed capital budget for 2024/25 and future years for regeneration and the Pingles Decarbonisation cannot proceed without secured funding.
- 2.6 That the report is not subject to call-in due to the timescales for setting the budget and Council Tax for 2024/25 as provided for in paragraph

15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution.

3.0 Forecasted Outturn 2023/24 as at December 2023

- 3.1 Nuneaton and Bedworth Borough Council has a large capital programme to provide community value and improve facilities. The Q3 outturn position for 2023/24 will be presented in detail to Cabinet in March 2024 but it is expected to have a large underspend during the year due mainly to a review of the affordability of the regeneration projects and slippage on the HRA.
- 3.2 The capital budget for 2023/24 of £106,627,852 was approved in February 2023 at Council with an updated budget position reported of £111,917,651 to Cabinet in July 2023 which was again amended at September 2023 Cabinet to £114,549,257.
- 3.3 A summary of the General Fund and HRA forecasted expenditure versus budget is below alongside financing of the programme and further detail will be reported to Cabinet in March 2024 as part of the quarterly update.

Expenditure	Forecast £'000	Budget £'000	Variance £'000
Business & Regeneration	16,225	56,868	40,642
Finance & Corporate	793	298	-495
Housing & Communities	6,767	7,559	791
Public Services	3,042	23,885	20,844
Miscellaneous	0	92	92
GENERAL FUND	26,828	88,702	61,874
HRA	16,766	25,848	9,082
	43,593	114,549	70,956

Funding			
Grants	9,689	41,006	31,317
Earmarked / Revenue	3,758	4,101	343
External Contributions	885	261	-624
Capital Receipts	38	1,435	1,397
Major Repairs Reserve	8,724	8,895	171
Borrowing	20,499	58,851	38,352
	43,593	114,549	70,956

4.0 Capital Programme Budget 2024/25

- 4.1 The Council's capital programme covers many projects for both the General Fund and Housing Revenue Account.
- 4.2 General Fund projects are developed in line with strategies reported to Cabinet/Council and are funded through Section 106 developer contributions, grant funding (from the Government and other external providers), internal and external borrowing plus capital receipts generated through asset sales.
- 4.3 HRA projects are mainly for refurbishment of council houses, disabled adaptations to council housing plus new build. They are funded from HRA reserves, capital receipts from Right to Buy plus grant income.
- 4.4 The Council approved the commencement of a large regeneration programme in Nuneaton and Bedworth towns in 2017 and significant levels of grant funding have been secured to support delivery. Unfortunately, the UK economic climate has changed dramatically since the inception of projects which has meant a pause has been in place whilst a review of affordability is undertaken.
- 4.5 Grayson Place phase 1 is underway with the Hampton by Hilton hotel due to open during the summer. The remaining programme has now been reviewed both internally and by external consultants to ensure a sustainable programme is delivered.
- 4.6 The Council has put forward proposals to the Department for Levelling Up, Housing and Communities (DLUHC) to manage the grant funding secured on a smaller number of projects than was initially set out in business cases. Officers are awaiting feedback on the proposals.
- 4.7 The borrowing on regeneration is set at an affordable level of £36m and the Medium-Term Financial Plan includes income generation for the projects to offset costs of borrowing. No further borrowing can be afforded and if there are any changes to the proposals after feedback from DLUHC, further review will be required to ensure the borrowing levels remain affordable.

General Fund

- 4.8 As noted above, the regeneration programme has altered in the proposed budget and is detailed in Appendix 1.
- 4.9 The main areas to note:
 - Grayson Place has been revised and the cost profile reduced with grant funding proposed to transfer from other delayed or downscaled projects.

- Bridge to Living has been revised to fit within the grant funding secured for the project with a small sum transferred from downscaled or delayed projects.
- The Bedworth Physical Activity Hub has a final cost of £30.6m which will be funded in part by delayed or downscaled projects, Levelling Up and Sport England funding plus a reduced level of borrowing than initially set out.

4.10 The capital programme over the next three years outside of regeneration has a number of other key projects to consider.

- Grant funding has been received from DEFRA of £981k to support implementation of measures within the Environment Bill which is in relation to collection of food waste. The Council along with many other local authorities has challenged the grant amount as it will fall very short of the actual cost to supply caddies for food waste to all households plus buy new vehicles to manage the collections. There will also be revenue implications which have been noted in the revenue budget report. More detail on the impact of this change will be reported separately to Cabinet later in the year.
- Pingles Decarbonisation Scheme of £3.9m spanning two financial years has been added to the programme. This scheme is to be funded partially by internal borrowing of approximately £450k with the remainder funded by Sport England and the Government's Public Sector Decarbonisation Scheme (PSDS). To-date, Sport England have confirmed that we have been successful with our bid, but we are still waiting for confirmation from PSDS. Works up to the value of any grant secured can be undertaken which could mean a downscaled plan if grant funding is not at the level requested.
- Play Area Improvements has a budget allocation of £75k which was transferred from revenue as part of the 2024/25 budget process. This requirement to reallocate the budget has been reported during 2023/24.
- UK Shared Prosperity Fund (UKSPF) projects underway with funding over the three-year plan expected to be fully utilised. The projects have been broken down individually in the detail for clarity. A detailed summary of the projects is included in Appendix 3.

4.11 The progress of all projects will be monitored during the year with further updates reported to Cabinet.

4.12 A three-year capital programme is included in Appendix 1. The proposed General Fund capital budget for 2024/25 is £53,612,739 and is fully funded.

HRA

- 4.13 The capital budget for the HRA was approved as £24,418,500 in February 2023 but an updated budget position was reported to Cabinet in July 2023 of £25,847,500 to include carry forwards of underspends from 2022/23.
- 4.14 Management of the HRA capital programme is based on scheduled works and progression of new build and acquisition targets. The budget as a whole is utilised by need of the customer and the most efficient use of resources to ensure value for money and will therefore fluctuate against the initial forecasted expenditure by line in any one year.
- 4.13 The capital programme has been scaled back from previous years whilst a review of the Business Plan is undertaken, and a one-year budget is proposed.
- 4.14 A one-year capital programme is included in Appendix 2. The proposed Housing Revenue Account capital budget for 2024/25 is £19,418,500.

Capital Reserves

- 4.15 Reserves are held by the Council for capital purposes either generated through sales of assets, setting aside sums from underspends and receipts of grants for capital purposes.
- 4.16 The Council's capital reserve position at the end of March 2023 is as follows.

	2022/23
	£
Capital Receipts	618,524
Capital Earmarked Sums	2,612,970
Capital Grants	16,736,909
General Fund	19,968,403
Capital Receipts	2,808,032
Capital Earmarked Sums	3,773,387
Major Repairs Reserve	2,752,340
HRA	9,333,759
CAPITAL RESOURCES	29,302,162

- 4.17 Capital reserves are allocated against specific projects with no residual unallocated amount available. This poses risks to any movement in the projected capital expenditure as there is nothing available to cover any fluctuations in expenditure.

5. **Conclusion**

- 5.1 The capital programme is fully funded in its present form and there is expected to be slippage on projects in 2023/24. The biggest risk to the Council at this stage is the current economic landscape with soaring inflation and price increases for building supplies. A full review of regeneration has been undertaken and changes to the plan have been reflected in this report.
- 5.2 The Council is awaiting feedback from DLUHC to confirm whether grant funding can be transferred across a revised programme. Without this approval, the regeneration programme will need to be halted unless additional grant funding can be achieved as the programme will not be financially sustainable.

6. **Appendices**

- 6.1 Appendix 1 – General Fund Capital Budget 2024/25
Appendix 2 – HRA Capital Budget 2024/25
Appendix 3 – UKSPF Project Summary Review

7. **Background Papers**

- 7.1 None.

GENERAL FUND PROPOSED BUDGET 2024/25

APPENDIX 1

	Original Budget £	Revised Budget £	Forecasted Spend to Mar 2024	2024/25 Proposed Budget £	2025/26 Forecasted Budget £	2026/27 Forecasted Budget £
Transforming Bedworth	18,612	18,612	6,928	0	0	0
Grayson Place	70,870,000	50,819,134	27,373,457	16,395,904	7,049,773	0
Bridge to Living	15,598,180	8,116,756	3,978,709	1,654,819	2,483,228	0
Weddington Cycle Lane	1,703,000	0	0	0	0	0
Museum	4,631,608	0	0	0	0	0
Parks Revival	1,062,492	1,750,000	144,193	1,605,807	0	0
Wheat Street Junction	3,703,000	390,000	0	0	390,000	0
George Eliot Visitor Centre	222,500	222,500	0	222,500	0	0
The Saints	1,870,090	1,870,090	1,870,090	0	0	0
Corporation Street/Queens Road Junction	7,083,000	390,000	0	390,000	0	0
Visiting Nuneaton Changing Perspectives	87,400	87,400	87,400	0	0	0
E-mobility Hub	302,800	302,800	0	302,800	0	0
CCTV Wireless Technology	52,957	52,957	138,957	0	0	0
Car Parking Machine Upgrades	300,000	300,000	0	300,000	0	0
Business & Regeneration	107,505,639	64,320,249	33,599,734	20,871,829	9,923,002	0
ICT Capital Programme	140,000	140,000	360,480	100,000	100,000	100,000
Changing Places	183,000	183,000	183,000	0	0	0
Camp Hill	25,000	25,000	250,000	25,000	0	0
Finance & Corporate	348,000	348,000	793,480	125,000	100,000	100,000
HEART	5,125,000	5,125,000	5,125,000	5,125,000	5,125,000	5,125,000

Empty Homes - Works in Default	40,000	40,000	0	40,000	40,000	40,000
Empty Property Loans	100,000	100,000	0	100,000	100,000	100,000
Green Homes LAD 3 and HUG 1	905,359	905,359	905,359	0	0	0
Homeless Hostel Conversion	200,000	200,000	75,000	125,000	0	0
Home Upgrade Grant 2	733,000	733,000	33,000	1,702,000	0	0
Safer Streets - Stubbs Pool/The Dingle	41,917	41,917	69,774	0	0	0
Lily Pad Fountain	35,000	35,000	39,660	0	0	0
New Road Park Improvements	50,000	50,000	75,000	0	0	0
Sherbourne Open Space Improvements	150,000	150,000	150,000	0	0	0
Stockingford Rec	45,000	45,000	45,000	0	0	0
Multi-storey Car Park Improvements	56,000	56,000	56,000	0	0	0
Museum Lift	150,000	150,000	150,000	0	0	0
Community Safety & Engagement Grant	75,000	75,000	75,000	0	0	0
Community Safety - Nomad Cameras	40,000	40,000	40,000	0	0	0
Attleborough - Community Park	100,000	100,000	0	100,000	0	0
Marlborough - Community Park	150,000	150,000	0	150,000	0	0
Sorrell Road - Community Park	125,000	125,000	0	225,000	0	0
Bedworth Market	716,184	716,184	0	716,184	0	0
Boundary Paddock Toilet Block Improvements	100,000	100,000	0	100,000	0	0
Housing & Communities	8,937,460	8,937,460	6,838,793	8,383,184	5,265,000	5,265,000
Major Repairs	250,000	250,000	250,000	250,000	250,000	250,000
Vehicle & Plant Replacement	308,000	308,000	308,000	683,000	674,000	553,000
Environment Bill Food Waste Grant	0	0	0	981,000	0	0
Sub-Regional Materials Recycling Facility	4,874,894	4,874,894	4,874,894	0	0	0
Leisure Strategy	230,904	230,904	3,295	227,609	0	0
Play & Teenage Provision	4,710	4,710	0	0	0	0

Fly Tipping Cameras	5,000	5,000	0	5,000	0	0
Bedworth Physical Activity Hub	27,500,000	30,600,000	1,719,355	20,216,451	8,664,193	0
Pauls Land Pavilion	10,500	10,500	0	10,500	0	0
Sandon Park/Jack Whetstone Pavilion	26,859	26,859	0	26,859	0	0
Cemetery Extension	100,000	100,000	0	100,000	0	0
Play Area Improvements	0	0	75,000	75,000	75,000	75,000
Stockingford Community Centre Grant	25,000	25,000	25,000	0	0	0
Community Centre Grants	55,000	55,000	55,000	0	0	0
Buttermere Recreation Ground Redevelopment	447,500	447,500	499,906	0	0	0
Ambleside Sports Club - Table Tennis Provision	75,000	75,000	75,000	0	0	0
Pingles LC Decarbonisation Scheme	3,914,614	3,914,614	0	1,957,307	1,957,307	0
Public Services	37,827,981	40,927,981	7,885,450	24,532,726	11,620,500	878,000
Miscellaneous Projects	92,000	92,000	0	100,000	100,000	100,000
TOTAL GENERAL FUND EXPENDITURE	154,711,080	114,625,690	49,117,457	54,012,739	27,008,502	6,343,000

HRA PROPOSED BUDGET 2024/25

Appendix 2

	Approved Budget 2023/24 £	Forecast Outturn 2023/24 £	Proposed Budget 2024/25 £
DECENT HOMES	1,900,000	1,680,932	1,200,000
ROOF COVERINGS/MODIFICATIONS	750,000	964,036	900,000
WINDOWS AND DOORS	700,000	833,347	800,000
SHELTERED ALARM CALL SYSTEM	18,000	0	40,000
DOOR ENTRY SCHEME	160,000	158,467	0
CCTV RENEWAL - GP FLATS	10,000	10,879	0
SHOP IMPROVEMENTS	0	0	15,000
NEW PROPERTIES - NEW BUILDS	4,539,000	1,376,730	6,032,768
NEW STREET	0	0	1,365,000
BYFORD COURT	3,011,000	2,312,644	458,720
CONVERSION OF HOMELESS HOSTEL	50,000	50,000	176,000
DECENT HOMES WORKS - HOMELESS HOSTELS	0	0	167,000
FIRE SAFETY WORKS	2,600,000	1,871,349	2,400,000
KINGSWAY HOUSE	0	8,000	0
196/198 CHURCH ROAD	0	167,000	0
ILU REMODELLING	150,000	0	150,000
NEW PROPERTIES ACQUISITION	512,500	513,000	0
VEHICLE REPLACEMENTS	1,750,000	1,750,000	0
LEVEL ACCESS SHOWERS	600,000	180,782	700,000
AIDS AND ADAPTATIONS	1,175,000	832,884	1,000,000
CENTRAL HEATING	1,000,000	927,200	720,000
GARAGES	30,000	15,000	15,000
SLABS TO TARMAC	124,000	212,760	304,500
LIFT RENEWAL WORKS	30,000	30,000	50,000
DISTRICT HEATING WORKS	310,000	310,000	150,000
PIR ELECTRICAL WORKS	400,000	67,800	396,000
VOIDS	760,000	938,593	800,000
STOCK CONDITION SURVEY	200,000	437,932	0
25 CHEVERAL PLACE	0	0	120,000
EWI	0	300,000	2,400,000
CONCRETE/STRUCTURAL REPAIRS	4,196,000	0	190,000
ENVIRONMENTAL WORKS	190,000	170,200	0
HOUSING MANAGEMENT SYSTEM	10,000	0	0
CAPITAL SALARIES/CONSULTANCY	472,000	472,000	470,000
CONTINGENCY	200,000	174,000	200,000
CLEAVER GARDENS	0	0	360,000
WARM AIR UNITS	0	0	200,000
ELECTRIC STORAGE HEATING	0	0	300,000
	25,847,500	16,765,534	22,079,988

UK Shared Prosperity Fund

The Council was awarded funding of £4,028,173 from the UK Shared Prosperity Fund (UKSPF), for the period 2022/23 to 2024/25. This fund has replaced European Funding and is intended to reduce inequalities between communities as part of the Government's wider levelling up agenda. It has three investment priorities covering Communities and Place, Supporting Local Business and People and Skills, with each priority becoming live at differing points during the three-year funding cycle.

For the years 2022/23 and 2023/24, the following projects have been undertaken:

- Safety and security improvements to Ropewalk Car Park, including additional CCTV and the installation of a mosquito device to deter anti-social gatherings;
- Safety and security improvements to Harefield Road Car Park, including re-lining the ground floor to create wider spaces, improved lighting and CCTV;
- Installation of a new lift at the Museum to improve access to the exhibits and events:
- The provision of 24 hour per day live CCTV monitoring:
- Additional entertainment events in the town centres to attract visitors and support the economy of the town centres:
- Provision of two Changing Places Toilets – one each in Nuneaton and Bedworth – to provide larger accessible toilets for severely disabled people, supporting greater mobility for people with complex and multiple disabilities:
- Sherbourne Avenue Recreation Ground – new infrastructure and equipment to improve the play and landscaped areas, as well as improving the accessibility for users and the ecology of the area:
- New Road Recreation Ground – the installation of new play area and additional pathways to improve accessibility:
- Stockingford Recreation Ground – the removal of the defunct tennis court, returning it to a grassed area enabling safer usage and accessibility for residents:
- Community Safety Grants – the award of grants to third sector and local voluntary groups to tackle issues such as anti-social behaviour, serious violence and domestic abuse:
- Support for local businesses – This includes support to start up new businesses, assisting existing businesses to grow and to help with all forms of innovation to support business viability:
- Town Centres Commercial Units Grants – to offer funding to landlords to remodel larger scale retail premises to provide smaller, more cost effective units for businesses;
- Provision of lighting improvements to the Greenmoor Road BMX bike track, to enable year round use:

- Provision of facility improvements and new PA system for Nuneaton Harriers, improving the facilities on offer for local people.

For the final year of the current grant cycle, 2024/2025, the following projects are proposed;

£ Amount	Project
375,000 (capital)	To undertake further improvement works to the play areas at Marlborough Recreation Ground, Sorrell Road Park and Attleborough Recreation Ground. The works will improve equipment provision and offer opportunities for active recreation.
350,000 (250,000 revenue / 100,00 capital)	To undertake community projects and install infrastructure to combat crime, including anti-social behaviour, violence and domestic abuse.
716,184 (capital)	Redevelopment of Bedworth Indoor Market to improve the retail experience and provide additional incubation units for small/start-up businesses.
£80,000 (capital)	For the remodelling of larger retail premises to provide smaller, more cost effective units for businesses.
421,044 (revenue)	To provide bespoke skills training, allied with the needs of local businesses, to support the provision of a well equipped local workforce, able to meet the demands of local businesses whilst enabling residents to acquire and improve skills to assist them both into work and to support progression within the work environment.
500,000 (revenue)	To provide ongoing support to local businesses to support them to start-up, grow, innovate and sustain.