Dear Sir/Madam,

A meeting of the APPEALS COMMITTEE will be held in Committee Room C, Town Hall, Nuneaton on Friday, 22nd January, 2016 at 1p.m.

Yours faithfully,

ALAN FRANKS
Managing Director

To: Councillors W.J. Hancox, D. Harvey, A.A Lloyd and T.E Sheppard

A G E N D A

PART I - PUBLIC BUSINESS

1. **EVACUATION PROCEDURE**

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Yorkshire Bank on the opposite side of the road.
Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

2. **APPOINTMENT OF CHAIR FOR THE MEETING.**

3. **APOLOGIES** - To receive apologies for absence from the meeting.

4. **DECLARATIONS OF INTEREST**

   To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

   **Note:** Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

   Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

   Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

   **Note:** Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

   Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. **EXCLUSION OF THE PUBLIC AND PRESS**

   **RECOMMENDED** that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 1 and 2 of Part I of Schedule 12A to the Act.
PART II - EXEMPT ITEMS

6. APPEAL AGAINST GRIEVANCE OUTCOME - papers attached.