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Date: 17<sup>th</sup> December, 2015

Dear Sir/Madam,

A meeting of the **CABINET** will be held in the Committee Room A, Town Hall, Nuneaton on Wednesday, 6<sup>th</sup> January, 2016 at **6.00 p.m.**

Please note that meetings may be recorded for future broadcast.

Yours faithfully,

ALAN FRANKS

Managing Director

To: Members of Cabinet

Councillor D. Harvey

(Finance and Civic Affairs (Leader))

Councillor J.A. Jackson

(Housing (Deputy Leader))

Councillor D. Aldington

(Planning and Development)

Councillor I.K. Lloyd

(Arts and Leisure)

Councillor G. Pomfrett

(Central Services)

Councillor N.J.P. Phillips

(Health and Environment)

## **AGENDA**

### **PART I**

#### **PUBLIC BUSINESS**

1. **EVACUATION PROCEDURE**

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Yorkshire Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent. I would also advise you that all or part of the meeting may be recorded for future broadcast.

2. **APOLOGIES** - To receive apologies for absence from the meeting.

3. **DECLARATIONS OF INTEREST**

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

**Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.**

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

**Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.**

**Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.**

4. MINUTES – To confirm the minutes of the Cabinet Meeting held on the 2<sup>nd</sup> December, 2015 attached. **(Page 5)**
5. PUBLIC CONSULTATION – **Members of the public will be given the opportunity to speak on specific agenda items if notice has been received.**
6. MINERS' WELFARE PARK – SPORTS PAVILION DEVELOPMENT – report of the Director – Governance and Recreation attached **(Page 12)**
7. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY PANELS  
  
There are no recommendations from the Overview and Scrutiny Panels.
8. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).

## CORPORATE PLAN AIMS AND PRIORITIES

**Aim 1** - To improve the quality of life and social justice for residents so it is much closer to that enjoyed by the rest of Warwickshire.

**Priority 1** - To provide a choice of housing to meet the needs of the residents of the Borough.

**Priority 2** - To create a healthy, diverse and robust economy which provides employment opportunities for local people.

**Priority 3** - To work in partnership to improve health and reduce health inequalities for residents in the Borough.

**Priority 4** - To develop a confident, cohesive and diverse community.

**Aim 2** - To work in partnership to reduce the level of crime and disorder so that the community is and feels safer.

**Priority 1** - Dealing with anti-social behaviour by working in partnership and provide diversionary activities to engage with youngsters.

**Priority 2** - Environmental improvements and support for selective CCTV to reduce fear of crime.

**Priority 3** - Use of the Council's enforcement powers to support community safety initiatives.

**Aim 3** - To provide a pleasant environment for those living, working and visiting the Borough.

**Priority 1** - To create a greener and cleaner environment.

**Priority 2** - To lead in environmental issues addressing climate change and protection of the environment.

**Aim 4** - To provide quality services which represent value for money.

**Priority 1** - To continue to improve the performance and quality of key services.

**Priority 2** - To improve access arrangements for all Council services and the way that those who use them are treated.

**Priority 3** - To use value for money procedures to test the way all services are delivered.

## **NUNEATON AND BEDWORTH BOROUGH COUNCIL**

### **CABINET**

**2<sup>nd</sup> December, 2015**

A meeting of the Cabinet was held at the Town Hall, Nuneaton, on Wednesday, 2<sup>nd</sup> December, 2015.

#### **Present**

Councillor D. Aldington	(Planning and Development)
Councillor D. Harvey	(Finance and Civic Affairs (Leader))
Councillor J.A. Jackson	(Housing (Deputy Leader))
Councillor I.K. Lloyd	(Arts and Leisure)
Councillor N.J. Phillips	(Health and Environment)
Councillor G.D. Pomfrett	(Central Services)

#### CB45 **Minutes**

**RESOLVED** that the minutes of the meeting held on the 4<sup>th</sup> November, 2015 be approved and signed by the Chair.

#### CB46 **Declarations of Interest**

Councillor J.A. Jackson declared a Disclosable Pecuniary Interest in any relevant item by reason of her husband's employment with Nuneaton and Bedworth Borough Council and Sport and Leisure Management for which she has received dispensation to speak and vote on matters that do not relate specifically to his contract of employment or the unit in which he is employed.

Councillor Jackson also declared an Other Interest in any relevant item by reason of her being a Member of Warwickshire County Council and her being a Director of NABCEL.

CB47 It was agreed that Agenda Item No. 8 (General Fund and Housing Revenue Account Quarterly Budget Monitoring Report 2015/16 – 2<sup>nd</sup> Quarter) should be taken as the first item on the agenda because of the implications on following reports.

#### CB48 **General Fund and Housing Revenue Account Quarterly Budget Monitoring Report 2015/16 – 2<sup>nd</sup> Quarter**

The report of the Director – Finance and Procurement presenting the 2015/16 forecast outturn position as at 30<sup>th</sup> September, 2015 for the General Fund (GF) and the Housing Revenue Account (HRA) budgets and updating Cabinet on the 2015/16 Capital Programme of financing for the General Fund and HRA was considered.

**RESOLVED** that:

- (a) the forecast outturn position for 2015/16 for the General Fund, HRA and Capital Programme be noted with regard to the key variances;
- (b) approval be granted to create additional expenditure and income budgets equivalent to the external funding from Warwickshire Police and Crime Commissioner shown at section 11.2 of the report; and
- (c) it be recommended to Council that the updated General Fund and HRA Capital Programme for 2015/16, as attached at Appendices C and D of the report be recommended to Council for approval.

Speakers:

Councillor K.A. Kondakor

Options:

To either approve or reject the recommendations contained in the report.

Reasons:

To ensure that the Council operates within the budgets set for 2015/16

**CB49 Treasury Management 2015/16 – Mid Year Review**

The report of the Director – Finance and Procurement informing Cabinet of the requirement through the Chartered Institute of Public finance and Accountancy's (CIPFA) Code of Practice on Treasury Management to report to Full Council a mid-year review report, which was adopted by the Council on 18<sup>th</sup> February, 2015 was considered.

**RESOLVED** that it be recommended to Council that:

- (a) the report be noted and the treasury activity and the prudential indicators, as detailed within the report and summarised at Appendix A be approved; and
- (b) the changes to the investment counterparty criteria, as detailed in Section 8 be approved.

Speaker:

Councillor K.A. Kondakor

Options:

To either approval or reject the revisions to the investment counterparty criteria.

Reason:

To comply with the CIPFA Code of Treasury Management.

CB50 Operation and Delivery of the NBBC Climbing Tower

The report of the Director – Governance and Recreation updating Cabinet on the delivery of the mobile climbing tower and the financial expenditure for its delivery was considered.

**RESOLVED** that:

- (a) Cabinet, having considered the delivery options and the financial implications for its future use, approve items 6.2.1 and 6.2.2. of the report to meet the additional expenditure; and
- (b) the report be marked “not for call in” because of the on-going exercise being undertaken and the need for an early resolution of the structure to deliver the climbing tower.

Speakers:

Mrs. M. Kondakor  
Councillor K.D. Wilson

Options:

To approve the recommendations  
To not approve the recommendations

Reasons:

On 4<sup>th</sup> August this year Cabinet received a report on the proposal to purchase a mobile climbing tower for use in the Borough for community delivery on open spaces/recreation grounds and for external hire.

At Full Council on Wednesday, 8<sup>th</sup> July, 2015 a decision was made to purchase the climbing tower.

A restructure and consultation exercise was undertaken in October/November, 2015 within the Sports Development Team to look at how delivery and management of the tower could be undertaken, with a specific review around the Play Ranger service.

This report updates on that structure review and identifies additional costs that had not been taken into consideration in previous reports, specifically around vehicle training requirements.

CB51 Local Council Tax Support Scheme 2016/17

The report of the Director – Finance and Procurement presenting the Local Council Tax Support Scheme for 2016/17 prior to submission to Council for approval was considered.

**RESOLVED** that it be recommended to Council that:

- (a) no changes be made to the 2016/17 schemes other than the uprating of rates and allowances in line with those set nationally by Government; and
- (b) the proposed Local Council Tax Support scheme for 1<sup>st</sup> April onwards be approved.

Speakers:

Councillor K.A. Kondakor  
Mrs. M. Kondakor

Options:

To approve the recommendations or request further information.

Reasons:

The Council must approve a Local Council Tax Support Scheme by 31<sup>st</sup> January each year.

CB52 Members Allowance Scheme – Information Technology and Communications

The Independent Remuneration Panel's (IRP) report and recommendations on Members Allowances were forwarded to Cabinet for consideration on 26<sup>th</sup> June 2013 and then progressed to Council on the 10<sup>th</sup> July 2013.

However, further work was required on the matter of information technology and telecommunications allowances at that time which has now been concluded.

The recommendation from the IRP remains outstanding and a review of the scheme is fast approaching. Cabinet is asked to consider the matter and make a recommendation to Council whether to accept the IRPs recommendation or not.

**RESOLVED** that it be recommended to Council that:

- (a) the recommendations of the Independent Remuneration Panel in relation to Information Technology and Telecommunications allowances be accepted; as modified by the proposals in paragraph 3.3 below; and

- (b) subject to (a) above, the changes to the Members Allowance Scheme be implemented with effect from 18 May 2016.

Speaker:

Councillor K.A. Kondakor

Options:

An alternative option would be to approach the issue on a phased basis so that Members who currently receive broadband provision from the Council continue to do so until they cease to be Councillors.

Reasons:

In order to conclude the Independent Remuneration Panel's recommendations prior to the next review in 2016.

CB53 Smoke and Carbon Monoxide Alarms

The report of the Director – Housing and Communities asking Cabinet to look at the impacts of recent legislation requiring the fitting and checking of smoke and carbon monoxide detectors in certain rented accommodation, including the appointment of Warwickshire Fire and Rescue Service as an authorized person and an agreed scale of enforcement fees was considered.

**RESOLVED** that:

- (a) the Policy as detailed in the report and appendices be approved;
- (b) the scale of enforcement fees be approved; and
- (c) Warwickshire Fire and Rescue Service be appointed as authorised person, pending any necessity to re-procure.

Options:

To agree with the recommendations.

To vary the suggested enforcement fees and cost recovery proposal.

To not appoint Warwickshire Fire and Rescue Service and seek or appoint another delivery Agent/partner.

Reasons:

To undertake a statutory function to recover costs and to set a fine level to deter offenders and multiple offenders to protect tenants safety and health.

**CB54 Mobile Homes and Caravan Sites Licensing Fee Policy 2015**

The report of the Director – Housing and Communities asking Cabinet to look at the changes to the caravan sites (mobile home sites) licensing regime introduced by the Mobile Homes Act 2013 to and decide whether to recover the administration cost of licensing and the method of calculating and recharging fees to site owners was considered.

**RESOLVED** that

- (a) Cabinet agrees to recover the administrative cost of licensing mobile homes;
- (b) the Mobile Homes and Caravan Sites Licensing Fee Policy 2015 be approved;
- (c) additional charges are levied should enforcement activities ne necessary; and
- (d) the level of fees are calculated using the formula contained in the Mobile Homes and Caravan Licensing Fee Policy 2015 (Appendix 1 of the report).

Options:

To agree not to charge for mobile homes sites regulatory activity.  
To agree to different levels of fees.#

Reasons:

To support effective regulation of the mobile homes site sector.

**CB55 Revised Off-Street Parking Places Order 2016**

The report of the Director – Assets and Street Services seeking approval from Cabinet to introduce a revised Off-Street Parking Places Order 2016 was considered.

**RESOLVED** that:

- (a) charging on all Borough Council car parks after 18.00 Monday – Sunday inclusive be removed;
- (b) all parking charges be removed from Meadow Street and Bedworth Railway station car parks and that the revised bands for other car parks summarised at section 3.2 be incorporated into the revised Parking Order;
- (c) the opening hours of Harefield Road Multi-Storey Car Park be extended from 07.00 – 19.00 to 07.00 – 21.00 Monday to Friday;
- (d) the charging methodology for Harefield Road Multi-Storey Car Park be changed from pay-on-foot to pay and display;

- (e) an appropriately priced special season ticket be introduced solely for use at Harefield Road Multi-Story Car Park; and
- (f) the revised Off-Street Parking Places Order 2016 attached as Appendix 1 to the report be published for formal consultation and, as soon as possible after the end of the formal consultation period, the matter be referred back to Cabinet for it to consider any feedback or objections that may be received.

Speakers:

Councillor K.A. Kondakor  
Mrs. M. Kondakor  
Mrs. A. Waine  
Mr. R. Powell  
Councillor K.D. Wilson  
Councillor J. Foster

Options:

To accept all the recommendations.  
To accept some of the recommendations.  
To not accept any of the recommendations.

Reasons:

To enable changes to parking charges and the operating methodology of certain car parks to be implemented.

CB56 Recommendations from Overview and Scrutiny Panels

**RESOLVED** that it be noted that there were no recommendations from the Overview and Scrutiny Panels.

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Chair

**PUBLICATION DATE:**

**3<sup>rd</sup> December, 2015**

**DECISIONS COME INTO FORCE:**

**11<sup>th</sup> December, 2015**

**CABINET**

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**Report Summary Sheet**

**Date:** 6<sup>th</sup> January 2016

**Subject:** Miners' Welfare Park - Sports Pavilion Development.

**Portfolio:** Arts and Leisure (Councillor Ian Lloyd)

**From:** Director – Governance & Receptions

**Summary:** This report presents proposals for the Council (NBBC) to work in partnership with Bedworth Cricket Club (BCC), utilising secured funding by the Club from Sport England and other funding partners to support refurbish of the Johnson Road Miners Welfare Park (MWP) Pavilion and look to develop the site as a “sporting hub” with the Club agreeing to an Asset Transfer.

**Recommendations:**

That NBBC work in partnership with BCC to help secure funding to develop the MWP Pavilion into a sporting hub as per their approved planning application. As part of NBBC supporting the refurbishment works, the Council accept the “Novation” of the secured Sport England grant of £75,000 and other funders to make the most efficient use of this funding and ensure all building works are carried out, meeting NBBC approval.

**Reasons:** Bedworth Cricket Club have extensive plans to update and modernise the MWP Sports Pavilion. As part of the Clubs plans they have applied for funding from Sport England to undertake Phase 1 development. The Club were successful and secured £75,000 towards development of the pavilion, with further phases required to complete the full development works approved in their planning application.

BCC currently have two further funding applications completed and ready to be submitted, but awaiting confirmation from NBBC as to Lease and Asset Transfer terms, prior to submitting for a further £100,000 funding. The funders will require security of tenure from

BCC ensuring they hold a long lease for the premises that they wish to utilise any successful grant funds secured.

NBBC have worked very closely with BCC to date, to support funds already secured and future funding opportunities and looked at the most efficient and effective method to procure development works at the pavilion. If NBBC agree to undertake procurement and novate monies from Sport England (and any other grants received to deliver the project) this will protect NBBC's asset in ensuring all building works are carried out with NBBC approval and to the required quality level for future sustainability.

NBBC in working with BCC can look to make future revenue saving as a result of a future Asset Transfer of the building to the Cub.

BCC are the only Cricket Club in Bedworth with a junior section and have been a part of sporting provision in the local community for over 125 years. They wish to develop the pavilion as a multi hub site, working with the local football, bowls and wish to further extend provision for netball and tennis from the MWP facilities in partnership with the Council.

**Options:** To approve the recommendation  
To not approve the recommendation

**Subject to call-in:** No due to urgency

**Forward plan:** No

**Corporate priorities:** Aim 1

**Relevant statutes or policy:** None

**Equal opportunity implications:** The development / refurbishments works undertaken at the pavilion will meet the required DDA requirements as per building regulations.

**Human resources implications:** None

**Financial implications:** NBBC Officer time to support with funding and liaison with

Sport England, undertake the procurement and managing of contractors and undertake legal issues in terms of Asset Transfer / Lease arrangements. The opportunity to recover VAT and re-invest back into the project could be realised if NBBC undertake procurement and contract management of works.

As part of NBBC's internal process a Capital Asset Management Team (CAMT) report is to be presented for Officers feedback and approval.

**Health Inequalities Implications:** The MWP Pavilion following Phase 1 development will provide two additional changing rooms, meaning an increase in participation within the Club, to include disability and female cricket, links with bowls, tennis, Disk Golf and football.

If the Sports Pavilion realises its full potential as a sporting hub site, this will further support NBBC's objectives into encouraging more local residents to be active and subsequently healthier.

**Section 17 - Crime and Disorder Implications:** With an increase of sporting provision it would provide further opportunities for local young people to be signposted into sport. With additional usage at the pavilion site there would be more of a presence by Club representatives supporting self policing of the area.

**Risk management implications:** If NBBC take on the novation of grant funds from funders they will be liable to deliver the project and report against outcomes and outputs agreed previously by BCC. This could include additional costs to complete the development plans, if BCC did not honour their agreement in financing the shortfall of any funding. This can be however detailed in any formal agreement that NBBC wish to consider going forward with BCC.

The procurement and selection of a contractor would also fall under NBBC responsibilities and the management of the works.

Due to the age of the MWP pavilion and the development works identified, there is a risk of uncovering further building works required to support the delivery of the project. A contingency budget should be establish to support this project.

**Environmental implications:** There will be an environment impact throughout the build in terms of the build materials and equipment which will be used. The build has looked at the opportunities of being Green and are installing modern technology and equipment to improve the efficiency of the building and lowering utility costs. New windows and insulation will also be installed to help improve the efficiency of the building along with modern efficient lighting and central heating system.

There would also need to be a closure of the facility during the construction phase.

**Legal implications:** NBBC will be responsible for the build and initially the grant offer conditions from funders until this is transferred back to BCC.

The replacement of newly installed equipment and who is responsible for replacement will need to be agreed with Bedworth Cricket Club with the Lease / Asset Transfer agreement terms.

The Asset Transfer and negotiations around this will be required to be delivered and signed by the BCC.

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**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Report to: Cabinet - 6<sup>th</sup> January 2016**

**From: Director -Governance and Recreation**

**Subject: Miners' Welfare Park Sports Pavilion Development.**

**Portfolio: Arts and Leisure (Ian Lloyd)**

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1. Purpose of Report

- 1.1 This report updates Cabinet on the consideration for the Council to enter into an agreement with Bedworth Cricket Club (BCC) to undertake the redevelopment of the Miners' Welfare Park (MWP) Sports Pavilion, to include the management of the project in partnership with the Club, procurement of the building works for the development and novation of grants from BCC to NBBC.

2. Recommendations

- 2.1 That Cabinet approve entering into an agreement with BCC, to look at co managing the extension and development of the Sports Pavilion in the MWP and to procure all works and services required and novate grants from BCC to NBBC to fund the development.

3. Background

- 3.1 BCC have been working on plans to undertake a large scale development and rebuild of the current MWP Sports Pavilion over the past 3 years. The Club have been based at the Sports Pavilion in Bedworth's Miners Welfare Park since the early 1930's which has been home to the Club. BCC have a long term lease on the facility since that time and currently have a lease for the pavilion.
- 3.2 BCC in May 2015 were successful in receiving their first funding grant for the project from Sport England "Inspired Facilities" fund of £75,000. After discussion with the Club the most efficient way to deliver the project was that NBBC take over the management and delivery of the project. This would be done in partnership with BCC and their volunteer Committee Members design team. The benefit would be the Council can ensure the work is carried out to the standard the Council require, as well as looking at the potential to recover the VAT element of the grant to help re-invest back into the project.

#### 4. Body of Report

- 4.1 In 2012 BCC began looking at ways to develop the sports pavilion to allow it to be modernised, more welcoming and develop increase cricket and other sporting opportunities. Also looking how it could be used as a general community venue. Plans were drawn up and a planning application submitted and approved by Nuneaton and Bedworth Borough Council.
- 4.2 The Club then moved onto to applying and sourcing external funding to help fund the cost of the redevelopment. To help deliver the project they had phased the development over a number of phases. This was to break down the cost into more manageable amounts.
- 4.3 To support the development the Club have fostered links with a number of local community groups, and other sports clubs; Coventry and North Warwickshire Disk Golf Club, Woodlands Football Club, Bedworth Bowls Club. As well as looking at the development of Netball or Tennis.
- 4.5 BCC has been working very closely with the Council on the development and have been open with their plans from the beginning. The Club have now secured an initial pot of funding from Sport England which is worth £75,000 towards the cost of phase 1 development. However the total cost of the phase 1 development is estimated at £125,000. As the building is owned and maintained by NBBC, discussions have been held round financial support which can be contributed by NBBC.
- 4.6 Meetings have been held between BCC and Council Officers to look at how the shortfall could be addressed. External grants to English Cricket Board, WREN and SITA have been fully investigated for an application to be submitted. Discussions have also been held with NBBC Building Property Maintenance team as to works already identified for this pavilion as part of NBBC planned maintenance works. Discussions have also been held about NBBC taking over the management of the grant and looking to recover the VAT element of the grant, with the 20% saving being reinvested back into the refurbishment costs.
- 4.7 Discussions have since developed into the current proposal which is as follows;
- BCC negating the Sport England grant to NBBC,
  - NBBC to assist in project management,
  - NBBC to procure works,
  - BCC agreeing to a new Lease/ Asset Transfer with additional terms and conditions tied into the grant that support financial saving for NBBC moving forward,
  - Looking at additional grants which can be applied for to support costs of the development and terms being negated to NBBC where applicable,
  - BCC agree to fund shortfall of funds for phase 1 up to the value of £137,000.(This includes a £12,000 contingency element)

- 4.8 The development of the MWP Sports Pavilion once completed, will further enhance leisure and sporting provision for local residents. Situated within the Premier Destination Park in Bedworth, it would further enhance provision already provided by NBBC with the new play area, partnership working with People In Action and established collaboration with Bedworth United Football Club with their new artificial grassed pitch (and the success they have had in their first year of delivery) and also Everyone Active the Councils Leisure provider.
- 4.9 Upon all development and refurbishment works financed and completed, this facility would provide a sporting "Hub" facility in the heart of Bedworth Park. The Pavilion would have the opportunity to provide a range of services at its facility or signpost to other partners adjacent.

## 5. Summary

- 5.1 BCC are looking to undertake significant development works to a NBBC asset. It will provide a greater opportunity for wider participation in sport and recreation as well as providing a high quality community venue in a premier park. This will support the Council's Community and Corporate aims of increasing the health and well-being of the residents of the borough.
- 5.2 By the grant being negated to NBBC and working in partnership with the Club for the development and procurement of the project. We will have a clearer idea of the level of work being carried out and management to ensure the work is to the undertaken to the Council's required standard.
- 5.3 BCC are in a better position to apply for external funding, working in partnership with the Council, as they fulfil many areas of the criteria of funders to seek grant monies.
- 5.4 A Capital Asset Management Team (CAMT) report is to be presented to NBBC Officers Group for approval of the project and the development identified as a Capital project.
- 5.5 Due to timescales required to meet external funders submission dates to deliver this project, this report is not for call in order to provide the best opportunities for securing external funding of the proposed development works.
- 5.6 NBBC will be working with BCC to deliver an Asset Transfer agreement of the facilities as the most efficient way forward for both parties. This will allow NBBC to realise future revenue savings as part of this process and formalised in a new Lease with the Club.

## 6. Financial

- 6.1 The expected build cost for phase 1 of the pavilion is estimated at £137,000 (includes £12,000 contingency and VAT) of which £75,000 has already been secured from Sport England.

- 6.2 The Council's planned building maintenance budget totals £25,000 for MWP Pavilion works, which could be used to support this project as it is works already identified in supporting modernising this NBBC facility.
- 6.3 If NBBC were to agree to the novation of secured funds from Sport England this could realise a further £25,000 of VAT saving that could be invested back into the project.
- 6.4 A funding application to WREN totalling £50,000 is ready to be submitted in early January 2016 (12<sup>th</sup>), subject to NBBC agreeing Lease terms with BCC and providing a Licence for the interim period as comfort to BCC, whilst surrendering their existing lease. (This funding bid however is to support phase 2 of the building works, but requires NBBC approval of a legal agreement in order to have any chance of securing funds). Discussions with WREN have been on-going and the project has been worked up with the funders feedback.
- 6.5 Discussions with the English Cricket Board (ECB) have taken place (very early stages) and an expression of interest has been provided to the Regional Officer to support funding of Phase 1 requesting £15,000.
- 6.6 If NBBC undertake the refurbishment works, it would be prudent to have a contingency budget, due to the age of the MWP pavilion and works scheduled to take place at around £12,000.
- 6.7 If the Sport England grant was negated to NBBC there would be a reinvestment value of approximately £25,000 in VAT that can support the project.
- 6.8 The Corporate Property maintenance budget of £25,000 brings the development budget secured for phase 1 to £125,000. The shortfall of £12,000 (Includes contingency of £12,000) would be either financed through the application to the English Cricket Board or by BCC themselves.
- 6.9 BCC have funded to date the planning application process and a number of surveys on the ground and building structure to fulfil building regulations and grant condition at an approximate cost of £10,000.
- 6.10 Phase 2 and 3 of the pavilion development would be externally funded subject to grants secured by BCC, with NBBC support. Upon funds secured NBBC would look to manage the procurement and management of the refurbishment work in partnership with BCC as per details above, ensuring the most efficient use of resources.
- 6.11 Subject to the funding above being secured the project will be included in the Capital Programme for 2016/17 which will be approved by Cabinet and Council in February. No expenditure will be incurred until the funding is confirmed.

PHILIP RICHARDSON  
KEVIN HOLLIS