A meeting of the Economic and Corporate Overview and Scrutiny Panel was held at the Town Hall, Nuneaton on Thursday, 13th November 2014.

**Present**

Councillor B.J. Longden – Chair

Councillors R. Tromans (Vice Chair), P.M. Elliott, K.A. Kondakor, S.J. Margrave, G.D. Pomfrett., C.M. Watkins, Ms D. Palmer and Mr G. Sonola

Apologies were received from Councillor J.A. Tandy and D. Harvey

**EC15 Minutes**

**RESOLVED** that the minutes of the meeting held on 16th October, 2014 be confirmed.

**EC16 Declarations of Interest**

Councillor K.A. Kondakor declared an Other Interest in any relevant item by reason of him being a Member of Warwickshire County Council.

Councillor S.J. Margrave declared an Other Interest by reason of his employment with Orbit housing and a member of the General Synod of the Church of England.

Councillor C.M. Watkins declared an Other Interest in any Item by reason of him being a Community Safety Ambassador.

**EC17 Chair’s Announcements**

The Chair informed Members and the public that the meeting was to be filmed by Mrs Kondakor.

**EC18 Market Street Trading Regulations**

In response to representations from market traders about the market assignment process, the Director – Regeneration and Public Protection submitted a previous report that had sought the view from Cabinet on the revised Market and Street Trading Regulations following Consultation with market traders.

**RESOLVED** that this item be referred back to Cabinet for

(a) Members to look at best practice and how other Council’s operate in terms of Market and Street Trading Regulations and to examine the market assignment process.
**Speaker:** Mr Tooby  
Amanda Steans  
Angela Smith

**EC19 Integrated Performance Report – Second Quarter 2014/15**

The joint report of the Director – Finance and Procurement and Performance and Quality Manager providing appropriate measures and financial budget information for service areas within the scope of the Panel and providing the Panel with appropriate information to monitor performance, finance information to address issues arising was considered.

**RESOLVED** that the Integrated performance report be noted.

**EC20 Coventry and Warwickshire Growth Hub – Nuneaton and Bedworth Borough Council – Report of Activities**

The report of the Managing Director to highlight the half yearly activities and outcome of the Clearing House up to 30th September 2014 was considered.

**RESOLVED** that

(a) the Advanced Manufacturing and Engineering engagements and business assist that occurred during the six month period be noted;

(b) the planned activities of the Clearing House for the next quarter be noted.

**EC21 Complaints/FOI Reporting and Monitoring**

The report of the Director – Business Improvement to scrutinise Complaints and Freedom of Information requests reporting and monitoring was considered by the panel.

**RESOLVED** that

(a) the report be noted;

(b) the Director – Business Improvement provide Members with information on how to report complaints through the complaints system, how they are registered and what the different stages of the complaint process mean.
EC22 Welfare Reform and Universal Credit Update

The Revenues and Benefits manager attended to update members of the panel on the impact of changes introduced as part of welfare reform, Localisation of Council Tax Support, and the latest information regarding Universal Credit.

RESOLVED that the report be noted.

EC23 Debt Enforcement Agent Service – Figures and Comparison Past Baliff Service

The Revenues and Benefits manager attended to update members of the panel on the number and value or cases sent to our Debt Enforcement Agents, and on the new process following a change in legislation from 6th April 2014.

RESOLVED that the report be noted.

EC24 Response from Cabinet

The Principal Democratic Services Officer (Committees) verbally updated the panel on the response that had been received from Cabinet on the Local Government Boundary Commission – New Electoral Arrangements for Warwickshire County Council, September 2014, informing them that a letter had been sent with the views of this Council, and that a letter had been received back stating that this would be considered along with the others responses.

EC25 Work Programme

The work programme 2014/15 was presented to the Panel.

RESOLVED that the work programme 204/15 be approved subject to the following:

(a) that timescales for Market Appeal Procedures be added to the work programme.

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Chair