A meeting of the Planning and Environment Overview and Scrutiny Panel was held at the Town Hall, Nuneaton, on Thursday 3rd July, 2014.

Present

Councillor J. Sheppard – Chair

Councillors C. Bennett, S. Doughty, J. Foster, D. Fowler (substitute for Councillor T. Sheppard), J. Glass, N. Grant, W.J. Hancox, D.C. Navarro and Ms. D. Ross

Apologies for absence from the meeting were received from Councillor T. Sheppard.

PE 1 Minutes

RESOLVED that the minutes of the meeting held on the 20th March, 2014, be confirmed, subject to Councillor J. Foster being included in the list of those present.

PE 2 Declarations of Interest

Councillor D. C. Navarro declared an Other Interest in any relevant item by reason of his appointment as a Non-Executive Director of the George Eliot NHS Trust.

Councillor D. Fowler declared an Other Interest in any relevant item by reason of her employment at Etone School.

PE 3 Introduction to the Sports Development Team

The Panel received a presentation by officers from the Sports Development Team who each provided a brief overview of their role and responsibilities within the new Team, the current priorities and projects they were working on and a brief outline of future work programmes.

RESOLVED that the officers from the Sports Development Team be thanked for their attendance at the meeting and their presentations be noted.
PE 4 **Borough Public Health Service Role**

The Panel received a presentation from Steve Moore, Head of Environmental Health on the Environmental Health service contribution to the Council’s Public Health Service role.

**RESOLVED** that Steve Moore be thanked for his attendance at the meeting and his verbal presentation be noted.

PE 5 **Events in Open Spaces and Town Centres**

This item was deferred until the next meeting of the Panel.

PE 6 **Integrated Performance Report – Full Year 2013-14**

Speaker: Mr. G. Cull

The Director - Finance and Procurement and Governance and Performance Officer submitted a joint report seeking to provide appropriate performance measures and financial budget information for service areas within the scope of this Panel. The report also provided the Panel with appropriate information to monitor performance and finance information in order to address issues arising.

**RESOLVED** that

1. the Integrated Performance Report for the end of year 2013/14 and the Performance Indicators attached to the report be noted;

2. Cabinet be requested to make additional resources available to enable the Borough Plan to move forward;

3. officers from Warwickshire County Council be requested to attend a future meeting of this Panel to provide further information on the new CPE arrangements with the successful contractor, NSL;

4. a review of the Grounds Maintenance specification be undertaken at a future meeting during 2014/15, in preparation for the re-tendering process in 2017; and

5. Members’ concerns over the number of outstanding Personal Development Reviews be reported to Cabinet.

PE 7 **Work Programme 2014/15**

The Work Programme for 2014/15 was presented to the Panel.
RESOLVED that the work programme be amended as follows:-

(1) Cemetery Update, Street Names and Signs and Role of the Tree Officer be added to the work programme;

(2) Grounds Maintenance specification review be included; and

(3) the impact of traffic congestion on air quality in Heath End Road, Nuneaton to be included as part of the Air Quality Management item.

PE 8 Any Other Items

None

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Chair