A meeting of the Planning and Environment Overview and Scrutiny Panel was held at the Town Hall, Nuneaton, on Thursday 15th August, 2013.

**Present**

Councillor J. Glass – Chair  
Councillor D. O’Brien – Vice Chair

Councillors S. Doughty, J. Foster, W.J. Hancox, P.D. Hickling, and J. Sheppard.

Apologies for absence were received from Councillor W.H. Sheppard

**Courtesies**

The Chair welcomed Members, officers and speakers to the meeting.

**Minutes**

RESOLVED that the minutes of the meeting held on the 27th June, 2013 be confirmed and signed by the Chair.

**Declarations of Interest/Party Whip**

Councillor S. Doughty declared an Other Interest in any relevant item by reason of her being a Member of Warwickshire County Council.

**Borough Plan**

The Head of Planning Policy and Economic Development gave a verbal presentation to the Panel on the consultation process being used for the Borough Plan, its timeframe, the methods of communication, the number of resident responses and the timetable for taking the Borough Plan forward to implementation.

The following comments and concerns were raised by the Panel;-

- poor coverage through attendance of public at consultation events;
- lack of evidence based options and poor detail on the maps provided;
the importance of the infrastructure being appropriate for the increased in development;

- concerns that the public were finding it difficult to access the information on the website and to complete the comments forms;

- as there will be another opportunity in the process for the public to engage in consultation it would not be necessary to extend the consultation at this stage.

**RESOLVED** that the following comments of the Panel be referred to the Portfolio Holder for Finance and Civic Affairs for consideration:-

(a) the need to address the coverage of the Council’s In-Touch magazine, as this is an important route of communication between the Council and the Borough residents; and

(b) improvements are required to the Council’s website to allow residents to access and complete more easily the Borough Plan Consultation forms.

**Speakers:** Avril Bonsor - Resident  
Councillor K.A. Kondakor  
Councillor K.D. Wilson

148 **Environmental Sustainability Strategy**

The Director - Assets and Street Services submitted a report setting out the Environmental Sustainability Strategy 2013-2016 Action Plan.

**RESOLVED** that the Environmental Sustainability Strategy 2013-2016 Action Plan be recommended to Cabinet for approval with the following comments included:-

(a) representation be made to the relevant Government office regarding grants for solid wall insulation; and

(b) where no costs have been included in the strategy, estimated costs be used for guidance.

149 **Integrated Performance Report – Full Year 2012 - 13**

The joint report of the Director – Finance and Procurement and the Performance and Quality Manager providing appropriate performance measures and financial budget information for service areas within the scope of the Panel and also providing the Panel with appropriate information to monitor performance and finance information to address issues arising was considered.
Various items marked ‘red’ were considered and the following comments and concerns raised:

- pleased that there had been a change in the indicator for the Food Hygiene Scheme;
- request for those indicators listed as ‘Other’ in the report to be broken down to identify which are measuring as ‘red.

**RESOLVED** that the Integrated Performance Report – Quarter One and the Performance Indicators attached to the report be noted.

150 **Work Programme 2013/14**

The Work Programme 2013/14 was presented to the Panel together with a briefing note regarding a meeting at Warwickshire County Council regarding Civil Parking Enforcement.

Members made the following comments and concerns regarding Civil Parking Enforcement:

- the monthly figures received from Warwickshire County Council were questioned;
- the need to have a locally managed service is important, with any income being used to improve the parking service;
- an increase is needed in the number of out of hours parking patrols
- suggested need for a working group following the meeting with the County Council

**RESOLVED** that:

(a) the Work Programme be approved; and

(b) the Chair of the Planning and Environment Overview and Scrutiny Panel takes the comments and concerns raised by the Panel to the meeting at Warwickshire County Council on 4th September 2013 regarding Civil Parking Enforcement.