Nuneaton & Bedworth
United to Achieve

Nuneaton and Bedworth Borough Council
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Date: 30th October 2026

Our Ref: MM

Dear Sir/Madam,

A meeting of the **LICENSING COMMITTEE** will be held in the Council Chamber, Town Hall, Nuneaton on **Tuesday, 10 November 2026 at 6.00 p.m.**

Yours faithfully,

TOM SHARDLOW

Chief Executive

To: All Members of the Licensing Committee

Councillors: M. Bird (Chair), J. Clarke (Vice-Chair), N. Bagga, A. Brassington, C. Cape, S. Coates-Jarman, B. Hughes, N. King, W. Markham, T. Sheppard and M. Wright.

The Council is committed to providing a safe and respectful environment for both our staff, our customers and elected members. As such, please be advised that any form of abuse, aggression, or disrespectful behaviour towards our team will not be tolerated under any circumstances.

A G E N D A

PART I - PUBLIC BUSINESS

1. EVACUATION PROCEDURE

   A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

   Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

   If you need any assistance in evacuating the building, please make yourself known to a member of staff.

   Please also make sure all your mobile phones are turned off or set to silent.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES - To confirm the minutes of the meeting held on the 2nd September 2026, attached **(Page 4).**

4. DECLARATIONS OF INTEREST

   To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

   Declaring interests at meetings

   If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non- pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

   Arrangements have been made so that interests that are declared regularly by members can be viewed in a schedule on the Council website (Councillor Declarations of Interests) Any interest noted in the schedule on the website will be deemed to have been declared and will be minuted as such by the Democratic Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

   There are, however, TWO EXCEPTIONS to the general rule:

   1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

   2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

   Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items, if notice has been received. Anyone may attend a meeting, but you may register to speak at a meeting if you live or work in the Borough.

   Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The Chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

   The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the Chair, the speaker persists, they will be asked to stop speaking by the Chair. The Chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the Chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. ANY OTHER ITEMS - which in the opinion of the Chair should be discussed as a matter of urgency because of special circumstances (which must be specified).

7. EXCLUSION OF PUBLIC AND PRESS
   RECOMMENDED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 1 and 2 of Part I of Schedule 12A to the Local Government Act 1972.

PART II - PRIVATE BUSINESS

8. TO CONSIDER A NEW PRIVATE HIRE DRIVER LICENCE APPLICATION – a report of the Strategic Director for Culture and Environment**.**

9. TO REPORT ON A COMPLAINT ABOUT A LICENSED DRIVER – a report of the Strategic Director for Culture and Environment**.**

10. TO CONSIDER IF A LICENSED DRIVER IS FIT AND PROPER TO CONTINUE TO HOLD A LICENCE – a report of the Strategic Director for Culture and Environment.

NUNEATON AND BEDWORTH BOROUGH COUNCIL

LICENSING COMMITTEE **2nd September 2026**

A meeting of the Licensing Committee was held at the Town Hall, Nuneaton on Wednesday, 2 September 2026.

Present

Councillor M. Bird (Chair)

Councillors: J. Clarke (Vice-Chair), C. Cape, S. Coates-Jarman, B. Hughes, N. King, W. Markham, T. Sheppard, M. Wright and B. Greenwood (substitute for A. Brassington)

Apologies: Councillor A. Brassington
Absent: Councillor N. Bagga

PART I – PUBLIC BUSINESS

LIC5 **Minutes**

RESOLVED that the minutes of the meeting held on the 24th June 2026, be approved and signed by the Chair.

LIC6 **Declarations of Interest**

RESOLVED that the declarations of interests are as set out in the Schedule which can be viewed on the Council website (Councillor Declarations of Interests).

LIC7 **New Hackney Carriage and Private Hire Policy** – A report of the Assistant Director – Environment and Enforcement gave Panel Members the opportunity to give approval to commence a comprehensive review of the Council's Hackney Carriage and Private Hire Licensing Policies and produce one Hackney Carriage and Private Hire Policy, to undertake an eight-week consultation exercise with Members, the Licensed trade, relevant stakeholders, partner organisations and the public.

RESOLVED that

a) the commencement of a review of the Council's Hackney Carriage and Private Hire Licensing Policies to bring them together into one policy document be approved,
b) an eight-week consultation exercise on the proposed revised policy and associated licensing requirements be approved,
c) it be agreed that the consultation should include Members, the licensed hackney carriage and private hire trade, trade representatives, members of the public, neighbouring and relevant local authorities, responsible authorities and other appropriate stakeholders; and
d) Officers be authorised to consider consultation responses and prepare a further report to Licensing Committee setting out the proposed final policy for consideration and adoption.

LIC8 **Exclusion of the Public and Press**

RESOLVED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 1 and 2 of Part I of Schedule 12A to the Local Government Act 1972.

PART 2 – EXEMPT BUSINESS

LIC9 **To Consider a Renewal Application for a Hackney Carriage and Private Hire Driver Licence**

A report of the Assistant Director – Environment and Enforcement gave the Panel the opportunity to hear all the evidence and representations made, and to discuss and consider a renewal application from a dual hackney carriage and private hire driver.

RESOLVED that having heard all the evidence and discussed the options, the Licensing Committee determined that Mr AS is not a fit and proper person to hold a dual hackney carriage and private hire driver's licence.

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Chair