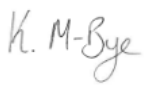


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Approval of Contract Awards and Project Costs for Tiverton Drive Play Area and Chaucer Drive Play Area Refurbishment Projects	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.
DO/45/2026 (KMB)	CB26 c) of 16 th July 2025 Cabinet meeting as follows: Delegated authority be given to the Assistant Director – Recreation & Culture to carry out procurement exercises in accordance with the Council's contract Procedure Rules to deliver the play area capital programme in line with the strategy in Appendix 3 of the report;
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
29 th September 2026	Assistant Director - Katie Memetovic-Bye
	Signature: 
<u>RECORD OF THE DECISION</u>	
a) The issue NBBC has committed S.106 and capital funding to refurbish Tiverton Drive Play Area and Chaucer Drive Play Area during 2026/27. A competitive procurement exercise has been undertaken in accordance with the Council's Contract Procedure Rules using an approved procurement framework. Tenders have been evaluated and preferred contractors identified.. b) The Decision To approve the award of contracts and placement of orders for the refurbishment of Tiverton Drive Play Area and Chaucer Drive Play Area, including associated enabling works. The projects form part of the approved play area capital programme.	
<u>REASON FOR THE DECISION</u>	
To issue orders and enable the successful contractors to start site enabling works, ready for installation in Autumn/Winter 2026/27.	

<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u> Do nothing, leaving NBBC with two play areas not fit for purpose. The Parks and Green Space Strategy states that both play areas are vital to the provision of accessible, quality play spaces but at present low quality. Doing nothing would also leave S.106 funding unspent, with the potential to have to return the allocated funding to developers.
<u>WARD RELEVANCE</u> Tiverton Drive – St. Nicolas Chaucer Drive – Galley Common
<u>FINANCIAL AND BUDGET IMPLICATIONS</u> Play/Park refurbishment, using the identified S.106 budgets and NBBC capital as set out in the three-year capital programme approved by Cabinet on 16th July 2025 will deliver these projects.
<u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u> The Portfolio Holder for Leisure & Health (Cllr Bobbie Greenwood) and Manager of Parks and Green Spaces have been consulted on this decision.
<u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u> None
<u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given). None
<u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u> Refurbishing the Tiverton Drive and Chaucer Drive play areas will provide up to date, quality play provision in these two public open spaces. The play areas have been designed with accessibility in mind, with elements suitable for children with reduced mobility. Surfaced paths will be installed to enable wheelchairs and pushchairs to safely access the play areas. Equality Impact Assessments have been carried out for both developments.
<u>HUMAN RESOURCES IMPLICATIONS</u> None
<u>FINANCIAL IMPLICATIONS</u> Delivery of both projects will be funded through approved S.106 contributions and Council capital funding. Tiverton Drive Play Area: £172,160.85 plus VAT funded through S.106 contributions together with £85,000 Council capital funding. Chaucer Drive Play Area: £165,278.44 plus VAT funded through S.106 contributions The expenditure is contained within approved funding allocations and forms part of the approved play area capital programme. Maintenance of the new play areas will be within existing play area maintenance revenue budgets.

HEALTH EQUALITIES IMPLICATIONS

The improvement / refurbishment of these sites will increase usage and provide a facility fit for purpose and encourage more movement and physical activity from local residents / young people.

SECTION 17 CRIME & DISORDER IMPLICATIONS

No direct crime and disorder implications have been identified.

RISK MANAGEMENT IMPLICATIONS

NBBC has a duty to maintain our public open spaces in a safe condition. Both Tiverton Drive and Chaucer Drive have been highlighted in the Green Space Strategy as low quality and play value and are circa 25 years old.

Project delivery will be managed by the Parks Team with contractor performance monitored throughout the construction period. Contractors will be required to provide all necessary Risk Assessments, Method Statements and Safe Systems of Work. Costs will be monitored to ensure delivery within approved budgets.

SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS

No specific SME and local economy implications

ENVIRONMENTAL IMPLICATIONS

The refurbishment of both play areas will improve the quality of public open space and replace ageing infrastructure. Contractors expected to manage waste and undertake works in accordance with relevant environmental standards.

LEGAL IMPLICATIONS

The procurement process has been undertaken in accordance with the Council's Contract Procedure Rules and the requirements of the relevant procurement framework. The Council has the necessary powers to undertake the works and enter into the associated contracts.

ANY OTHER COMMENTS

None

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER