

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u> Procurement of waste & recycling application – G-Cloud 14 framework	
<u>DECISION REFERENCE</u> DO/33/2026 (AB)	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc. The NBBC Constitution April 2026 : Part 3D and 3E.5
<u>DATE OF DECISION</u> 28/08/2026	<u>DECISION MAKER (Name and Job Title)</u>  Alastair Blunkett – Assistant Director – Environment and Enforcement

<u>RECORD OF THE DECISION</u> a) The issue NBBC is seeking to procure an app to aid residents with education and communication around waste service and responsible waste decisions. The app will provide residents with real-time service information, push notifications for collection days, service updates, and recycling guidance. The aim is to improve resident engagement, increase recycling rates, reduce contamination, and decrease avoidable service contacts such as missed bin reports. The Council requires a modern digital communication platform to improve direct engagement with residents regarding waste and recycling services. Current communication methods (website updates, social media, printed calendars) are passive and rely on residents actively seeking information. There is increasing public expectation for digital service access and real-time information. The Council's Corporate Plan prioritises both environmental sustainability and the adoption of emerging technologies to enhance service delivery. b) The Decision The first ranked call off option be pursued, via G-Cloud 14 framework, in order to appoint a suitable software provider to deliver the services pursued. Subject to compliance with the Council's Contract Procedure Rules, the first ranked named and most economically advantageous supplier be appointed.
<u>REASON FOR THE DECISION</u> To provide residents with all information necessary to utilise NBBC waste and recycling services effectively and efficiently, and deliver the benefits of the application in terms of operational efficiencies, reduced contamination costs to the Borough, reputational and strategic.
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u> • Continuing with existing communication channels only • Increasing printed communications • Expanding social media activity These options remain passive, rely on resident engagement, and do not provide personalised, real-time notifications. The mobile app provides the most effective and scalable long-term solution.
<u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u> None

IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE (Note if the decision is a non-executive decision, no dispensation can be given).

None

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER