



Enquiries to:
Licensing Section

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Date: 28th July 2026

Our Ref: MM

If calling please ask for: Ricky Casserly

Dear Sir/Madam

A meeting of the **LICENSING SUB-COMMITTEE** will be held in Council Chamber at the Town Hall, Coton Road, Nuneaton CV11 5AA on:

Thursday, 6th August 2026 at 10:00am.

Yours faithfully

TOM SHARDLOW

Chief Executive

To: Members of Licensing Sub-Committee:

Councillors: B. Hughes, W. Markham and M. Wright

A G E N D A

PART I - PUBLIC BUSINESS

1. **APPOINTMENT OF CHAIR**

2. **EVACUATION PROCEDURE**

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

3. **APOLOGIES** - To receive apologies for absence from the meeting.

4. **DECLARATIONS OF INTEREST**

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

Declaring interests at meetings.

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made so that interests that are declared regularly by members can be viewed in a schedule on the Council website ([Councillor Declarations of Interests](#)). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the

dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. NEW PREMISES LICENCE APPLICATION - LONDIS 6/9 ABBEY STREET, NUNEATON – a report of the Assistant Director – Environment and Enforcement **(Page 4)**.

AGENDA ITEM NO. 5

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Licensing Committee

From: Alastair Blunkett-Assistant Director-
Environment and Enforcement

Subject: New Premises Licence Application-Londis 6 / 9
Abbey Street, Nuneaton

Portfolio: Planning and Enforcement

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Attachments

- Shortened form of hearing procedure (Appendix A)
- Application form (Appendix B)
- Copy of relevant representations (Appendix C & D)
- NBBC statement of licensing policy (Appendix E)
- Plan – Location & layout of premises (Appendix F)

1. Summary Information

1.1 Applicant:

Arihant Parekh

1.2 Premises:

6/9 Abbey Street, Nuneaton, CV11 5BP

1.3 Type of Application:

New premises licence

1.4 Proposed Licensable Activities:

Sale of alcohol

1.5 2 x Relevant Representations received

2. The Application

2.1 This is an application for a new premises licence under section 17 of the Licensing Act 2003.

2.2 The application is for a new premises licence to sell alcohol Monday-Sunday 06:00-23:00

2.3 The applicant has described in the operating schedule in the application form the steps to be taken to promote the four licensing objectives. A copy of the application form is attached as Appendix B.

2.4 The applicant has certified that the application was advertised and a public notice posted in accordance with the Regulations.

3. Representation

3.1 Representations have been received from residents and are produced as Appendix C and D.

- Appendix C- Newcombe
- Appendix D-Hussain

4. Options and Comment

4.1 When considering applications for new licences, the following options are available by virtue of the Licensing Act 2003, Part 3, section 18 (3) and (4) which states to the effect:

“Where relevant representations are made, the authority must, having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives. The steps are:

- (a) to grant the licence subject to such conditions the authority considers necessary for the promotion of the licensing objectives;
- (b) to exclude from the scope of the licence any of the licensable activities to which the application relates;
- (c) to reject the application.”

If none of these steps are required the application must be granted.

4.2 Members should note that this application has policy implications as detailed in section 5 of this report.

4.3 Members are reminded that all applications must be considered on their own merits, and that findings on any issues of fact should be on the balance of probability. The Sub-Committee is only considering the issues raised in the representations.

4.4 Members are advised to give consideration to the application that has been submitted and to this report.

4.5 Having considered the application, the operating schedule submitted with the application, any representations submitted, the legislative provisions, the Statement of Licensing Policy and the Guidance issued by the Secretary of State, Members have the options set out in the following paragraphs.

4.6 If Members find that crime and disorder/public nuisance/public safety/harm to children as raised in the representation(s) is likely, but are satisfied with the steps proposed by the applicant, they can grant the licence and impose conditions on the licence that are consistent with the operating schedule.

4.7 If Members find that public crime and disorder/public nuisance/ public safety/harm to children as raised in the representation(s) is likely, but determine that the steps needed to promote the licensing objectives proposed by the applicant should be modified, they can grant the licence subject to revised conditions considered necessary to promote the licensing objectives.

4.8 If Members find that crime and disorder/public nuisance/public safety/harm to children as raised in the representation(s) is likely, but determine that the promotion of the licensing objective cannot be met through the imposition of conditions on the licence, they can reject the whole or part of the application.

4.9 If Members find that crime and disorder/public nuisance/public safety/harm to children as raised in the representation(s) is not likely, the application must be granted.

5. Licensing Policy and Section 182 Guidance

5.1 Members are advised to consider the Licensing Authority's Statement of Licensing Policy, the aim of which is to promote the licensing objectives as set out in the Licensing Act 2003. These are:

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

These objectives are the only matters than can be taken into account in determining an application and any conditions attached to licences must be necessary to achieve the licensing objectives.

5.2 Attention is also drawn to the current Guidance issued by the Secretary of State under section 182 of the Licensing Act.

- Paragraphs 2.1 to 2.7 relate specifically to crime and disorder issues.
- Paragraphs 2.8 to 2.10 relate specifically to public safety issues.
- Paragraphs 2.20 to 2.26 relate specifically to public nuisance issues.
- Paragraphs 2.27 to 2.37 relate specifically to the protection of children from harm.

5.3 The statement of licensing policy adopted by the Council in January 2026 is attached as Appendix E.

6. Legislation

6.1 (a) Licensing Act 2003 - section 17 Application for premises licence

(1) An application for a premises licence must be made to the relevant licensing authority.

6.2 (b) Licensing Act 2003 - section 18 Determination of application for premises licence

(1) This section applies where the relevant licensing authority -

(a) receives an application for a premises licence made in accordance with section 17, and

(b) is satisfied that the applicant has complied with any requirement imposed on him under subsection (5) of that section.

(2) Subject to subsection (3), the authority must grant the licence in accordance with the application subject only to -

(a) such conditions as are consistent with the operating schedule accompanying the application, and

(b) any conditions which must under section 19, 20 or 21 be included in the licence.

(3) Where relevant representations are made, the authority must

(a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and

(b) having regard to the representations, take such of the steps mentioned in subsection (4) (if any) as it considers necessary for the promotion of the licensing objectives.

(4) The steps are -

(a) to grant the licence subject to -

(i) the conditions mentioned in subsection (2)(a) modified to such extent as the authority considers necessary for the promotion of the licensing objectives, and

(ii) any condition which must under section 19, 20 or 21 be included in the licence;

(b) to exclude from the scope of the licence any of the licensable activities to which the application relates;

(c) to refuse to specify a person in the licence as the premises supervisor;

(d) to reject the application.

(5) For the purposes of subsection (4)(a)(i) the conditions mentioned in subsection (2)(a) are modified if any of them is altered or omitted or any new condition is added.

(6) For the purposes of this section, “relevant representations” means representations which -

(a) are about the likely effect of the grant of the premises licence on the promotion of the licensing objectives,

(b) meet the requirements of subsection (7),

(c) if they relate to the identity of the person named in the application as the proposed premises supervisor, meet the requirements of subsection (9), and

(d) are not excluded representations by virtue of section 32 (restriction on making representations following issue of provisional statement).

(7) The requirements of this subsection are -

(a) that the representations were made by a responsible authority or any other person within the period prescribed under section 17(5)(c),

(b) that they have not been withdrawn, and

(c) in the case of representations made by any other person (who is not also a responsible authority), that they are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

(8) Where the authority determines for the purposes of subsection (7)(c) that any representations are frivolous or vexatious, it must notify the person who made them of the reasons for its determination.

(9) The requirements of this subsection are that the representations -

- (a) were made by a chief officer of police for a police area in which the premises are situated, and
- (b) include a statement that, due to the exceptional circumstances of the case, he is satisfied that the designation of the person concerned as the premises supervisor under the premises licence would undermine the crime prevention objective.

(10) In discharging its duty under subsection (2) or (3)(b), a licensing authority may grant a licence under this section subject to different conditions in respect of –

- (a) different parts of the premises concerned;
- (b) different licensable activities.

7. Legal Observations

7.1 The purpose of Nuneaton and Bedworth's Statement of Licensing Policy is to make it clear to applicants that wider considerations will be taken into account when determining applications. It is intended to guide the Licensing Committee and sub-committees when considering licence applications. However, the Licensing sub-committee must always consider each application on its own merits and allow exceptions to the normal policy where the circumstances of the application justify allowing an exception. The burden is on the applicant to show that they comply with the policy.

7.2 Members must determine, having regard for evidence, whether granting the application for a premises licence will impact adversely on the policy criteria listed in section 5 of this report.

7.3 In accordance with the provisions of Part 1 of Schedule 5 of the Act, where a Licensing Authority rejects in whole or part, the applicant may appeal against the decision, to a magistrate's court within 21 days of being notified in writing of the decision.

7.4 Similarly, where a person who make relevant representations in relation to the application contends that the licence ought not to have been granted, or that, different or additional conditions should have been imposed on the licence, he may appeal against the decision to a magistrates court within 21 days of being notified in writing of the decision.

7.5 The Human Rights Act 1998 incorporates the key articles of the European Convention on Human Rights into domestic law. Decisions on licensing matters are actions of a public authority and

must be compatible with Convention rights. Consequently Members of the sub-committee must be aware of the rights contained in the Convention (particularly those set out below) when making licensing decisions.

(a) Article 6: Right to a fair trial – In the determination of his civil rights and obligations, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law.

(b) Article 8: Right to respect for private and family life -Everyone has a right to respect for his or her private life, his home and correspondence.

(c) Article 1 of the First Protocol: Protection of property – Every natural or legal person is entitled to the peaceful enjoyment of his possessions, including a licence. No one shall be deprived of his possessions except in the public interest and subject to the conditions provided for by law and by the general principles of international law.

Alastair Blunkett

Assistant Director – Environment and Enforcement

PROCEDURE AT LICENSING HEARINGS

- (i) A Member of the Licensing Sub-Committee will be appointed as Chair
- (ii) The Chair will deal with the following preliminary matters:
- Ask for declarations of interest from members
 - Ensure the meeting is quorate
 - Make introductions
 - Remind parties of their right to address and present evidence to the sub committee and if permitted, to question other parties. Also remind parties of their right to be represented at the hearing.
 - Ask Clerk/Legal Advisor to confirm that Notice of Hearing has been given to prescribed parties and to advise of any Notices received from a party regarding attendance and witnesses.
 - Ask Clerk/Legal Advisor to advise whether any notice of withdrawal of representations received.
 - Consider whether any extension of time, adjournment or additional dates necessary.
 - Ask for any further documentary or other evidence to be produced.
 - Explain the procedure to be followed at the hearing to include the Order of speeches (parties will be given copies of the Order of Speeches) and the matters set out below.

Order of Speeches

The order of speeches shall be as follows:

- a The Applicant to outline the case
- b The Sub Committee to ask any questions or seek any clarification from the Applicant
- c Any Responsible Authority, if permitted, to cross examine the Applicant
- d Any interested party to the proceedings, if permitted, to cross examine the Applicant
- e Applicant to call evidence in support of application
- f Any Responsible Authority, if permitted, to cross examine any of the witnesses called in support of the Applicant
- g Any interested party to the proceedings, if permitted, to cross examine any of the witnesses called in support of the Applicant
- h The sub committee to ask any questions or seek any clarification any of the witnesses called in support of the Applicant.
- i The Applicant to be permitted to re-examine any of his witnesses
- j Any Responsible Authority should outline case and call evidence in support.
- k Same procedure to be adopted:
 - the Applicant, if permitted, to cross examine the Responsible Authority and each of the witnesses called on behalf of the responsible authority
 - the Sub Committee be entitled ask any questions
 - the opportunity be given to the responsible authority to re-examine witnesses.

- l Any interested party should outline case and call evidence in support.
- m Same procedure to be adopted:
 - the Applicant, if permitted, to cross examine the interested parties and each of the witnesses called on behalf of the interested parties
 - the Sub Committee be entitled to question the interested parties and any of the witnesses
 - the opportunity be given to the interested parties to re-examine witnesses.
- n The Responsible Authorities should have the opportunity of making representations to the Sub Committee
- o The interested parties should have the opportunity of making representations to the Sub Committee.
- p The Applicant may then make a closing speech

The Chair will also advise those present of the following matters:

1. It will not be necessary for parties or representatives from the police, fire or local authorities to give evidence under oath although cross questioning may be permitted. Written statements, except in the case of character references, may be admitted with the leave of the Chair.
2. In order to address the effective and expeditious operation of the hearing, if a number of interested parties wish to make representations on the same issue, they will where possible at the request of the Chair elect a spokesperson to speak on their behalf.
3. The parties will be entitled to be present at the hearing throughout the Sub Committee's consideration of the application until the point at which the Sub Committee is in a position to make its deliberation. The Sub Committee will then deliberate in private, subject only to the attendance of the Clerk and Legal Advisor if required.
4. The Chair may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may—
 - (1) refuse to permit that person to return, or
 - (2) permit him to return only on such conditions as the Authority may specify, but such a person may, before the end of the hearing, submit to the Authority in writing any information which they would have been entitled to give orally had they not been required to leave.
5. The Determination will be made either at the conclusion of the hearing or within 5 days. If the determination is to be made today, it will, following deliberation in private, be announced in public.
6. A record of the proceedings will be made.

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I Arihant Parekh

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
LONDIS 6-9 ABEEY STREET, NUNEATON CV115BP			
Post town	NUNEATON	Postcode	CV115BP

Telephone number at premises (if any)	
Non-domestic rateable value of premises	Not known

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

a)	an individual or individuals *	X	please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership		please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or **Yes**
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr		Other Title (for example, Rev)	
Surname Parekh		First names Arihant	
Date of birth – [REDACTED]		I am 18 years old or over yes	
Nationality British			
Current residential address if different from premises address		[REDACTED]	
Post town	Birmingham	Postcode	B18 5DG
Daytime contact telephone number			
E-mail address (optional)	[REDACTED]		
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)			

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Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address

Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start? **ASAP**

DD	MM	YYYY

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Mini supermarket that will be selling pet food, daily essentials, groceries, and beverages (alcoholic and non-alcoholic).

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	

e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	X
				Both	
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	0600	2300			
Tue	0600	2300			
Wed	0600	2300			
Thur	0600	2300	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	0600	2300			
Sat	0600	2300			
Sun	0600	2300			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name SYED AHSAN WASEEM	
Date of birth	
Address  FELTHAM HOUNSLOW	
Postcode	TW136UB
Personal licence number (if known)	
	
Issuing licensing authority (if known) LONDON BOROUGH OF HOUNSLOW	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

n/a

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	0600	2300	
Tue	0600	2300	
Wed	0600	2300	
Thur	0600	2300	
Fri	0600	2300	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Sat	0600	2300	
Sun	0600	2300	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Staff would be given training on retail sale of alcohol and licensing objectives.

CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Council upon request.

b) The prevention of crime and disorder

CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Council upon request.

An incident and refusals log shall be kept at the premises and made available for inspection on request to police or the council

- a) Any complaints received.
- b) Any incidents of disorder.
- c) Any faults in the CCTV system.
- d) Any refusal of the sale of alcohol.
- e) Any visit by a relevant authority or emergency service.

Staff training shall take place on the Licensing Act and Licensing objectives upon commencement of employment and every 12 months thereafter, a written record of this training is to be maintained and made available to the police and any authorised officer of the Council for inspection on request.

c) Public safety

A Risk assessment will be in place and updated annually.

d) The prevention of public nuisance

Management and staff are to use their best endeavours to prevent persons loitering outside the premises. Staff will monitor the area immediately outside the premises on a regular basis to check for, and to properly dispose of any litter from the premises.

e) The protection of children from harm

The premises will operate a "Challenge 25" proof of age policy, and signage to this effect is to be prominently displayed within the premises. Persons who appear to be under the age of 25 must produce identification for scrutiny by staff that provides proof of age before being sold/supplied alcohol. Only a passport or photo-card driving licence or a proof of age card bearing the official 'PASS' accreditation hologram will be accepted as proof of age. The premises is to maintain a refusals register to record the details of incidents / descriptions of individuals, where a member of staff has refused to sell alcohol to a person suspected of being under the age of 18. The register must be made available to the police / authorised officers of the Licensing Authority on request.

Checklist:

Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	X
•	I have enclosed the plan of the premises.	X
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	X
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	X
•	I understand that I must now advertise my application.	X
•	I understand that if I do not comply with the above requirements my application will be rejected.	X
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

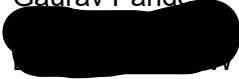
Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence
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	will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	<i>gp</i> (Gaurav Pandey)
Date	22/06/2026
Capacity	AUTHORISED AGENT

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Gaurav Pandey 			
Post town	Derby	Postcode	DE224BW
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) pandeyderby@gmail.com			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption

- on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect

of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Licensing Act 2003 - Representation in respect of Premises Licence

Details of person or body making representation

Your Name:	Sarah Newcombe
Your Address:	128 Abbey Street CV115BZ

Details of premises representation is about

Name of Premises:	Londis
Address of premises:	6–9 Abbey Street Nuneaton CV11 5BP
Application No. (if known)	

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of crime and disorder	☒ yes
Public Safety	☒ yes
Prevention of public nuisance	☒ yes
Protection of children from harm	☒ yes

Please summarise your concerns about this application:

I object to this application because I believe granting a licence to sell alcohol from these premises, particularly between 6:00am and 11:00pm, will have a detrimental effect on public safety, increase crime and disorder, contribute to public nuisance and place children at greater risk. As a business owner operating nearby, I have witnessed numerous serious incidents in this area and do not believe another outlet selling alcohol is appropriate or in the best interests of the community.

Please give further details of why you believe this application will have an adverse effect on the licensing objectives

I own and operate a beauty salon in the immediate vicinity of the proposed premises. My business welcomes women, young people and families throughout the day, and many clients attend appointments alone.

Unfortunately, this area already suffers from significant crime and anti-social behaviour. My concerns are based on incidents I have personally witnessed whilst running my business and travelling to and from work.

These include:

- Multiple physical fights in the immediate area.
- A male exposing himself to one of my clients.
- The window cleaner outside my business being assaulted on two separate Saturday mornings.
- A man violently attacking a woman in the street.
- Homeless individuals fighting whilst under the influence of alcohol or drugs.
- Multiple suspected drug deals taking place nearby.
- On one Thursday evening, whilst leaving work with my children, I witnessed a serious assault. I had to run with my children whilst calling the police to get to safety. During this incident, two men who appeared to be under the influence attempted to get into my vehicle.

I understand that additional security personnel have been employed within the town centre due to ongoing concerns regarding crime and anti-social behaviour. In my opinion, this demonstrates that these issues already exist and remain significant.

Granting another premises licence to sell alcohol in an area already experiencing these problems is likely to increase opportunities for alcohol-related crime, anti-social behaviour and public nuisance. This would have a

direct impact on the safety of my staff, my clients, neighbouring businesses and members of the public.

As a business owner, I have invested heavily in creating a safe, professional and welcoming environment. Many of my clients are women who attend appointments alone, including during the evening, and I also have children with me at the premises on occasions. Their safety is of paramount importance.

For these reasons, I respectfully request that the Licensing Authority refuses this application. If the Authority is minded to grant the licence, I ask that substantially reduced operating hours and strict licence conditions are imposed to protect public safety and help prevent further crime and disorder in this area.

Dated: 02/07/2026

Under the Licensing Act 2003 (Hearings) Regulations 2005 we are required to provide the applicant with copies of relevant representations. Therefore, we will be releasing your name and address to the applicant with the details of your representation unless you advise us that you do not wish us to do so for fear of intimidation. If you do not want us to release your details this would mean, however, that your representation would not be put forward as an objection to the licence.

Return your completed form by post to the:

Licensing Section

NBBC

The Town Hall

Coton Road

Nuneaton CV11 5AA

or by e-mail to licensing@nuneatonandbedworth.gov.uk

Licensing Act 2003 - Representation in respect of Premises Licence

Details of person or body making representation	
Your Name:	AMER HUSSAIN
Your Address:	UNIT A 6-9 ABBEY STREET NUNEATON CV11 5BP

Details of premises representation is about	
Name of Premises:	UNIT B 6-9 ABBEY STREET
Address of premises:	UNIT B 6-9 ABBEY STREET CV11 5BP
Application No. (if known)	Arihant Parekh respect of Londis Unit B 6-9 Abbey Street

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of crime and disorder	☒ yes
Public Safety	☒ yes
Prevention of public nuisance	☒ yes
Protection of children from harm	☒ yes

Please summarise your concerns about this application:
I am concerned that allowing alcohol sales from 6:00am until 11:00pm is excessive for a town centre location that already experiences issues associated with alcohol consumption and anti-social behaviour. Extending the availability of alcohol from such an early hour has the potential to undermine the licensing objectives by increasing the risk of crime and disorder, public nuisance, and placing additional demands on local services. Abbey Street is a busy part of the town centre, used by shoppers, workers, visitors and nearby residents throughout the day. Introducing alcohol sales from 6:00am could encourage early morning street drinking and associated anti-social behaviour, negatively affecting those living, working and visiting the area. It could also have an adverse impact on the reputation and enjoyment of the town centre. I am a retailer based on Abbey Street and I form part of the Nuneaton BID team promoting safe spaces for shoppers within the town centre.

Please give further details of why you believe this application will have an adverse effect on the licensing objectives

I believe that granting a licence to sell alcohol between 6:00am and 11:00pm is likely to have an adverse effect on the licensing objectives for the following reasons.

Prevention of crime and disorder: Extending alcohol sales from as early as 6:00am increases the availability of alcohol throughout the day, which may lead to increased incidents of anti-social behaviour, alcohol-related disorder, and public nuisance.

Where alcohol is readily available for such an extended period, there is a greater risk of street drinking, intoxication, and associated criminal or disorderly behaviour.

Prevention of public nuisance: The proposed hours are likely to result in increased noise from customers arriving at and leaving the premises, vehicle movements, conversations outside the premises, and the handling of deliveries and waste. The premises is located close to residential properties (WITHIN TOWN CENTRE), these activities have the potential to disturb local residents, particularly during the early morning period.

Public safety: Longer hours of alcohol availability may increase the number of intoxicated individuals in the area, placing additional pressure on local services and increasing the risk of accidents or confrontations affecting members of the public.

Protection of children from harm: If children regularly use the surrounding area, such as for schools, parks, or local amenities, longer alcohol sales hours may increase their exposure to intoxicated individuals and alcohol-related behaviour, which is contrary to this licensing objective.

In my view, the applicant has not demonstrated that the proposed operating schedule contains sufficient measures to mitigate these potential impacts. I therefore believe the application, as submitted, risks undermining the licensing objectives and should either be refused or be subject to additional conditions and reduced hours for the sale of alcohol.



Dated:03rd JULY 2026.....

Under the Licensing Act 2003 (Hearings) Regulations 2005 we are required to provide the applicant with copies of relevant representations. Therefore, we will be releasing your name and address to the applicant with the details of your representation unless you advise us that you do not wish us to do so for fear of intimidation. If you do not want us to release your details this would mean, however, that your representation would not be put forward as an objection to the licence.

Return your completed form by post to the:

Licensing Section
NBBC
The Town Hall
Coton Road
Nuneaton CV11 5AA

or by e-mail to licensing@nuneatonandbedworth.gov.uk



Licensing Act 2003

**Statement of
Licensing
Policy
2026-2031**

**Covering the period
7th January 2026 to 6th January 2031**

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Appendix

1 Responsible Authorities List	18
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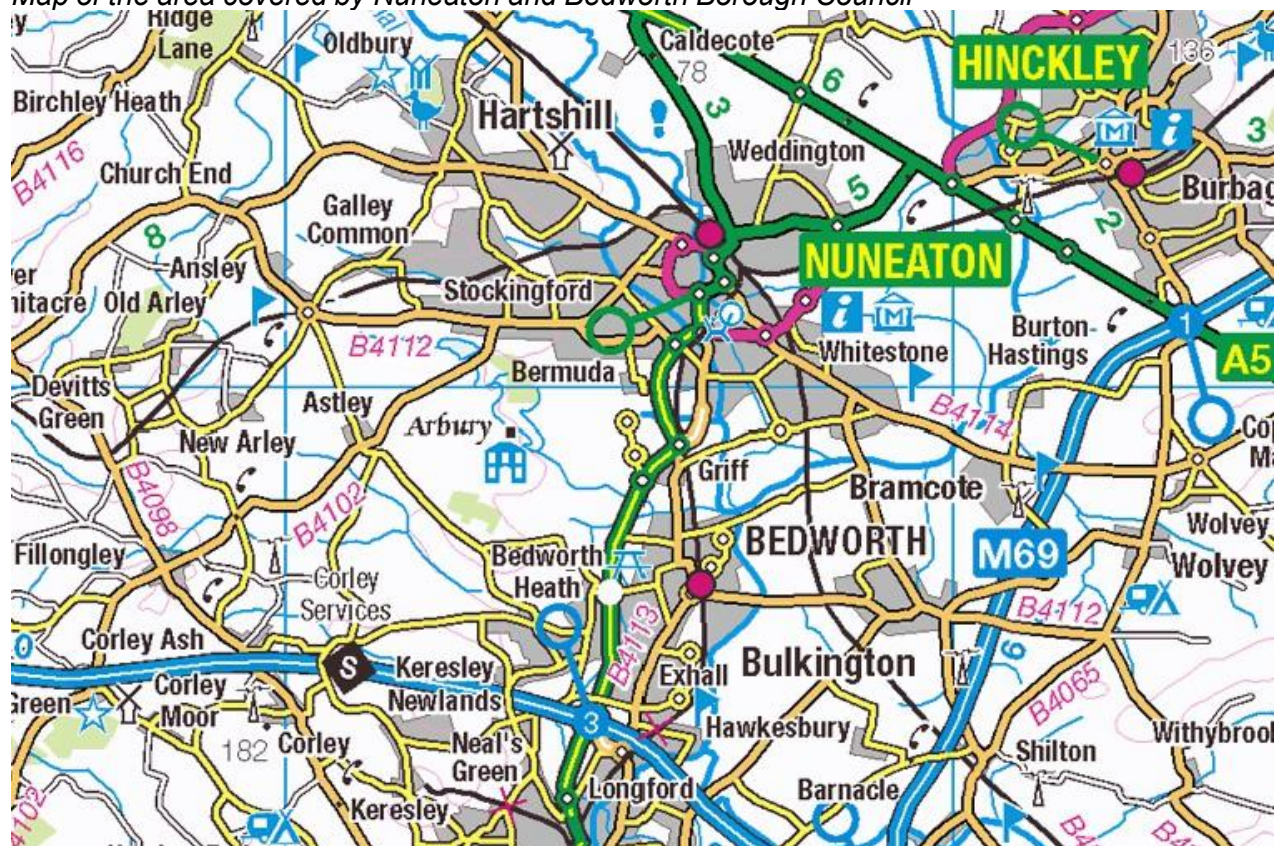
Supporting documentation

The Borough Council, in conjunction with other Warwickshire Authorities and Coventry City Council, and in consultation with the responsible authorities, has devised a generic policy to promote and aid consistency in licensing matters.

Important Note

In producing this Statement of Licensing Policy, the Licensing Authority is aware that the Government may amend the Licensing Act 2003, subordinate legislation and statutory guidance. Any such amendments made in the future will only be incorporated into subsequent Policy Statements and not this policy document and readers of this document are advised to check on the Home Office/Gov.uk website to ensure they have the latest information.

Map of the area covered by Nuneaton and Bedworth Borough Council –



STATEMENT OF LICENSING POLICY

1 INTRODUCTION

1.1 Nuneaton and Bedworth Borough Council ('the Council') has a duty under the terms of the Licensing Act, 2003 ('the Act') to carry out its functions as the Licensing Authority with a view to promoting the following licensing objectives:

- **The prevention of crime and disorder**
- **Public safety**
- **The prevention of public nuisance**
- **The protection of children from harm**

1.2 The promotion of these objectives is the paramount consideration when determining an application and any conditions attached to an authorisation.

1.3 The Council is situated in the north of Warwickshire, which contains five district councils. The Borough has a population of 134,200 (2021 Census estimate) making it the third largest in the county in terms of population but it is the smallest in terms of area. The Borough is largely urban in character with three main centres of habitation (Nuneaton, Bedworth and Bulkington). There are narrow areas of countryside between the areas of habitation. A map of the area is shown on the previous page.

1.4 This Statement of Licensing Policy relates to all those licensing activities identified as falling within the provisions of the Act, namely: -

- **The sale by retail of alcohol**
- **The supply of alcohol by clubs**
- **The provision of regulated entertainment**
- **The provision of late-night refreshment**

For the purposes of this document any reference to an 'authorisation' means a Premises Licence, Club Premises Certificate, Temporary Event Notice (TEN) and, where appropriate to the context, a Personal Licence.

1.5 The Council recognises that the licensing function is only one means of promoting delivery of the above objectives and should not therefore be seen as a means for solving all problems within the community. The Council will therefore continue to work with the neighbouring authorities, the Warwickshire Police ('the Police'), local businesses, arts organisations, performers, local people and all responsible authorities to promote the common objectives as outlined. In addition, the Council recognises its duty under S.17 of the Crime and Disorder Act, 1998, with regard to the prevention of crime and disorder.

1.6 This policy statement has been prepared in accordance with the provisions of the Act and the Guidance issued under Section 182 of the Act. The Policy statement is valid for a period of 5 years from 7th January 2026. This policy statement will be subject to review and further consultation prior to any substantial changes.

Responsible Authorities

1.7 A list of contact details for responsible authorities authorised under the Act is attached to this policy statement as Appendix 1.

1.8 The Council has recognised the Warwickshire Safeguarding Children Board as the local body competent to advise it on the protection of children from harm and has designated it as a responsible authority for the purpose of Section 13 of the Act.

The Licensing Authority as a Responsible Authority

- 1.9 The Licensing Authority will, when acting as a responsible authority, act in accordance with the Government Guidance issued under Section 182 of the Act wherever possible. In particular, it will not normally intervene in applications where the issues are within the remit of another responsible authority and will ensure an appropriate separation of responsibilities between the officer administering an application and an officer acting on behalf of the responsible authority.

Public Health as a Responsible Authority

- 1.10 There is no specific licensing objective related directly to health within the current legislation. When making a representation, the Director of Public Health will be required to relate such representations and available data to the other licensing objectives. This may include prevention of accidents, injuries and other immediate harms that can result from alcohol consumption, such as unconsciousness, alcohol poisoning attendance at Accident and Emergency and underage drinking.
- 1.11 Health bodies hold valuable information which may not be recorded by other agencies, including analysis of data on attendance at emergency departments and the use of ambulance services following alcohol related incidents. Sometimes it may be possible to link ambulance callouts and attendance to irresponsible practices at specific premises and presented to Licensing Sub-Committees when representations are made

2 CONSULTATION

- 2.1 Before publishing this policy statement the Council has consulted with, and given proper consideration to, the views of the following in line with the statutory guidance:
- Chief Constable of Warwickshire Police
 - Warwickshire Fire & Rescue Service
 - Director of Public Health – Warwickshire
 - Other responsible authorities

3 FUNDAMENTAL RIGHTS

- 3.1 Under the terms of the Licensing Act 2003 any person may apply for a variety of authorisations and have each application considered on its individual merits. Equally, any person has a right to make relevant representations on an application or to seek a review of a licence or certificate where provision has been made for them to do so in the Act.
- 3.2 Applicants and those making relevant representations in respect of applications to the Council have a right of appeal to Warwickshire Magistrates' Court against the decisions of the Council.

4 LICENSING CONDITIONS

- 4.1 Licensing is about regulating the carrying on of licensable activities on licensed premises, by qualifying clubs and at temporary events within the terms of the Act. Premises include open spaces. Conditions attached to various authorisations will be focused on matters which are within the control of individual licensees and others in possession of relevant authorisations. Accordingly, these matters will centre on the premises being used for licensable activities and the vicinity of those premises. If there is an incident or other dispute, the Council will primarily focus on the direct impact of the activities taking place

at licensed premises on members of the public living, working or engaged in normal activities in the area concerned.

- 4.2 The Council can only impose the national mandatory conditions, unless it has received a relevant representation. This then allows the Council to impose additional conditions, if considered necessary following a hearing.
- 4.3 When considering any conditions, the Council acknowledges that licensing law should not be seen as the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from licensed premises and therefore beyond the direct control of the individual, club or business holding the licence, certificate or authorisation concerned. Nonetheless, it is a key aspect of general control and licensing law which results in a more holistic approach to the management of the evening and night-time economy of the Borough. For example, applicants should note that stricter conditions to control noise are likely to be imposed in the case of premises situated in largely residential areas.
- 4.4 The Council does not propose to implement standard licensing conditions on licences or other relevant types of authorisations across the board. Therefore, the Council will attach conditions to relevant authorisations which are tailored to the individual style and characteristics of the premises and events concerned and that are appropriate to promote the licensing objectives in the light of the representations received.

5 OPERATING HOURS

- 5.1 The Licensing Authority welcomes the opportunities afforded to the local economy by the 2003 Act and will strive to balance this with the rights of local residents and others who might be adversely affected by licensable activities based on the principles laid down in this document
- 5.2 When dealing with licensing hours, each application will be dealt with on its individual merits. The Licensing Authority recognises that longer licensing hours with regard to the sale of alcohol can assist in avoiding concentrations of customers leaving premises simultaneously. This is expected to reduce the friction at late-night fast-food outlets, taxi ranks and other sources of transport which can lead to disorder and disturbance. The Licensing Authority does not wish to unduly inhibit the development of thriving and safe evening and night-time local economies which are important for investment and employment locally and in the main welcomed by residents and visitors to the Borough.
- 5.3 The Licensing Authority will not set fixed trading hours within designated areas. However, an earlier terminal hour and stricter conditions with regard to noise control than those contained within an application may be appropriate in residential areas where relevant representations are received, and such measures are deemed appropriate to uphold the licensing objectives.
- 5.4 Shops, stores and supermarkets will generally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping, unless there are good reasons based on the licensing objectives for restricting those hours.

6 LATE NIGHT LEVY AND EARLY MORNING RESTRICTION ORDER

- 6.1 The Council, has not been presented with sufficient evidence to consider that it would be appropriate to introduce a Late-Night Levy or Early Morning Restriction Order. The Licensing Authority will keep these matters under review and accordingly reserves the right, should the need arise, to introduce these measures during the life of this statement of licensing policy.

7 CUMULATIVE IMPACT

- 7.1 For the purposes of this document 'cumulative impact' means the potential impact on the promotion of the licensing objectives of a significant number of licensed premises concentrated in one area. Cumulative impact is a proper matter for the Council to consider in developing its licensing policy. This should not be confused with 'need', which concerns the commercial demand for another particular type of premises. Government guidance states that 'need' is not a matter for the Licensing Authority but is a matter for the Planning Authority and the free market.
- 7.2 The Licensing Authority has not been presented with sufficient evidence to consider any area within the Borough to currently have a particular concentration of licensed premises causing a cumulative impact on one or more of the licensing objectives. The Licensing Authority will keep this matter under review and accordingly reserves the right, should the need arise, to introduce a special policy concerning cumulative impact during the life of this statement of licensing policy.
- 7.3 The absence of a special policy does not prevent any responsible authority or any other party from making representations on a new application for the grant of a licence on the grounds that the premises will give rise to a negative cumulative impact on one or more of the licensing objectives. The Act allows for such consideration, but the individual merits of each application must always be considered.

8 PROMOTION OF THE LICENSING OBJECTIVES

8.1 Prevention of Crime and Disorder

- 8.1.1 Licensed premises, especially those offering late night/early morning entertainment or alcohol and refreshment for large numbers of people, can sometimes be associated with elevated levels of crime and disorder.
- 8.1.2 The Licensing Authority expects individual licence/certificate holders, new applicants and temporary event organisers, to regularly review their arrangements in addressing crime and disorder issues pertinent to their particular licensable activities, location and/or premises. Information and advice can be obtained from the Police, business network groups and other sources. The Licensing Authority also encourages local residents and other businesses to discuss issues of concern directly with individual businesses or to contact the Police or the Licensing Authority if they believe that particular licensed premises are failing to promote this objective.
- 8.1.3 The Borough Council will, through its Community Safety Partnership, devise and help deliver strategies to tackle the misuse of alcohol, which has been identified in the Cabinet Office's Alcohol Harm Reduction Strategy as being a precursor to crime and anti-social behaviour. The Licensing Authority expects existing licence/certificate holders, new applicants and the organisers of temporary events, to be able to demonstrate the measures they use, or propose to adopt, to prevent and actively discourage the sale/supply of alcohol to children and the sale/supply of alcohol to individuals who are already drunk. In general, conditions will reflect local crime prevention strategies.
- 8.1.4 The risk assessment approach remains fundamental in the operation of all licensed premises. Licence holders and applicants are strongly recommended to work closely with the Police in particular in bringing into effect appropriate control measures to either overcome established or potential problems. A combination of short and longer-term strategies may need to be deployed by authorisation holders to sustain and promote the prevention of crime and disorder. The Police have a list of recommended Security Industry Association (SIA) registered Contractors, and we would advise that this list be used when considering the employment of SIA registered door staff.

- 8.1.5 The Licensing Authority will expect new applicants, existing licence/certificate holders and organisers of temporary events to adopt recognised good practices in whatever area of operation they are engaged. The Licensing Authority regards the Police as the primary source of advice in relation to preventing crime and disorder and will normally expect Police advice/recommendations to be followed unless there are good reasons for not doing so.
- 8.1.6 Queues at late night takeaways can be a source of disorder and applicants for premises licences for this type of premises are expected to address this in their operating schedule.
- 8.1.7 The Borough Council has specific duties under Section 17 of the Crime and Disorder Act 1998 that underpins any control strategy that is employed. The Council will continue to work in partnership with the Police in addressing crime and disorder issues.
- 8.1.8 The objective of preventing crime and disorder will include the Licensing Authority taking appropriate decisions and/or imposing appropriate conditions on receipt of a representation containing evidence that a licensed premises is undertaking activities which might incite violence, crime or disorder or the threat of such against minority groups.
- 8.1.9 The Licensing Authority, in order to promote the licensing objectives, encourages all licensed premises within the borough to be members of a relevant local Pub watch Scheme, where one exists.
- 8.1.10 The Licensing Authority and Police have a zero tolerance of drug use in licensed premises and recognise that drug use is not something that is relevant to all licensed premises. However, it is recognised that special conditions may need to be imposed for certain venues to reduce the likelihood of drugs being sold and consumed and to create a safer environment for those who may have taken them. 8.1 The Licensing Authority and Police have a zero tolerance of drug use in licensed premises but recognise that drug use is not something that is relevant to all licensed premises. However, it is recognised that special conditions may need to be imposed for certain venues to reduce the likelihood of drugs being sold and consumed and to create a safer environment for those who may have taken them.

Many licensed premises work incredibly hard to ensure that their customers can enjoy a night out safely and deter perpetrators. To support licensed premises, several industry associations produced a factsheet which includes recommendations and some resources for the hospitality sector on how to respond to and prevent spiking.

The fact sheet can be found here: www.local.gov.uk/publications/lga-guidancenote-drink-spiking-prevent

Premises should ensure all reports of spiking are acted upon and that all incidents of alleged spiking are recorded and reported to the police. It is also helpful to the police if staff:

- obtain full details of the affected person reporting the incident, including a description of what they are wearing as officers will want to track them on CCTV.
- can provide as detailed a description of the suspected perpetrator as possible, if known, including clothing
 - can provide an approximate time of the incident and the location within the premises where they believe it occurred.
- can secure the drinking vessel(s) that is suspected as containing the 'drug' so this can be tested at a later time.
- can seize any drinking vessel that the suspect may have been using.
- ensure the health and safety of the customer, which could be by calling emergency services, ensuring they are with trusted friends who will look after them, offering assistance, if needed, and providing a safe space for the customer.

- ensure appropriate training is provided to relevant members of staff.
- review searching procedures and amend as necessary, as well as reviewing how often toilets are inspected, as victims of spiking have been found in there. Premises should also review the functionality of any CCTV and ensure it is not obscured.
 - consider providing information (such as posters) regarding drink spiking in the premises.
 - consider if it would be useful to provide anti-spiking bottle stoppers and protective drink covers. It may also be helpful to see if drug testing kits have been made available in your area by the police or council.

8.1.11 Once away from licensed premises a minority of consumers may behave badly and unlawfully. There are other mechanisms both within and outside the licensing regime that are available for addressing such issues. The Council will address a number of these issues through the Community Safety Partnership in line with the strategic objectives for crime and disorder reduction and drug and alcohol misuse within the Borough.

8.1.12 In relation to premises seeking or holding a Premises Licence and where alcohol will be sold under the terms of that licence the Licensing Authority expects that:

(a) any designated premises supervisor will have been given sufficient management authority and to be able to exercise effective day-to-day control of the premises

(b) authority to make alcohol sales when given by the Designated Premises Supervisor (DPS) or any other Personal Licence holder should be clearly evidenced in writing. This is to ensure that premises selling alcohol are properly managed in accordance with the Act and that premises operate in a way that promotes the prevention of crime and disorder. This will also benefit operators themselves through being able to demonstrate a commitment to the proper management of premises, particularly if enforcement becomes necessary.

8.2 Promotion of Public Safety

8.2.1 Public safety is not defined within the Act but Government guidance advises that it is concerned with the physical safety of people using the premises and not with public health, which is covered by other legislation.

8.2.2 Applicants and event organisers will be expected to assess not only the physical environment of the premises (or site) but also operational practices, in order to protect the safety of members of the public visiting the site, those who are employed in the business, those who are engaged in running an event or anyone else that could be affected by site activities. This assessment would normally take place within a risk assessment framework.

8.2.3 Holders of premises licences, and club certificates, or those organising temporary events, should interpret 'public safety' widely to include freedom from danger or harm.

8.2.4 For licensed or certificated premises and for temporary events, public safety must be kept under review and where changes to operational practices/events occur, or the customer profile changes, a review of risk assessments must be undertaken.

8.2.5 Fire safety is governed by the Regulatory Reform (Fire Safety) Order 2005 and is not something with which the Licensing Authority will normally become involved.

Where a Responsible Authority has recommended a safe capacity limit on all or part of a premises, the Licensing Authority will expect an applicant/authorisation holder to follow such a recommendation unless there are good reasons for not doing so.

- 8.2.6 'Martyn's Law' has been developed to ensure public premises and events are better prepared for terrorist attacks, requiring organisers to take reasonable practicable steps, which vary according to their capacity, to mitigate the impact of a terrorist attack and reduce physical harm. We would expect all licensees to comply with any requirements set out within the Act as and when it comes into force

8.3 Prevention of Public Nuisance

- 8.3.1 The Licensing Authority remains sensitive to the expectations and needs of different parts of the community in respect of leisure and cultural pursuits and will view applications accordingly. The impact of those activities on people who have to live, work and sleep within the local vicinity of a licensed premises or event will also be considered. If the impact of licensed activities is disproportionate and unreasonable or markedly reduces the amenity value of the area to local people, then the Licensing Authority will take account of this when exercising its functions.
- 8.3.2 The Licensing Authority considers that the potential for public nuisance can be prevented or much reduced by good design and planning during new or ancillary construction works, by the provision of good facilities, and effective management. This will require appropriate advice at the planning and development stages of new projects. Applicants should consider carefully the suitability of the premises for the type of activity to be undertaken, particularly in terms of ventilation, noise breakout and noise/vibration transmission to adjoining premises.
- 8.3.3 Licence holders already in receipt of complaints should seek an early remedy to any confirmed problem. The organisers of temporary events should pre-empt potential nuisance, especially when complaints have previously arisen at the same venue.
- 8.3.4 The Licensing Authority expects authorisation holders to use their risk assessments and Operating Schedules to review and, if need be, to make necessary improvements to the premises, or to operational practices, in order to prevent public or statutory nuisance.
- 8.3.4 Where the provisions of existing legislation prove inadequate or inappropriate for control purposes, the Licensing Authority will consider imposing licence conditions. Any condition deemed appropriate and imposed by the Licensing Authority to promote the prevention of public nuisance will focus on measures within the direct control of the licence holder or designated premises supervisor.

8.4 Protection of Children from Harm

- 8.4.1 The Act details a number of legal requirements designed to protect children in licensed premises. The Licensing Authority is concerned to ensure that authorisation holders, including organisers of temporary events, create safe environments (in terms of physical, moral and psychological welfare) for children who may be on the premises. Children should be unable to access alcohol or drugs and be subject to an appropriate level of care and supervision at all times.
- 8.4.2 The Act prohibits children aged under 16 years old and unaccompanied by an adult, from being present in licensed premises (including premises operating under a TEN) that are being used primarily or exclusively for consumption of alcohol.
- 8.4.3 The admission of children to any premises will otherwise normally be left to the discretion of the individual licensee/event organiser, as the Act does not generally prohibit children from accessing licensed premises. Where children are accompanied and supervised by a responsible adult, additional measure should not normally be necessary. The Licensing Authority supports the view that children should enjoy access to a range of licensed

premises where possible but cannot impose conditions requiring the admission of children to any premises.

The Licensing Authority will judge the merits of each separate application before deciding whether or not to impose conditions restricting access by children. Conditions which may be relevant in this respect are outlined in Government guidance.

- 8.4.4 In premises where alcohol is sold or supplied it is a mandatory condition that premises licence holders will operate a recognised 'Proof of Age' scheme. The Council supports the Challenge 25 scheme and where this is not proposed within the operating schedule, alternative and similarly rigorous controls should be detailed.
- 8.4.5 The Licensing Authority expects that customers should be confronted by clear and visible signs on the premises that underage drinking constitutes an offence in law and that they may well be required to produce proof of their age to a member of staff. Organisers of temporary events should apply similar safeguards in their undertakings.
- 8.4.6 Venue operators seeking premises licences and club premises certificates can volunteer prohibitions and restrictions in their operating schedules because their own risk assessments have determined that the presence of children is undesirable or inappropriate. These will become conditions attached to the licence or certificate where no relevant representations are received by the Licensing Authority.
- 8.4.7 The Licensing Authority regards the Strategic Commissioning Group as being the primary source of advice and information on children's welfare and would normally expect any advice/recommendations from the Board to be followed unless there are good reasons for not doing so. The Licensing Authority will attach appropriate conditions where these appear necessary to protect children from moral, psychological or physical harm.
- 8.4.8 In order to prevent children from seeing films incompatible with their age, licence holders who exhibit films will be expected to impose and enforce viewing restrictions in accordance with the recommendations of the British Board of Film Classification.
- 8.4.9 It is expected that authorisation holders will ensure that, whenever children are in the vicinity of a film or exhibition that is being shown/staged in a multi purpose premises, sufficient ushers/stewards (minimum 18 years old) will be in attendance at the entrance to the viewing rooms at all times to ensure children cannot enter or view the film or exhibition.
- 8.4.10 Children have access to a range of regulated public entertainment venues and may be present as members of a viewing audience or as performers in their own right. The Licensing Authority expects authorisation holders, including those organising temporary public events, to make proper provision for child safety and welfare during such events. Notwithstanding public safety issues, supervisory arrangements must be reflected within operating schedules. Suitable monitoring strategies should also be in place to ensure that supervisory levels are appropriate.
- 8.4.11 Where a large number of children are likely to be present on any licensed premises, for example a children's show or pantomime, the Council may require that there is an adequate number of adult staff at places of entertainment to control access and egress of children and to protect them from harm. Children present at events as entertainers will be expected to have a nominated adult responsible for each child performer.

9 MANDATORY LICENSING CONDITIONS

- 9.1 The Government has introduced a range of mandatory conditions aimed at establishing minimum standards for the way alcohol is sold. The conditions apply to all alcohol retailers. Guidance on these conditions can be found on the Gov.uk website below

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/350507/2014-08-29_MC_Guidance_v1_0.pdf

10 OTHER CONSIDERATIONS

10.1 Relationship with Planning

- 10.1.1 The planning and licensing regimes involve consideration of different (albeit related) matters. The Licensing Committee and Sub-committees are not bound by decisions made by the Council's Planning Committee, and vice versa.
- 10.1.2 The grant of any application or variation of a licence which involves a material alteration to a building would not relieve the applicant of the need to apply for planning permission or building control approval, where appropriate.
- 10.1.3 There are also circumstances when as a condition of planning permission, a terminal hour has been set for the use of premises for commercial purposes. Where these hours are different to the licensing hours, the applicant must observe the earlier closing time. Premises operating in breach of their planning consent would be liable to enforcement action under planning law.
- 10.1.4 The Local Planning Authority may also make representations against a licensing application in its capacity as a responsible authority, where such representations relate to one or more of the licensing objectives (see Paragraph 1.1 above).
- 10.1.5 The 'agent of change' principle which seeks to protect uses, particularly with regard to venues that provide regulated entertainment through permissions under the Licensing Act, is recognised as an important concept under both regimes and is supported by this policy. Where reviews are sought by residents or responsible authorities in relation to public nuisance alleged to arise from a licenced premises, the nature of the premises, its track record and length of time it has been providing the activities complained of will all be taken into account in determining the application.

10.2 Applications

- 10.2.1 An applicant may apply under the terms of the Act for a variety of authorisations and any such application will be considered on its individual merits. Any person may make representations on an application or seek a review of a licence or certificate where provision has been made for them to do so in the Act. Representations should be made directly to the Licensing Authority by writing to the Licensing Section, Nuneaton and Bedworth Borough Council, Town Hall, Coton Road, Nuneaton, CV11 5AA
or Email: licensing@nuneatonandbedworth.gov.uk
- 10.2.2 The Licensing Authority expects each and every applicant for a premises licence, club premises certificate or variation to address how they intend to meet the licensing objectives. Where no information is given by the applicant, there may be circumstances where the Licensing Authority considers the application to be incomplete and the application is returned without further processing.
- 10.2.3 In determining a licence application the Licensing Authority will take each application on its merits. Licence conditions will only be imposed following a hearing and in order to

promote the licensing objectives and will only relate to matters within the control and ability of the applicant. Licence conditions will not normally be imposed where other regulatory provisions are enforceable (e.g. planning, environmental health, fire safety, and building control legislation) so as to avoid confusion and duplication, except where they can be exceptionally justified to promote the licensing objectives.

10.2.4 The Licensing Authority will impose only such conditions as are proportionate towards promoting the licensing objectives, which do not propose unnecessary burdens, and which are appropriate to the individual size, style and characteristics of the premises and events concerned.

10.2.4 In considering applications, the Licensing Authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of public living, working or engaged in normal activity in the area concerned. The Licensing Authority recognises that licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from the licensed premises and, therefore, beyond the direct control of the individual, club or business holding the licence, certificate or authorisation concerned.

10.2.5 Conditions include any limitations or restrictions attached to a licence, certificate or other authorisation and essentially are the steps or actions the holder of the authorisation will be required to take or refrain from taking at all times when licensable activities are taking place at the premises in question.

10.3 Live Music Act 2012

10.3.1 The Live Music Act came into force on 1st October 2012 and is designed to encourage more performances of live music. The Act removed live music from the scope of Licensing Authority control, subject to certain criteria. However, controls may be added or reinstated at a review hearing if the manner in which live music has been provided has been undermining the licensing objectives.

11 INTEGRATING STRATEGIES AND THE AVOIDANCE OF DUPLICATION

By consulting widely prior to this policy statement being published, the Council has taken full account of local policies covering crime prevention, anti-social behaviour, culture, transport, planning and tourism as part of an integrated strategy for the Council, Police and other agencies. Many of these strategies may not be directly related to the promotion of the licensing objectives, but indirectly impact upon them.

11.1 Crime Prevention strategies

11.1.1 Crime prevention and drug and alcohol misuse strategies such as Nuneaton and Bedworth Safer Communities Partnership (NABSCOP) Strategic Assessment will be considered in licence conditions, so far as possible.

11.1.2 The Nuneaton and Bedworth Local Strategic Partnership (NBLSP), with membership including the Council, Police and the Warwickshire Fire Service, is committed to making Nuneaton and Bedworth a safe place in which to live, work and visit. It is the role of the NBLSP to strategically plan, commission and oversee services that tackle crime and disorder and address drug and alcohol misuse.

11.2 Best Practice Schemes

11.2.1 The Licensing Authority are aware that there are a number of schemes such as Ask Angela, Pubwatch and other initiatives which promote night time safety. Membership of these schemes are not mandated by the Licensing Authority, however it is our

expectation that responsible licence holders would proactively engage with any schemes that promote night time safety for both customers and their staff.

11.3 Cultural strategies

- 11.3.1 The Council will monitor the licensing of regulated entertainment and particularly live music and dancing where practicable, to ensure that potential event organisers have not been deterred from making applications because of licensing requirements.

11.4 Promotion of Equality

- 11.4.1 The Licensing Authority in carrying out its functions under the Act is obliged to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, to advance equality of opportunity, and to foster good relations between persons with different protected characteristics. The protected characteristics are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 11.4.2 Government Guidance advises that conditions should not be attached to authorisations which would duplicate existing statutory requirements. The Council therefore, takes this opportunity to remind operators of premises of their duties towards disabled persons (including performers) on their premises under the Building Regulations and the Equality Act 2010. This includes a duty that any person who provides a service to the public must make reasonable adjustments to any physical feature that makes it impossible or unreasonably difficult for a disabled person to access a service, or to provide the services by a reasonable alternative means.

11.5 Avoidance of Duplication

- 11.5.1 When considering any application, the Council will avoid duplication with other regulatory regimes so far as possible. Therefore, the Council will not attach conditions to a licence in relation to a matter covered by another regulatory regime unless going beyond such a regime is considered appropriate for the promotion of the licensing objectives in the particular circumstances.

12 ENFORCEMENT

- 12.1 The Licensing Authority has an established working relationship with the Police and other enforcing authorities on enforcement issues. This will provide a more efficient deployment of resources targeting high risk premises and activities. The Licensing Authority will endeavour to host the Multi-Agency Licensing Enforcement Meetings (MALEM) every 6/8 weeks where all responsible authorities will be invited to attend. The MALEM is an essential tool in identifying issues in licensed premises early so interventions can be made and enforcement can be carried out at the appropriate level as soon as possible.
- 12.2 This enforcement regime in relation to licensing follows the Government's Regulators' Code in that it follows the basic principles of Openness, Helpfulness, Proportionality and Consistency.
- 12.3 Licensed premises are visited by the responsible authorities and the Licensing Authority who carry out targeted inspections to check that the premises licence/certificate is being complied with, to check compliance with other legislation and/or to deal with a complaint that has been received.

12.4 There are several enforcement options available depending on the outcome of the inspection or investigation of the complaint which includes:

- Verbal advice – this covers minor complaints/infringements where advice is seen as the most appropriate way to deal with the issue.
- Written warning – this is a step-up from verbal advice and authorisation holders are given a letter recording the warning given and containing the details of any necessary remedial action.
- Action planning – this plan will be written down and given to the authorisation holder and Designated Premises Supervisor. It explains what actions are required and within what time period, in order to comply with the licensing objectives, specific legislation or conditions. It will be regularly reviewed and if the authorisation holder/DPS have complied, the action plan will be terminated. If there are areas of non-compliance, the authorisation holder may face prosecution, or their authorisation may be called for a review.
- Review – when there is evidence to show that the licensing objectives are not being met then the authorisation holder will have to attend a review hearing in front of the Licensing Sub-Committee. A decision will be made by the Licensing Authority Sub-Committee based on the evidence put forward as to whether the DPS will be removed and/or the authorisation revoked, suspended, amended or have additional conditions applied.
- Prosecution – under the Licensing Act, certain offences can be instituted by the Licensing Authority, the Director of Public Prosecutions or the Weights and Measures Authority (Trading Standards). In addition, responsible authorities have a wide range of powers to institute prosecution under other specific legislation depending on the nature of evidence found.
- Closure – several of the responsible authorities have the power to close licensed premises whilst on site if they deem it necessary e.g. the Police, Health & Safety, Environmental Health, Trading Standards and the Fire Service. The Licensing Team also have powers to request closure through the Magistrates' Court for continuing unauthorised alcohol sales.

13 ADMINISTRATION, EXERCISE AND DELEGATION OF FUNCTIONS

13.1 Licensing Committee

13.1.1 The powers of the Council under the Act may be carried out by the Licensing Committee, by a Sub-Committee or, instead, by one or more Council officers acting under delegated authority.

13.1.2 It is considered that many of the decisions and functions will be purely administrative in nature. In the interests of speed, efficiency and cost-effectiveness the Council may delegate these functions to the Licensing Committee, Sub-Committees, or in appropriate cases, to officers supporting the licensing function.

13.1.3 Where, under the provisions of the Act, there are no relevant representations on an application these matters will be dealt with by officers. Should there be relevant representations then an oral hearing will usually take place before a Licensing Sub-Committee except where all parties agree to proceed in writing. A licence/certificate review will normally take place before a Licensing Sub-Committee. The following table sets out the delegation of functions:

Matters to be dealt with	Full Committee	Sub Committee	Officers
Application for personal licence		If a police objection	If no objection made
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made

Application for provisional statement	If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate	If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor	If a police objection	All other cases
Request to be removed as designated premises supervisor		All cases
Application to transfer of premises licence	If a police objection	All other cases
Application for interim authorities	If a police objection	All other cases
Application to review premises licence/club premises certificate	All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc.		All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application	All cases	
Determination of a police/EHO objection to a temporary event notice	All cases	
Determination of a Minor Variation application		All cases
Removal of the requirement for a designated premises supervisor at community premises	If a police objection	All other cases

13.2 Premise Licence Application forms

- 13.2.1 Application forms will be in the prescribed format. The operating schedule will form part of the completed application form for a premises licence and a club premises certificate. The form will need to contain information that describes the style of the venue, the licensable activities to be provided, the operational procedures, hours, nature of the location, needs of the local community, etc. Most importantly, the applicant will have to detail the steps that will be taken to promote the licensing objectives. Applicants should carry out a risk assessment before they apply for a licence.
- 13.2.2 Applicants are encouraged to fully consult the Police and other statutory services well in advance of carrying out their risk assessments and submitting their applications. Application forms and guidance leaflets will be available from the Licensing Section, including contact names for each of the responsible authorities that will be receiving applications. Most applications will require additional documentation and a fee to be included with the form. Incomplete applications will not be considered and will be returned to the applicant.
- 13.2.3 Where national guidance permits, online applications will be accepted providing the necessary documentary attachments are uploaded into the application and the appropriate fee paid. Nuneaton and Bedworth Borough Council is currently using the Electronic Licence Management System (GOV.UK) which is supported by the Department of Business Innovation and Skills.
- 13.2.4 Applicants are encouraged to make themselves aware of any relevant planning and transportation policies, tourism and cultural strategies and local crime, alcohol, drug and disorder strategies in order to take these into account, where appropriate, when formulating their operating schedule. Guidance notes containing contact and website information about these policies will be available from the Licensing Section. Contact details are below.

14. COMMENTS ON THIS POLICY

- 14.1 The Statement of Licensing Policy will be reviewed on a regular basis. Individuals and organisations that wish to comment on the policy are invited to send their comments in writing to:

Licensing Section
Nuneaton and Bedworth Borough Council
Town Hall
Coton Road
Nuneaton
CV11 5AA

Tel: 024 7637 6222 (between 9am-1pm weekdays)

Email: licensing@nuneatonandbedworth.gov.uk

Website: www.nuneatonandbedworth.gov.uk

LICENSING ACT 2003**Nuneaton & Bedworth Borough Council – Responsible Authorities****Warwickshire Police**

Prevention Team

Licensing

Nuneaton Justice Centre

Vicarage Street

Nuneaton

CV11 4JU

E-mail:

northwarksliquorlicensing@warwickshire.police.uk**Trading Standards Service**

Warwickshire County Council

Old Budbrooke Road

Warwick

CV35 7DP

Tel: 01926 414024

E-mail: tslicensing@warwickshire.gov.uk**Warwickshire Fire & Rescue**

Fire Safety Headquarters

Warwick Street

Leamington Spa

CV32 5LH

Tel: 01926 423231

E-mail: firesafety@warwickshire.gov.uk**Head of Food and Occupational Safety**

Environmental Health

Nuneaton & Bedworth Borough Council

Town Hall

Coton Road

Nuneaton

CV11 5AA

Tel: 024 7637 6403

E-mail: brsteam@nuneatonandbedworth.gov.uk**Head of Environmental Protection**

Environmental Health

Nuneaton & Bedworth Borough Council

Town Hall,

Coton Road,

Nuneaton

CV11 5AA

Tel: 024 7637 6398

E-mail: envhealth@nuneatonandbedworth.gov.uk

Head of Planning

Planning
Nuneaton & Bedworth Borough Council
Town Hall
Coton Road
Nuneaton
CV11 5AA
Tel: 024 7637 6328
E-mail: planning@nuneatonandbedworth.gov.uk

Protection of Children from Harm

Strategic Commissioning People Group
Building 2, Saltisford Office Park
Ansell Way
Warwick
CV34 4UL
Tel: 01926 742603
E-mail: licenseapplications@warwickshire.gov.uk

Alcohol Licensing Team

Home Office (Immigration Enforcement)

IE Compliance Team
2 Ruskin Square (floor 6)
Dingwall Road
Croydon
CR0 2WF
E-mail: IE.licensing.applications@homeoffice.gov.uk

National Health Service/Public Health

Public Health Department (Licensing)
NHS Warwickshire/Warwickshire C.C.
PO Box 43 – Shire Hall
Warwick
CV34 4SX
Tel: 01926 413 712
E-mail: phadmin@warwickshire.gov.uk

Londis

6-9 Abbey Street, Nuneaton, CV11 5BP



-  CCTV
-  FIRE EXTINGUISHER
-  FIRE EXIT
-  FIRE ALARM
-  WINDOW
-  DOOR
-  DOUBLE DOOR
-  LICENSABLE GOODS DISPLAY
-  LICENSABLE GOODS SELLING POINT

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 Licensing Sub Committee - 6th August 2026
 Scale 1:100 @ A4

Appendix F

