

Enquiries to Democratic Services
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Date: 11th June 2026

Our Ref: MM

Dear Sir/Madam,

A meeting of the **LICENSING COMMITTEE** will be held in the Council Chamber,
Town Hall, Nuneaton on **Wednesday 24th June 2026 at 6.00 p.m.**

Yours faithfully,

TOM SHARDLOW

Chief Executive

To: All Members of the
Licensing Committee

Councillors: M. Bird (Chair), J. Clarke (Vice-Chair),
N. Bagga, A. Brassington, C. Cape,
S. Coates-Jarman, B. Hughes, N. King,
W. Markham, T. Sheppard and M. Wright.

The Council is committed to providing a safe and respectful environment for both our staff, our customers and elected members. As such, please be advised that any form of abuse, aggression, or disrespectful behaviour towards our team will not be tolerated under any circumstances.

AGENDA

PART I - PUBLIC BUSINESS

1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES - To confirm the minutes of the meeting held on the 28th April 2026, attached (**Page 4**).

4. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made so that interests that are declared regularly by members can be viewed in a schedule on the Council website ([Councillor Declarations of Interests](#)) Any interest noted in the schedule on the website will be deemed to have been declared and will be minuted as such by the Democratic Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent).

If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items, if notice has been received. Anyone may attend a meeting, but you may register to speak at a meeting if you live or work in the Borough.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The Chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the Chair, the speaker persists, they will be asked to stop speaking by the Chair. The Chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the Chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. ANY OTHER ITEMS - which in the opinion of the Chair should be discussed as a matter of urgency because of special circumstances (which must be specified).

7. EXCLUSION OF PUBLIC AND PRESS
RECOMMENDED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 1 and 2 of Part I of Schedule 12A to the Local Government Act 1972.

8. APPEAL AGAINST PENALTY POINTS ISSUED TO A HACKNEY CARRIAGE AND PRIVATE HIRE LICENSED DRIVER – a report of the Assistant Director – Environment and Enforcement.

NUNEATON AND BEDWORTH BOROUGH COUNCIL

LICENSING COMMITTEE

28th April 2026

A meeting of the Licensing Committee was held at the Town Hall, Nuneaton on Tuesday, 28 April 2026.

Present

Councillor J. Gutteridge (Vice-Chair)

Councillors: M. Bird, J. Clarke, S. Croft, M. Etienne, B. Hughes, N. King, M. Wright and T. Venson (substitute for T. Sheppard).

Apologies: Councillors T. Sheppard and J. Bonner.

Absent: Councillor T. Jenkins.

PART I – PUBLIC BUSINESS

LIC21 **Minutes**

RESOLVED that the minutes of the meeting held on the 11th March 2026, be approved and signed by the Chair.

LIC22 **Declarations of Interest**

Councillor T. Venson declared that he had been a customer (via work) of the taxi driver referred to in agenda item LIC 27. He confirmed that he did not know the driver personally or spoken to him since he was a customer.

RESOLVED that the declarations of interests are as set out in the Schedule which can be viewed on the Council website ([Councillor Declarations of Interests](#)) with the addition of the declaration from Councillor Venson.

LIC23 **Exclusion of the Public and Press**

RESOLVED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 1 and 2 of Part I of Schedule 12A to the Local Government Act 1972.

PART 2 – EXEMPT BUSINESS

LIC24 **Complaint about a Current Hackney Carriage/ Private Hire Licensed Driver**

A report of the Assistant Director – Environment and Enforcement gave the Panel the opportunity to hear all the evidence, and to discuss and consider a complaint regarding a current hackney carriage/private hire driver.

RESOLVED that having heard all the evidence and discussed the options, the Licensing Committee have decided that 6 penalty points be issued to Mr B.

LIC25 **Appeal Against Penalty Points Issued to Current Hackney Carriage/Private Hire Licensed Driver**

A report of the Assistant Director – Environment and Enforcement gave the Panel the opportunity to hear all the evidence, and to discuss and consider an appeal by a current hackney carriage/private hire driver against penalty points issued.

RESOLVED that having heard all the evidence and discussed the options, the Licensing Committee determined that the penalty points issued to Mr B should remain.

LIC26 **Complaint about a Current Hackney Carriage/ Private Hire Driver**

A report of the Assistant Director – Environment and Enforcement gave the Panel the opportunity to hear all the evidence, and to discuss and consider a complaint regarding a current hackney carriage/private hire driver.

RESOLVED that having heard all the evidence and discussed the options, the Licensing Committee have determined that

- a) a formal warning letter be sent to Mr K about his behaviour, which will remain on his record for twelve months and should include recommendations that he undertake relevant awareness training, including safeguarding training; and
- b) Mr K is to send a written apology to the complainant via NBBC Officers, within the next two weeks.

LIC27 **Report of a Complaint about a Current Hackney Carriage/ Private Hire Driver**

A report of the Assistant Director – Environment and Enforcement gave the Panel the opportunity to hear all the evidence, and to discuss and consider a complaint regarding a current hackney carriage/private hire driver.

RESOLVED that having heard all the evidence and discussed the options, the Licensing Committee have determined that the complaint not be upheld and no further action be taken against Mr H at this time.

LIC28 **Appeal Against Penalty Points Issued to Current Hackney Carriage/Private Hire Licensed Driver**

RESOLVED as Mr S was not in attendance and had requested a deferral as he is currently abroad due to a personal bereavement, the Committee determined that this item be deferred to the next Licensing Committee meeting.

Chair