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Date: 10<sup>th</sup> June 2026

If calling please ask for: Democratic Services

Dear Sir/Madam,

A meeting of the **Environment, Health and Leisure Overview and Scrutiny Panel** will be held in the Council Chamber, Town Hall, Nuneaton on **Thursday 18<sup>th</sup> June 2026** at **6.00 p.m.**

Yours faithfully,

Tom Shardlow

Chief Executive

To: All Members of the Environment,  
Health and Leisure Overview and  
Scrutiny Panel

Councillors S. Markham (Chair), B. Pandher (Vice-Chair), R. Brill, C. Cape, S. Finch, B. Hughes, P. Smith, C. Watkins and M. Wright and Mr A. Morgan

## AGENDA

### PART 1 – PUBLIC BUSINESS

#### 1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

#### 2. APOLOGIES - To receive apologies for absence from the meeting.

#### 3. MINUTES - To confirm the minutes of the meeting of the Environment and Leisure OSP held on 26<sup>th</sup> March 2026 (**Page 7**).

#### 4. DECLARATIONS OF INTEREST/PARTY WHIP - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct and of the Party Whip in accordance with the Overview and Scrutiny Procedure Rules 4E, Paragraph 16(b).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made so that interests that are declared regularly by members can be viewed in a schedule on the Council website ([Councillor Declarations of Interests](#)) Any interest noted in the schedule on the website will be deemed to have been declared and will be minuted as such by the Democratic Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent).

If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair. The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. QUESTIONS TO CABINET – In accordance with Overview & Scrutiny Procedure Rule 4.E.8 c) 20 minutes shall be set aside for questions to a member of the Cabinet from the Panel in relation to matters in respect of which the Panel has powers or duties.
7. HEALTH AND WELLBEING BOARD ANNUAL UPDATE – a report of the Director of Public Health attached (**Page 15**)
8. INTEGRATED PERFORMANCE REPORT – QUARTER THREE AND FOUR 2025/26 – a summary report of the Risk Management and Performance Officer, attached. Full Integrated report available on the website only via a link in the report. (**Page 39**).
9. MUSEUM UPDATE– report of the Museum and Arts Officer attached (**Page 60**)
10. KERBSIDE RECYCLING AND REFUSE COLLECTION – report of the Assistant Director – Environment and Enforcement attached (**Page 73**)
11. FORWARD PLAN – attached for information (**Page 84**).
12. WORK PROGRAMME 2026/27 – for approval, attached (**Page 94**).

13. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).

**THIS PAGE IS FOR INFORMATION ONLY**

**Nuneaton and Bedworth Borough Council  
Corporate Plan  
Building Communities 2025 – 2029  
*United in Achievement.***

**Theme 1: Place and Prosperity**

**Strategic Aims:**

1. Regenerate Nuneaton Town Centre; completing the Transforming Nuneaton Programme.
2. Establish an increased number of residential properties within the Town Centres
3. Help local businesses thrive, support new business incubation and reduce the number of vacant units.
4. Continue to promote and enable events across the Borough.
5. Continue to develop and help our markets to thrive.
6. Work with the business community to strengthen business in the whole Borough
7. Deliver a regeneration plan for Bedworth Town Centre.
8. Promote, and support our Town Centre economies.

**Theme 2: Housing, Health and Communities**

**Strategic Aims:**

1. Deliver the construction and opening of the Bedworth Physical Activity Hub (BPAH).
2. Focus on awareness and promotion of support services for mental health and wellbeing.
3. Facilitate warm, safe, sustainable and affordable housing.
4. Work with public health colleagues and partners to address community inequalities.
5. Promote active travel across the Borough.
6. Extend the housing home building programme to provide more Council homes.
7. Work with partners to prioritise community safety and empowerment.

**Theme 3: Green Spaces and Environment**

**Strategic Aims:**

1. Review the grounds maintenance contract for the Borough.
2. Celebrate the heritage within our green spaces, including museums, George Eliot and local industry.
3. Decarbonise our housing stock and promote the decarbonisation of homes in the private sector.
4. Support our residents to recycle more of their household waste.
5. Promote and develop play area facilities in line with the Parks and Green Space Strategy.
6. Reduce the carbon footprint of the Pingles Leisure Centre by 2026.
7. Establish a Climate Change Strategy and Delivery Plan by 2026.
8. Work with partners to improve air quality across the Borough.
9. Explore opportunities to promote, protect and enhance biodiversity in the borough.

## **Theme 4: Your Council**

### **Strategic Aims:**

1. Conduct a Local Government Association Peer Review by 2026.
2. Increase the level of resident engagement and consultation.
3. Deliver a refreshed Council change plan to modernise services.
4. Focus on civic pride, celebrating rich heritage and diverse communities.
5. Deliver continued forward financial planning to safeguard the finances of the Council.
6. Set ambitious and challenging budgets, to ensure taxpayers money is respected, and high-quality services are delivered.
7. Deliver a modern organisation with agile and effective structure that meet the needs of residents.
8. Strive for transparency and accountability in all that we do. Increase public scrutiny

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**ENVIRONMENT AND LEISURE OVERVIEW  
AND SCRUTINY PANEL**

**26<sup>th</sup> March 2026**

An additional meeting of the Environment and Leisure Overview and Scrutiny Panel was held on Thursday, 26<sup>th</sup> March 2026 in the Council Chamber, Town Hall Nuneaton.

**Present**

Councillor J. Sheppard (Chair)

Councillors: M. Bird (substitute), J. Gutteridge, W. Hancox, S. Markham, C. Phillips, C. Smith, R. Roze, and M. Walsh (Vice-Chair)

Apologies: Councillor J. Collett (substituted by M. Bird), B. Saru (substituted by W. Hancox) and Mr J. Healy (Co-opted Member).

**PART I – PUBLIC BUSINESS**

EL35 **Minutes**

**RESOLVED** that the minutes of the Environment and Leisure OSP meeting held on 5<sup>th</sup> February 2026 be approved and signed by the Chair.

EL36 **Declarations of Interest**

**RESOLVED** that the declarations of interest are as set out in the Schedule available to view on the website. In addition the following was declared:

Councillor J. Gutteridge declared that the panel members had all received an email from Councillor T. Jenkins regarding the Sea Cadets item.

Councillor W. Hancox declared that he had not received the email by Councillor T. Jenkins as he was a substitute member.

EL37 **Questions to Cabinet**

The Portfolio Holder for Leisure and Health Councillor B. Hughes was in attendance, the following questions were asked and the answers including the written responses after the meeting are shown below.

**Question 1: Councillor Walsh asked the following question to the Portfolio Holder for Environment:**

Yes, councillor sorry question for the portfolio holder for environment.

It regards an issue that was raised to me by a resident with regards to the dumping of um dog waste. I raised the issue with the environmental officer on the 2<sup>nd</sup> March.

I in turn met with the dog warden or animal warden as now called investigating the situation. Pictures were taken. We're talking large volumes of dog waste being dumped, not the odd bag as there is around.

I met with the animal warden. We took photographs, sent a report in and I was informed then later on the 10th March I've been informed it been cleared away. I

revisited the site on the 11<sup>th</sup> March but it hasn't been. I then had an email back from the environmental officer it had been passed to waste management who said that it was unable to clear the area because of the overgrowth.

I went there again today. It still hasn't been cleared.

Now I could do it myself with a pair of wellie boots, coveralls, a mask and gloves. I want to know why it hasn't been clear and why it's been pushed from pillar to post and not been resolved. This is nearly four weeks before four weeks come Monday.

Now it is diabolical that this level I have photographs on my camera on my phone to share but obviously not this moment in time. It's diabolical this has not been cleared up. It's an environmental health issue and I say we're not talking the odd plastic. We are talking in the open air been covered with cat litter to hopefully presumably hide the smell. But we are talking great volumes. You could probably fill a full size dust bin.

So question is why hasn't this been dealt with and why has it been pushed from pillar to post? Thank you.

**Councillor B. Hughes, Portfolio Holder for Leisure and Health replied:**

Thank you. I can't comment why it hasn't been or why it seems to be pushed from village post. I think, you know, as a dog owner and as a personal level, it's one of my bug bears, absolute bug bears about people leaving dog waste that's not picked up, that's put in bags and hung off trees, which is absolutely disgusting. On my own residential area we have a repeat offender that seems to allow their dog to foul on or dogs to foul on the pavement which I reported into the environmental department. I've noticed that some stickers have been put up, so it's sort of as a warning, but I will take it away because it is something that is a blight and if I see it and I've got bags with me and gloves, then I will actually pick up myself and dispose because it's something that really is an annoyance. I'll take it away. Thank you.

**Councillor B. Hughes written response:**

This has been dealt with by the cleansing team. It was a significant amount. I understand Environment Health are looking to write to a local resident. This will be monitored to see if any further occurrence happens and then a covert camera will be considered.

**Question 2: Councillor Walsh asked the following question to the Portfolio Holder for Leisure and Health**

The refurb of the Alders Play Area had been postponed or pushed back but I was also contacted by a resident in that area to tell me of the trees that were planted there a couple of years ago two of those have actually been broken down and completely destroyed. Now, could you please advise whether or not whilst being refurbished that that could be those trees could be replaced?

**Councillor B. Hughes, Portfolio Holder for Leisure and Health replied:**

I'm pretty sure they will be but I'll just get that confirmation.

**Councillor B. Hughes written response:**

The parks department cannot continue to fund trees that are being mindlessly vandalised. This will be reviewed – however it may be that tree planting will have to take place elsewhere.

**Question 3: Councillor Gutteridge asked the following question to the Portfolio Holder for Leisure and Health:**

Now that the Bedworth physical activity hub is open, could you tell me up to date? I think you'll have to go back and do some homework. How much have we spent on outside consultants to get this far with the physical activity hub? And are we still planting the 144 trees that was promised in the plan and we've not engineered those out of the plan in the park? Because I presume now we will move start moving into the park in the spring to put the grass the 3G pitch down, build the skate park. I'll say it again. Build the skate park and plant the grass seed and get that all up to scratch ready for the spring.

**Councillor B. Hughes, Portfolio Holder for Leisure and Health replied:**

Thank you, Councillor Gutridge. Yes, I will go away and do my homework.

**Councillor B. Hughes written response:**

The 144 tree planting program was part of the planning application to which nothing has changed.

Regarding outside consultants, surveys and professional advice this totalled just under £2.9m from RIBA 3 stage of the BPAH project.

**Question 4: Councillor Roze asked the following question to the Portfolio Holder for Leisure and Health:**

It's regarding ground maintenance contract and I do appreciate that it may be covered under some context for the report. As in the last meeting it was confirmed in integrated report is that the data provided regarding compliance of what contractors do for grounds maintenance is provided by contractors themselves which slightly leads to I think the question asked by Councillor Walsh is how do you end up in situations that it's being reported that it's done and it's not done so the report that you presented to this panel last time quite clearly the data about compliance was provided by contractor so can I ask cabinet member has a working group looked at. What type of penalties or inspections there's going to be and improving his governance because I think it's wrong that the organization who delivers doesn't do their own homework checking. Thank you.

**Councillor B. Hughes, Portfolio Holder for Leisure and Health replied:**

Thank you Councillor Roze. I think some part of this has been looked at as part of the working group but I can take away your comment and come back to you.

**Councillor B. Hughes written response:**

The exact detail around contract monitoring for the new contract has not been discussed apart from Members wishing to ensure that rectification notices or similar are included and able to be enforced.

**Question 5: Councillor Roze asked the following question to the Portfolio Holder for Leisure and Health:**

This is going to be quick and I appreciate that you may not have that data. I was wondering in terms of Bedworth Leisure Centre since it been reopened in a new

building is there any data about membership for various activity there? Has it been going up or down or has it been actively monitored? Thank you.

**Councillor B. Hughes, Portfolio Holder for Leisure and Health clarified:**

Thank you. Do you want to break that down into types of membership? Do you want to break it down if it's just, you know people who've been issued the leisure card or whether it's actual memberships?

I think I think we'd have to be quite specific on the on the types of measure on the types of membership as people can get the everyone active card or passport to leisure but there are different levels of membership that I do know. So I'm a member myself of the gym. So, you know, I know the numbers at the Pingles have certainly increased over and above expectation, but we can get the data, but I think it does need to actually be broken down as to what specifics you're after.

**Councillor Roze replied:**

If I can quickly clarify, I wasn't just generally about general passport to leisure scheme. I was specifically interested in usage of Bedworth Leisure Centre. So whatever data you have, however granular you have, has it been going up or down? like let's say swimming and gym and you know what other things since the centre was opened.

**Councillor Hughes replied:**

Yep. Thank you. I will ask the officers to approach the leisure operator and get some statistics for you probably for the next meeting so they can actually get at least send probably a full quarter worth of data. I think that'd be useful.

**Councillor B. Hughes written response:**

As part of the new leisure contract twice yearly reports will come to OSP detailing data about performance. As you know these do come under confidential as part of reporting from Everyone Active as some of the data is commercially sensitive. What we can update is that usage and performance is more than expected at both Pingles and BPAH, since the refurbishment and opening.

**Question 6: Councillor Smith asked the following question to the Portfolio Holder for Leisure and Health:**

My question is to the cabinet member following on from Councillor Walsh if parks or whoever deals with the grounds request doesn't action what you've been asked has been asked for, what's the appropriate route to follow up maybe a complaint by the MAF system is would that be recommended for councillor use.

**Councillor B. Hughes, Portfolio Holder for Leisure and Health replied:**

Absolutely Councillor Smith you can raise it on a complaint I'm more than happy if members have got concerns or where they feel that they haven't been addressed is to raise it to myself directly as well. I have regular meetings with the officers.

**Councillor Smith replied:**

Rather than raising this office obviously a complaint will leave a paper record. Is that paper record actually critical in going forward in terms of I suppose assessing the delivery of the existing contract?

**Councillor Hughes replied:**

Absolutely yes it is.

EL38 **Lawn Burial Provision**

A report of the Assistant Director (AD) – Recreation & Culture. The Panel were presented with a report that provided further detail and clarification following actions agreed at the Overview and Scrutiny Panel on 4<sup>th</sup> December 2025.

**SPEAKERS:** Julia Warner (Heart of England)

Daniel Devall (Devall's Funeral Directors)

Yaseen Ahmedabadi (representative from Nuneaton Muslim Society)

The following points were raised:

- A panel member queried if the reuse of old burial sites had been considered as a solution going forward. The Strategic Director (SD) – Public Services advised this is currently being put through Parliament now but only to be implemented in London.
- A panel member raised that in the December OSP meeting an Audit report had highlighted that the Heart of England Crematorium owed arrears which could be put towards the cost of acquiring burial space and wished to clarify if these had been cleared. The AD confirmed that the arrears had been cleared.
- A panel member queried the high increase in deficit on expenditure at 5.7.1 of the report each year even though income is increasing. The Parks and Greenspace Manager advised that it is due to the contractual and repair costs that are incurred for maintenance.
- A panel member was concerned over the lack of burial spaces and asked if burial space provision is a statutory duty. The SD confirmed that this is not a statutory duty of the Local Authority.
- A panel member raised that spaces are limited but the best suggestion would be at Attleborough Recreation Ground – 5 acres that could be developed with new rules for headstones and various plots to suit all communities and is adjacent to current burial ground. Another panel member opposed the use of recreation ground.
- A panel member queried if an s106 monies could be put towards the costs. The SD advised this is being looked at.
- A panel member raised that the Haunchwood Road and Attleborough Recreation Ground seem the best sites and asked if it was possible to do some scoping of the sites to know how many burial spaces it could accommodate. The SD advised that a feasibility study will need to take place on both sites and potentially go through Planning Applications, there will also need to be mitigation of the green space that may be lost to burial space.

**RESOLVED** that it be recommended to Cabinet that

- a) the sites at both Haunchwood Recreation Ground and Attleborough Recreation Ground be evaluated for its suitability as future burial land; and
- b) to move forward with options identified at section 6 of the report.

EL39 **Access to Open Water**

The Assistant Director – Recreation and Culture presented the report that provided further information from the report that was submitted to OSP on 16<sup>th</sup> October 2025. The report gave the current position the Council takes with managing public safety and its own responsibilities in relation to open water bodies.

The following the points were raised:

- A panel member raised concerns that the Sea Cadets were not given appropriate consultation on the report prior to publication. The AD for Recreation and Culture advised that a meeting was arranged with the Sea Cadets however they did not attend. The report was sent to the Sea Cadets prior to publication, and they had the opportunity to respond.
- A panel member queried that the highest risk is drowning in the independent report, but the Sea Cadets mitigate that risk and most of the risks are low to medium, but the outcome of the report is that it is high risk. The AD for Environment and Enforcement advised that there are a number of variables that are uncontrollable such as swallowing of water of which the quality of the water in this particular open water is uncontrollable. In addition, there is uncontrolled water feeding into this open water. If the Sea Cadets are permitted to use the water, it is creating a risk that doesn't need to be there.
- A panel member commented that with groups such as the Scouts/Sea Cadets there are qualified instructors and any liability lies with the group that uses it. Water quality is not perfect but if controlled by Sea Cadets the risks are low and if water is swallowed the process is to seek medical advice.
- A panel member commented that while it is acknowledged that currently the sea cadets have to travel for their training exercises to not take the advice of the reports would be irresponsible.
- A panel member commented that in the report the site is of wildlife importance therefore if the quality of the water is so badly polluted then the Wildlife Sanctuary would not have stated that.
- A panel member commented that this is a difficult position and whilst the council would like to support the sea cadets, there are concerns regarding the safety of the water and for those who would use it.

A recorded vote on the recommendations at section 3 of the report was taken as follows:

For: Councillors J. Sheppard, M. Walsh, M. Bird, J. Gutteridge, S. Markham, C. Phillips, R. Roze, C. Smith and W. Hancox

Against: None

Abstention: None

**RESOLVED** that it be recommend to Cabinet that:

- a) Officers work with the Sea Cadets Commander and Portfolio Holder for Leisure and Health to review other private water bodies in and around Nuneaton and Bedworth that might provide a suitable venue for their water activities.

- b) members consider the opportunity of a small communities' fund be established, supported by income received from the Borough Lottery, open to application by Nuneaton and Bedworth organisations. Specifically, whose key aim is to provide youth advocacy where the use of open water is a key function, with criteria to be developed by the Communities Team in line with their existing funding programmes

**EL40 Grounds Maintenance Procurement Contract**

The Assistant Director – Recreation and Culture presented the report to the panel on the recommendations brought forward by the working group for the Grounds Maintenance Procurement Contract.

The panel raised the following points:

- A panel member raised that part of the working group voted against the recommendations being brought forward to Cabinet on the basis that the mapping has not been completed and if agreed by Cabinet the Grounds Maintenance contract will go out to soft market testing without the mapping of the areas to enable the contractors to give better costings. The AD – Recreation and Culture advised that the recommendation is needed to draw up the specifications for procurement, the mapping will be completed and then it will be put for soft market testing.
- A panel member raised a concern regarding the grass cutting as this received numerous complaints from councillors. Previously, the council has been cutting grass that was not council owned. The contract is commercial and without the mapping there is no guidance to tell them what areas are NBBC land. The AD – Recreation and Culture advised that they are currently recruiting for a vacant post in the team and part of their role will be to complete the mapping working alongside Warwickshire County Council.
- A panel member expressed his thanks to Glendale as he had seen a massive improvement in the service they have provided in the last 12 months.
- A panel member raised concerns that the mapping process has only just started and will it be an ongoing process to identify what is NBBC land. The AD – Recreation and Culture advised that the mapping will need to be continually updated.
- A panel member queried that the Christmas lights service and Christmas tree installation will be removed from the contract and managed by Town Centres via an external contract, are the Town Centres team aware of this and will they be able to get a contract in place by November 2027. The AD- Recreation and Culture advised the Town Centres team are aware of the deadline and the requirements.
- A panel member raised that it would be nice to see contractors checking their homework so that when an issue is raised by a councillor and it is marked as complete when it is still outstanding that there is some kind of penalty. The panel member was also concerned by the blanket approach to not replanting as in some cases such as shrubs they may serve a purpose e.g. to stop cars parking on the verge. Furthermore, the panel member raised that the sport pitches may be better placed in a contract with specialised experience to ensure the pitches are kept in good condition. The AD – Recreation and Culture responded that they had considered an external contract for the sports

pitches and had done some soft market testing, this was more expensive, but it is an option for considering.

A recorded vote was taken on the recommendations in the report as follows:

For: Councillors W. Hancox, C. Phillips, R. Roze, J. Sheppard and C. Smith

Against: Councillors M. Bird, J. Gutteridge, S. Markham, and M. Walsh.

Abstentions: None

**RESOLVED** that

a) it be recommended to Cabinet that the contents of the report (specifically those at point 4 of the report) be adopted; and

b) the soft market testing as per 5.1 of the report be brought back to the working party for consideration.

EL41 **Forward Plan**

The Forward Plan showing the key decisions that will be made in the four months commencing 1<sup>st</sup> April 2026 was provided to the Panel for information.

**RESOLVED** that the Forward Plan be noted.

EL42 **Work Programme**

The Panel were presented with the updated Work Programme for the municipal year 2025-2026.

**RESOLVED** that the work programme be updated and approved.

EL43 **Any Other Items**

None

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Chair



Nuneaton and Bedworth Borough Council  
Overview and Scrutiny Panel June 2026

# Warwickshire Health and Wellbeing Board Strategy Overview



# Recap: What is the Health and Wellbeing Board?

- Statutory board
- Partnership forum where political, clinical, professional and community leaders come together
- Key mechanism for driving joined up working across health and care at local level since established in 2013
- Sets the strategic direction to improve health and wellbeing and reduce inequalities in health
- Forum for discussions about strategic and operational co-ordination in the delivery of services commissioned



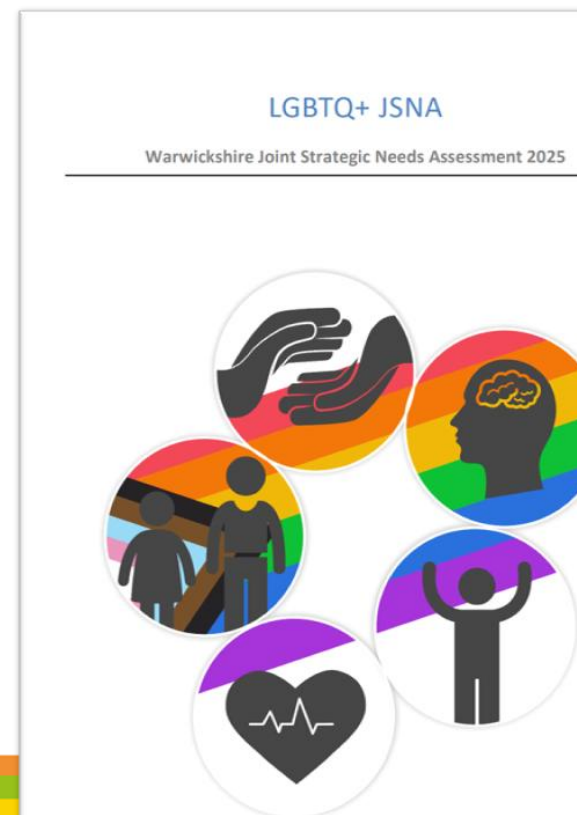
# Statutory duties of Health and Wellbeing Board

1. To assess the health and wellbeing needs of the population and publishing a **Joint Strategic Needs Assessment (JSNA)**
2. Publish a Joint **Health and Wellbeing Strategy**
3. Ensure the Health and Wellbeing Strategy directly informs the development of joint commissioning arrangements and the co-ordination of NHS and local authority commissioning including the **Better Care Fund** plans.
4. Develop the future **Neighbourhood Health Plans**



Welcome to the  
**Thriving adults:  
Living well in Warwickshire**  
Interactive Report  
An assessment of the health of working age adults (18-64 years)  
Warwickshire  
Use the arrows at the bottom of the page to progress in o  
or use the top menu button to navigate to a particular pag  
[How to explore this report](#) ⓘ

ADULTS WITH A LEARNING DISABILITY JSNA  
Warwickshire Joint Strategic Needs Assessment 2025



Welcome to the  
**Empowering Futures:  
Growing Up Well in Warwickshire**  
Interactive Report  
An assessment of the physical health of school-aged children

# Joint Strategic Needs Assessment (JSNA) Update

- JSNAs are reviews of the **health and care needs of the population**, providing a shared evidence-based consensus to support the Health and Wellbeing Strategy and all Health and Wellbeing Partners commission services and deliver strategic action.
- The JSNA work programme is currently producing **three life course dashboards**:
  - [Empowering Futures JSNA](#) –health needs of those age 0-18.
  - [Thriving Adults JSNA](#) – health needs of those aged 18-64.
  - Healthy Ageing JSNA (to be published in Sep 26) –health needs of those aged 65+.
- The work programme has also recently published the [Warwickshire Population dashboard](#), which uses the latest census data and the government’s national data to provide a picture of Warwickshire communities, and the [Understanding Deprivation for Warwickshire dashboard](#), which looks at deprivation across the county.
- All these outputs, as well as all previously produced JSNAs, can be found on the [Warwickshire JSNA website](#).



# Recap: Health and Wellbeing Strategy 2021-2026

## Agreed priorities:



Help our children and young people have the best start in life



Help people improve their mental health and wellbeing, particularly around prevention and early intervention in our communities



Reduce inequalities in health outcomes and the wider determinants of health

## Population health framework:

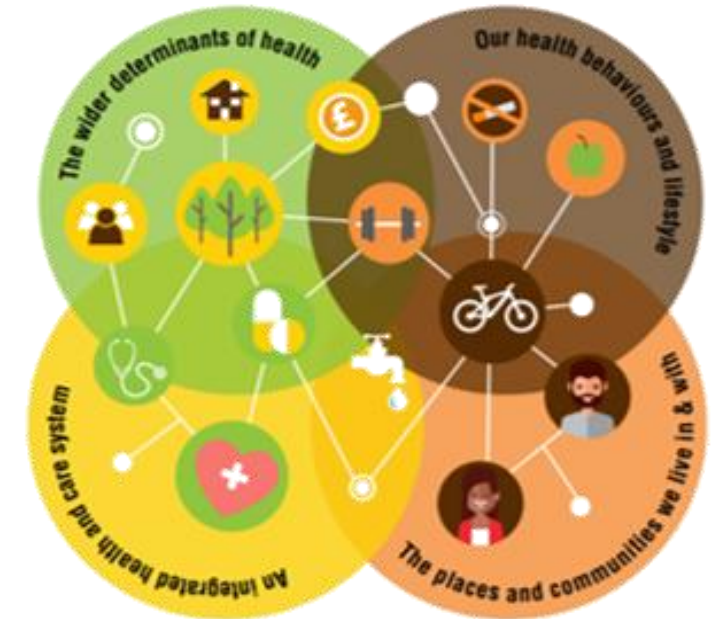


Figure 1: King's Fund Population Health Framework



# Progress made on HWBB priorities across Warwickshire

## Help our children and young people have the best start in life



- **Maternal Circles pilot** – Service to improve access to maternity services and continuity of care via a non-clinical health navigation model. Targeted at pregnant women from Black, Asian and Ethnic Minority heritage and those living in IMD 1&2. 94% of women surveyed reported improved confidence in accessing health care as a result of the service.
- **Stopping smoking in pregnancy** – Average smoking at time of delivery rates at GEH have reduced from 14% in 2020/21 to <8% according to LMNS data. Dedicated programme of work continues to align services with best practice and further reduce rates.

## Help people improve their mental health and wellbeing particularly around prevention in our communities



- **Suicide Prevention Strategy** – Steering group has refreshed delivery priorities and commissioned suicide prevention training for professionals working with at risk groups for the 25/26 financial year, namely professionals working with victim-survivors of domestic abuse/violence and substance addiction issues.
- **Prevention Concordat for Better Mental Health** – Shortly publishing an annual report detailing activity undertaken in the last 12 months to embed mental health and wellbeing across system including green spaces and the design of places to reduce health inequalities. A Young Black Men's Mental Health Project, designed to address the historically low engagement of young Black men





# Progress made on HWBB priorities across Warwickshire

## Reduce inequalities in health outcomes and the wider determinants

- **Smokefree Generation Grant:** Funding has been used to expand local stop smoking support, particularly in high-prevalence areas such as North Warwickshire. This includes:
  - Frequent face-to-face support sessions across delivered 8 locations in Nuneaton and Bedworth, development of a tailored Place Plan in partnership with North Place, and additional funding to NBBC to support community engagement
- **Workplace Wellbeing Forum** – part of Wellbeing for Life programme. Held in Nuneaton on 18<sup>th</sup> June with local businesses to raise awareness of the links between work and the wider determinants of health.
- **The Power of People and Place** - Director of Public Health Report 2024 focussed on the significance of the environment we live, work and grow in as a key determinant of our health and wellbeing. Warwickshire residents highlighted open and green spaces, access to community facilities and social connections of particular value to them.
- **Health in All Policies** - continued role out of the HiAP approach to embed health impact and inequalities considerations within decision making and service delivery





# Priorities at HWBB, Place and Borough

Health and Wellbeing Board Priorities	Warwickshire North Place-based priorities	Nuneaton and Bedworth Borough Council Health priorities
Children and young people Best Start in Life	Children and young people	
Mental health and wellbeing with a focus on prevention and early intervention	Improving mental health and wellbeing	Delivery of suicide prevention training to Council front line staff
Reducing inequalities in health and the wider determinants of health	Addressing the wider determinants of health	Implementation of Health in All Policies (HiAP) across the Council
	Reducing health inequalities	Tackle Damp and Mould issues in housing stock in the Borough.  Improve the energy efficiency of housing stock in the Borough.
	Promoting and improving healthy lifestyles and reducing the burden of long-term conditions	Improve access and opportunities for physical activity across the Borough

## **Priority 1: Health in All Policies (HiAP)**

- *There is now tangible identified health implications identified within key projects, reporting and meetings*
- *New template being created to ensure assessment done before any new project, strategy or service is reviewed.*

## **Priority 2: Suicide Awareness Training for all Front-line Staff**

- *3.5hour Suicide Prevention Training for 28 cohorts of 15 staff (420 staff in total)*
- *4.5hour Management Supervision Training (40 staff)*
- *Ongoing training offer for specialised mental health support*
- *Mental Health video from CEO and regular check in sessions*

## **Priority 3: Improve Energy Efficiency of Housing Stock – private and public sector**

### **Some of the works conducted:**

- *External wall insulation*
- *Replacement windows & doors*
- *Loft insulation & top ups*
- *Hydrogen ready boiler replacement*
- *Energy efficiency features of Council New Builds include some or all:*
- *Photovoltaic (PV) technology – PV materials and devices that convert sunlight into electrical energy.*
- *Heat recovery gas boiler flues*
- *Insulated lintels*
- *Increase airtightness measure*
- *Better details to reduce cold bridging*
- *Increased insulation Hydrogen boilers*

## Priority 4: Tackle Damp and Mould in Housing stock – private and public sector *(figures from last quarter)*

### Damp and Mould - Private Rented Sector:

Damp & Mould - Private Sector Housing	Q3
No. Damp and Mould reports	17
No. Damp and Mould Inspections carried out	11
No. Damp and Mould concerns actioned	13

### Damp and Mould – Public Sector (Council Dwellings):

<b>Damp &amp; Mould (council dwellings)</b>	
No. Damp and Mould reports received (Reactive)	112
No. Damp and Mould Reactive Inspections carried out from received	96
Total No. of Reactive Inspections completed	140
No. High Priority Proactive Damp and Mould Programmed Inspections	0
No access High Priority Proactive	0
No. Med Priority Proactive Damp and Mould Programmed Inspections	0
No access Medium Priority Proactive	0
No. Low Priority Proactive Damp and Mould Programmed Inspections	0
No access Low Priority Proactive	0
Total No. Damp and Mould Proactive programmed Inspections	0
No. Damp and Mould Remedial works ordered	267
No. Damp and Mould Remedial works completed	346
No. Damp and Mould Remedial works cancelled	6

# The Council's Health Priorities

## Priority 5: Improved access and opportunity to physical activity

- In 2025 there was over 18k riders on the Bedworth mountain bike trails
- Opening of Bedworth Physical Activity Hub in March 2026
- The new Learn to ride and all wheels park investment at the new Physical Activity Hub Bedworth is due to open later in 2026 including disability bike hire offer
- Wellbeing Walks over 12 months
  - launched 4 new walks
  - had over 1100 attendees.
  - had 3 new walk leaders join our team of volunteers.
  - expanded the scope of our walks with new walks focusing outside of the town centres particularly Keresley, Ensors and Stockingford affording better access for physical activity.
  - Our more established walks have in excess 20 attendees weekly and now run their own social events outside of the walk building a real walking community.



# Warwickshire North Place: Delivery

Previously:

North Place Executive Board

North Place Health and Wellbeing Board

From June 2026:

North Place Partnership Board

Neighbourhood Delivery model

North Place Health and Wellbeing priorities adopted, for delivery within Integrated Neighbourhood footprints

Previous broader priorities will form Principles for delivery of Warwickshire North Place priorities

# Warwickshire North Place: Our Priorities



Warwickshire  
North Place

<b>Addressing deprivation and the cost of living</b>	Deprivation and the cost of living is a key focus for our Place as Warwickshire North sees a higher-than-average proportion of deprivation in its local population. The cost-of-living plays a huge part in people's ability to join in with social activities and community groups, which we know help foster good health and wellbeing.
<b>Mental health and wellbeing</b>	We will take a proactive and preventative approach to reduce the long-term impact for people experiencing mental health problems in Warwickshire North. We will support individuals and families to manage their mental health and wellbeing and enable our population to access support for their mental health needs closer to home.
<b>Healthy weight and healthy eating</b>	We want to support healthy weight and healthy eating in Warwickshire North Place. This includes supporting children and young people to start their lives well by focusing on healthy behaviours, such as healthy eating education and working with local education providers and community groups to increase knowledge and practices around cooking.

## Principles for delivery of Warwickshire North Place priorities

We will:

- Work to tackle Health Inequalities across Warwickshire North Place, using Population Health data approach to inform and direct resourcing.
- Work collaboratively to improve access to services, closer to home for the population we serve.
- Improve mental health and wellbeing by taking a proactive and preventative approach at all stages of mental wellness and ill-health.
- Have a focus on Health and Wellbeing of our Children and Young People
- Address the wider determinants of health creating conditions for people to thrive.
- Promote and create conditions to improve healthy lifestyles and reduce the burden of long-term conditions.

# Warwickshire North Place: activity examples



## Delivered: Maternal Circles – Tackling Inequalities in Pregnancy



Maternal Circles was established to improve early access to maternity care for women facing multiple vulnerabilities, aligning directly with the Core20PLUS5 framework.

The service set out to:

- Improve early access to maternity services for Black, Asian and Ethnic Minority women, and women living in IMD 1 and 2.
- Reduce 'Did not attend' rates in this cohort.
- Reduce late bookings (bookings >70 days gestation)
- Utilise a non-clinical peer support model and transport offer to support vulnerable pregnant women access antenatal care.

331 referrals received. 50% from lower IMD areas. 47% women supported have long-term health condition or identify as disabled.

147 families supported

Outcome Key Performance Indicators:

87% Improvements in access to support services

72% Improvements in parental mental health

74% Improvements in healthy birth and delivery

68% Improved knowledge of parenting

83% Improvements in giving and receiving peer support



## In Progress: Place Universal Offer -



### Place Universal Investment

The aim of the Place Universal Investment is to create conditions for everyone to be more active, particularly in areas of greatest need.

- £500, 000 investment -Think Active is Lead Accountable Body but Resources aligned to the Place Partnerships to meet local priorities, as follows:
  - 80% to Warwickshire North Place (with a particular focus on Nuneaton and Bedworth)

### Action Across Three Key Areas

#### **Leadership Engagement:**

Supporting place partners to work more collectively to address place priorities related to health, wellbeing, and physical activity.

#### **Collaboration and Networking:**

Delivering a series of Warwickshire-wide events with a place-based focus to strengthen relationships and identify opportunities aligned to local priorities.

#### **Place Based Test and Learn Projects:**

Working collaboratively with place partners to develop and propose test-and-learn projects aimed at reducing inactivity. To date, **12** partners in Warwickshire North Place have expressed interest in submitting project ideas.

## NHS Nuneaton and Bedworth Primary Care Network



### **Priority Geographies**

Neighborhoods in LSOA areas 1 and 2IMD (20% most deprived)

**Priority Groups:** Children and Young People, People living with long term conditions, People Living with disabilities, Healthy Ageing

**Key Themes:** Active Travel, Active Travel, Activating Green and Urban spaces, Mental Health & Wellbeing, Integrating Physical Activity into the Health System

## Longer-term, strategic planning:

### Neighbourhood health/ healthy neighbourhoods



Environment, Health and Leisure OSP - 18th June 2026

Place partners are connecting disparate strategic ambitions together to leverage greater future benefit for local residents, such as:

- Broadening thinking around the NHS 10-year plan (especially 'hospital to community' transformation) and Pride in Place
- Influencing the one public estate programme (better access via colocation e.g. neighbourhood health hubs, family hubs)
- Sharing data to support future service planning

Intention is to design prevention into long-term planning in the widest possible way. Examples could include:

- Nudging early thinking around affordability of access to service hubs (public transport, car parking costs)
- Which services might sit well together, removing barriers to access and promoting social opportunities
- How community voices influence service offers



# Warwickshire's Joint Local Health and Wellbeing Strategy



# Developing the strategy

- ✓ Built on strong partnership approach
- ✓ Started October 2024 with early engagement
- ✓ Development principles agreed:
  1. Strengthen the role of Place
  2. Focus on wider determinants of health
  3. Ensure shared ownership
- ✓ Three Place-based priority-setting workshops
- ✓ Ongoing communication and governance



# A place-based approach

- ✓ Built from place upwards
- ✓ Shared ownership and accountability across partners
- ✓ Strong emphasis on the wider determinants
- ✓ HWBB to oversee performance
- ✓ Place partnerships to develop local delivery plans

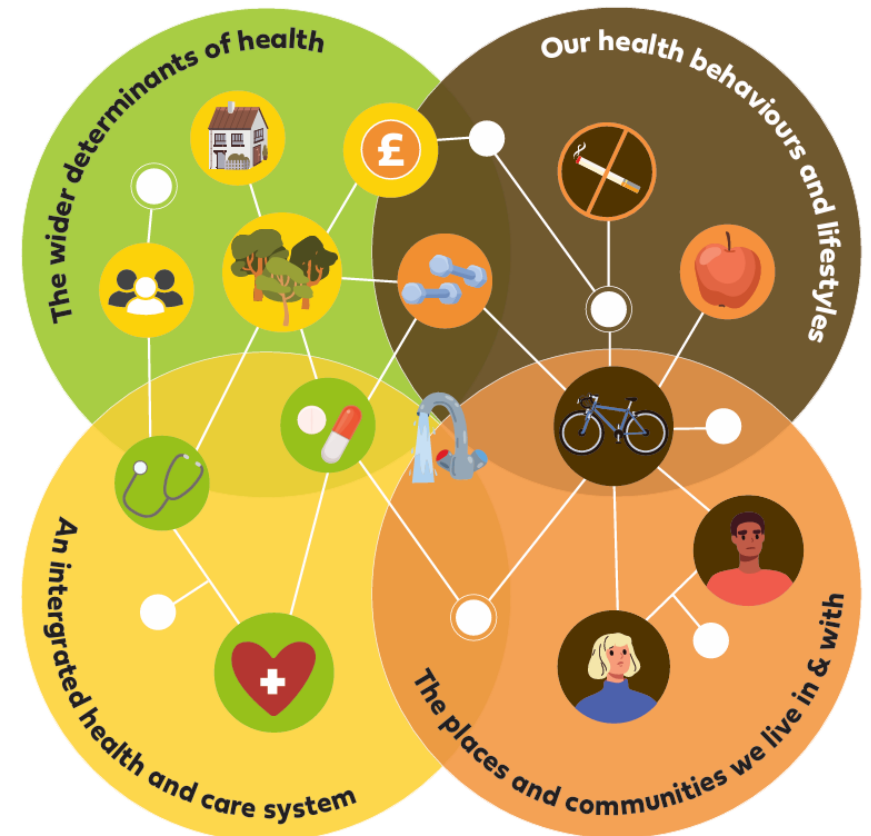


Figure 1: King's Fund Population Health Framework

## Place Partnership Priorities

### Rugby Priorities

1. Mental health and wellbeing, with a focus on prevention and early intervention.
2. Reduce health inequalities, including impacts across the rural area, Houses of Multiple Occupation, and the shift worker demographic.
3. Improving levels of physical activity across Rugby.

### South Warwickshire

1. Mental health and wellbeing with a focus on prevention and early intervention.
2. Physical activity.
3. Deprivation, with a focus on rural and hidden inequalities.

### Warwickshire North

1. Addressing deprivation and the cost of living.
2. Mental health and wellbeing.
3. Healthy weight and healthy eating.

## Warwickshire Priorities

1. Creating the conditions to support good mental health and wellbeing, prioritising children and young people, enabling them to flourish.
2. Tackling the factors that cause poverty and lead to inequalities in health and wellbeing.
3. Supporting people to move more and eat well.

# Next Steps for Health and Wellbeing Strategy 2026-31

- Continue with governance review – looking at strengthening the relationship between Place and HWBB and HWBB and overview and scrutiny committees
- Development of Place Delivery Plans: April-September (Place plans presented to HWBB on Wednesday 16 September)
  - Two-year delivery plan.
  - Approx. 2-3 actions per priority, per place.



# Contact details

- **Health and Wellbeing Board** – Alex Duckett ([alexduckett@warwickshire.gov.uk](mailto:alexduckett@warwickshire.gov.uk))
- **Warwickshire North Place Partnership** – Jane Minchin ([jane.minchin@geh.nhs.uk](mailto:jane.minchin@geh.nhs.uk))
- **Nuneaton and Bedworth Borough Council** – Katie Memetovic-Bye ([katie.memetovicbye@nuneatonandbedworth.gov.uk](mailto:katie.memetovicbye@nuneatonandbedworth.gov.uk))

## AGENDA ITEM NO.8

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### NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to:	Environment, Health and Leisure Scrutiny Panel
Date of Meeting:	18th June 2026
Subject:	Integrated Performance Report –Third and Fourth Quarters 2025/26
Portfolio:	Planning, Enforcement and Public Services / Leisure and Health
Responsible Officer:	Assistant Director (Digital and Business Change) / Risk Management and Performance Officer
Corporate Plan – Theme:	Your Council
Corporate Plan – Aim:	Strive for transparency and accountability in all that we do. Increase public scrutiny.
Ward Relevance:	All
Public or Private:	Public
Forward Plan:	Not a key decision

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#### **1. Important Note for Panel Members - Additional information**

Should panel members require additional information relating to performance **not fully explained by the comments supplied**, the following process is essential for the effectiveness of the meeting (to ensure that all issues can be addressed at the meeting):

- Having reviewed the report, the panel member should either ask for additional information to be provided ahead of the meeting or, if necessary, request that the relevant officer(s) attend the meeting. In either instance, the panel member should contact the Chair at their earliest opportunity
- The Chair will then advise the Committee clerks to make the necessary arrangements

## 2. Financial Data

Each OSP should review the Forward Plan and where a decision has been made, members of the OSP should consider calling in an item if they have concerns which need discussing at a future OSP meeting. As per the May 2026 forward plan, the following financial reports are due to be considered by Cabinet for 2026/27:

- General Fund Budget Monitoring Q1 (September Cabinet)
- HRA Budget Monitoring Q1 (September Cabinet)
- Capital Monitoring Q1 (September Cabinet)
- General Fund Budget Monitoring Q2 (November Cabinet)
- HRA Budget Monitoring Q2 (November Cabinet)
- Capital Monitoring Q2 (November Cabinet)

## 3. Report Format 2025/26

**Summary of the report content for 2025/26 3<sup>rd</sup> and 4<sup>th</sup> quarters:**

REPORT ITEM
<p><b><u>Appendix A</u> – summary of :</b></p> <ul style="list-style-type: none"><li>• Performance measures within the remit of the panel</li><li>• Freedom of Information / Environmental Information Requests and trends</li><li>• Complaints and trends</li><li>• Strategic Risk Register risks within the remit of the panel</li><li>• Member Enquiry Forms and trends</li></ul> <p>One summary for each quarter.</p>
<p><b><u>Appendix B1</u> - Performance measures charts</b></p> <p>Charts link includes both 3<sup>rd</sup> and 4<sup>th</sup> quarters.</p> <p><b><u>Appendices B2 / B3</u> - Performance measures summary</b></p> <p>One summary for each quarter.</p>
<p><b><u>Appendix C</u> – Details of the Strategic Risk Register risks within the remit of the Panel</b></p> <p><u>Fourth quarter only</u>. As this is a “live” document, it only shows the information as at the end of the fourth quarter - the summary and current details of those risks within the remit of the panel. A link to the risks within the remit of the panel is also provided.</p>

**NOTE:** As the scope of scrutiny panels has changed for 2026/27, this panel is receiving data relating to the former Environment and Leisure and Health and Corporate panels.

**4. Update - Fundamental Corporate Review of Performance Arrangements**

External support to embed Microsoft Power BI software is on-going. This will allow the automation of our performance collation processes as much as possible.

Reports have recently been approved for Directorate Management Teams and the Public Domain (reporting to commence from the first quarter 2026/27).

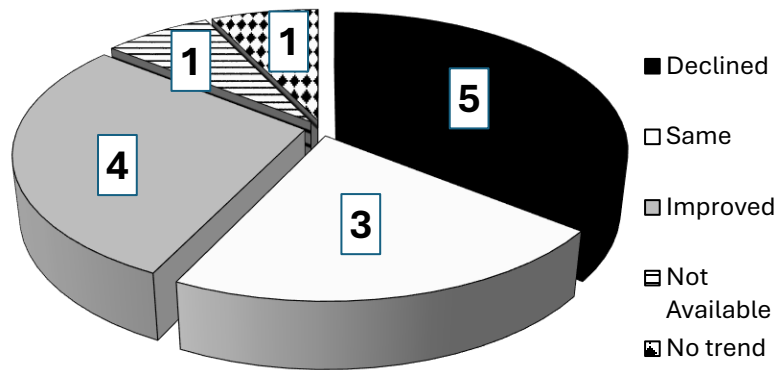
**5. Regulation of Investigatory Powers Act (RIPA) 2000  
(covert surveillance)**

An inspection report by the Office of Surveillance Commissioners highlighted the following recommendation:

“The importance of keeping the elected Councillors aware of any activity [or non-activity] under RIPA was appreciated and it was accepted that minimal observation would be incorporated at regular intervals into officer’s reports”

Consequently, Elected Members should be aware that, as at the end of the third and fourth quarters, there have been no surveillance operations.

### Performance Measures Summary



### Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summaries – End of Third Quarter

	Number Received 2025/26 (2024/25)	Completed 2025/26 (2024/25)	Late 2025/26 (2024/25)	Outstanding 2025/26 (2024/25)
<b>FOI / EIR Requests - 20-day target</b>	633 (575)	629 (575)	106 (105)	4 (0)
<b>Complaints -10-day target</b>	1,052 (1,074)	1,052 (1,074)	122 (115)	0 (0)

### Strategic Risk Register Summary

See fourth quarter 2025/26

### Member Enquiry Forms (MEFs) Summary Third Quarter

Number Received	
2024/25	2025/26
286	182

**Subject trends identified in the current quarter:**

**FOI / EIR** - None identified

**Complaints** - None identified

**MEFs** – Housing (105) and Leisure and Culture (42) = 81% of total

## 7. Appendix B2 – E&L Performance Measures Summary Third Quarter 2025/26

There are **fourteen** measures within the remit of the panel.

**Twelve** have comparable trend data for the third quarter (four improved, five declined and three stayed the same). One has **no comparative trend data** and one is **not yet available**:

**Four** have an **improved** trend:

REF.	Measure	Target 2025/26	Third Quarter 2024/25	Third Quarter 2025/26
WS 02	KG waste per resident (all) (overall waste / residents)	250 Kg	373.73 Kg	356.76 Kg
REF.	Measure	Target 2024/25	2023/24	2024/25
EA 02	Year-End Passport to Leisure Memberships (All Sites) - annual measure	No	4,073	4,432
EA 03	Passport to Leisure member usage for all sites - annual measure	No	119,42	127,761
EA 04	Social value savings to the National Health Service (in pounds) - annual measure	No	£1,854,426	£2,340,421

**Five** have a **declined** trend:

REF.	Measure	Target 2025/26	Third Quarter 2024/25	Third Quarter 2025/26	Comments
WR 02	Waste recycled (composting) / overall household waste	20%	17.38%	14.79%	Composting through the year ran lower than expected due to the very dry spring & summer period affecting garden growing season etc. This pattern was reflected across the area with Warwickshire Councils showing around 9% less garden waste collected by the end of Q3 than expected.
WR 03	Combined recycling (dry & composting) / overall waste	45%	40.18%	37.55%	Variation linked to the composting figure (as above).

## 7. Appendix B2 – E&L Performance Measures Summary Third Quarter 2025/26

**Declined** trend (continued):

REF.	Measure	Target 2024/25	2023/24	2024/25	Comments
EA 01	Total Leisure Attendance (usage) from all sites – annual measure	No	1,112,600	1,039,269	Reduction linked to long-term gym / leisure pool closures for remedial work at the at the Pingles.
MUS 01	In-person visits linked to opening hours (year on year comparison of figures) per hour – annual measure	34	33.17	31.48	The reduction was exacerbated by the inconsistency of opening hours particularly across the winter and rumours that the museum had closed for the redevelopment. Since the opening hours have standardised both in terms of hours and days for this financial year, we are seeing an increase in footfall.
MUS 02	In-person visits linked to opening hours (year on year comparison of figures) per day -annual measure	194	190.04	170.16	The reduction was exacerbated by the inconsistency of opening hours particularly across the winter and rumours that the museum had closed for the redevelopment. Since the opening hours have standardised both in terms of hours and days for this financial year, we are seeing an increase in footfall.

## 7. Appendix B2 – E&L Performance Measures Summary Third Quarter 2025/26

**Three** have **stayed the same** (within tolerance of 2.50%):

REF.	Measure	Target 2025/26	Third Quarter 2024/25	Third Quarter 2025/26
PK 02	Number of scheduled ground maintenance tasks completed by contractor	No	98.20%	98.86%
WR 01	Waste recycled (dry recycling) / overall household waste	25%	22.80%	22.76%
WS 03	KG waste per household (all) (overall waste/ households)	540 Kg	493.86 Kg	498.95 Kg

**One** has no comparative trend data:

REF	Measure	Target 2025/26	Third Quarter 2024/25	Third Quarter 2025/26	Comments
WS 01	Waste for incineration / overall waste	61%	No data	67.70%	63.01% in Q2 2025/26

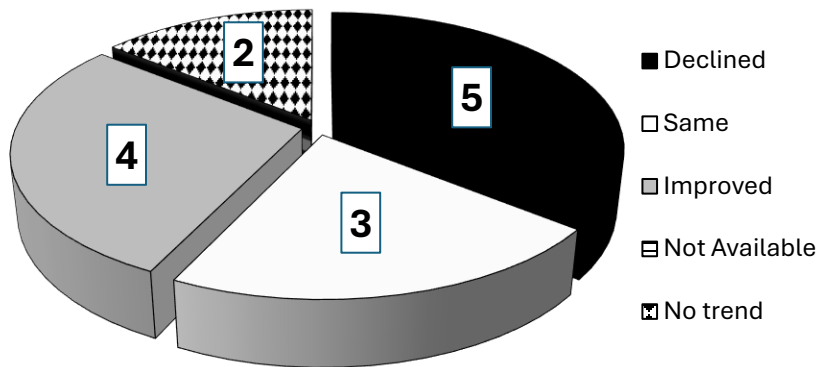
**One** is currently not available:

REF	Measure
PK 01	% of parks and open spaces that do not meet the minimum internal score (based on "Green Flag" criteria – all parks and open spaces)

## **8. Appendix C – E&L Strategic Risk Register (SRR) Third Quarter**

As this is a “live” document, details are provided in the fourth quarter summary (see section 11).

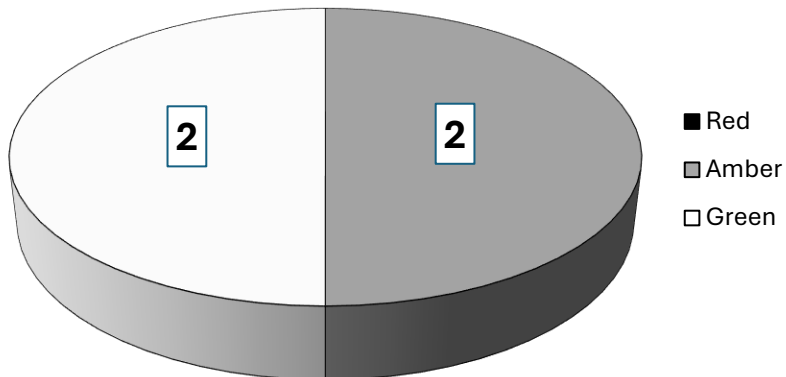
### Performance Measures Summary



### Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summaries – End of Fourth Quarter

	Number Received 2025/26 (2024/25)	Completed 2025/26 (2024/25)	Late 2025/26 (2024/25)	Outstanding 2025/26 (2024/25)
<b>FOI / EIR Requests - 20-day target</b>	841 (775)	833 (775)	129 (150)	8 (0)
<b>Complaints -10-day target</b>	1,433 (1,516)	1,422 (1,516)	136 (155)	11 (0)

### Strategic Risk Register Summary



### Member Enquiry Forms (MEFs) Summary Fourth Quarter

Number Received	
2024/25	2025/26
187	237

**Subject trends identified in the current quarter:**

FOI / EIR - None identified

Complaints - None identified

MEFs – Housing (110) and Leisure and Culture (47) = 66% of total

## 10. Appendix B3 – E&L Performance Measures Summary Fourth Quarter 2025/26

There are **fourteen** measures within the remit of the panel.

**Twelve** have comparable trend data for the fourth quarter (four improved, three stayed the same and five declined). **Two** have **no comparative trend data**

**Four** have an **improved** trend:

REF.	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26
WS 02	KG waste per resident (all) (overall waste / residents)	250 Kg	364.49 Kg	351.33 Kg
REF.	Measure	Target 2025/26	2024/25	2025/26
EA 02	Year-End Passport to Leisure Memberships (All Sites) - annual measure	No	4,432	4,982
EA 03	Passport to Leisure member usage for all sites - annual measure	No	127,761	132,499
EA 04	Social value savings to the National Health Service (in pounds) - annual measure	No	£2,340,421	£4,422,073

**Three** have **stayed the same** (within tolerance of 2.50%):

REF.	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26
PK 02	Number of scheduled ground maintenance tasks completed by contractor	No Target	98.09%	98.26%
WS 03	KG waste per household (all) (overall waste/ households)	540 Kg	494.16 Kg	499.91 Kg
REF.	Measure	Target 2025/26	2024/25	2025/26
MUS 02	In-person visits linked to opening hours (year on year comparison of figures) per day - annual measure	174	170	171

## 10. Appendix B3 – E&L Performance Measures Summary Fourth Quarter 2025/26

Five have a **declined** trend:

REF.	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26	Comments
WR 01	Waste recycled (dry recycling) / overall household waste	25%	23.46%	21.40%	<p>Likely caused by a slight increase in contamination rate reported in our material treated through Sherbourne Ltd. Action is being taken to encourage better recycling by households linked to crews receiving refresher training in relation to rejecting contaminated bins. We are also doing work with Sherbourne Ltd. to monitor the sampling work they do to better understand the materials being rejected to communicate to customers about what to recycle. A business case proposal has also been submitted for the use of an application to help us better engage with residents in our waste and recycling services (specifically to help resolve issues people encounter).</p> <p>It should be also noted that some areas of reported contamination from processing facilities can't be resolved through customer communications and will always exist due to the nature of the collection process. This includes tiny fractions of material (recorded as particulates) which can include small pieces of shredded paper and glass fractions. This can contribute to around 9% of waste sent for recycling so, whilst we are seeking to take action to help ensure residents engage in recycling, some element on material being unrecyclable will always remain.</p>

## 10. Appendix B3 – E&L Performance Measures Summary Fourth Quarter 2025/26

declined trend (continued):

REF.	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26	Comments
WR 02	Waste recycled (composting) / overall household waste	20%	15.16%	12.94%	Continued effects of the slow growing season meaning gardens still had limited disposal needs through winter as less material to clear and dispose of in general.
WR 03	Combined recycling (dry & composting) / overall waste	45%	36.73%	34.34%	Combination of comments for WR 01 and WR 02 above contributing to the overall drop from last year.
REF.	Measure	Target 2025/26	2024/25	2025/26	Comments
EA 01	Total Leisure Attendance (usage) from all sites – annual measure	No	1,039,269	975,349	The reduction in attendance is linked to areas at the Pingles centre being closed for essential repairs. The gym reopened on 28/06/25, and the leisure pool opened on 10/12/25.
MUS 01	In-person visits linked to opening hours (year on year comparison of figures) per hour – annual measure	32	31	29	Visits: 25,813, hours open: 898.5. The footfall per hour varies due to weather, school holidays etc. The overall average for the year was brought down by lower than predicted footfall in 3 months: September, November and January. Exhibition spaces were partly closed in September and November to allow the installation of the Craftspace Exhibition. In addition, weather warnings and snow in January also reduced footfall.

## 10. Appendix B3 – E&L Performance Measures Summary Fourth Quarter 2025/26

Two have no comparative trend data:

REF	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26	Comments
WS 01	Waste for incineration / overall waste	67%	No Data	64.01%	67.70% in Q3 2025/26
REF.	Measure	Target 2025/26	2024/25	2025/26	Comments
PK 01	% of parks and open spaces that do not meet the minimum internal score (based on "Green Flag" criteria – all parks and open spaces)	No Target	No Data	98.22%	N/A

## **11. Appendix C – E&L Strategic Risk Register (SRR) Fourth Quarter**

There are four strategic risks within the remit of the panel. Two are “net amber” and two are “net green”.

### “Net Amber” Risks

R22 - Operation of sub-regional recycling facility in partnership with other authorities and operational costs / realisation of income

R25 - Noncompliance with regulations relating to Freedom of Information, Environmental Information and General Data Protection resulting in penalties applied by the Information Commissioner’s Office

**12.** Please click [this link](#) to access:

[App B1 E&LQ3 and Q4 2025-26 Performance Charts](#)

[Appendix C E&L SRR Fourth Quarter 2025-26](#)

<h3 style="text-align: center;">Performance Measures Summary</h3> <p>Legend:</p> <ul style="list-style-type: none"> <li>■ Declined</li> <li>▒ Improved</li> <li>□ Same</li> <li>▤ No Trend</li> <li>▥ Not Available</li> <li>▦ Service Demand</li> </ul>	<h4 style="text-align: center;">Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summaries – End of Third Quarter</h4> <table border="1"> <thead> <tr> <th></th> <th>Number Received 2025/26 (2024/25)</th> <th>Completed 2025/26 (2024/25)</th> <th>Late 2025/26 (2024/25)</th> <th>Outstanding 2025/26 (2024/25)</th> </tr> </thead> <tbody> <tr> <td><b>FOI / EIR Requests - 20-day target</b></td> <td>633 (575)</td> <td>629 (575)</td> <td>106 (105)</td> <td>4 (0)</td> </tr> <tr> <td><b>Complaints -10-day target</b></td> <td>1,052 (1,074)</td> <td>1,052 (1,074)</td> <td>122 (115)</td> <td>0 (0)</td> </tr> </tbody> </table>		Number Received 2025/26 (2024/25)	Completed 2025/26 (2024/25)	Late 2025/26 (2024/25)	Outstanding 2025/26 (2024/25)	<b>FOI / EIR Requests - 20-day target</b>	633 (575)	629 (575)	106 (105)	4 (0)	<b>Complaints -10-day target</b>	1,052 (1,074)	1,052 (1,074)	122 (115)	0 (0)
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<h3 style="text-align: center;">Strategic Risk Register Summary</h3> <p style="text-align: center;">See fourth quarter 2025/26</p>	<h4 style="text-align: center;">Member Enquiry Forms (MEFs) Summary Third Quarter</h4> <table border="1"> <thead> <tr> <th colspan="2" style="background-color: #cccccc;">Number Received</th> </tr> <tr> <th style="width: 50%;">2024/25</th> <th style="width: 50%;">2025/26</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">286</td> <td style="text-align: center;">182</td> </tr> </tbody> </table> <p><b>Subject trends identified in the current quarter:</b>  <b>FOI / EIR</b> - None identified  <b>Complaints</b> - None identified  <b>MEFs</b> – Housing (105) and Leisure and Culture (42) = 81% of total</p>	Number Received		2024/25	2025/26	286	182									
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#### 14. Appendix B2 – H&CORP Performance Measures Summary Third Quarter 2025/26

There are **seventeen** measures within the remit of the panel. **Twelve** have comparable trend data for the third quarter (four improved, three stayed the same and five declined). **Four** have no comparative trend data. **One** relates to service demand.

**Four** have an **improved** trend:

REF.	Measure	Target 2025/26	Third Quarter 2024/25	Third Quarter 2025/26
CSR 03	Member Enquiry forms completed on time	100%	53.76%	92.00%
HR 02	Recruitment overall turnover %	15%	7.46%	6.25%
CFLPI 11	Average Days to Process New Housing Benefit Claims and Council Tax Support Claims (Financial YTD)	22 days	34.64 days	29.61 days
REF.	Measure	Target 2024/25	2023/24	2024/25
EQ 01	Current training rate total in-house – annual measure	70%	49%	65%

**Three** have **stayed the same** (within tolerance of 2.50%):

REF.	Measure	Target 2025/26	Third Quarter 2024/25	Third Quarter 2025/26
CFLPI 09	Collection of Council Tax	82%	81.50	81.05
CFLPI 10	Collection of Business Rates	82%	81.91%	80.45%
CFLPI 12	Average Days to Process changes of circumstances Housing Benefit Claims and Council Tax Support Claims (Financial YTD)	9 days	9.71 days	9.48 days

## 14. Appendix B2 – H&CORP Performance Measures Summary Third Quarter 2025/26

Five have a **declined** trend:

REF.	Measure	Target 2025/26	Third Quarter 2024/25	Third Quarter 2025/26	Comments
CSR 01	Freedom of Information Requests (FOI) compliance	100%	80.43%	76.00%	Staffing issues pending restructure impacted during the third quarter.
CSR 02	Subject access requests (SAR) compliance	100%	80.00%	70.00%	Staffing issues pending restructure impacted during the third quarter.
PR 04	Spend within Nuneaton and Bedworth (% based on value of spend by SME)	No	93.67%	82.60%	A Section 106 payment to a large organisation was made which has skewed the percentage outcome. Removing this amount would result in the SME spend being 87.89%
PR 05	Spend within Nuneaton and Bedworth (% based on value of spend with "large" companies)	No	6.33%	17.40%	A Section 106 payment to a large organisation was made which has skewed the percentage outcome. Removing this amount would result in the spend with large companies being 12.11%
HR 10	% of staff spend that is Agency: % of agency spend versus actual salary budget Year-To-Date (YTD) as a total	No	4.69%	5.70%	Spend on Refuse agency staff increased where we have a statutory obligation to empty the bins (covering vacancies and sickness). Difficult to recruit for specific professions or covering long-term sickness in Environmental Health, Planning (incl. Land Charges), Legal Officers, Health and Safety officers and Land & Property and Building Surveyors.

#### 14. Appendix B2 – H&CORP Performance Measures Summary Third Quarter 2025/26

Four have no comparative trend data:

REF	Measure	Target 2025/26	Third Quarter 2024/25	Third Quarter 2025/26	Comments
HR 07	Recruitment – % post filled on first attempt	80%	No data	75.00%	75% in Q2 2025/26
PR 01	Spend with local suppliers (Nuneaton & Bedworth)	No	No data	10.06%	8.24% in Q2 2025/26
PR 02	Spend with local suppliers (Warks. & West Midlands)	No	No data	23.94%	19.71% in Q2 2025/26
PR 03	Spend with local suppliers (UK & International)	No	No data	66%	72.05% in Q2 2025/26

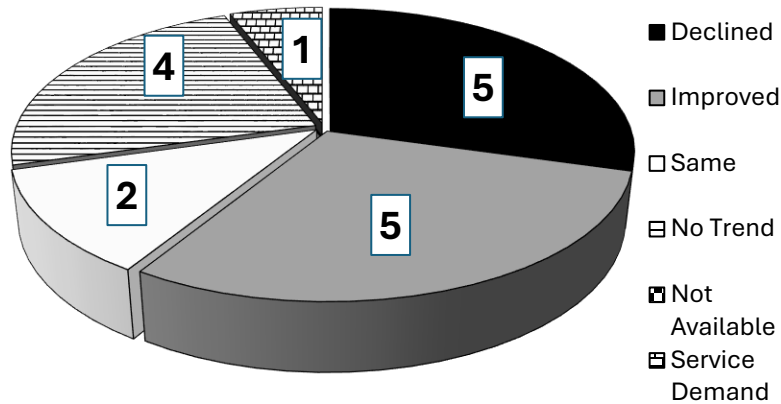
**One** is a service demand measure:

REF.	Measure	Target 2024/25	2023/24	2024/25
EQ 02	Impact Assessments completed	No	10	28

## **15. Appendix C – H&CORP Strategic Risk Register (SRR) Third Quarter**

As this is a “live” document, details are provided in the fourth quarter summary (see section 18).

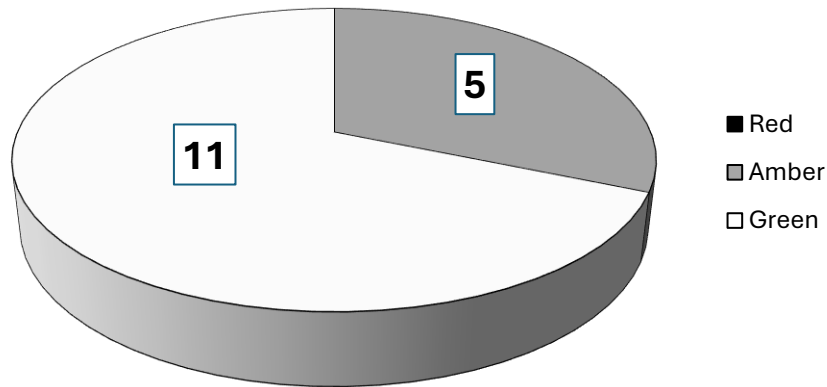
### Performance Measures Summary



### Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summaries – End of Fourth Quarter

	Number Received 2025/26 (2024/25)	Completed 2025/26 (2024/25)	Late 2025/26 (2024/25)	Outstanding 2025/26 (2024/25)
<b>FOI / EIR Requests - 20-day target</b>	841 (775)	833 (775)	129 (150)	8 (0)
<b>Complaints -10-day target</b>	1,433 (1,516)	1,422 (1,516)	136 (155)	11 (0)

### Strategic Risk Register Summary



### Member Enquiry Forms (MEFs) Summary Fourth Quarter

Number Received	
2024/25	2025/26
187	237

**Subject trends identified in the current quarter:**

**FOI / EIR** - None identified

**Complaints** - None identified

**MEFs** – Housing (110) and Leisure and Culture (47) = 66% of total

## 17. Appendix B3 – H&CORP Performance Measures Summary Fourth Quarter 2025/26

There are **seventeen** measures within the remit of the panel. **Twelve** have comparable trend data for the fourth quarter (five improved, two stayed the same and five declined). **Four** have no comparative trend data. **One** relates to service demand

**Five** have an **improved** trend:

REF.	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26
CSR 01	Freedom of Information Requests (FOI) compliance waste	100%	75.50%	89.00%
CSR 02	Subject access requests (SAR) compliance	100%	55.56%	82.00%
CSR 03	Member Enquiry forms completed on time	100%	44.39%	91.00%
HR 02	Recruitment overall turnover %	20%	11.80%	9.79%
CFLPI 11	Average Days to Process New Housing Benefit Claims and Council Tax Support Claims (Financial YTD)	22 days	33.67 days	30.43 days

**Two** have **stayed the same** (within tolerance of 2.50%):

REF.	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26
CFLPI 09	Collection of Council Tax	97%	96.93%	96.67%
CFLPI 10	Collection of Business Rates	98%	97.53%	96.56%

## 17. Appendix B3 – H&CORP Performance Measures Summary Fourth Quarter 2025/26

Five have a **declined** trend:

REF.	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26	Comments
CFLPI 12	Average Days to Process changes of circumstances Housing Benefit Claims and Council Tax Support Claims (Financial YTD)	9 days	9.44 days	11.01 days	Long-term sickness and vacancies throughout 2025/26 which also created a backlog of claims.
PR 04	Spend within Nuneaton and Bedworth (% based on value of spend by SME)	No	88.25%	71.59%	A Section 106 payment to a large organisation was made which has skewed the percentage outcome. Removing this amount would result in the SME spend being 91.92%
PR 05	Spend within Nuneaton and Bedworth (% based on value of spend with "large" companies)	No	11.75%	28.41%	A Section 106 payment to a large organisation was made which has skewed the percentage outcome. Removing this amount would result in the spend with large companies being 9.08%
HR 10	% of staff spend that is Agency: % of agency spend versus actual salary budget Year-To-Date (YTD) as a total	No	4.80%	5.61%	Spend on Refuse agency staff increased where we have a statutory obligation to empty the bins (covering vacancies and sickness). Difficult to recruit for specific professions or covering long-term sickness in Environmental Health, Planning (incl. Land Charges), Legal Officers, Health and Safety officers and Land & Property and Building Surveyors.
REF.	Measure	Target 2025/26	2024/25	2025/26	Comments
EQ 01	Current training rate total in-house – annual measure	70%	65%	59%	Increase in the number of courses planned for 2026/27 and management to ensure officers complete the course every three years.

## 17. Appendix B3 - H&CORP Performance Measures Summary Fourth Quarter 2025/26

Four have no comparative trend data:

REF	Measure	Target 2025/26	Fourth Quarter 2024/25	Fourth Quarter 2025/26	Comments
HR 07	Recruitment – % post filled on first attempt	80%	No data	78.57 %	75% in Q3 2025/26
PR 01	Spend with local suppliers (Nuneaton & Bedworth)	No	No data	12.12%	10.06% in Q3 2025/26
PR 02	Spend with local suppliers (Warks. & West Midlands)	No	No data	25.51%	23.94% in Q3 2025/26
PR 03	Spend with local suppliers (UK & International)	No	No data	62.37%	66% in Q3 2025/26

One is a service demand measure:

REF.	Measure	Target 2025/26	2024/25	2025/26
EQ 02	Impact Assessments	No	28	50

## **18. Appendix C – H&CORP Strategic Risk Register (SRR) Fourth Quarter**

There are sixteen strategic risks within the remit of the panel. Five are “net amber” and eleven are “net green”.

### Net Amber” Risks

R8 - Failure to deliver / refresh the key elements of the Corporate Plan

R16 - “Cyber” crime or attack

R20 - Pandemic – service, social and economic implications

R25 - Noncompliance with regulations relating to Freedom of Information, Environmental Information and General Data Protection resulting in penalties applied by the Information Commissioner’s Office

R34 - Corporate Fraud

**19.** Please click [this link](#) to access:

[App B1 H&Corp Q3 and Q4 2025-26 Performance Charts](#)

[Appendix C H&Corp SRR Fourth Quarter 2025-26](#)

## **20. Recommendation**

The panel is asked to scrutinise the performance information contained in this report and make any recommendations to the relevant Cabinet portfolio holder and/ or Cabinet.

The panel may decide to establish an OSP Review Working Party, proposed, voted and agreed at an OSP itself, to review a specific item/activity. This would be made up of members from the OSP and the OSP would be required to set a clear scope and remit for the review.

STEVE GORE



AGENDA ITEM NO.9

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Environment Health and Leisure OSP

Date: June 18<sup>th</sup> 2026

Subject: Museum Update

From: Bobby Greenwood

Portfolio: Leisure and health

Corporate Plan – Theme: **Theme Green Spaces and Environment**

Corporate Plan – Aim: **Protecting our Natural Environment**

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OBJECTIVES OF SCRUTINY

To provide the panel with information on the performance of the museum service during the financial year 2025-6.

WHAT IS THE PANEL BEING ASKED TO CONSIDER?

The members of the panel are being asked to consider the information in this report.

WHAT INFORMATION WILL BE PRESENTED?

A summary of the activities of the museum during 2025-6. Plans for work during 2026-7 will also be outlined.

Recommendations

That the attached report be accepted by the panel.

## **Background to the Museum**

Nuneaton Museum & Art Gallery opened over 100 years ago on April 1<sup>st</sup> 1917. Its donor Edward Melly always envisioned it as a community asset for local people where they could find enjoyment, take a break from their busy lives and learn about the collections. Whilst the museum continues to provide all these things it also plays a role in **Place and Prosperity** – driving footfall to Nuneaton and providing a focus for civic pride both through its presentation of history and its showcasing of current creative talent. **Housing, Health and Communities** - the museum building provides a safe place to visit welcomed by a team committed to providing valuable experiences. This provides a welcoming place to those who are lonely or who want to come together with others. Our temporary exhibitions can spotlight local communities, groups and interests providing recognition and understanding. **Green Spaces and Environment** – our talks and exhibitions programme includes subjects which aid people's knowledge of the natural world. The museum team are thoughtful about using resources, we recycle from exhibitions and endeavour to provide value for money.

### **1.1 Vision**

Nuneaton Museum & Art Gallery uses and develops its collections to strengthen local communities, explore life in the past and present, expand horizons and offer inspiration, learning and enjoyment. In doing this it will help to make Nuneaton and Bedworth a pleasant environment for those who live, work or visit the borough.

### **1.2 Key Aims**

- To tell the key stories of Nuneaton and Bedworth up to the present day.
- To create opportunities for engagement in the community which celebrate local heritage and instil a sense of pride in the local community.
- To actively provide learning opportunities across all age groups and backgrounds.
- To develop the service as a key asset for the borough in encouraging day visits.
- To offer visitors a fun and enjoyable experience.
- To achieve a high level of custodianship of the collection on behalf of the local community, making it increasingly accessible and relevant.
- To increase awareness of the museum service and its collections amongst the local community and potential visitors within an hour's drive.
- To make best use of resources in delivering the service for local communities.
- To increase the sustainability of the museum service.

### **1.3 Objectives**

- Create and host exhibitions that are enjoyable, inspirational and offer stimulating learning opportunities for our local communities

- To use consultation with our audiences to understand the stories they want to see told about Nuneaton and Bedworth.
- Continue to utilise a range of methods and approaches to ensure that the interpretation of our collections is appropriate to all learning styles.
- Continue to provide activities which offer opportunities for learning.
- Seek to further develop and expand our audiences particularly through our outreach activities.
- Utilise a variety of tools to publicise its services.
- Offer a high-quality accessible experience to our visitors and users.
- Continue our dialogue with users and non-users to strengthen our offer.
- Employ high standards of care for our well documented, researched and relevant collection.
- Improve our knowledge of the collections which we care for.
- Identify and apply for grants and other types of support which can help the museum achieve its aims.
- Ensure income targets for the museum are reached.
- Develop opportunities for individual giving amongst the museum's supporters.

## **2 Overview**

This report covers the financial year of 2025-6. This year was about stabilising the service after several years of significant change and continuing to deliver quality services to local people.

## **3 Performance Management**

### **3.1 External Evaluation**

#### Visitor Attraction Quality Assurance Standard (VAQAS)

As part of the Museum's work to ensure that the service meets accreditation standard it has membership of the [Visit England Quality Assured Visitor Attraction Scheme](#). To retain membership, the Museum is inspected every two years and results are then submitted in a report to the Museum.

This stringent inspection took place in January, Nuneaton Museum & Art Gallery was awarded 83 per cent. This represents an increase from the previous assessment making it qualify as a "top tier attraction."

The inspection report states:

“The Museum offers a very pleasant visitor experience, with an interesting range of artefacts and tells the story of Nuneaton and its famous residents very well.

“The ‘collection chats’ were a great feature and plenty of innovative interactives for younger visitors to engage with. The temporary exhibitions are also extremely well curated, with high presentation standards.



Hands on History



Us & Them Exhibition

“The ‘Hands-on History’ event is a lovely initiative, and the staff member hosting it was engaging well with the attendees of the alumni event.

“The facilities were all in good condition and in full working order.”

Museum staff were also highlighted:

“The team member on the desk upon arrival provided an excellent welcome. She asked whether I had visited before and explained the layout and contents”..

“She was able to fully answer all the questions posed and has scored the maximum possible – well done!

“The team member staffing the desk upon departure was also very pleasant, was able to answer my questions and wished me a good afternoon as I left, a lovely touch.”

“The What’s On leaflet provided upon arrival at the Museum, is very comprehensive and attractively presented, and represents the Museum and the schedule of events and exhibitions to a very high standard”.

### **3.1.1 Recommendations from the Report**

Each inspection also includes improvements, some small tweaks have already been implemented, such as improved signage on emergency cords, and updating some internal signage. However, some require investment beyond the museum’s existing resources or influence.

- Consider better brown and white tourism signage for the Museum on the approach to Nuneaton.
- The current Council website was said to undersell the museum. When the opportunity allows, improve the website or externalise it to better reflect the museum's quality and content. The restriction on imagery within the existing framework was particularly seen as an issue.
- Improve the level of visitor information outside the Museum (and café), especially when it is closed – e.g. what the Museum includes and details of current and future events.

- Consider the use of an App or QR codes for opportunities to provide a ‘deeper-dive’ into some artefacts/displays.
- Encourage visitors to engage with interactives, including taking photographs and suggesting sharing them on the Museum’s social channels.
- As mentioned in 2024, continue to take steps to improve the lighting in the downstairs galleries – the initial gallery visited was very dark, with only a handful of the track lights operational (Unfortunately, the lighting tracks are obsolescent which means we can’t get replacement fittings which work, the whole tracks need replacing).
- Consider more interpretation on the history of the park and Museum itself, as well as the character of ‘Melly’.
- Review the layout in the accessible facility as currently the nappy bin is positioned in the transfer space which presents an obstacle to any wheelchair user wishing to access the toilet. The space in both toilets is really restricted.

### 3.2 In Person Visits to the Museum

3.2.1 This was the first year of the new Thursday to Saturday opening hours. The table below shows opening hours and footfall for the last 3 years.

	2023 - 4	Hours Open	2024-5	Hours Open	2025-6	Hours Open
<b>April</b>	4298	128	2334	87	2164	67
<b>May</b>	4129	151	3071	114	2764	78
<b>June</b>	5679	139	2935	105	1879	72
<b>July</b>	4687	136	3134	96	2616	78
<b>August</b>	6855	154	4111	113	3804	84
<b>September</b>	4428	142	2722	88	1303	72
<b>October</b>	4153	133	2693	105	2497	84
<b>November</b>	1886	63	1348	49.5	1378	78
<b>December</b>	1086	63	671	22	1155	54
<b>January</b>	1983	63	1076	33	1455	90
<b>February</b>	1893	79.75	1033	47.5	2291	72
<b>March</b>	2538	102	2864	62	2507	69.5
<b>Total for Year</b>	<b>43,615</b>	<b>1,353.75</b>	<b>27,992</b>	<b>922</b>	<b>25,813</b>	898.5
<b>Planned Budget for the year</b>	£306,634		£268.880		£211,685	

3.1.1 As with last year we are taking time to embed the new opening hours with existing and potential visitors. We still hear from people thinking we are closed for the major refurbishment project, Reimagining Nuneaton Museum & Art Gallery which was cancelled March 2024. We also still have people trying to visit on days that we are closed.

3.1.2 The museum has updated online data where it has access, but it is the nature of the digital world that we are still discovering sites which show former opening hours. There is also the challenge that AI assisted searches can bring up out of

date information. We will continue to work to get details updated on platforms to reduce the incidence of out-of-date information.

### 3.2 Income

Calendar year	2022 - 3	2023 -4	2024-5	2025-6
Shop Sales	£2225.18	£2028.66	£750.60	£1,161.44
Commission on art Sales	£608.75	£974.50	£170.60	£930.14
Donations	£2,489.94	£1,869.72	£2,341.87	£1,306.40
Room Hire	709.64	£811.10	£320.50	£508.50
	£6033.51	£5,683.98	3,583.57	£3,906.48

- Our shop sales were down in 2024-5 because the budget to buy stock was removed from the budget that year. A small budget was made available for the last financial year, and this led to more sales.
- The rise in art sales was driven by the programming of two curated exhibitions, one of watercolours and the Take 3 exhibition. The sale of cards and prints by artists within the shop on a sale or return basis has also supported the rise.
- The donations were high in 2024-5 as they included a remittance from National Grid of £220 for disruption in service. Donations have been affected by the reduction in people carrying cash. Options such as card readers and digital donation boxes were considered but the monthly charges meant they didn't seem a viable option considering we couldn't predict take up. As a result, the museum is now using QR codes to direct people to our PayPal account so they can donate online. This brought in £124.78 last financial year. We will continue to monitor to establish at what point we need to look to invest in card readers.

## 4. Museum Programme

### 4.1 Temporary Exhibitions



The Art of Travel temporary exhibition

In addition to our permanent galleries dedicated to Local History, George Eliot and fine art, the museum has three spaces it uses for temporary exhibitions. The aim is to show a range of exhibitions to meet the varying tastes and interests of the local community. These displays also provide access to objects not normally on display. They enable people to learn about local history.

They also provide income as many artists sell work from the exhibitions for which the museum receives commission.

We delivered 13 exhibitions during this period.

During these exhibitions the museum worked with 2 community groups, featured the work of 241 artists and exhibited 156 objects normally cared for in store.

### **Exhibitions last year included**

- 'A Sense of Belonging' by local artist Maria Emilov.
- Touring Exhibition of Georgia O'Keeffe's photogravure prints.
- Coventry and Warwickshire Society of Artists.
- Touring Exhibition, 'Made in the Middle Exhibition', of contemporary craft including pieces by local artists.
- 'Watercolour Ensemble', Exhibition by 4 local artists.
- 'Strictly Morris Dancing', exhibition created with the Anker Morris Men Group to celebrate their 50<sup>th</sup> anniversary.
- 'Us & Them' an exhibition of items from the museum collections related to animals and their relationship with humans.
- 'The Art of Travel', an exhibition of art inspired by traditional transport posters which celebrated the 200<sup>th</sup> anniversary of the railways.
- Corley and Fillongley Photographic Club exhibition of photography
- 'Take 3' an exhibition of three artists work, a selling exhibition
- 'Nuneaton Festival of Arts Art Exhibition' the annual exhibition organised by the local Festival of Arts team and exhibited by the museum including work by artists of all ages.
- History exhibition of Nuneaton School of Art alongside an exhibition of current and former students and tutors' works.

### **4.2 Event Days**

People like to learn about history and art in different ways. Our Event Days provide an opportunity for people to get to ask questions and learn through demonstrations and talks. We organised two family events, one for VE Day on May 10<sup>th</sup>, 2026, and a further one on October 11<sup>th</sup> focussing on Crafts through the Ages.

We also supported the council's VE Event with the help of our Friends Group taking objects and images to the Town Hall for people to see.

We also participated in the Warwickshire Libraries NPO Park Life Reads Event providing a craft activity, hands on history session and storytelling as well as our Friends Group running a second-hand book stall.

### **4.3 Lunchtime Talks**

We organised 10 free lunchtime talks (we encourage donations) covering topics as diverse as Victorian Life, Wartime Camouflage, Morecambe and Wise and Richard III

Morris Dancing, Bamboo, Bodices and Bloomers and The Christmas Truce. Attendances were 246 people.

### **4.4 Children's Activities**

We offer free children's activities (we encourage donations) on one Saturday in the month designed and delivered by our Access Assistants. We also offer activities on Thursdays and Fridays during school holidays. The activities provide a fun way for children to find out about history and art as well as developing practical skills. During 2025-6 we offered 38 days of activity slightly less than last year but attendances increased and we still delivered to 1040 children.

### **4.5 Hands on History**

We are acutely aware that we can only exhibit so much of the museum collections at any one time, so we also offer handling sessions led by our Museum Access Assistants. This is where visitors can actually handle items from the collection usually in store. These take place one Saturday of the month. Themes during 2025-6 included the History of the Coventry Canal, Victorian Scientific advances, plastics, local heroes, the Romans and photographs. These activities are designed for all ages and over the financial year we gave access to more than 150 objects which were handled by 236 people.

### **4.6 Tootles Tinies**

"Tootles Tinies" named after our founder's dog has developed from our storytelling sessions. One Thursday each month pre-schoolers are invited with their family to enjoy a story, rhyme and craft activity at the museum. Attendances have been modest 121 participants and we are considering new ways to market the sessions.

## **5. Visitor Feedback**

### **5.1 Exhibition Comments**

Our key feedback method is to gather comments through folders placed in the temporary exhibition galleries.

During 2025 -6 we received some 286 comments about the exhibitions. The majority were positive 275 (96%) mostly being about the exhibitions themselves with the remainder being more general about the museum and its services. A representative selection appears below.

### Sample of Exhibition comments

On Georgia O’Keeffe, “Many Thanks for getting this exhibition What a privilege to have this wonderful exhibition in Nuneaton”

On Us & them – “Great to see some of the museums works(objects) on show even a Turner”

On Strictly Morris Dancing – “Very interesting told me things I didn’t know”  
“Lovely to see local heritage in its wider context”

On Nuneaton School of Art ; “A town rich in art history told through works of art and story boards – excellent”

“Brought Back memories of old Nuneaton”

On Watercolour Ensemble – “Nice to see local artists both prominently featured and also for sale”

It is also quite common for people to leave more general comments about the museum and any activities that day

### General Comments

“A Lovely Place with lots to do for kids”

“You always have something fresh and original”

“I love that we could make Roman Pictures”

“A Very lovely place for children”

“What a lovely place I’m thinking why I never came before”

There were 6 negative comments, one related to sadness about a taxidermy item being on display, one felt the gallery space was small and another was unhappy about the lighting. One related to sound on a film which was resolved the same day.

We also had 5 comments which were categorised as neutral for example one visit said about the photography exhibition, “ Would have liked more local photos but still good”.

## 6 Marketing and Social media

6.1 We have grouped marketing activity with social media as they both relate to raising the profile of the museum, its services and its collections. However, with social media our output is not purely marketing and there is a lot of information sharing on our channels.

6.2 Marketing is incredibly time consuming but necessary and the Museum & Arts Manager and Curator struggle to keep on top of the work. Our part-time Museum Admin role supports us through keeping the

council's website events up to date for the museum. They also manage our mailing list and have now taken on working with the council communications team to produce posters and flyers. The museum has recently attracted a volunteer who is helping to draft press releases. The only designated budget for marketing is that for print. There is no advertising budget

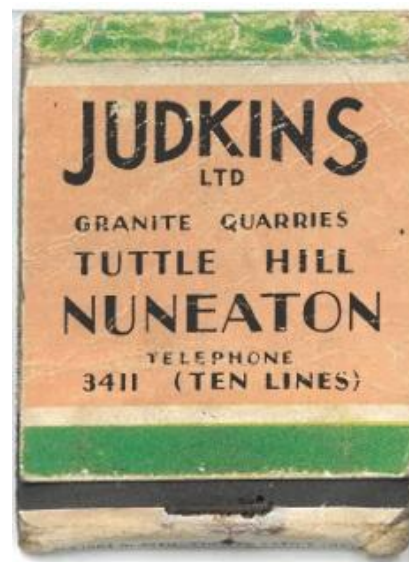
- 6.3 In terms of hard copy marketing outputs, the museum produced two What's On during this period. Feedback from users reinforces the need for the museum to produce print in addition to online marketing especially due to the digital poverty which exists in the borough. The museum produces posters for all our exhibitions. We have recently produced a lunchtime talks programme which does seem at this point to be bringing in new audiences.
- 6.4 In terms of digital outputs, the museum has pages on the council's website and a blog site on wordpress.
- 6.5 When it comes to social media, the museum currently has two accounts on facebook, one part of the council's site (1.2K followers) the other an independent find at @nuneatonmuseum (1.8K followers). Our site has risen 2k followers since 2024. The VAQAS report commented that our posts were regular, relevant and appropriate.
- 6.6 The museum also has an Instagram account. It has been difficult to maintain posts on this site due to time pressures. It remains a great way to share imagery of our exhibitions and collections. We have 891 followers on this channel. Find on Instagram @nuneatonmuseum
- 6.7 ART UK is a charity dedicated to enabling people to access artworks in public collections. They currently feature 287 works of art from the gallery's collections. They also have a print on demand service which brings the museum some income. Through our participation in a project with ART UK one of our paintings, 'Home on Leave from France', was featured alongside a story by our Curator Sinead Behan, bringing national attention to a piece from the museum's collection. [Home from the First World War: a close look at Robert Morley's soldier scene | Art UK](#)
- 6.8 Our longest standing presence online is the museum blog [Behind the Scenes at Nuneaton Museum](#). Originally when it was started in May 2022 it was intended to give people a glimpse of the work that we do. However, it has developed to be a key way to share local history and stories about the collections we hold. It contains stories as varied as George Eliot's boots to bare knuckle fighting in the area, from

Bedworth Almshouses to Larry Grayson. We regularly have 500 visitors to this site each month. Whilst many are local, we have users from Australia, America and Canada who are researching their family history. Our Museum Access Assistants write blogs about the handling sessions which they deliver for those who can't visit. We also have had a journalism student from NWSH college who has created regular articles for the blog.

6.9 The VAQAS inspection examined the museum's online presence and found that overall the quality of our presence was good. In terms of recommendations, they also suggested the following in addition to an external website for the museum.

- A need to look at search engine optimisation for the museum's online presence as sometimes we were low down in results
- The need for new photography of visitors interacting with collections was also advised
- It was also recommended that we try and engage visitors to post more reviews on sites such as Facebook and Trip advisor

## 7 Collections



- 7.1 The museum has a part-time Curator who in addition to caring for and documenting collections, also answers enquiries, supports the exhibition programme and helps split the operational load with the Museum & Arts Manager.
- 7.2 The museum has around 15,000 items in the collection. New items are accepted in line with the Museum's Collection Development Policy
- 7.3 We received significant art donations last year, one of Edward Hellawell material the other Geoff Yeomans. We also received a

significant collection of material related to local railways and ephemera related to the town. This material included items from Stanleys and Haunchwood Brickworks.

- 7.4 The museum undertakes 2 types of documentation; one is when items enter the collection which is called accessioning. 122 items were accessioned this financial year. This process also frequently includes photography or scanning
- 7.5 The second type of documentation is retrospective. We have been carrying out an audit for some years now to properly capture every item in the collection. We are having to do this because there were periods in the past where items were not properly recorded, or their location was not kept updated. The process involves, examining the condition of the item, checking its identification and updating existing records. Two volunteers have been recruited each doing half a day each week to progress work in this area. 364 items were audited. There are an estimated 5,000 items to still audit. We still need to complete auditing in the Main and Picture Stores. We have not begun auditing the Town Hall stores.
- 7.6 The museum also carries out preventative conservation through controlling the environment with humidifiers and dehumidifiers, these need almost daily attention. The equipment is now over 20 years old and will likely need replacement. Alongside this is a programme of regular cleaning, deep cleaning and pest monitoring and management to try and slow the rate of degradation in objects so they can be enjoyed for years to come.

## 8 Volunteering and the New Friends of Nuneaton Museum.

- 8.1 Over the past year the museum has recruited 4 new volunteers, 2 working on collections, 1 on the blog and another on marketing tasks. They have contributed more than 100 hours of support to the museum. The current number are probably as the museum can comfortably support within the current staffing levels.



- 8.2 Our Fledgling Friends group has continued through the year supporting our Family Events and helping us attend the council's VE event. We are still at about 8 members, and they are all much appreciated. WE will continue trying to recruit to the group and hope for some more growth this year.

## **9.0The Coming Year**

In addition to our normal programme of exhibitions and events this year the museum is involved in additional projects.

- 9.1 Our Friends Group is helping us to represent the museum at the "Mark It" event on June 13<sup>th</sup>. They have created an exhibition about the market and will be helping people find out about what life was like when the market first began. They will be distributing museum What's On Guides and promoting the museum.
- 9.2 We are currently taking advice on any actions we will need to take to prevent damage caused by vibrations before the works to dig foundations for the new bridge adjacent to the museum take place. This may mean anything from additional monitoring to relocating some items.
- 9.3 As the museum has a nationally important collection of material related to George Eliot we will be participating in a new project to create an Interpretation Strategy for her funded by WCC. This strategy will bring those who are involved in celebrating and promoting her together, to help boost her profile and the visitor economy.
- 9.4 The museum has been chosen to pilot a community project related to the Arts Council Funded Giant Dreams project which will see us work with NWSH College students amongst others.
- 9.5 As with other areas from the council, the museum will need to introduce the use of share point this year alongside current work to revise risk assessments and COSHH practices at the museum.
- 9.6 The museum is currently engaged in facilitating a loan of George Eliot's mantilla to the Characters of Fashion, exhibition at Barbican Art Gallery, London: 8 April – 15 August 2027. This represents an opportunity to highlight the national importance of this collection and help promote future visits to the gallery.
- 9.6 The museum has also started to carry out some visitor surveys to help us establish which marketing activities are effective and where we should target activities in the future.

# Environment, Health and Leisure OSP

Performance update on recycling and  
the recycling and refuse collection  
services

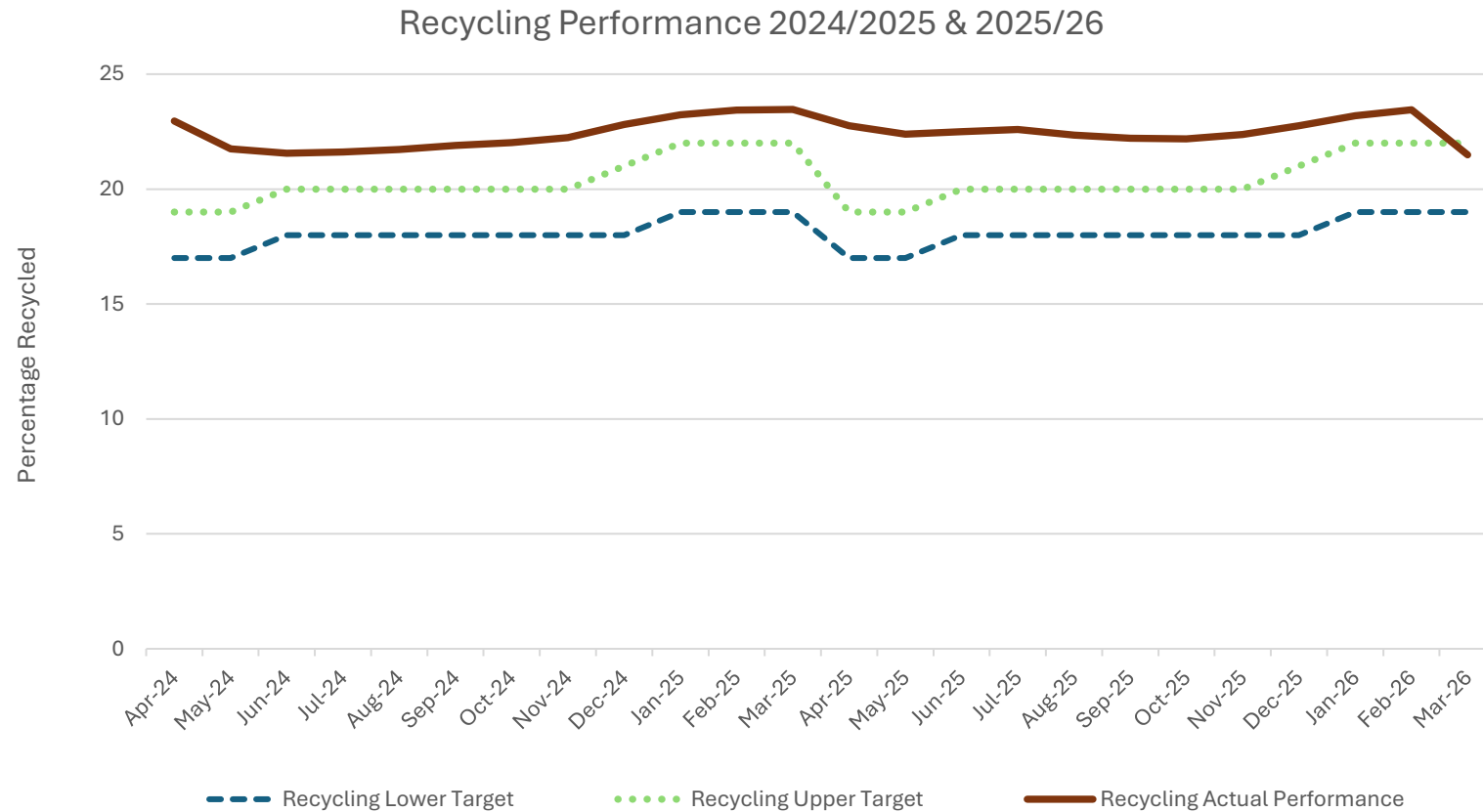
# Recycling Collections

- Recycling collections provided by Coventry City Council through contract agreement - 2 year extension from April 2026
- Training recently undertaken by NBBC with CCC crews to improve their understanding and recording of our contamination requirements
- NBBC in cab system now in use in all CCC recycling vehicles working on our service to help improve data recording and accuracy of data.
- Monthly analysis of performance and contract performance against KPI's re-established and ongoing.
- Service issued are managed on a daily basis by direct liaison with CCC and trends and issues taken to a monthly operational meeting with Coventry, larger issues or matters not resolved are taken to the quarterly contract meeting.
- Soft market testing of contract being undertaken this year to ensure it still reflects best value

# Sherbourne Recycling Facility

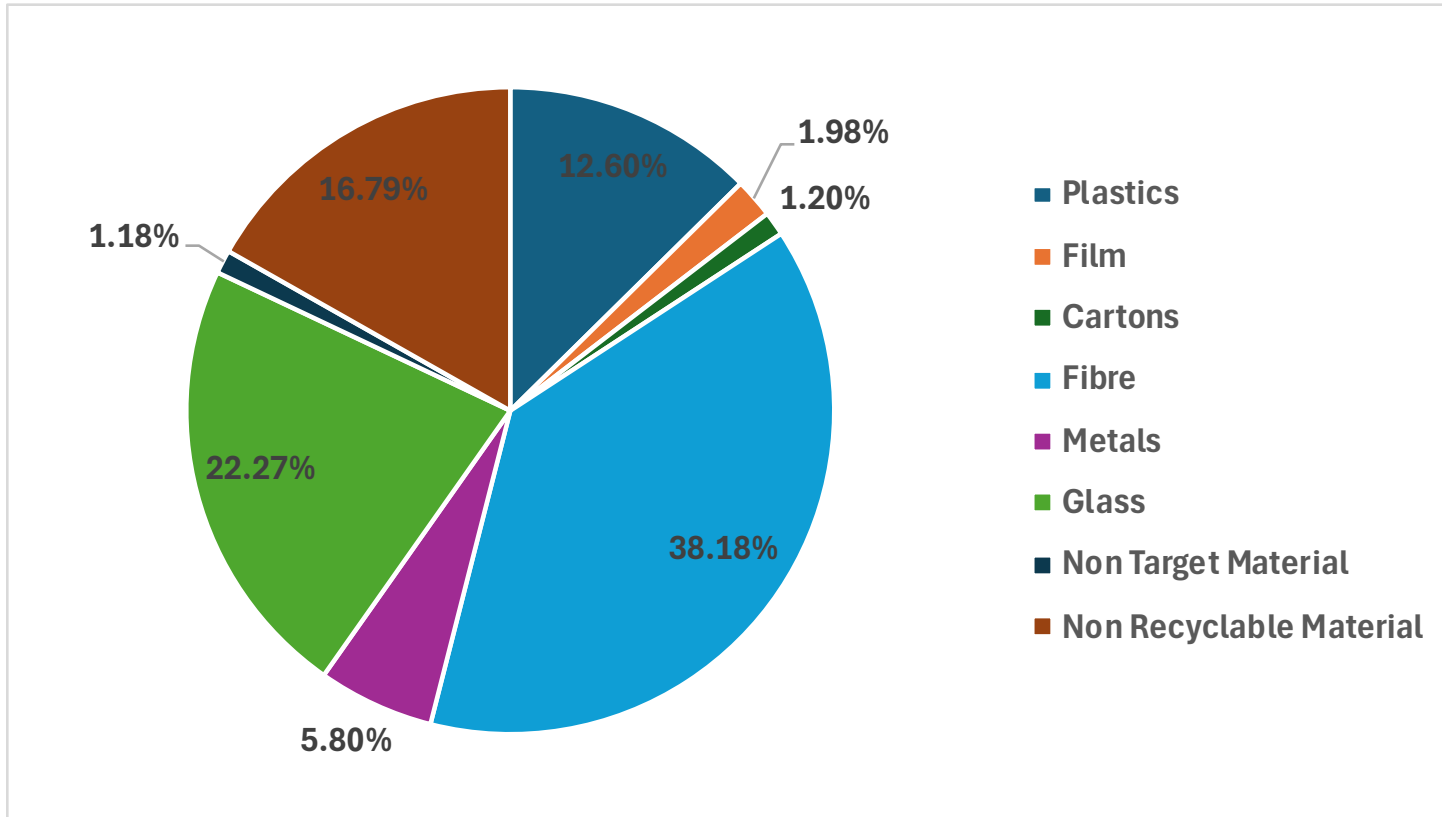
- Monthly analysis of Sherbourne's data reports relating to our waste are analysed and matters arising taken through monthly operational meeting with Sherbourne
- Any contaminated loads, where identified by Sherbourne are inspected by ourselves to understand the issues and arrange alternate disposal if relevant
- We observe the recycling sampling process at site on a quarterly basis as this process plays a significant part in establishing our performance data for recycling as well as determining the contamination figure

# 2024-2026 Dry Recycling Performance



- Dry recycling performance (all recycling but not including garden waste) was above our target levels through out the period with the single exception of March 2026.

# What is in our recycling bins



- Most recent may output data for NBBC recycling sent through Sherbourne facility
- 16.79% recorded as contamination, this being materials that can't be recycled
- 1.18% recorded as non target material – recyclable material outside of acceptance agreement



# Contamination

Non-Target	
WEEE	0.47%
Aluminium Other	0.23%
Steel Other	0.48%
<b>Totals</b>	<b>1.18%</b>

Non Recyclable	
Hard Plastics	0.55%
Textiles	1.03%
Food	0.26%
Green Waste	0.03%
Sanitary Waste / Nappies	0.43%
Clinical Waste	0.00%
Hazardous Waste	0.18%
Sand / Building Materials	0.36%
Wood	0.44%
Liquid	0.90%
Particle	8.93%
Other Residual	3.69%
<b>Totals</b>	<b>16.79%</b>

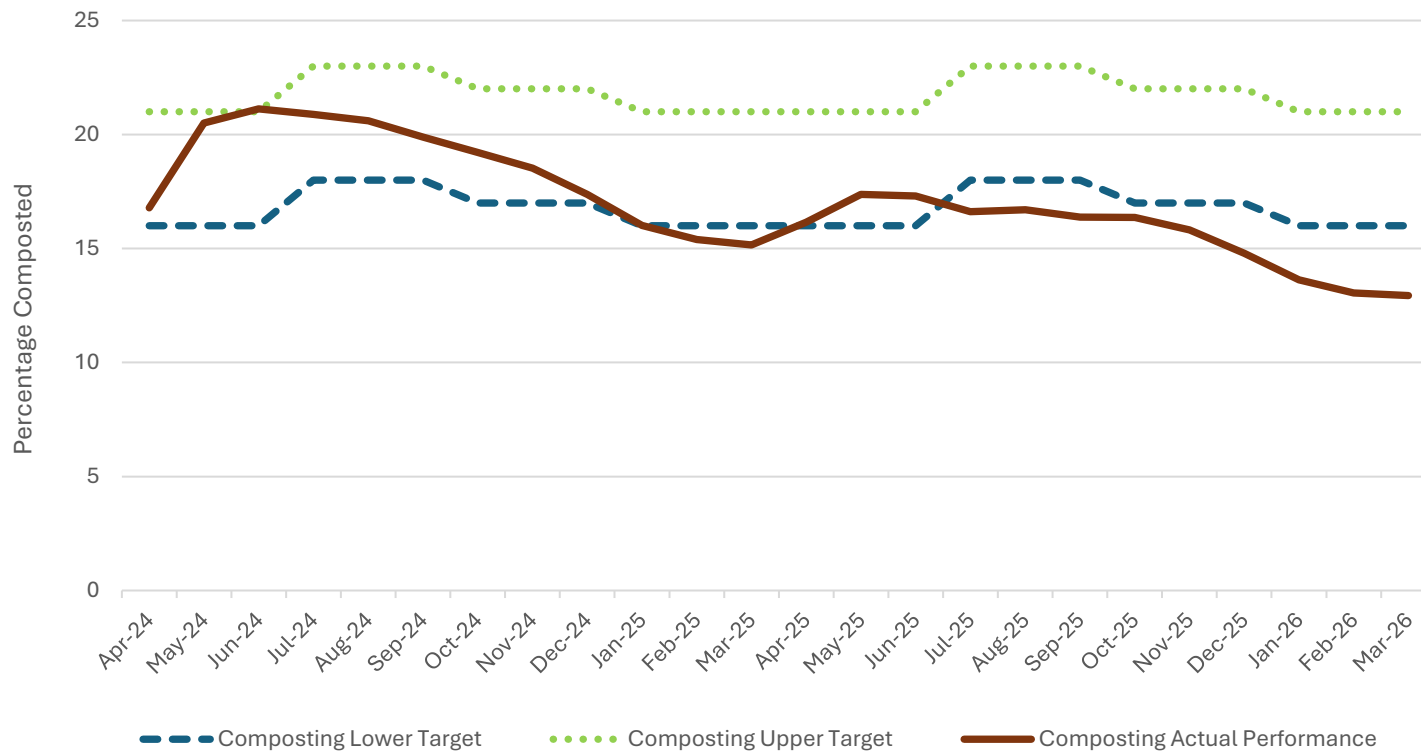
- 1.18% recorded as non-target material – recyclable material outside of acceptance agreement. This is currently included in the total contamination rate we get from Sherbourne (17.97%)
- 16.79% recorded as contamination, this being materials that can't be recycled
- We pay a penalty rate to Sherbourne if contamination goes over 20%

# What are we doing to improve recycling rates

- Promotions and engagement officer in place since December – new campaigns being created, more active with social media, recycling at flats being revisited and improvements made.
- Work being done on contamination levels, early indication have seen us bring contamination in the brown bin down from around 19% to 17.5% - communications to residents as well as additional training to collection crews to ensure we are rejecting contaminated bins and then educating residents
- Recycling guide updated and available online (some hard copies created)
- Mobile information unit has been reconditioned and will be used at various public events, fayres and town centre events through summer to help engage residents better, answer enquiries and raise awareness on the importance of recycling properly

# 2024-2026 Composting Performance

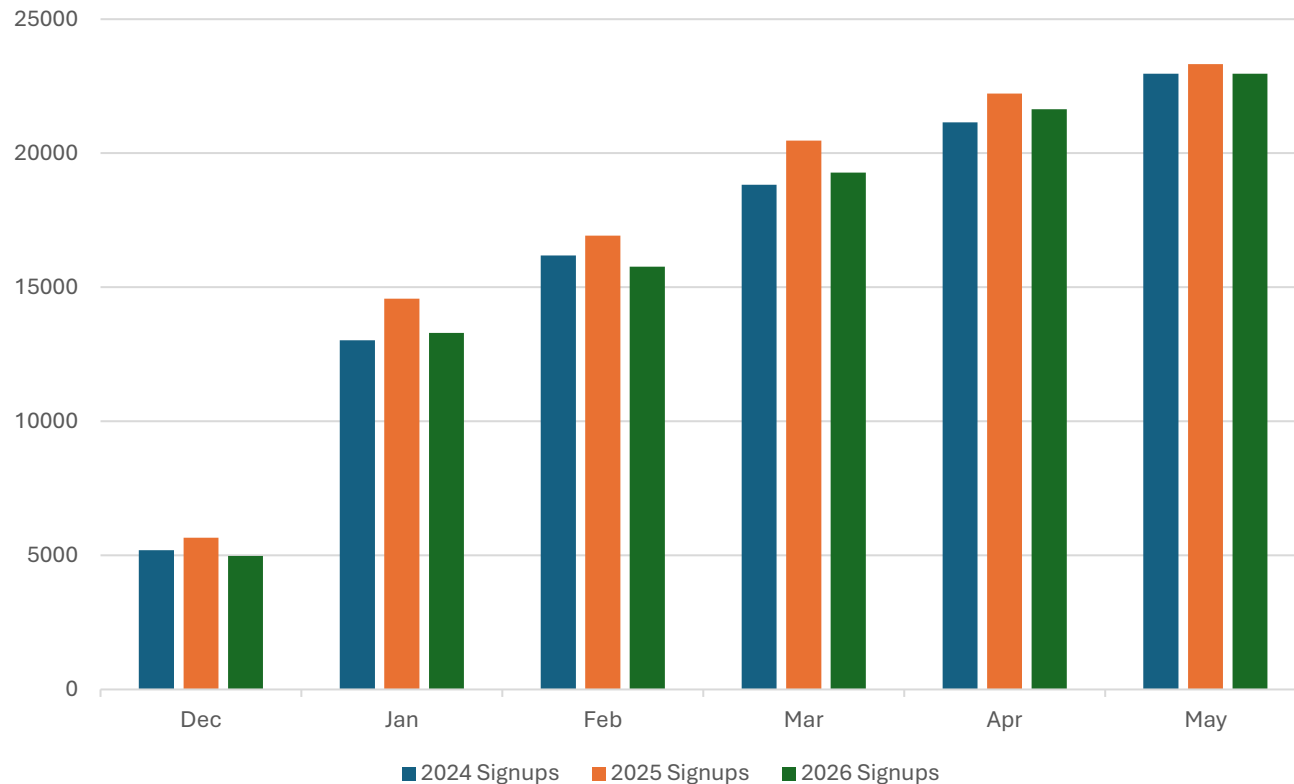
Composting Performance 2024/2025 & 2025/2026



- Composting performance for the year was 12.9% for 25/26 down from 15.3% for the year previous
- Drop reflective of the very warm dry summer with gardens not growing during normal peak growing season.
- National performance shows around a 5% drop for garden waste volumes last year

# Monitoring and improving composting Performance

Green total subscribers month on month total

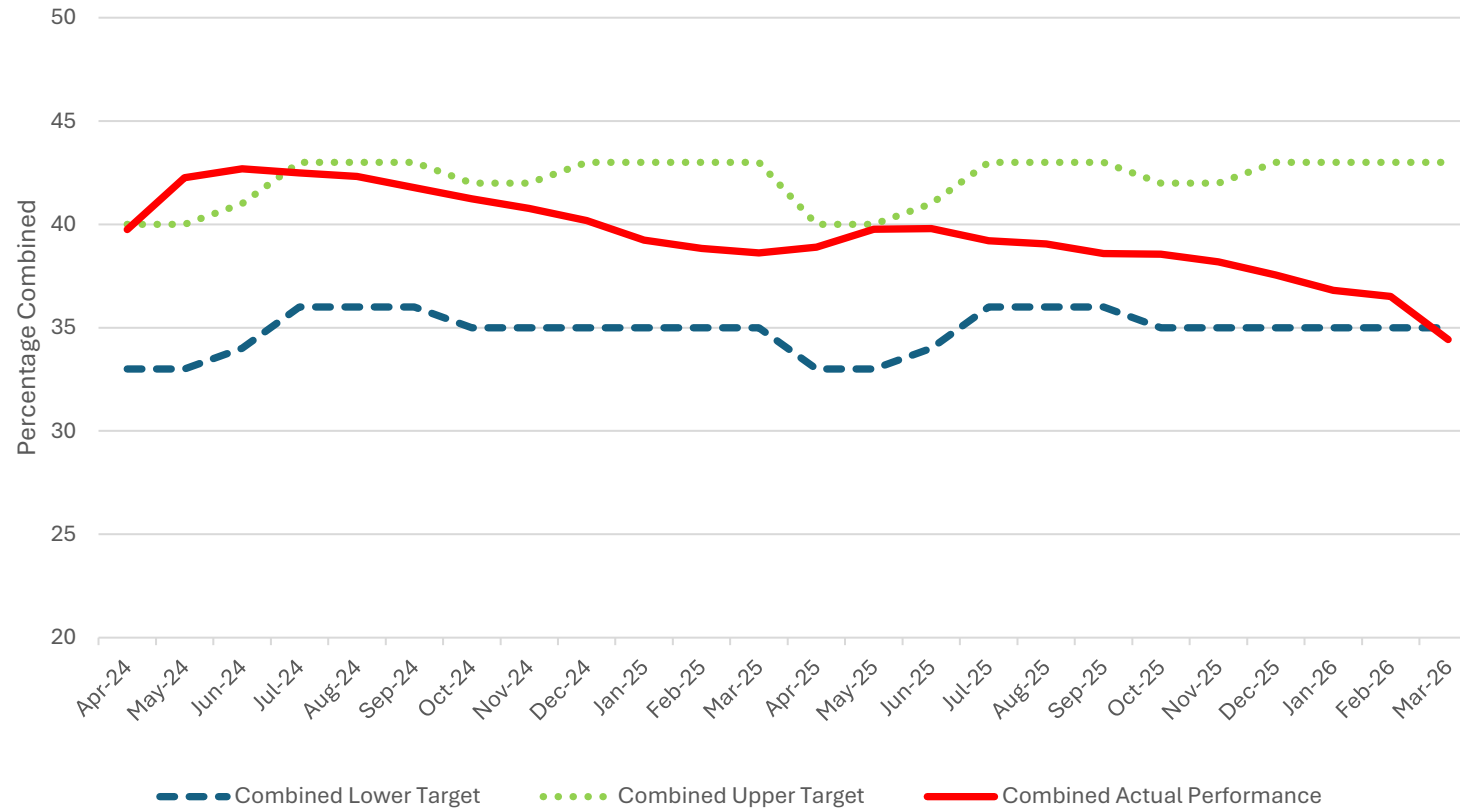


- Green bin subscriptions are showing a similar number as recent years by the end of May, represented from December to reflect the start of the sign-up period for the next service period.
- Price change in April 25 (increased from £40 to £45 hasn't caused obvious drop in subscriptions last year of this
- Current evidence for this year is showing high tonnage as the warm but wet weather is seeing gardens grow quickly at present and tonnages run quite high



# 2024-2026 Combined Recycling Performance

Combined Performance 2024/2025 & 2025/2026



- Combined recycling and composting rate was 36.46 % down from 36.73% last year
- Drop mainly reflective of the drop in garden waste tonnage last year

# Environment Act

- Council compliant with all aspects of ‘simpler recycling’ with the exception of food waste collections
- Food waste programme still being progressed and procurement process undertaken
- Estimated role out of food waste service is still October 2026

**Nuneaton and Bedworth Borough Council**

FORWARD PLAN SHOWING THE KEY DECISIONS THAT WILL BE MADE IN THE 4 MONTHS BEGINNING 1<sup>ST</sup> JULY 2026 AND EXEMPT INFORMATION DECISIONS THAT ARE TO BE MADE DURING JULY, 2026.

The table below shows the likely date the listed key decisions will be made and by whom and also lists the subject of decisions to be made under Exempt Information rules. Please contact the officer mentioned in the seventh column if you wish to know:-

- ◆ the groups or organisations whom the decision maker will consult before making the decision;
- ◆ how such consultation will be undertaken;
- ◆ what documents the decision maker will consider in making that decision; or
- ◆ how, and by when, you can make any representations about the proposed decision.

Items highlighted in **yellow** are new or amended items for this publication.

<b>Date entered:</b>	<b>Item - Description</b>	<b>Committee</b>	<b>In Private Session</b>	<b>Reason for Item being Considered in Private Session</b>	<b>Date</b>	<b>Report Author</b>	<b>Person Responsible</b>	<b>Cabinet Portfolio</b>	<b>OSP</b>
24/04/26	<b>Section 106 Monitoring System – Budget Variation</b>	Council	No		July 2026	<b>Louise Hryniw</b> ☎02476 376310	<b>Kevin Hollis</b> ☎02476 376143	Planning, Enforcement & Public Services	Business, Regen & Planning
30/03/26	<b>Contract Variation – Civica CX (Housing)</b>	Cabinet	No		June 2026	<b>Dawn Dawson</b> ☎02476 376408	<b>Dawn Dawson</b> ☎02476 376408	Housing	Housing & Corp Resources & Comm

27/02/26	<b>Housing Revenue Account – Housing Stock Acquisition</b>	Cabinet	No		June 2026	<b>Lynn Joy</b> ☎02476 376880	<b>Dawn Dawson</b> ☎02476 376408	Housing	Housing & Corp Resources &Comm
27/02/26	<b>Corporate Plan Delivery Plan Year 1</b>	Cabinet	No		June 2026	<b>Tom Shardlow</b> ☎02476 376004	<b>Tom Shardlow</b> ☎02476 376004	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
27/11/25	<b>Tenant Satisfaction Measures 2025/26</b>	Cabinet	No		June 2026	<b>Dawn Dawson</b> ☎02476 376408	<b>Dawn Dawson</b> ☎02476 376408	Housing	Housing & Corp Resources &Comm
31/10/25	<b>Negotiated Stopping Places</b>	Cabinet	No		June 2026	<b>Alastair Blunkett</b> ☎02476 376064	<b>Kevin Hollis</b> ☎02476 376143	Planning, Enforcement & Public Services	Business, Regen & Planning
30/09/25	<b>Warwickshire Health and Wellbeing Strategy</b>	Cabinet	No		June 2026	<b>Katie Memetovic-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476 376143	Leisure & Health	Env, Health & Leisure
16/03/26	<b>Commencement of new Local Plan</b>	Cabinet	No		June 2026	<b>Louise Hryniw</b> ☎02476 376310	<b>Kevin Hollis</b> ☎02476 376143	Planning, Enforcement & Public Services	Business, Regen & Planning

04/02/26	<b>Planning Fees</b>	Cabinet/ Council	No		June 2026	<b>Louise Hryniw</b> ☎02476 376310	<b>Kevin Hollis</b> ☎02476 376143	Planning, Enforcement & Public Services	Business, Regen & Planning
16/03/26	<b>Street Naming and Numbering Fees</b>	Cabinet/ Council	No		June 2026	<b>Louise Hryniw</b> ☎02476 376310	<b>Kevin Hollis</b> ☎02476 376143	Planning, Enforcement & Public Services	Business, Regen & Planning
14/05/26	<b>Adoption of Revised Private Sector Housing Enforcement Policy, Civil Penalty Policy and HMO Mandatory Licence Conditions</b>	Cabinet	No		June 2026	<b>Alastair Blunkett</b> ☎02476 376064	<b>Kevin Hollis</b> ☎02476 376143	Housing	Housing & Corp Resource s &Comm
20/05/26	<b>Housing Ombudsman Annual Complaint Handling report</b>	Cabinet	No		June 2026	<b>Lynn Joy</b> ☎02476 376880	<b>Dawn Dawson</b> ☎02476 376408	Housing	Housing & Corp Resource s &Comm
24/04/26	<b>Local Council Tax Reduction Scheme to Banded Scheme Consultation</b>	Cabinet	No		July 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resource s &Comm
31/03/25	<b>Pingles Decarbonisation Closure</b>	Cabinet	No		July 2026	<b>Katie Memetovi c-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476 376143	Leisure & Health	Env, Health & Leisure

24/12/25	<b>Medium Term Financial Strategy</b>	Cabinet/ Council	No		July 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resource s &Comm
31/07/25	<b>General Fund Revenue Outturn 2025/26</b>	Cabinet	No		July 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resource s &Comm
31/07/25	<b>HRA Revenue Outturn 2025/26</b>	Cabinet	No		July 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resource s &Comm
31/07/25	<b>Capital Outturn 2025/26</b>	Cabinet	No		July 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resource s &Comm
31/07/25	<b>Collection Fund 2025/26</b>	Cabinet	No		July 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resource s &Comm
31/07/25	<b>Treasury Annual Report 2025/26</b>	Council	No		July 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resource s &Comm

29/05/26	<b>Warwickshire Local Nature Recovery Strategy</b>	Cabinet	No		September 2026	<b>Louise Hryniw</b> ☎02476 376310	<b>Kevin Hollis</b> ☎02476 376143	Planning, Enforcement & Public Services	Business, Regen & Planning
31/05/23	<b>Asset Management Plan</b>	Cabinet	No		September 2026	Jonathan White/ ☎02476 376549	<b>Dawn Dawson</b> ☎02476 376408	Town Centre Regeneration and Business Development	Business, Regen & Planning
30/09/25	<b>General Fund Budget Monitoring Q1</b>	Cabinet	No		September 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
30/09/25	<b>Housing Revenue Account Budget Monitoring Q1</b>	Cabinet	No		September 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
30/09/25	<b>Capital Monitoring Q1</b>	Cabinet	No		September 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
29/05/26	<b>Leisure Strategies</b>	Cabinet	No		September 2026	<b>Katie Memetovic-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476 376143	Leisure & Health	Env, Health & Leisure

29/05/26	<b>Abbey Theatre – Lease</b>	Cabinet	No		September 2026	<b>Jonathan White</b> ☎02476 376549	<b>Dawn Dawson</b> ☎02476 376408	Town Centre Regeneration and Business Development	Business, Regen & Planning
24/04/26	<b>Local Council Tax Reduction Scheme to Banded Scheme</b>	Cabinet	No		November 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
27/11/25	<b>Draft Budget 2027/28</b>	Cabinet	No		November 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
24/12/25	<b>General Fund Budget Monitoring Q2</b>	Cabinet	No		November 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
24/12/25	<b>Housing Revenue Account Budget Monitoring Q2</b>	Cabinet	No		November 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
24/12/25	<b>Capital Monitoring Q2</b>	Cabinet	No		November 2026	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm

27/02/26	<b>General Fund Budget 2027/28</b>	Cabinet/Council	No		February 2027	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
27/02/26	<b>Housing Revenue Account Budget 2027/28</b>	Cabinet/Council	No		February 2027	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
27/02/26	<b>Treasury Strategy 2027/28</b>	Council	No		February 2027	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
27/02/26	<b>Capital Budget 2027/28</b>	Cabinet/Council	No		February 2027	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
27/02/26	<b>Local Council Tax Support Scheme</b>	Cabinet/Council	No		February 2027	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm
27/02/26	<b>Medium Term Financial Strategy</b>	Cabinet/Council	No		February 2027	<b>Liam Brown</b> ☎02476 376275	<b>Victoria Summerfield</b> ☎02476 376002	Finance, Enabling Services and Communities	Housing & Corp Resources &Comm

29/05/26	Local Plan – Proposed Content and Evidence Consultation	Cabinet	No		July 2027	Louise Hryniw ☎02476 376310	Kevin Hollis ☎02476 376143	Planning, Enforcement & Public Services	Business, Regen & Planning
29/05/26	Local Plan – Draft Local Plan	Cabinet	No		March 2028	Louise Hryniw ☎02476 376310	Kevin Hollis ☎02476 376143	Planning, Enforcement & Public Services	Business, Regen & Planning

#### Cabinet – Exempt Items

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
24/04/26	Regeneration Projects Update	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	June 2026	Jonathan White ☎02476 376549	Dawn Dawson ☎02476 376408	Town Centre Regeneration and Business Development	Business, Regen & Planning

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**Individual Cabinet Member Decisions**

<b>Date entered:</b>	<b>Item - Description</b>	<b>Portfolio Holder</b>	<b>In Private Session</b>	<b>Reason for Item being Considered in Private Session</b>	<b>Date</b>	<b>Report Author</b>	<b>Person Responsible</b>	<b>OSP</b>

**Individual Cabinet Member Decisions – Exempt Items**

	None							
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**Officer Decisions**

Date entered:	Item - Description	Directorate	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
	None								
<b>Officer Decisions – Exempt Items</b>									

The Cabinet Members are:

- Leader - Councillor G. Finch
- Finance, Enabling Services and Communities (Deputy Leader) - Councillor M. Bannister
- Planning, Enforcement & Public Services - Councillor S. Coates-Jarman
- Town Centre Regeneration and Business Development - Councillor J. Groves
- Housing - Councillor J. Bartlett
- Leisure & Health - Councillor B. Greenwood

Observer:

- Leader of the Main Opposition Group - Councillor B. Hughes

Dated: 29<sup>th</sup> May 2026

Signed: Councillor G. Finch

**Environment, Health and Leisure OSP – Work Programme 2026/27**

Meeting dates: 18<sup>th</sup> June 2026, 15<sup>th</sup> October 2026, 4<sup>th</sup> February 2027

<b>Date Added</b>	<b>Lead Officer</b>	<b>Title</b>	<b>Description</b>	<b>Scrutiny/ Overview</b>	<b>Proposed Committee Date</b>	<b>Include in 2026/27 Work Programme</b>	<b>On Agenda 2025/26 or Briefing Note</b>
	Steve Gore	Integrated Performance Report	Quarterly Benchmarking Report		18 <sup>th</sup> June 2026 15 <sup>th</sup> October 2026 4 <sup>th</sup> February 2027		
	Catherine Nisbet	Museum	Update including outreach work. Arts development funding. Identify the strategy that is in place, what progress is being made.	Performance monitoring	18 <sup>th</sup> June 2026		
	Alastair Blunkett	Kerbside Recycling and Refuse Collection	Performance update on recycling targets and the recycling and refuse collection service.		18 <sup>th</sup> June 2026		
	Director of Public Health (Katie MB, Gemma McKinnon, jane.minchin@geh.nhs.uk)	HWBB Annual Report	Annual Report from Health and Wellbeing Board and JSNA	Overview	18 <sup>th</sup> June 2026		
	David Truslove	Monitoring the Ground Maintenance Contract	Performance report on the Glendale contract for grounds maintenance.	Performance Monitoring	15 <sup>th</sup> October 2026		
	David Truslove	Parks and Greenspace Strategy	Monitoring of the Action plan inc Allotments within the Parks and Greenspace Strategy	All member briefing	15 <sup>th</sup> October 2026		
	Gurmukh Bains	SLM Annual Report	Annual report of SLM to update and provide performance information for Members on how its work is meeting the corporate aims of the Council and its contract. Including Passport to Leisure update		15 <sup>th</sup> October 2026 4 <sup>th</sup> February 2027		

	Kevin Hollis / Alastair Blunkett	Sub-Regional Materials Recycling Facility	Update on the progress of the facility		4 <sup>th</sup> February 2027		
	Chris Bain/ Shabina Khalifa	Healthwatch	The concerns and priorities for Healthwatch	Overview	4 <sup>th</sup> February 2027		
	GEH/Samant ha Young/ Sophie Gilke/ <a href="#">Salmah Mahmood</a>	George Eliot Hospital	Update presentation from the GEH on the current services, funding situation and challenges, including mortality rates in relation to coronary heart disease.	Overview	4 <sup>th</sup> February 2027		
	Abu Malek	Gambling	Impact on Health/Mental Health	Overview	As/if required.		
	TBC	Climate Action and Sustainability Plan	Progress briefing now consultation has finished.	All member briefing	15 <sup>th</sup> October 2026		