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Date: 3 June 2026

Our Ref: SPB/SA

Dear Sir/Madam

A meeting of the **SIMPLIFICATION PATHFINDER BOARD** will be held on Friday 12 June 2026 at 12.30 pm, Committee Room A, Town Hall, Coton Road, Nuneaton, CV11 5AA.

Yours faithfully

TOM SHARDLOW

Chief Executive Officer

To: All Members of the Simplification Pathfinder Board:

Sean Farnell (Chair), Marion Plant (Vice-Chair).
Councillors: Jake Groves (NBBC), TBC (NBBC), Jennifer Warren (WCC)
Alison Thompson, Amanda Bourne, Jenni Northcote, Jet Jones, Jodie Gosling (MP),
Leo Pollak, Les Ratcliffe, Lindsey Randle, Marion Plant, Rachel Taylor (MP) and
Lynsey Smith.

A G E N D A

1. **ANNOUNCEMENTS**
Please make sure all your mobile phones are turned off or set to silent.
2. **APOLOGIES** - to receive apologies for absence from the meeting.
3. **PREVIOUS MINUTES** – of the meeting held on 6 March 2026 attached (Page 4)
4. **DECLARATIONS OF INTERESTS** - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non- pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by Board Members to be appended to the agenda (**Page 7**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Board Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the Board Member feels that the interest is such that they must leave the room. Prior to leaving the room, the Board Member must inform the Chair of the meeting that they are doing so, to ensure that it is recorded in the minutes.
 2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Council's Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation need to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.
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5. **HIGHLIGHT REPORT** – presented by NBBC.
 6. **COMMUNICATION UPDATES** – presented by NBBC
 7. **ANY OTHER BUSINESS**
 8. **EXCLUSION OF THE PUBLIC AND PRESS**

Recommended that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraph (iii) of Part I of Schedule 12A to the Act.

9. RISK REGISTER – presented by NBBC.

10. DATE OF NEXT MEETING

18/09/2026– Location TBC

11/12/2026– Location TBC

NUNEATON AND BEDWORTH BOROUGH COUNCIL

SIMPLIFICATION PATHFINDER BOARD

6 March 2026

A meeting of the Simplification Pathfinder Board was held on Friday 6 March 2026. The meeting was held in Committee Room A, Town Hall, Coton Road, Nuneaton, CV11 5AA.

Present: Marion Plant (NWSLC) – Acting Chair, Alison Thompson (WCAVA), Steve Hey (Councillor), Garry Palmer (WCC), Jodie Gosling (MP), Jet Jones (Together for Change), Les Ratcliffe (CWC)

Officers in attendance: Dawn Dawson (NBBC), Jonathan White (NBBC), Salewa A-Ogunleye (NBBC) - Mins

Apologies: Sean Farnell (CWLEP) – Chair, Lindsey Randle – Horiba Mira, Lynsey smith

SPB21 Site visit to Grayson Place and Bridge to Living.

SPB22 Chair's welcome and announcements

The Acting Chair welcomed Board members to the meeting and introductions took place.

SPB23 Minutes

The minutes of the meeting held on 19 December 2025, were confirmed and signed by the Acting Chair.

SPB24 Declarations of Interests

Board members' interests for the meeting were as set out in the Schedule of Declarations of Interests, attached to the agenda.

SPB25 Highlight Report

NBBC submitted a Highlight Report (which had been circulated prior to the meeting) to update Board members on the status of the Simplification Pathfinder programme and individual projects. The report detailed the overall Simplification Pathfinder programme financial status, the key risks and upcoming activities.

- Grayson Place – Phase 1 – hotel is operational, asset management company contract has been extended.
Phase 2 – Leisure box is completed, finalising lease arrangement with padel operator.
Food Hall build completed.
External - kerbs and feeder pillar installed to south car park.
Grand opening planned for end of March 2026.
- Digital skill & Innovation Centre – Completion of Agreement for Lease & Lease with NW&SLC will be communicated.
- George Eliot Visitors Centre – Contractor appointment confirmed but works delayed by power supply issues.

- Saints – Building purchase and ground floor has been completed. Lease expected to be resolve shortly.
- Parks Revival – procurement elements are still being worked through; some contractors quotation came in higher than expected so proposals are being reviewed.
- E-mobility – Concession contract has been signed; contractors will mobilise imminently and EV chargers to be installed within 2- 3 weeks. A communication/press release will be issued to introduce the contractors and the provision.
- Bedworth Physical Activity Hub – Phase 1 is scheduled to be handed over to NBBC on 9 March 2026, with the leisure operator set to begin operations on 10 March. The existing site is also scheduled to close on 9 March. A soft opening will take place on Friday, 20 March. Communication/press activity will follow the soft handover.
- Bridge to Living – Demolition and structures will start coming down soon, there will be a press release/visuals to show the new connection from high street into green spaces and river access.

SPB26

Communication Updates

- a) Grayson place – JW informed the board that completion of phase 2 is March and grand opening will be communicated, the project, legal and communication will prepare PR assets and event plan once lease signed.
- b) DS&IC – JW informed that the completion of lease with NW&SLC was February and the completion and handover of building in spring.
- c) Geroge Eliot Visitor centre – Contractor appointed but start delayed by adjacent building power supply issue. Commencement of work will be communicated.
- d) The Saint – Signing of lease will be communicated.
- e) E-mobility – JW mentioned Concession contract signed, planned press release to introduce contractors and EV charger provision.
- f) Bedworth Physical Activity Hub – work progressing; soft opening imminent with limited attendees; fuller PR at grand opening later.
- g) Bridge to living – Road closure in March and tentative completion of works in July.

SPB26

Any Other Business

The board agreed project leads to provide update on procurement and contractor decision and to be report at the next board meeting, legal/project lead to resolve Saint lease and Gorge Elliot power issue and report progress, BAM/project manager to complete snagging and confirm off -site date- confirm status at next update, communication lead to implement refreshed communication to mitigate reputational risk and present relaunch plan before June.

SPB27

Exclusion of the Public and Press

Under Section 100A (4) of the Local Government Act 9172, the public and press were excluded from the meeting during consideration of the following items, it being likely that there would be disclosure of exempt information on the description specified in paragraph (iii) of Part I of Schedule 12A to the Act.

CONFIDENTIAL ITEM

SPB28 Risk register

NBBC submitted an updated Programme Risk Register. The Board considered the specific risks raised by the updated register.

Chair of the Board

SCHEDULE OF DECLARATIONS OF INTERESTS - TOWN DEAL BOARD

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
Alison Thompson	<ul style="list-style-type: none"> • Area Manager, Warwickshire Community and Voluntary Action • Service Level Agreement between WCAVA and NBBC for services to support the voluntary and community sector • WCAVA Leases with NBBC: Newtown Centre, Newtown Road, Nuneaton, CV11 4HG and 1 Donnithorne Avenue, Nuneaton, CV10 7AF • Director, Arts in Arts CIC, lease with NBBC for 22 Abbey Street, Nuneaton CV11 5BT • Spouse/Partner: A-Dec Dental UK Ltd • Owner of a property in Nuneaton 		
Amanda Bourne	<ul style="list-style-type: none"> • Managing Director, FindaBiz Ltd 	<ul style="list-style-type: none"> • Vice Chair, Nuneaton BID Steering Group • Secretary, Nuneaton Business Alliance • FSB Representative Nuneaton and Bedworth • Representative Warwickshire Town Forum • TC Partnership 	
Catherine Marks	None	None	None
Councillor Jan Matecki	None	None	None
Councillor Nicola King	<ul style="list-style-type: none"> • Employed by Love Hair and Beauty 		

<p>Councillor Steve Hey</p>	<p>Director:</p> <ul style="list-style-type: none"> - Heywire Ltd - Brilliant Bookings Ltd - Member of the Labour Party - National Trust - CAMRA (Campaign for Real Ale) - Royal Photographic Society <p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> • West Midlands Employers Board (NBBC representative) • Local Government Superannuation Scheme Consultative Board • West Midlands Employers • Nuneaton and Bedworth Older People’s Forum 		
<p>Jenni Northcote</p>	<ul style="list-style-type: none"> • George Eliot Hospital NHS Trust - Director of Strategy, Service Improvement and Primary Care 		
<p>Jet Jones</p>	<ul style="list-style-type: none"> • Director of Regeneration and Community Transformation of the Diocesan Board of Finance, Church of England. • CEO of Together for Change - Together for Change lease Saints, Nuneaton • Spouse is curate of St Nicholas Parish Church and St James Parish Church, Nuneaton • Daughter works for Creative Live • Son works for Walsgrave Mega Bowl 	<ul style="list-style-type: none"> • Trustee of Bedworth Parish Church 	
<p>Jodie Gosling (MP)</p>	<ul style="list-style-type: none"> • Paid role as Member of Parliament for Nuneaton 	<ul style="list-style-type: none"> • Unpaid directorship of Jelly Beans Nurture Nursery. • Unpaid trustee Lifelines Arley Whitacre, a small charity. 	

Leo Pollak	•	•	
Les Ratcliffe	<ul style="list-style-type: none"> • Managing Director - Community Engagement Limited • Director - Engineering in Motion Ltd. • Non-Executive Director - Verity Housing • Spouse/Partner: Director Community Engagement Ltd 	<ul style="list-style-type: none"> • Chairman – Coventry & Warwickshire Place Board • Board Member – CWLEP Growth HUB • Deputy Lieutenant – West Midlands Lieutenancy • Board Member – Coventry & Warwickshire NSPCC Business Group 	
Lindsey Randle	<ul style="list-style-type: none"> • MIRA • Spouse/Partner: MIRA • Owner of a property in Hartshill 		
Marion Plant (Vice Chair)	<ul style="list-style-type: none"> • Principal & Chief Executive, North Warwickshire and South Leicestershire College (NWSLC) • North Warwickshire and South Leicestershire College Property/land • Spouse/Partner: Relations Manager, Christian Aid 	<ul style="list-style-type: none"> • The Midland Academies Trust (07191874), Chief Executive Officer and Director (company dormant, no financial interest) • Skills Advisory Panel, West Midlands Combined Authority, Member • Trustee, National Council Church of England • Chair, Director and Trustee WorldSkills UK (0210423) • Director The Skills Show Ltd (05880193) • Local Skills Accountability Board, Member (Coventry and Warwickshire and Leicester and Leicestershire) • Colleges West Midlands (NWSLC) is a member • Coventry Skills Board member • Aoc Portfolio Group for Climate Change, Member • Coventry University Lifelong Steering Group, Chair • Health and Social Care Skills for Care Group 	

		(Coventry University led), Member <ul style="list-style-type: none"> • Health and Social Care Future Skills Board (NHS), Member • P1k Programme Board (NHS), Member 	
Rachel Taylor (MP)	None	None	None
Sean Farnell FCA (Chair)	<ul style="list-style-type: none"> • Burgis & Bullock, Chartered Accountants • Burgis & Bullock Management Ltd (dormant) • Burgis & Bullock Ltd (dormant) • CCWP Ltd (dormant) • Burgis & Bullock (Audit) Ltd (dormant) • Burgis & Bullock Corporate Finance Ltd 	<ul style="list-style-type: none"> • Coventry & Warwickshire Reinvestment Trust Ltd • Coventry & Warwickshire Local Enterprise Partnership Ltd • Growth Hub Business Solutions Ltd • Director of Coventry & Warwickshire Growth Hub Ltd Board 	
Lynsey Smith	<ul style="list-style-type: none"> • Deputy Principal of King Edward VI College, Nuneaton 		