


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
To approve the award of contract to Ocular Integration Ltd for the provision CCTV Maintenance on Behalf of Nuneaton and Bedworth Borough Council under the Delegated Authority powers provide to the Assistant Director – Economy and Regeneration.	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/Constitution/Minute No. etc.)
DO/116/2026 (JW)	<p>Cabinet 25th February 2026 CB93 General Fund Revenue Budget 2026/27 Full Council 25th February 2026 CL70 Recommendations from Cabinet and Other Committees vi) General Fund Revenue Budget 2026/27</p> <p>3D OFFICER DELEGATIONS - Part A - General Delegations 3D.2 Financial Resources a) Incur normal expenditure up to the limit of provision within the budgets under his/her control, subject to compliance with contract standing orders, financial standing orders, financial regulations and financial instructions. b) Invite and accept tenders or quotations for contracts, subject to contract standing orders, financial standing orders, financial regulations and financial instructions.</p>
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
17.4.2026	<p>Jonathan White – Assistant Director Economy & Regeneration</p> 

RECORD OF THE DECISION

The provision of CCTV Maintenance is required to maintain, repair and upgrade the CCTV network operated and provided by Nuneaton and Bedworth (NBBC) in support of our aim to Prioritise Community Safety.

The Supplier will provide the goods and/or services in accordance with the terms of the call-off contract (reference number ESPO 628_23 Security Surveillance Equipment and Services)

Contract estimated value over 4 years at £250k which includes maintenance, servicing, ad-hoc replacement (if needed) and a buffer for any new schemes that require CCTV provision in future that are not already in place. Fund via General Fund CCTV maintenance approved budget and where necessary CCTV reserve budget.

REASON FOR THE DECISION

The Council's CCTV network is a critical asset in supporting Nuneaton and Bedworth Borough Council's strategic aim to prioritise community safety.

The CCTV infrastructure plays a central role in the prevention and detection of crime and anti-social behaviour, supports public reassurance, and assists partners such as the Police with investigations and evidence gathering.

Maintaining a resilient, reliable, and modern CCTV network enables the Council to safeguard public spaces, town centres, and key community locations, contributing directly to safer neighbourhoods and improved wellbeing for residents and visitors.

Effective maintenance and ongoing upgrades of the CCTV system are therefore essential to ensuring the network continues to operate lawfully, effectively, and in line with the Council's wider objectives around community safety, environmental management, and public confidence in local services.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION

An open tender exercise however, as the service is fairly standard, it was preferred to procure via the ESPO 628_23 Security Surveillance Equipment and Services framework.

WARD RELEVANCE

All

FINANCIAL AND BUDGET IMPLICATIONS

Contract estimated value over 4 years (2 years plus 12 month + 12 month extension) at £250k which includes maintenance, servicing, ad-hoc replacement (if needed) and a buffer for any new schemes that require CCTV provision in future that are not already in place. Fund via General Fund CCTV maintenance approved budget and where necessary CCTV reserve budget.

<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u></p> <p>Portfolio Holder - Economy Assistant Director – Democracy & Governance Finance – Business partner Town Centres Service Manager – Town Centres and Markets Landlord Services Manager</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></p> <p>N/A</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p> <p>N/A</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>N/A</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u></p> <p>N/A</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>See financial and budget implications section.</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>Full method statements and H&S requirements will be provided for any works required</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u></p> <p>The CCTV network directly supports the Council’s duty under Section 17 of the Crime and Disorder Act 1998 to have regard to the prevention of crime and disorder in its decision-making. A well-maintained and resilient CCTV system aids in deterring crime and anti-social behaviour, enables the effective monitoring of public spaces, and supports the Police and other partners with evidence gathering and investigations. The continuation of CCTV maintenance and upgrades therefore has a positive impact on community safety and public reassurance.</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u></p> <p>Failure to adequately maintain the CCTV network would present operational, reputational, and community safety risks, including reduced system availability, equipment failure, and diminished ability to support policing and enforcement activity. Awarding a contract to a competent and experienced supplier through a compliant framework mitigates these risks by ensuring planned preventative maintenance, timely fault response, and ongoing system resilience. Appropriate contract management and performance monitoring</p>

arrangements will be in place to ensure risks are effectively managed throughout the contract period.

ENVIRONMENTAL IMPLICATIONS

It should be noted that the CCTV network requires energy consumption for its usage and deployment. Furthermore, maintenance often involves replacing hardware, creating electronic waste containing metals like gold, copper, and aluminium, which requires specialised disposal to avoid landfill contamination. However, encouraging repair of equipment rather than replacing it to conserve resources and reduce waste, especially given the CCTV network operated by the Council was replaced across the Town Centres in the last 3 or 4 years.

LEGAL IMPLICATIONS

The contract award has been made pursuant to the Contract Standing Orders and relevant procurement legislation through the use of the ESPO 628_23 Security Surveillance Equipment and Services framework. The ongoing operation and maintenance of the CCTV network will continue to comply with applicable legal and regulatory requirements, including data protection legislation, surveillance camera regulations, and relevant codes of practice. No adverse legal implications are anticipated as a result of this decision.

ANY OTHER COMMENTS

None

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER