


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO  
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &  
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u> Procurement of a contractor to undertake large scale Re Roofing Works to Flat Blocks and Corporate Properties.	
<u>DECISION REFERENCE</u>  DO/115/2026 (LJ)	<u>SOURCE OF AUTHORITY AND REFERENCE</u>  Capital Budget- Council meeting 25 <sup>th</sup> February 2026 – CB70 viii)  <ul style="list-style-type: none"> <li>• 3D.1 b) Take any action on matters relating to the day to day administration of services within their unit.</li> <li>• 3D.1 c) Take any action to maintain the operation and effectiveness of services within their unit.</li> <li>• 3E.10b) b. Take all necessary action to implement the Council's Planned Maintenance and Major Improvement Programmes to all dwellings, shops and garages provided under the Housing Act powers.</li> </ul>
<u>DATE OF DECISION</u>  27 <sup>th</sup> April 2026	<u>DECISION MAKER (Name and Job Title)</u>  Lynn Joy – Assistant Director – Assets and Compliance  

## RECORD OF THE DECISION

a) The issue:

The council is required to Re-Roof Flat Blocks and Corporate Properties at sites where we have deemed renewal requirements outside of traditional dwelling contractual scope.

A competent contractor is required to undertake Re Roofing works, to ensure requirements are complied with.

b) The Decision

To appoint a contractor to undertake Re Roofing works to the property.

## REASON FOR THE DECISION

The council has an obligation to undertake reroofing works to all building throughout the Borough, to ensure watertight security from the elements. Due to the scale and scope of works a contract was procured to ensure these works can be safely and efficiently programmed in.

## ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION

The internal Direct Labour Organisation were considered to complete works, however, there is increased demand and insufficient Labour to undertake more technical installation works outside of current skill sets, procedures and equipment. Additionally, the increased demand, coupled with recruitment difficulties mean that there is insufficient capacity within internal resources. Therefore, this option was rejected, and an external contractor was procured via an open tender JCT framework.

## WARD RELEVANCE

Nuneaton and Bedworth (Borough Wide)

## FINANCIAL AND BUDGET IMPLICATIONS

The costs of the works have been included in the budget setting process for the Housing Capital Budget (Corporate Property and HRA) account budgets.

## CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS

Capital Investment Service Manager and Procurement Officer have both been consulted.

## ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED

None.

IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE (Note if the decision is a non-executive decision, no dispensation can be given).

N/A

EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)

HUMAN RESOURCES IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

See financial and budget implications section above.

HEALTH EQUALITIES IMPLICATIONS

The Council must ensure the health and safety risks of its tenants. These works contribute to the assurance of this obligation, mitigating the risk of prosecution.

SECTION 17 CRIME & DISORDER IMPLICATIONS

None.

RISK MANAGEMENT IMPLICATIONS

The Council must ensure the health and safety risks of its tenants. These works contribute to the assurance of this obligation, mitigating the risk of prosecution.

SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS

None.

ENVIRONMENTAL IMPLICATIONS

None.

LEGAL IMPLICATIONS

None

ANY OTHER COMMENTS

None.

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER**