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Date: 24<sup>th</sup> April 2026

Our Ref: KB

**Addendum - Council – 29<sup>th</sup> April 2026**

Dear Sir/Madam,

I refer to agenda item no **12. Recommendations from Cabinet and other committees** and wish to add the following items:

**ADDITIONAL ITEMS**

**12k) Recommendation from Cabinet**

**Cabinet – 22<sup>nd</sup> April 2026**

**Bedworth Regeneration and Investment Plan**

A report on the above item (**copy of Cabinet report attached Page 2**) was considered at Cabinet held on 22<sup>nd</sup> April 2026, and after an amendment to the recommendation at point 2.2 in the report, the following recommendation was approved to be put forward for Council approval:

**IT BE RECOMMENDED TO COUNCIL that an increase to the Bedworth Market refurbishment budget of £25k, as detailed at Section 6 of this report be approved.**

**12l) Recommendation from Cabinet**

**Cabinet – 22<sup>nd</sup> April 2026**

**Regeneration Projects Update**

A report on the above item was considered at Cabinet held on 22<sup>nd</sup> April 2026 and the recommendation below was approved to be put forward for Council approval. The original report to Cabinet contained exempt commercially sensitive information, the report attached (**Page 13**) has been amended to remove the exempt information therefore enabling the report to be considered as part of public business.

**IT BE RECOMMENDED TO COUNCIL that the changes to the budget as detailed at Section 8 of the report be approved.**

Yours faithfully,

TOM SHARDLOW  
Chief Executive

AGENDA ITEM NO.12k

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet

Date of Meeting: 22nd April 2026

Subject: Bedworth Regeneration & Investment Plan

Portfolio: Business and Regeneration

Responsible Officer: Assistant Director Economy & Regeneration

Corporate Plan – Theme 1 - Place and Prosperity

Corporate Aim 3: Regeneration of our Town Centres

Ward Relevance: Slough, Bede, Heath, Popular, Exhall

Public or Private: Public

Forward Plan: Yes

Subject to Call-in: Yes

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1. Purpose of report

- 1.1. To provide Cabinet with an update on the progress of the Bedworth Pride in Place Fund (Believe in Bedworth).
- 1.2. To note revised project cost for Bedworth Market refurbishment project and funding route.

2. Recommendations

- 2.1 That Cabinet note the update and priorities for the Bedworth Pride in Place Fund 'Believe in Bedworth'.
- 2.2 That Cabinet approve the increase in the budget for works to refurbishment of Bedworth Market as outlined in the report.

### 3. Pride in Bedworth Update

#### 3.1. Background

3.2. In March 2025 Government launched the Ministry of Housing, Communities and Local Government (MHCLG) Plan for Neighbourhoods. It will help revitalise local areas and fight deprivation by focusing on 3 key goals:

- **Thriving Places:** Places should be able to design public services that are accessible, responsive, and tailored to local need. Investing in our young people's futures and in preventative measures that will ease pressure on services over the longer-term.
- **Stronger and Communities:** To tackle the root causes, rebuild relationships, and restore a collective sense of belonging in their local community. Bringing people together so they can feel proud of their area and safe in their neighbourhood.
- **Taking back Control:** Accessing the skills required for emerging job markets as we transition to net zero or supporting the thousands of would-be entrepreneurs through their first steps into self-employment. To empower people to enter the workplace, workers to progress, and businesses to grow, helping to kickstart local economic growth.

3.3. This plan will support the delivery of these goals with government funding of £1.5 billion cross 75 key areas and giving these areas the tools needed to help build a better future for local people.

3.4. MHCLG will provide funding of up to £20 million over a 10-year period for individual areas, of which Bedworth is one. The Plan for Neighbourhoods will require a Regeneration Plan for Bedworth, which constitutes a 10-year vision and 4-year investment plan.

3.5. MHCLG will devolve decision making by establishing Town Boards. Nuneaton and Bedworth Borough Council (NBBC) will act as the accountable body for the funding and for supporting project delivery. The Town Boards are responsible for engaging with the local community and developing the long-term plan.

3.6. The Plan for Neighbourhoods prospectus identifies that this is a fundamentally different way of approaching the challenges facing our Town centres, putting power back into the hands of local people so that they can decide on local priorities and what's best for the long-term future of the places they live. Aiming to raise

living standards, reduce social exclusion, creating opportunities for young people, improve health and wellbeing, build stronger and more cohesive communities and reduce crime and anti-social behaviour.

3.6. The Board was established named the project 'Believe in Bedworth' and have developed the following mission statement:

'In 2035 Bedworth will be a place where through day and night the town centre is the beating heart of the community, catering for all ages; a place of meeting, socialising, shopping, entertainment, sport, recreation, art, fun, and living life to the fullest. A safe place, where people belong, a Town to be proud of'.

3.8. The objectives of the Board plan reflect the challenges Bedworth faces, as identified in the strategic case for change and local context being prepared.

- We will create and maintain a safe place where individuals feel protected, respected, and supported.
- We will create and promote opportunities that empower young people to develop their skills, pursue education and employment, and actively participate in social and economic development.
- We will create and promote opportunities for social involvement that foster community engagement, collaboration and personal development.
- Public services will be designed, delivered, and maintained in collaborative ways that are equitable, inclusive, and responsive to the needs of the community.
- Local businesses will be supported to develop and grow, and Bedworth will be a place where organisations want to do business.

#### 4. Progress Update

4.1. Recruitment of Programme Manager went live (3- year fixed term role - 30 hours/week) to support the delivery of the programme.

4.2. Project priorities outlined:

- Almshouses fountain repair
- Coventry Road Cemetery Project
- Business Grants
- Bedworth Markets improvements phase 2
- Develop Events programme

- 4.3. Believe in Bedworth Newsletter circulated to residents of Bedworth.
  - 4.4. Bishop of Coventry (Sophie Jelley) visited Bedworth to meet Board members.
  - 4.5. 23rd March: MHCLG approval of 10-year regeneration plan and 4-year investment plan.
  - 4.6. 1st April-30th April: Programme monitoring submission to MHCLG.
  - 4.7. 31st March: Memorandum of Understanding (MoU) for April 2026 – March 2031 phase 1 funding due.
  - 4.8. 27th April: Believe in Bedworth (BiB) Programme Manager to start.
5. Bedworth Market Refurbishment
- 5.1. Back ground
  - 5.2. An initial options study was commission in 2023 to consider the future of Bedworth market. Two options were considered, these being the refurbishment of the existing covered market or the relocation of a covered market nearer to the heart of the town centre adjacent to All Saints Square.
  - 5.3. The options study was completed in July 2023 detailing the cost implication of both options. Both options represented an indicative cost higher than the allocated budget. However, it was considered that the available budget would be best used to fund a scaled down refurbishment of the existing location.
  - 5.4. In 2024 NBBC entered a Pre-Construction Service Agreement (PCSA) with the nominated contractor for the design, costing and construction for improvements to Bedworth Market.
  - 5.5. Following a detailed condition report of the existing site and construction surveys for the delivery of the outlined design, it was established that upgrades to the existing structure would be required to facilitate any improvements that would add additional cost to the project.

- 5.6. A value engineering exercise was therefore undertaken to reduce costs to accommodate the required upgrades and deliver the core refurbishment improvements.
- 5.7. Work to deliver a suite of improvements to the Market started on site in November 2025. These improvements include:
- o Construction of the new glass front elevation & external cladding.
  - o Power to Columns for Festoon Lighting.
  - o Lighting to Hall - Functional & Feature.
  - o Power to the Clock.
  - o Power to Vehicle Shutters.
  - o Remedial works.
  - o New Shopfronts & Doors.
  - o External Shutter Replacement.
  - o Cleaning Down.
  - o Spray Painting - Columns and Internal Metalwork
  - o Spray Painting to External Structure.
  - o Spray Painting to Gutters and Downpipes.
  - o General Cleaning – Internal.
  - o General Cleaning – External.

## 6. Progress Update

- 6.1. As part of the Believe in Bedworth consultation process to determine the priorities for the Boards investment plan, Bedworth Market was identified as an opportunity for the creation of a multi-purpose destination location to support events and community activities within the heart of the town centre.
- 6.2. As a consequence within the Believe in Bedworth Regeneration plan and Investment Plan an allocation of £250,000 has been included to create a Phase 2 Bedworth Market improvement plan to support the delivery of the outcome of creating the multi-use space.
- 6.3. Although upgrade to the electrical supply had been included within the original Phase 1 refurbishment of Bedworth Market, these upgrades were required to meet the latest building regulations and support upgrades to the interior lighting only.
- 6.4. To accommodate the requirements outlined within the Believe in Bedworth proposal it would require additional upgrades and capacity to the electrical supply to support the increase in usage, that is and increase in food and drink events, big screen and temporary lighting and power to host music events.

- 6.5. As some electrical upgrade works were already included as part of the Phase 1 refurbishment costs it would prove economically beneficial to add any additional electrical upgrade to the existing contractor's scope of works rather than source a separate contractor later. The additional works required have been costed at £26,716. Believe in Bedworth Board have agreed to contribute £25,000 to support this increased cost from the £250,000 Phase 2 allocations for Market improvements outlined in Pride in Place Fund (PIPF) project plan.
- 6.6. In addition to the electrical work the contractors have requested an extension of time (EOT) by 3 weeks which will incur a further project cost of £23,920 which can be met from the existing budget. The additional total budget increase is therefore £50,636.
- 6.7. Phase 1 refurbishment works continue with the new glass front nearing completion, new electric shutters to side elevation installed and working and other internal works complete, cladding works to be completed. Estimate completion of construction works 6<sup>th</sup> May 2026.
- 6.8 Cabinet to approve and note increase budget by £50,636 for additional electrical upgrades and extension of time claim. Additional contract value will be met via existing allocated budget and contribution of £25,000 from Believe in Bedworth Market Improvements budget allocation as part of Pride in Place Fund approved allocation. As such this goes not necessitate a request for any additional funding from the general fund or capital budget.

Financial position including Extension of Time and further electrical works and Pride in Bedworth project allocation as per:

## Appendix B Bedworth market Financials as of March 2026

<b>Bedworth Market Reurbishment</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Budget</b>	<b>Cost</b>	<b>Budget</b>	<b>Position v Budget</b>
Funding		£716,184.00	
Additional Cabinet approved July 2025		£58,000.00	
Total funding		<b>£774,184.00</b>	
<b>Valuation Stepnells end March 2026</b>			
Contract Sum	£742,568.78		
Variations	£50,636.42		
Running Final Account	<b>£793,205.20</b>		
Shortfal to budget March 2026			<b>-£19,021.00</b>
Contribution from BIB		£25,000.00	
<b>Forecast Project Position</b>	<b>£793,205.20</b>	<b>£799,184.00</b>	<b>£5,978.80</b>

### 7. Consultation with the public, members, officers and associated stakeholders

Consultation:

WCAVA – Community consultation  
 Portfolio Holder - Business & Regeneration  
 Strategic Director – Housing & Community Safety  
 Assistant Director – Economy & Regeneration  
 Board of Believe in Bedworth

### 8. Financial Implications

8.1. The Bedworth pride in Place project is fully funded by MHCLG by up to £20m over 10 years. The funding provided is a combination of capacity funding, and Capital and Revenue funding.

8.2. The Board of Bedworth Pride in Place as part of their project submission had allocated £250,000 for further improvements to Bedworth Market to support the creation of a multi-purpose

events and community space. To support the delivery of this proposal there is a requirement to upgrade and increase the capacity of the electrical supply. To negate further cost and time implications it is proposed that these requirements be added to the existing contract value of Phase 1 work currently underway to Bedworth Market and that the associated cost will be met by a contribution from the Believe in Bedworth Board.

## 9. Legal Implications

9.1. The legal implications for Nuneaton and Bedworth Borough Council relate to our duties as the responsible body. These implications include:

- Duty to ensure funds are spent correctly
- Recovery of misspent funding
- To ensure compliance with the governance structure
- Requirement to comply with local government policies relating to procurement regulations, subsidy control, Best Value Duty, Health and Safety etc.
- Projects resented and signed off via NBBC Corporate Programme Review Board process to ensure compliance with NBBC governance and ensure continued oversight and monitoring.

9.2. The full list of legal implications is contained within the Technical Guidance.

## 10. Equalities implications

10.1 It is proposed to mitigate any equalities implications by implementing the following mitigations:

- i. Each project to be assessed for equality implications as part of outline business plan submission
- ii. Compliance with local government structure

## 11. Health implications

11.1. Any additional electrical works will require that all appropriate risk assessments and method statements are in place

## 12. Climate and environmental implications

12.1. No direct climate and/or environmental implications have been identified.

### 13. Section 17 Crime and Disorder Implications

13.1. No direct Section 17 crime and disorder implications have been identified. It is however likely that as an outlined objective of the funding, individual projects may have Section 17 implications which will be highlighted in the project business plan.

### 14. Risk management implications

14.1. The following risk management implications have been identified:

- i. Financial Management
- ii. Governance and accountability
- iii. Project delivery
- iv. Reputational matters

14.2. It is proposed to mitigate the above by implementing the following mitigations:

- i. Robust Financial management arrangements, agreed by the Council's Section 151 Officer.
- ii. Clear governance framework that aligns with the Council's established requirements.
- iii. Transparency and reporting process that align with the Council's established requirements.
- iv. Oversight and reporting to MHCLG on a regular basis.
- v. Market work - Delays to implementation of market improvements.
- vi. Market work - Disruption to traders during works or changes to operation

### 15. Human resources implications

15.1. No direct human resource implications have been identified.

### 16. Conclusion

16.1. Further reports will be brought to Cabinet to provide updates on the Bedworth Regeneration & Investment Plan including progress reports on both Phase 1 of the Market refurbishment

and the progression on the Phase 2 work as part of the Believe in Bedworth proposal.

17. Appendices and Reference

Appendix A – Area of Benefit

Appendix B – Bedworth market Refurbishment Financials

Believe in Bedworth website: <https://www.believeinbedworth.uk/>

Pride In Place Fund: <https://prideinplace.campaign.gov.uk/>

18. Background papers

18.1. Bedworth Plan for Neighbourhoods Regeneration Plan 2025-2035

18.2. Cabinet report 16<sup>th</sup> July 2025 - Bedworth Market Refurbishment

19. Report Writer Details:

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AGENDA ITEM No.121

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to:	Cabinet
Date of Meeting:	22 April 2026
Subject:	Regeneration Update – Capital Programme; Grayson Place and Bedworth Physical Activity Hub
Portfolio:	Business and Regeneration and Leisure and Health
Responsible Officer:	Strategic Director – Communities and Place and Strategic Director – Culture and Environment
Corporate Plan	1 – Place and Prosperity (P&P) 3 – Housing, Health and Communities (HHC)
Corporate Plan Aim	P&P 1 - Regenerate Nuneaton Town Centre HHC 1 – Deliver the construction and opening of Bedworth Physical Activity Hub
Ward Relevance:	St Mary's, Poplar
Public or Private:	Private (at Cabinet 22 <sup>nd</sup> April 2026). For Full Council (29 <sup>th</sup> April 2026), report Public following an amended report which removes commercially sensitive information to permit openness and transparency of full report.
Forward Plan:	Yes

Subject to Call-in: Yes

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1. Purpose of report

1.1 To provide Cabinet with an update on the progress of the Grayson Place regeneration project and Bedworth Physical Activity Hub (BPAH).

2. Recommendations

2.1. The project issues identified are noted.

2.2. That Cabinet approve the allocation of the remaining £280k of Pathfinder Funding to the Grayson Place project.

2.3. That Cabinet approve that £247k of UK Shared Prosperity Funding administered by Warwickshire County Council is allocated to the Grayson Place project.

2.4. That Cabinet approve the change to the car parking bay sizes at Bedworth Physical Activity Hub of £20K noting the financial implications in section 8 and risks in section 14.

2.5. That Cabinet recommends to Council changes to the budget as detailed at Section 8 of this report.

3. Background

3.1. Following the award of Towns Fund, Future High Streets funding and Levelling Up funding, the Council entered into a number of regeneration projects. Since that time, these funding streams have been combined into one Pathfinder funding stream. This has allowed for the movement of all allocations across relevant projects in support of their successful delivery.

3.2. The Grayson Place project has largely progressed well, with the lease signing for Te Amo Padel, final stage negotiations with North Warwickshire South Leicestershire College, and the entering of Heads of Terms with a national food chain for the Food Hall. However, the project has continued to experience challenges related to both continuing economic fluctuations and redesign requirements.

- 3.3 The BPAH is being delivered on time with the new building opening in March 2026 with demolition of Bedworth leisure centre and creation of a new car park being progressed as Phase two.
4. Food Hall
- 4.1. The original specification was for a Food Court, which requires minimal internal infrastructure as food is generally reheated or assembled rather than prepared from scratch and cooked on site. However, following significant work with national and regional providers, there was an inability to secure a reliable Food Court provider offering. With this in mind, operators suitable to a Food Hall environment were approached.
- 4.2. It is proposed that the Food Hall is split into two distinct Units to accommodate national food chain suppliers. In the March 2026 Regeneration Update to Cabinet, Members were advised that further works to the building were required to create a Food Hall environment, largely in terms of appropriate drainage, ventilation and fire safety systems. This is because food will now be prepared and cooked onsite, requiring an upgraded drainage design, including but not limited to, new foul drains and grease traps.
- 4.3. The changes being made to the Food Hall provision could return higher than anticipated annual rent, however, negotiations remain ongoing. Should the Council return a higher than expected rent, the rental amounts contained within the Medium Term Financial Plan (MTFP), will be updated to present the positive variance in future years.
- 4.4 In addition to the works noted at 4.2, design works have been undertaken for these amendments, which has identified additional works, including the need for a second staircase and passenger lift. This has created a cost pressure of £654k which includes a contingency amount.
5. Leisure Box
- 5.1 Members contributed to shaping the offer, design and court locations for the Te Amo Padel provision. This included the approval for a championship court within the public realm area and additional courts on an area previously designated for car parking.

5.2 To compensate for the resulting reduction in parking capacity, and to maintain the income required to service the project's borrowing costs, it is now necessary to extend car park provision. This extension requires the construction of a new retaining wall, kerbs and ramp access. Additionally, the locating of a court within the public realm requires a second attenuation tank. The overall costs for these works, reducing the cost pressure to £742k, which includes a contingency amount.

## 6. College - Digital Innovation & Skills Centre

6.1 It has been identified that during previous value engineering exercises, costs for the completion of the food related elements of the college building were removed. This means that there are no electrical fittings, ceilings, drainage or mechanical works to that area of the building.

6.2 The specification for these works have now been costed resulting in a cost pressure to £622k.

## 7. Bedworth Physical Activity Hub

7.1. Officers have been requested to review the parking bay sizes for the Phase two element of the new BPAH. This second phase of the project now underway, sees the demolition of the old leisure centre and a new car park being formed and completed later in 2026.

7.2. Given the changes in car sizes in recent years, a review has been undertaken of the existing parking bay dimensions, currently set at 2.4m x 4.8m. These dimensions continue to meet the original planning requirements and reflect the feedback provided by County Highways at the time of the initial application. However, with the evolving car market—particularly the growth in SUV ownership and the larger size of many electric vehicles—and a desire to provide a positive visitor experience from the outset, the option of increasing the size of the parking bays has been reviewed.

7.3. The review of the parking bay dimensions has proposed increasing them to 2.6m x 5m to better accommodate modern vehicles. This would provide visitors with more space and comfort when parking and getting in or out of their cars, with consideration for older people and parents with young children accessing the site.

- 7.4 Increasing the size of the parking bays at the new BPAH car park will require amendments to the current design, at an estimated additional cost of approximately £20k. This cost falls outside the existing project scope and therefore requires separate funding. While there are contingency funds available within the overall project budget that could accommodate this change at this stage, there is a possibility that, as the project progresses, these funds may be needed for other unforeseen costs. If the use of contingency results in an overall project overspend, officers may need to return to Cabinet at a later stage to seek an additional £20k to cover this adjustment.
- 7.5 Amending the parking bays will result in reducing the allocation from 134 spaces to 122 spaces.

## 8. Financial Implications

### Grayson Place

- 8.1 The cost pressures outlined in this report reflect a series of decisions taken to secure the overall success of the project, including refinements to the Food Hall specification and the completion of the college building. These elements have been delivered within the original budget parameters. Recent updates to the leisure element, however, have resulted in costs that exceed earlier estimates, creating a requirement for additional funding to support its completion.
- 8.2 Whilst negotiations are ongoing with tenants and prospective tenants, due to the changes, there is a potential for higher than forecasted contributions which would offset costs identified in sections 4, 5, and 6.
- 8.3 In total, the cost pressures identified in sections 4, 5, and 6, and savings and mitigations undertaken via careful management of the project contingency, result in a projected overspend of £812k.
- 8.4 In order to fully mitigate this overspend, it is proposed to remove the refurbishment of the India Red building from the project scope which will realise a project cost reduction of £350k. The works to India Red would then be undertaken via the Corporate Capital Property Programme, and will be included within the Asset

Management Strategy, which is currently being collated for Cabinet approval during 2026/27.

- 8.5 In addition, £247k of UK Shared Prosperity Funding has been secured to contribute to the external realm works that have been undertaken. This then reduces the funding gap to £215k.
- 8.6 It is proposed that the currently unallocated remaining Pathfinder funding of £280k is moved to this project, resulting in a project surplus of £65k. It is further proposed that the surplus amount remains allocated to this project to provide an additional contingency amount to mitigate any cost pressures that may arise, largely due to the ongoing global economic potential for price fluctuations.

#### BPAH

- 8.7 The estimated cost to amend the current parking bay plans and designs is £20k. This does exclude any risks / delays within the existing agreed contract programme.
- 8.8 The initial estimate of £20k to undertake the works associated with increasing the parking bay sizes could currently be covered within the contingency that is in place for the project. There is a risk however that phase two works have only just commenced and with demolition and asbestos surveys / removal, any reduction in the contingency places greater pressure on this phase of works.
- 8.9 There is currently no funding specifically in place to support any overspend on BPAH which should be considered when approving a change to the scope of the project.

### 9. Legal Implications

- 9.1 The lease for Te Amo Padel is now signed and therefore the Council is contractually obliged to provide the additional court space.
- 9.2 Failure to deliver the outcomes mandated by the funding criteria may result in the Council being required to repay all or some of the Pathfinder Funding.

### 10. Equalities implications

10.1 It is proposed to mitigate any equalities implications by:

- i. Each project is assessed for equality implications as part of outline submission
- ii. Compliance with local government policy frameworks

#### 11. Health implications

11.1 No specific health implications have been identified following the completion of an impact assessment.

#### 12. Climate and environmental implications

12.1 No direct climate and/or environmental implications have been identified, all buildings are to building control requirements.

#### 13. Section 17 Crime and Disorder Implications

13.1 No direct Section 17 crime and disorder implications have been identified. It is however likely that as an outlined objective of the funding, individual projects may have Section 17 implications which will be highlighted in the project business plan.

#### 14. Risk management implications

14.1 The following risk management implications have been identified:

- i. Financial Management
- ii. Governance and accountability
- iii. Project delivery
- iv. Reputational matters
- v. Global instability

14.2 It is proposed to mitigate the above by implementing the following mitigations:

- i. Robust Financial management arrangements, agreed by the Council's Section 151 Officer.
- ii. Clear governance framework that aligns with the Council's established requirements.
- iii. Transparency and reporting process that align with the Council's established requirements.

- iv. Oversight and reporting to Statutory Officers Group on a regular basis.
- v. Regular updates to Cabinet

## 15. Human resources implications

- 15.1 No direct human resource implications have been identified.

## 16. Conclusion

- 16.1 It is recommended that the update on regeneration projects is noted Regular updates will be provided to Cabinet on the progression of the Board formation and development of the investment plan.

## 17. Appendices

- 17.1 None

## 18. Background papers

- 18.1 BPAH Update – Cabinet 8<sup>th</sup> October 2025 agenda item 6, minute no CB46 [8 October 2025: Cabinet | Nuneaton and Bedworth Borough Council](#)
- 18.2 Bedworth Physical Activity Hub Update - Cabinet 4<sup>th</sup> March 2026 agenda item 7, minute no CB106 [4 March 2026: Cabinet | Nuneaton and Bedworth Borough Council](#)
- 18.3 Update on regeneration projects – Cabinet 8<sup>th</sup> October 2025 agenda item 9, minute no CB49 [8 October 2025: Cabinet | Nuneaton and Bedworth Borough Council](#)
- 18.4 Update on regeneration projects – Cabinet 4<sup>th</sup> March 2026 agenda item 14, minute no CB113 [4 March 2026: Cabinet | Nuneaton and Bedworth Borough Council](#)

## 19. Report Writer Details:

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Officer Names: Dawn Dawson and Kevin Hollis