



Enquiries to Democratic Services
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Date: 24th February 2026

Our Ref: MM

Dear Sir/Madam,

A meeting of the **LICENSING COMMITTEE** will be held in the Council Chamber,
Town Hall, Nuneaton on **Wednesday, 11 March 2026 at 6.00 p.m.**

Yours faithfully,

TOM SHARDLOW

Chief Executive

To: All Members of the
Licensing Committee

Councillors: T. Sheppard (Chair),
J. Gutteridge (Vice-Chair), M. Bird, J. Bonner,
J. Clarke, S. Croft, M. Etienne, B. Hughes,
T. Jenkins, N. King and M. Wright.

The Council is committed to providing a safe and respectful environment for both our staff, our customers and elected members. As such, please be advised that any form of abuse, aggression, or disrespectful behaviour towards our team will not be tolerated under any circumstances.

AGENDA

PART I - PUBLIC BUSINESS

1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES - To confirm the minutes of the meeting held on the 11th November 2025, attached (**Page 4**).

4. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made so that interests that are declared regularly by members can be viewed in a schedule on the Council website ([Councillor Declarations of Interests](#)) Any interest noted in the schedule on the website will be deemed to have been declared and will be minuted as such by the Democratic Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent).

If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items, if notice has been received. Anyone may attend a meeting, but you may register to speak at a meeting if you live or work in the Borough.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The Chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the Chair, the speaker persists, they will be asked to stop speaking by the Chair. The Chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the Chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. DISCHARGE AUTHORITY TO WOLVERHAMPTON COUNCIL OFFICERS FOR TAXI AND PRIVATE HIRE ENFORCEMENT - a report of the Licensing Team Leader (**Page 6**).
7. ANY OTHER ITEMS - which in the opinion of the Chair should be discussed as a matter of urgency because of special circumstances (which must be specified).

NUNEATON AND BEDWORTH BOROUGH COUNCIL

LICENSING COMMITTEE

11th November 2025

A meeting of the Licensing Committee was held at the Town Hall, Nuneaton on Tuesday, 11th November 2025.

Present

Councillor T. Sheppard (Chair)

Councillors: J. Clarke, S. Croft, M. Etienne, J. Gutteridge, B. Hughes, T. Jenkins, N. King, M. Wright, S. Markham (substitute for M. Bird) and C. Phillips (substitute for J. Bonner).

Apologies: Councillors M. Bird and J. Bonner.

PART I – PUBLIC BUSINESS

LIC12 **Minutes**

RESOLVED that the minutes of the meeting held on the 3rd September 2025, be approved and signed by the Chair.

LIC13 **Declarations of Interest**

RESOLVED that the declarations of interests are as set out in the Schedule which can be viewed on the Council website ([Councillor Declarations of Interests](#)).

LIC14 **Statement of Licensing Policy**

A report of the Assistant Director – Environment and Enforcement gave Members of the Committee an opportunity to consider a revised Statement of Licensing Policy following consultation.

RESOLVED that the revised Statement of Licensing Policy be RECOMMENDED TO COUNCIL for adoption.

LIC15 **Exclusion of the Public and Press**

RESOLVED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 1 and 2 of Part I of Schedule 12A to the Local Government Act 1972.

PART 2 – EXEMPT BUSINESS

LIC16 **Current Private Hire Driver - Complaint**

A report of the Assistant Director – Environment and Enforcement gave the Panel the opportunity to hear all the evidence, and to discuss and consider a complaint regarding a licensed private hire driver.

The licensed private hire driver had been advised of this meeting verbally and via email. Although the driver had indicated they would attend, they were not present at the meeting. The Licensing Technical Officer also made attempts to contact the driver immediately prior to, and during the meeting – but there was no response and no opportunity to leave a voicemail. The Chair proposed that the meeting continue in the driver’s absence, which was seconded by Councillor Clarke and agreed unanimously.

RESOLVED that having heard all the evidence and discussed the options, the private hire driver licence of Mr S be revoked.

Chair

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Licensing Committee

Date of Meeting: 11th March 2026

Subject: Discharge authority to Wolverhampton Council Officers for taxi and private hire enforcement

Portfolio: Planning and Enforcement

Responsible Officer: Assistant Director - Environment and Enforcement

Corporate Plan – Theme: Housing, Health and Communities

Corporate Plan – Aim: Work with partners to prioritise community safety and empowerment.

Ward Relevance: All

Public or Private: Public

Forward Plan: N/A

Subject to Call-in: Yes

1. Purpose of report

- 1.1. To consider discharging authority of taxi and private hire enforcement of Nuneaton and Bedworth Borough Council (NBBC) vehicles to Wolverhampton City Council (WCC) officers for the purpose of cross border taxi and private hire enforcement.

2. Recommendations

- 2.1. The committee discharges authority to WCC officers to carry out taxi and private hire enforcement on NBBC licensed drivers and vehicles.

3. Background

- 3.1. Section 75 of the Local Government (Miscellaneous Provisions) Act 1976 makes provisions to permit journeys pre-booked through a private hire vehicle operator to start, drive through and end in any area of the country, regardless of which licensing authority issued their licences. This is known as the 'right to roam' and has been in place for 50 years.

- 3.2. This has led to an ever-increasing number of Wolverhampton licensed vehicles operating in Nuneaton and Bedworth, mainly via Uber. At present, NBBC officers have no power to check the safety of any vehicles or drivers that are licensed by another authority despite them commonly being used to transport the residents of Nuneaton and Bedworth around the Borough.

4. Body of report and reason for recommendations

- 4.1. The council has approached Wolverhampton Council for permission, by way of discharging authority to NBBC officers, to be able to undertake enforcement on its vehicles and drivers in the interests of public safety. In turn, Wolverhampton have asked that their officers be granted permission by way of discharging authority to undertake enforcement on NBBC council vehicles and drivers.
- 4.2. The authorisation would be for powers under Sections 68 of the Local Government (Miscellaneous Provisions) Act 1976, as amended. Section 68 relates to the fitness of a vehicles and permits officers to inspect the vehicle.
- 4.3. These authorisations maybe revoked at any time in writing by the council.
- 4.4. A letter of authorisation for each named officer will be provided and this can be shown to licensees. Copies of the licence conditions and relevant policies will be exchanged, as well as information on enforcement action. Any

enforcement action will be linked to the licensing authorities own conditions and policies. That is, the Council cannot use its own against Wolverhampton licensed vehicles.

5. Consultation with the public, members, officers and associated stakeholders

5.1. The issue of Wolverhampton licensed vehicles has been raised as an issue by various members of the trade/committee and public previously. Mainly due to Uber being licensed as an operator in Wolverhampton and so the majority of bookings via Uber in this area are carried out by their licensed private hire vehicles.

6. Financial Implications

6.1. None

7. Legal Implications

7.1. Section 101 (1) of the Local Government Act 1972 permits councils to discharge functions on behalf of another authority.

8. Equalities implications

8.1. No specific equality implications have been identified following the completion of an equality impact assessment.

9. Health implications

9.1. No specific health implications have been identified following the completion of an impact assessment.

10. Climate and environmental implications

10.1. No direct climate and/or environmental implications have been identified.

11. Section 17 Crime and Disorder Implications

11.1. No direct Section 17 crime and disorder implications have been identified.

12. Risk management implications

12.1. No direct risk management implications have been identified.

13. Human resources implications

13.1. No direct human resource implications have been identified.

14. Options considered and reason for their rejection

14.1. In formulating this report and recommendations, the following other options were identified. Reasons for their rejection or why the option and recommendation proposed in section 2 of the report has been selected are outlined below.

Option Ref	Option Title	Reason for rejection or why the option and recommendation proposed in section 2 of the report has been selected
A	Do nothing	Poor relationship with fellow council as ignore/reject their request to authorise their officers after our request for them to authorise ours. The offer to discharge authority to NBBC officer will be withdrawn.

15. Conclusion

15.1. Section 5.3 of the Department for Transport's 'Taxi and private hire vehicle licensing best practice guidance for licensing authorities in England' states, "Licensing authorities should, where the need arises, jointly authorise officers from other authorities so that compliance and enforcement action can be taken against licensees from outside their area.

15.2. An agreement between licensing authorities to jointly authorise officers enables the use of compliance and

enforcement powers regardless of which authority within the agreement employs the officer and which issued the licence. This will mitigate the opportunities for licensees to evade regulation. Such an agreement will enable those authorities to act against vehicles and drivers that are licensed by the other authority when they cross over boundaries. A model for agreeing joint authorisation is contained in the LGA Councillors' handbook.

16. Appendices

16.1. Please note there are no appendices attached to this report.

17. Background papers

17.1. Please note there are no background papers attached to this report.

18. Report Writer Details:

Officer Job Title: Licensing Team Leader

Officer Name: Ricky Casserly