


RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER

<u>DATE OF DECISION</u>	19/12/2012	<u>DECISION MAKER</u>	
<u>DECISION REFERENCE</u>	SD/3/2012	(Name and Job Title) Alan Franks – Managing Director	
<u>RECORD OF THE DECISION</u>			
a) The issue: To approve the proposed staffing restructure of the Support Services section within Revenues and Benefits and implement in line with the timetable set out.			
b) The Decision: The proposed structure was approved.			
<u>REASON FOR THE DECISION</u>			
To implement a new structure to provide a better service to the customer and achieve savings. The new structure involves transferring one role over to IT, so that all major systems within the Council are supported by Corporate IT.			
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>			
1) To approve a different structure 2) Not to change the structure			
<u>Ward RELEVANCE</u>			
None directly.			
<u>FINANCIAL AND BUDGET IMPLICATIONS</u>			
The new structure will give a saving of approximately £40k in 2013/14 and £36k at grade maxima			
<u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u>			
Consultation has been carried out with the Portfolio Holder, Trade Unions and staff.			
<u>IMPLICATIONS OF DECISION (eg LEGAL, RISK MANAGEMENT, HUMAN RESOURCES, ENVIRONMENTAL, EQUAL OPPORTUNITIES)</u>			
Two members of staff have taken voluntary redundancy via Planning for the Future, so although the proposed restructure does put one member of staff at risk, there are suitable new roles for that employee to apply for.			
<u>ANY OTHER COMMENTS</u>			

**RETURN TO HEAD OF LEGAL SERVICES AS SOON AS A DECISION IS
MADE
OR AS REASONABLY PRACTICABLE THEREAFTER**