RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER

DATE OF DECISION  16th January 2012
DECISION MAKER  Simone Donaghy
(Name and Job Title)  Assistant Director – Finance & Procurement

DECISION REFERENCE  SD/1/2012

RECORD OF THE DECISION

a) The issue
Under the Local Government (Calculation of Council Tax Base) Regulations 1992 [as amended], the Council Tax Base for 2012/13 has to be determined between 1st December 2011 and 31st January 2012. It is necessary to complete the calculation and notify precepting bodies by 31st January 2012. The Local Government Act 2003 removed the requirement for Council to make the determination, thus Cabinet on 25th January 2006 determined that the setting of the Council Tax Base be delegated to the Assistant Director – Finance & Procurement for 2006/07 and subsequent years. The Local Authorities (Calculation of Council Tax Base) Regulations 1992 (S.I. 1992 No. 612), [as amended] sets out the calculations that are required. The calculations have to be made by reference to the valuation list as it stands on the 6th October 2011.

b) The Decision
Taking into account the above, (a schedule setting out the calculation is attached) I have determined that the Council Tax Base for 2012/13 is 39,552 (2011/12 was 39,357).

REASON FOR THE DECISION
As above

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION
Judgements made on ‘growth’ items (shown in red on the attached) based on previous patterns

Ward RELEVANCE
All Wards

FINANCIAL AND BUDGET IMPLICATIONS
No direct implications – forms basis of Council Tax calculation for 2012/13

CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS
Revenues and Benefits Manager and Revenues Service Manager – to provide factual evidence

IMPLICATIONS OF DECISION (eg LEGAL, RISK MANAGEMENT, HUMAN RESOURCES, ENVIRONMENTAL, EQUAL OPPORTUNITIES)
Decision made between 1st December 2011 & 31st January 2012 as required (see above)

ANY OTHER COMMENTS
Decision conveyed to Chief Financial Officers of WCC, WPA & the Environment Agency respectively on 16th January 2012

RETURN TO HEAD OF LEGAL SERVICES AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER