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Date: 13<sup>th</sup> January 2026

Dear Sir/Madam,

A meeting of the **CABINET** will be held in the Council Chamber, Town Hall, Nuneaton, on **Wednesday, 21<sup>st</sup> January 2026 at 4.00 p.m.**

Yours faithfully,

Tom Shardlow

Chief Executive

To: Members of Cabinet

Councillor C. Watkins (Leader and Housing)  
Councillor S. Hey (Deputy Leader and Resources & Central Services)  
Councillor B. Hughes (Leisure & Health)  
Councillor N. King (Business & Regeneration)  
Councillor K. Price (Communities & Public Services)  
Councillor T. Venson (Planning & Enforcement)

Observer

Councillor Kris Wilson

-

Leader of the Main Opposition Group

The Council is committed to providing a safe and respectful environment for our employees, customers and elected members. As such, please be advised that any form of abuse, aggression, or disrespectful behaviour towards our team will not be tolerated under any circumstances.

## **AGENDA**

### **PART I**

#### **PUBLIC BUSINESS**

##### **1. EVACUATION PROCEDURE**

A fire drill is not expected, so if the alarm sounds, please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

##### **2. APOLOGIES** - To receive apologies for absence from the meeting.

##### **3. DECLARATIONS OF INTEREST**

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

###### **Declaring interests at meetings**

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made so that interests that are declared regularly by members can be viewed in a schedule on the Council website ([Councillor Declarations of Interests](#)) Any interest noted in the schedule on the website will be deemed to have been declared and will be minuted as such by the Democratic Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest

becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit and Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

4. **MINUTES** - To confirm the minutes of the Cabinet meeting held on the 3<sup>rd</sup> December 2025 (**Page 7**).
5. **PUBLIC CONSULTATION** – Members of the Public will be given the opportunity to speak on specific agenda items, if notice has been received.  
Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The Chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.  
The Chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the Chair, the speaker persists, they will be asked to stop speaking by the Chair.  
The Chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the Chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.
6. **SUPPLEMENTARY PLANNING DOCUMENTS – PERMISSION TO CONSULT**  
report of the Assistant Director – Planning attached (**Page 14**) (**Appendices available on website only**)
7. **REVOCATION OF GYRATORY AIR QUALITY MANAGEMENT AREA** – report of the Assistant Director – Environment and Enforcement attached (**Page 19**) (**Appendices available on website only**)
8. **CONTRACT VALUE UPLIFT – PROPERTY MAINTENANCE** a report of the Assistant Director – Social Housing and Community Safety attached (**Page 27**)
9. **INDEPENDENT LIVING UNITS CLEANING CONTRACT WITH NABCEL** – a report of the Assistant Director – Strategic Housing attached (**Page 32**)

10. CAMP HILL PRIDE IN PLACE PROGRAMME FUNDING report of the Strategic Director – Housing and Communities attached (**Page 37**)
11. REVIEW OF THE COUNCIL TAX REDUCTION SCHEME – report of the Assistant Director – Finance attached (**Page 45**)
12. RECOMMENDATION FROM LOCAL GOVERNMENT REFORM SUB-COMMITTEE

At its meeting held on 24<sup>th</sup> November 2025 the following item was considered and the recommendation put forward for Cabinet approval:

a) Community Governance

The Chief Executive submitted a report ([copy available via the link: 24 November 2025: Cabinet Local Government Reform Sub-Committee | Nuneaton and Bedworth Borough Council](#)) outlining the process and key considerations associated with establishing community governance structures within the Borough, specifically through the mechanism of Community Governance Reviews (CGRs)

**It was recommended to Cabinet that:**

- a) the report be noted and the actions raised be brought back to a future meeting of the Local Government Reform Sub-committee; and
- b) recommend to Council it is most logical to defer a full council decision to initiate a Community Governance Review, until the Government has decided on the future structure or local government within Warwickshire.

13. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY PANEL  
None
14. ANY OTHER ITEMS - which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified)

# **Nuneaton and Bedworth Borough Council**

## **Corporate Plan**

### **Building Communities 2025 – 2029**

*United in Achievement.*

#### **Theme 1: Place and Prosperity**

##### **Strategic Aims:**

1. Regenerate Nuneaton Town Centre; completing the Transforming Nuneaton Programme.
2. Establish an increased number of residential properties within the Town Centres
3. Help local businesses thrive, support new business incubation and reduce the number of vacant units.
4. Continue to promote and enable events across the Borough.
5. Continue to develop and help our markets to thrive.
6. Work with the business community to strengthen business in the whole Borough
7. Deliver a regeneration plan for Bedworth Town Centre.
8. Promote, and support our Town Centre economies.

#### **Theme 2: Housing, Health and Communities**

##### **Strategic Aims:**

1. Deliver the construction and opening of the Bedworth Physical Activity Hub (BPAH).
2. Focus on awareness and promotion of support services for mental health and wellbeing.
3. Facilitate warm, safe, sustainable and affordable housing.
4. Work with public health colleagues and partners to address community inequalities.
5. Promote active travel across the Borough.
6. Extend the housing home building programme to provide more Council homes.
7. Work with partners to prioritise community safety and empowerment.

#### **Theme 3: Green Spaces and Environment**

##### **Strategic Aims:**

1. Review the grounds maintenance contract for the Borough.
2. Celebrate the heritage within our green spaces, including museums, George Eliot and local industry.
3. Decarbonise our housing stock and promote the decarbonisation of homes in the private sector.
4. Support our residents to recycle more of their household waste.
5. Promote and develop play area facilities in line with the Parks and Green Space Strategy.
6. Reduce the carbon footprint of the Pingles Leisure Centre by 2026.
7. Establish a Climate Change Strategy and Delivery Plan by 2026.
8. Work with partners to improve air quality across the Borough.
9. Explore opportunities to promote, protect and enhance biodiversity in the borough.

## **Theme 4: Your Council**

### **Strategic Aims:**

1. Conduct a Local Government Association Peer Review by 2026.
2. Increase the level of resident engagement and consultation.
3. Deliver a refreshed Council change plan to modernise services.
4. Focus on civic pride, celebrating rich heritage and diverse communities.
5. Deliver continued forward financial planning to safeguard the finances of the Council.
6. Set ambitious and challenging budgets, to ensure taxpayers money is respected, and high-quality services are delivered.
7. Deliver a modern organisation with agile and effective structure that meet the needs of residents.
8. Strive for transparency and accountability in all that we do. Increase public scrutiny.

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**CABINET**

**3<sup>rd</sup> December 2025**

A meeting of Cabinet was held on Wednesday 3<sup>rd</sup> December 2025 in the Council Chamber at the Town Hall.

**Present**

Councillor S. Hey (Deputy Leader and Resources & Central Services) (Chair)  
Councillor N. King (Business & Regeneration)  
Councillor K. Price (Communities & Public Services)  
Councillor T. Venson (Planning & Enforcement)

**CB62 Apologies**

Apologies received from Councillor C. Watkins (Leader and Housing) and Councillor B. Hughes (Leisure & Health)

**CB63 Declarations of Interest**

**RESOLVED** that the Declarations of Interest for this meeting are as set out in the Schedule published on the website.

**CB64 Minutes**

**RESOLVED** that the minutes of the Cabinet meeting held on 12<sup>th</sup> November 2025, be approved, and signed by the Chair

**CB65 Adoption of Borough Plan and Local Development Scheme**

The Assistant Director – Planning submitted the Borough Plan Review as amended by the Main Modifications, this has been independently examined by two Government Appointed inspectors and was found to be sound, for Cabinet to recommend to Council for adoption. The report also included the updated Local Development Scheme for adoption.

**RESOLVED** that

- a) the content of the Inspectors' Report into the Examination of the Borough Plan Review (Appendix A of the report) and Schedule of Main Modifications (Appendix B of the report) be noted;
- b) It be recommended to Council to adopt the Borough Plan Review as per the Inspectors Report (8th October 2025), incorporating the Main Modifications (Appendix B of the report). A version of this Plan and the accompanying Policies Maps are available on the website;
- c) all policies in the Borough Plan (2011-2031) will be superseded by the Borough Plan Review, upon adoption be noted;
- d) delegated authority be given to the Assistant Director for Planning, in consultation with the Portfolio Holder for Planning and Enforcement, authority to:

- Issue a Borough Plan Review adoption statement and Sustainability Appraisal Report in accordance with Regulations 17 and 26 of the Town and Country Planning Regulations 2012, as amended;
- Make any non-material updates and drafting changes to the Borough Plan Review. This includes the additional (minor) Modifications published alongside the Main Modifications (Appendix B); and
- Publish the final versions of the Borough Plan Review and the Policies Map; and

e) it be recommended to Council that the updates made to the Local Development Scheme (Appendix C of the report) be approved and that the Local Development Scheme be adopted.

**Speakers:**

County Councillor Keith Kondakor

**Options**

Not to adopt the Borough Plan Review - In this case the Council will not have an up-to-date adopted local plan in place and there would be uncertainty over the planning framework for the Borough. In turn this will assist in facilitating unplanned development across the Borough and would represent poor strategic planning increasing the risk of inappropriate development.

Furthermore, given the advanced stage of the Local Plan, it is highly likely that Government would intervene using its powers to ensure that the Local Plan which has been found sound and capable of adoption is adopted.

**Reasons**

It is a legal requirement to have a Local Plan for the Council's administrative area.

**CB66 Infrastructure Funding Statement**

The Assistant Director –Planning submitted a report to Cabinet to seek approval to publish the 2024/25 Infrastructure Funding Statement.

**RESOLVED** that

- a) the Infrastructure Funding Statement 2024/25 and its publication to the website be approved, in line with statutory requirements set out in the Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019;
- b) the monies received, held and spent from s106 in the financial year 2024/25 be noted; and
- c) delegated authority be given to the Assistant Director for Planning, in consultation with the Cabinet Member for Planning and Enforcement, to make any minor changes to the document prior to publication.

**Speakers:**

County Councillor Keith Kondakor

Options:

- The 2024/25 Infrastructure Funding Statement (IFS) is not approved or published - Rejected - The Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019 require a contribution receiving authority to publish an IFS.

Reasons:

Local Authorities are required to submit an IFS no later than 31<sup>st</sup> December of the reporting year. This is a mandatory requirement set out within the Community Infrastructure Levy (Amendment) (England) (No. 2) (Regulations 2019)

**CB67 Air Quality Management – Revocation of Midland Road Air Quality Management Area (AQMA 2)**

A report by the Assistant Director – Environment and Enforcement submitted a report for Cabinet to consider the revocation of Midland Road AQMA 2 following a requirement from DEFRA.

**RESOLVED** that this item be deferred to the next meeting of Cabinet (21<sup>st</sup> January) in order to consider further information.

**Speakers:**

N/A

Options:

N/A

Reasons:

N/A

**CB68 Draft Budget 2026/27**

The Strategic Director – Corporate Resources submitted to Cabinet a draft position for the General Fund Budget for 2026/27.

**RESOLVED** that

- a) the General Fund budget position detailed within the report be noted;
- b) an update on the General Fund 2026/27 budget be presented to Cabinet in February 2026 once the NNDR1 is finalised and the Local Government Financial Settlement has been announced;
- c) the Chairs of Overview & Scrutiny Panels are notified of the budget proposals in line with the Constitution; and
- d) it be noted and recommended to Full Council the approval of the Council Tax base for 2026/27 increase from 40,809.30 to 41,369.00 as per 5.2 of the report and the surplus on the Council Tax Fund detailed in paragraphs 5.2 and 5.3 of the report.

**Speakers:**

County Councillor Keith Kondakor

Options:

The draft budget considers all opportunities and risks therefore an options appraisal isn't required.

Reasons:

To Council is required by section 33 of the Local Government Finance Act 1992 ("the Act") to calculate for each financial year the basic amount of its council tax.

**CB69 General Fund Budget Monitoring Quarter 2 2025/26**

The Assistant Director – Finance presented to Cabinet the forecast revenue outturn position for the General Fund as of 30<sup>th</sup> September 2025.

**RESOLVED** that the forecast outturn position for the General Fund for 2025/26 be noted, with consideration given to key variances.

**SPEAKERS**

County Councillor Keith Kondakor

Options

To approve the recommendation

To not approve the recommendation and request further information.

Reasons

The Council must submit regular financial reporting of its budgets.

**CB70 Housing Revenue Account (HRA) Budget Monitoring Quarter 2 2025/26**

The Assistant Director – Finance presented to Cabinet the forecast revenue outturn position for the HRA as of 30<sup>th</sup> September 2025.

**RESOLVED** that the forecast outturn position for the HRA for 2025/26 be noted with consideration given to key variances.

**SPEAKERS**

County Councillor Keith Kondakor

Options

To approve the recommendation

To not approve the recommendation and request further information.

Reasons

The Council must submit regular financial reporting of its budgets.

**CB71 Capital Account Budget Monitoring Quarter 2 2025/26**

The Assistant Director – Finance presented to Cabinet the forecast outturn position on the capital expenditure for both the General Fund and Housing Revenue Account as.

**RESOLVED** that

- a) the Q2 forecasted capital outturn position for 2025/26 for the General Fund and HRA be noted;

- b) the updates to the budget approved by Cabinet in June 2025 and detailed in section 5 be noted;
- c) the updates to the budget after Delegated Authority by Officer and Cabinet Member Decisions in May and October 2025 as detailed in section 5 of the report be noted;
- d) it be recommended to Council an update to the budget for UKSPF projects as detailed in section 5 of the report; and
- e) it be recommended to Council two new S106 funded projects, detailed in section 5 of the report.

### **SPEAKERS**

County Councillor Keith Kondakor

#### Options

To approve the recommendation

To not approve the recommendation and request further information.

#### Reasons

The Council must submit regular financial reporting of its budgets.

### **CB72 Pride in Place Impact Fund**

The Assistant Director – Economy and Regeneration presented a report to Cabinet to inform of the details of the Pride in Place Impact Fund secured by Nuneaton and Bedworth Borough Council and seek approval for the proposed allocation of funding

#### **RESOLVED** that

- a) the requirements and objectives of the Pride on Place Impact Fund be noted;
- b) the allocation of funding between Nuneaton and Bedworth Town Centres on a population basis be approved
  - 60% for Nuneaton
  - 40% for Bedworth; and
- c) delegated authority be given to the Strategic Director – Housing and Community Safety to approve projects and funding allocations.

### **SPEAKERS**

County Councillor Keith Kondakor

Councillor Kris Wilson

#### Options

- Allocate funding 50/50 or to one town centre - As with all Town Centres across the UK both Nuneaton and Bedworth face challenges in repurposing themselves in the face the structural changes undergoing UK high streets. Bedworth has recently been awarded £20M over 10 years and is in the process of developing its Pride in Bedworth project. Nuneaton

is now reaching the final stage of the development at Grayson Place. Each provide the first steps in the regeneration of the Town Centres. Nuneaton as the largest Town Centre not only in the Borough but in the County, faces significant challenges and requires on going invest, whilst Bedworth will face similar challenges these will require less investment purely related to size, as such the fairest option is Option A to base the allocation on population size.

Reasons

The Council as the accountable body for the Pride on Place Impact Fund, must ensure compliance with all relevant statutory and regulatory requirements when administering the funding.

**CB73 Empty Properties Probate Support Contract**

The Empty Property Officer submitted a report to Cabinet seeking approval to procure and enter a concession services contract, to procure a probate specialist company to assist with probate cases that account for approximately 450 of empty properties in the Borough.

**RESOLVED** that

- a) the support of a probate specialist organisation to support the three goals set out in section 3.7 of the report be approved; and
- b) delegated authority be given to the Strategic Director for Housing & Community Safety to procure and appoint a supplier under a concession based services contract, to assist and support probate cases in the Borough for a term of no more than four years.

**SPEAKERS:**

Councillor Kris Wilson

Options

1. Do nothing/not approve - loss of council tax and the volume of empty properties does not decrease
2. Undertaking this in-house - there is not sufficient capacity for this to be undertaken in-house and there are strict ethical standards to be adhered to, which require specialist expertise and knowledge in this area. Given the opportunity to let this as a concession contract in anticipation of it being at no cost to the Council, it seems viable to outsource via a contract as this is a new concept for the Council.

Reasons

To reduce the amount of empty properties in the Borough and thereby increase the Council Tax Revenue.

**CB74 Recommendations from Overview and Scrutiny Panels**

None

CB75 **Any Other Items**

i) Civic Honours Sub-committee – 26<sup>th</sup> November 2025

At the above meeting, a recommendation was put forward for Cabinet approval to enable an Extraordinary Council to be held for the nominations of Honorary Freeman.

**RESOLVED** that

- a) Cabinet endorsed the Head of Paid Service to refer any nomination to an Extraordinary Full Council scheduled for Wednesday 28th January 2026 for the purpose of voting upon the nominations of Honorary Freeman of the Borough; and
- b) a future report be taken to the Civic Honours sub-committee regarding the honours previously bestowed by Full Council (such as Honorary Alderman/Alderwoman and Honorary Freeman/Freewomen) and if upon the creation of a new unitary those honours would continue to be recognised under the new unitary council.

**SPEAKERS:**

County Councillor Keith Kondakor  
Councillor Kris Wilson

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Chair

**PUBLICATION DATE: 11<sup>TH</sup> DECEMBER 2025**

**DECISIONS COME INTO FORCE: 19<sup>TH</sup> DECEMBER 2025**

AGENDA ITEM NO.6

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet

Date of Meeting: 21<sup>st</sup> January 2026

Subject: Supplementary Planning Documents – Approval to consult

Portfolio: Planning and Enforcement

Responsible Officer: Assistant Director - Planning

Corporate Plan – Theme: 1,2 and 3

Corporate Plan – Aim: All

Ward Relevance: All

Public or Private: Public

Forward Plan: Yes

Subject to Call-in: Yes

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1. Purpose of report

1.1. The purpose of this report is to seek Cabinet approval to consult on the following Supplementary Planning Documents (SPDs):

- Affordable Housing SPD (Appendix A)
- Health Impact Assessment SPD (Appendix B)
- Heritage SPD (Appendix C)
- Hot Food Takeaway SPD (Appendix D)
- Sustainable Design and Construction SPD (Appendix E)

2. Recommendations

2.1. That Cabinet approve the Affordable Housing SPD, Health Impact Assessment SPD, Heritage SPD, Hot Food Takeaway SPD, Sustainable Design and Construction SPD and Transport Demand Matters SPD for a four-week public consultation and, it be noted a future report be issued back to Cabinet following consultation to endorse the Supplementary Planning Documents and recommend to Full Council the adoption of the Supplementary Planning Documents.

### 3. Background

- 3.1. Supplementary Planning Documents (SPDs) provide detailed advice and guidance in relation to the implementation and interpretation of planning policies, supporting the delivery of sustainable development. Whilst SPDs do not form part of the statutory development plan, they are a material consideration in the determination of planning applications.
- 3.2. The authority currently has a suite of SPDs which relate to policies within the Borough Plan (2011-2031), which has since been superseded by the adoption on 10 December 2025 of the Borough Plan Review (2021-2039). Therefore, the Planning Policy Team have sought to update the following SPDs to align with the updated Borough Plan Review policies:
  - Affordable Housing SPD
  - Health Impact Assessment SPD
  - Hot Food Takeaway SPD
  - Sustainable Design and Construction SPD
  - Transport Demands Matters SPD
- 3.3. In addition, a new Heritage SPD has been prepared, including a Local List that has been independently reviewed by heritage consultants Heritage Potential.
- 3.4. Members should be note that on November 27 2025 in the Ministry for Housing, Communities and Local Government (MHCLG) published guidance on SPDs. This states that any new or updated SPD's must be adopted by June 2026. MHCLG are seeking feedback on this guidance, however, it is unknown at this stage whether these timescales will change. It is advisable to progress these now, given adopted SPDs strengthen the authorities position by providing clarity and certainty on how local plan policies

will be interpreted and applied and making the planning process more efficient for all parties.

4. Body of report and reason for recommendations
  - 4.1. The Affordable Housing SPD, Health Impact Assessment SPD, Heritage SPD, Hot Food Takeaway SPD and Sustainable Design and Construction SPD have been prepared to align with the policies within the Borough Plan Review.
  - 4.2. Internal consultation has been undertaken with relevant departments and Warwickshire County Council. The Council has committed to produce the SPDs through the publication of the Local Development Scheme (LDS) (December 2025). In accordance with the provisions in the LDS, approval is sought to consult on the SPDs for a four-week consultation between 4 February 2026 and 4 March 2026. Responses received during the consultation will then be reviewed and considered. The final version of SPDs, incorporating any changes will then go before Cabinet and Council. This is scheduled for April 2026.
5. Consultation with the public, members, officers and associated stakeholders
  - 5.1. Consultation with internal departments and Warwickshire County Council.
6. Financial Implications
  - 6.1. None directly attributable to the SPDs.
7. Legal Implications
  - 7.1. Publication of the LDS is a statutory requirement under the Planning & Compulsory Purchas Act 2004. The requirements for SPD production are set out in the Town and Country Planning (Local Planning) (England) Regulations 2012.
8. Equalities implications
  - 8.1. None.
9. Health implications

9.1. All SPDs seek to deliver health improvements. The Hot Food Takeaway and Health Impact Assessment SPDs will help to address health inequalities in the Borough.

10. Climate and environmental implications

10.1. The supplementary guidance within the SPDs will help to deliver sustainable development and environmental improvement within the Borough.

11. Section 17 Crime and Disorder Implications

11.1. The Sustainable Design and Construction SPD requires 'Secured by Design' principles to be designed into new development to help reduce instances of crime and anti-social behaviour.

12. Risk management implications

12.1. Not adopting up to date supplementary guidance may prevent delivery of infrastructure and sustainable development.

13. Human resources implications

13.1. No direct human resource implications have been identified

14. Options considered and reason for their rejection

14.1. In formulating this report and recommendations, the following option was identified. Reasons for its rejection is outlined below.

Option Ref	Option Title	Reason for rejection
A	To not proceed to consultation on the SPDs.	Rejected – To provide supplementary planning guidance in accordance with the commitments set out in the adopted Borough Plan Review and latest Local Development Scheme (December 2025).  The draft National Planning Policy Framework (NPPF) (December 2025) requires SPD's to be adopted by June

	2026. The Town and Country Planning Act (2012) requires Local Planning Authorities to consult on SPD's a minimum of 4 weeks. Therefore, the proposed consultation dates meet the statutory requirement and timeframes set out in the consultation documents (December 2025).
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15. Conclusion

15.1. That the updated SPDs and the new Heritage SPD proceed to a four week consultation.

16. Appendices

16.1. Please note the following appendices:

- i. Appendix A – Affordable Housing SPD
- ii. Appendix B – Health Impact Assessment SPD
- iii. Appendix C – Heritage SPD
- iv. Appendix D – Hot Food Takeaways SPD
- v. Appendix E – Sustainable Design and Construction SPD
- vi. Appendix F – Transport Demand Matters SPD

17. Background papers

17.1. Please note there are no background papers attached to this report.

18. Report Writer Details:

Officer Job Title: Planning Manager (Policy)

Officer Name: Sarah Matile

Officer Email Address:

[sarah.matile@nuneatonandbedworth.gov.uk](mailto:sarah.matile@nuneatonandbedworth.gov.uk)

AGENDA ITEM NO. 7

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet

Date of Meeting: 21 January 2026

Subject: Air Quality Management – Revocation of Midland Road Air Quality Management Area (AQMA 2)

Portfolio: Planning and Enforcement

Responsible Officer: Alastair Blunkett  
Assistant Director – Environment and Enforcement

Corporate Plan – Theme: 3) Green Spaces and Environment

Corporate Plan – Aim: 2) Improving Air Quality

Ward Relevance: St Mary's

Public or Private: Public

Forward Plan: Yes

Subject to Call-in: Yes

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1. Purpose of report

1.1. Cabinet is asked to consider approving the revocation of Midland Road Air Quality Management Area (AQMA 2), following the requirement from Defra.

2. Recommendations

2.1. It is recommended that Cabinet approve the revocation of AQMA (Air Quality Management Area) 2.

2.2. It is recommended that a report is taken to OSP in early 2026 to outline the steps to be taken for the Council to adopt an Air Quality Strategy (AQS) for the whole borough, to ensure that air quality remains a high-profile issue.

### 3. Background

- 3.1. Part IV of the Environment Act 1995 requires Local Authorities, through the Local Air Quality Management (LAQM) system, to assess air quality in their area and designate Air Quality Management Areas (AQMA) if improvements are necessary.
- 3.2. NBBC carries out monitoring of nitrogen dioxide (NO<sub>2</sub>) concentrations using a network of diffusion tubes. The Council declared two AQMA, both within Nuneaton, for exceedances of the annual mean NO<sub>2</sub> objective. These AQMA are Leicester Road gyratory (AQMA 1) (revoked May 2025) and Midland Road/Central Avenue/Corporation Street (AQMA 2). Where an AQMA is designated, local authorities are required to produce an Air Quality Action Plan describing the pollution reduction measures it will put in place.
- 3.3. AQMA 2 was declared on 1 October 2009. The NO<sub>2</sub> level at declaration was 53 $\mu\text{g}/\text{m}^3$  set against a national objective of 40 $\mu\text{g}/\text{m}^3$ . The boundary of the AQMA is shown in figure 1 below. NBBC produced an action plan as required by the Environment Act 1995 in April 2022 which replaced the previous action plan produced in 2011. The action plan sets out measures the Council will take to achieve compliance with national air quality objectives.

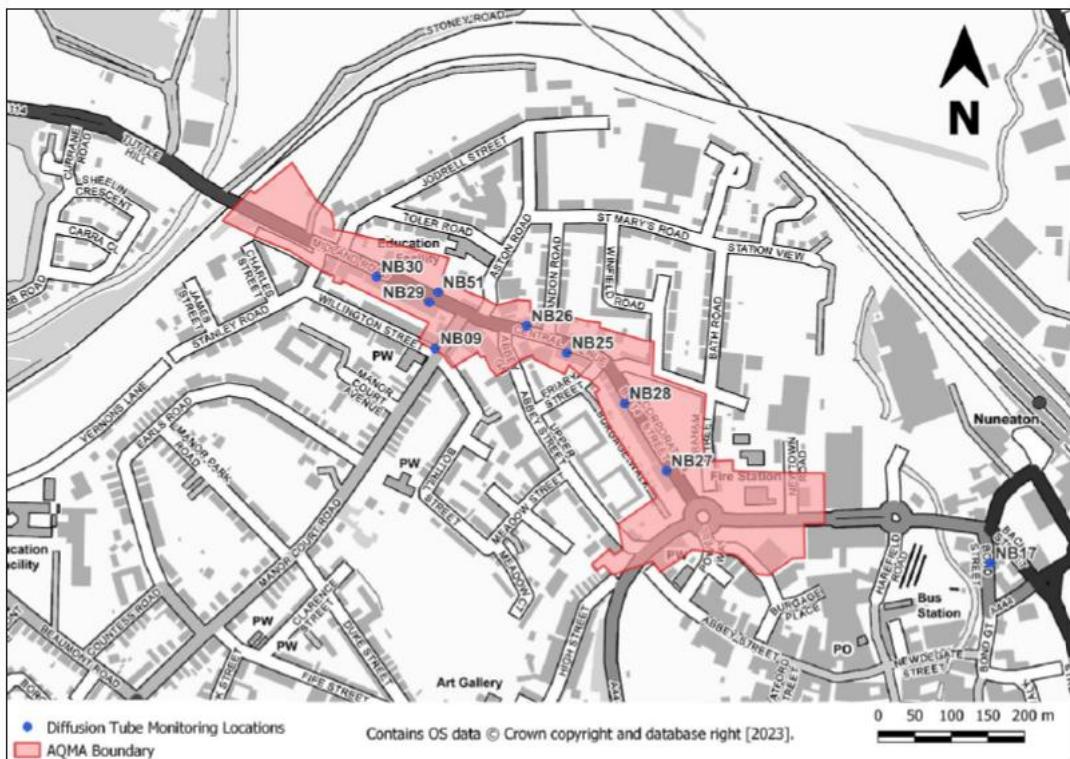


Figure 1. Midland Road Air Quality Management Area (AQMA 2)

#### 4. Body of report and reason for recommendations

- 4.1. In accordance with Local Air Quality Management (LAQM) requirements the Council must produce an Annual Status Report (ASR), Appendix A. This details pollutant levels and progress against the action plan over the previous year.
- 4.2. NO<sub>2</sub> concentrations measured in AQMA 2 have been below 90% of the annual mean NO<sub>2</sub> objective value of 40 µg/m<sup>3</sup> (i.e. below 36 µg/m<sup>3</sup>) for five consecutive years. The highest NO<sub>2</sub> concentration in AQMA 2 in 2024 was 30.8 µg/m<sup>3</sup>. AQMA 2 NO<sub>2</sub> levels between 2020 and 2024 at all monitoring positions are shown in figure 2 below.

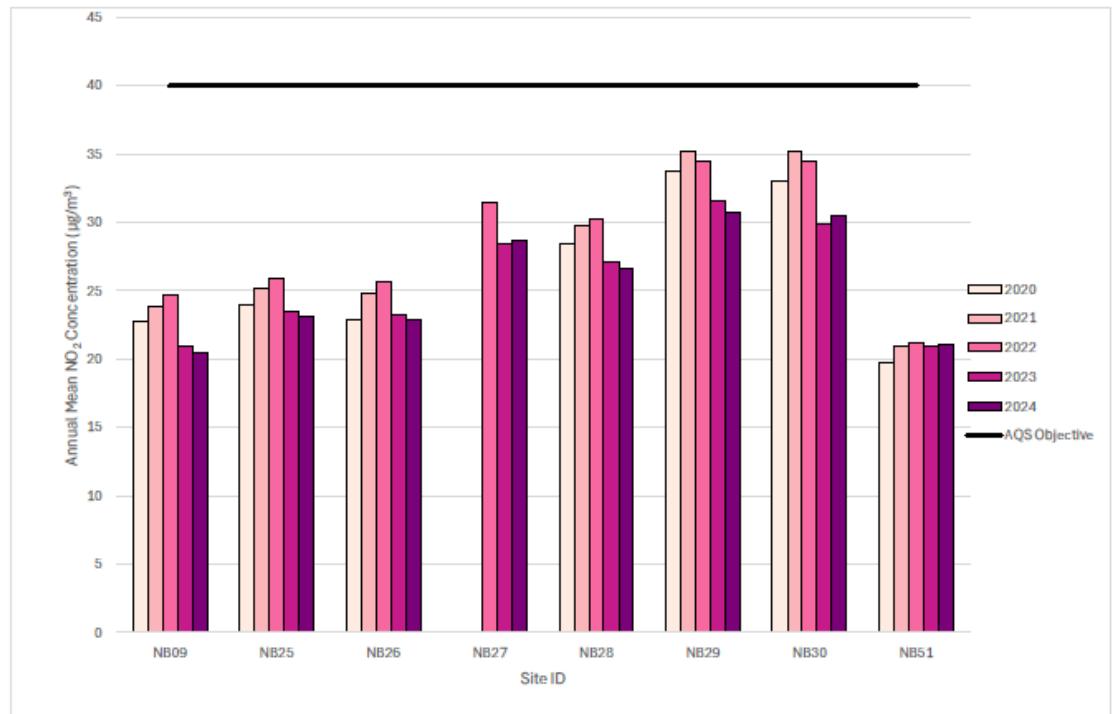


Figure 2: AQMA 2 NO<sub>2</sub> Levels 2020 – 2024 at all monitoring positions

4.3. Following appraisal of the 2025 ASR, Defra have recommended revocation of AQMA 2 (Appendix B). This is in accordance with LAQM Technical Guidance 2022.) Defra commented;

*"NBBC have one declared Air Quality Management Area (AQMA) in their jurisdiction in 2024: AQMA 2 – Midland Road/ Corporation Street, Nuneaton, which was declared in 2009 for exceedances of the annual mean NO<sub>2</sub> Air Quality Objective (AQO) of 40 µg/m<sup>3</sup>. There have been no exceedances of the AQO in the AQMA for 5 years and therefore NBBC must revoke this AQMA in line with LAQM TG.22.*

*The revocation of an AQMA should be considered following three consecutive years of compliance with the relevant objective as evidenced through monitoring. Where there have been no exceedances for the past five years, local authorities must proceed with plans to revoke the AQMA. The LAQM Technical Guidance 2022 is clear in this respect (Point 3.57, page 50).*

*Please be aware that unless a likely exceedance has been identified in the area, Defra will not appraise AQAPs for*

*AQMA*s that have been in compliance for five years. Local Authorities will instead be advised to revoke the AQMA.

*AQMA*s should identify areas where air quality objectives are not being met or are likely to be at risk of not meeting them. Keeping AQMAs in place longer than required risks diluting their meaning and impacting public trust in LAQM"

- 4.4. Following revocation of AQMA 2, the Council will continue to monitor for exceedances and move on to developing an Air Quality Strategy (AQS) for the whole borough, to ensure that air quality remains a high-profile issue. The aim of an AQS is to enable greater cooperation between public authorities, at a local level and broaden the range of organisations that play a key role in delivering air quality actions and improvements and ultimately reduce the long-term health impacts associated with air pollution.

## 5. Financial Implications

- 5.1. None.

## 6. Legal Implications

- 6.1. If revocation is approved the AQMA will be legally revoked in accordance with the Environment Act 1995.

## 7. Equalities implications

- 7.1. A review has been undertaken and it has been identified that no assessment is required following consultation and liaison with the appropriate officer.

## 8. Health implications

- 8.1. No specific health implications have been identified following the completion of an impact assessment.

## 9. Climate and environmental implications

9.1. The following climate and environmental implications have been identified:

- i. Nitrogen dioxide monitoring will continue unchanged within the current AQMA area to identify trends in future and particularly to identify any deterioration in air quality.
- ii. Following revocation NBBC will commence work on an Air Quality Strategy for the whole borough, to ensure that air quality remains a high-profile issue. To deliver air quality actions and improvements and ultimately reduce the long-term health impacts associated with air pollution.

## 10. Section 17 Crime and Disorder Implications

10.1. No direct Section 17 crime and disorder implications have been identified.

## 11. Risk management implications

11.1. No direct risk management implications have been identified.

## 12. Human resources implications

12.1. No direct human resource implications have been identified.

### 13. Options considered and reason for their rejection

13.1. In formulating this report and recommendations, the following other options were identified. Reasons for their rejection or why the option and recommendation proposed in section 2 of the report has been selected are outlined below.

Option Ref	Option Title	Reason for rejection or why the option and recommendation proposed in section 2 of the report has been selected
A	Do nothing	<p>Defra has confirmed that AQMA 2 should be revoked as the NO<sub>2</sub> concentrations have been below 90% of the annual mean objective value for five years. Concentrations in 2024 were all at or below 75% of the annual mean objective.</p> <p>Demonstrable compliance with air quality objectives over a prolonged period. Defra have requested revocation in accordance with updated guidance to retain the integrity of the Local Air Quality Management regime.</p> <p>If the AQMA is retained Defra will not appraise any Air Quality Action Plans for AQMAs that have been in compliance for five years.</p>

### 14. Conclusion

14.1. Evidence of NO<sub>2</sub> levels obtained over a number of years and national policy requirements clearly set out the basis and justification for revocation the AQMA. It should be noted that the revocation would not, in anyway, reduce the level of ongoing monitoring in the area currently covered by AQMA 2. Monitoring would continue and as such would identify any deterioration in air quality standards.

14.2 Following revocation of AQMA2, and in accordance with the Local Air Quality Regime, NBBC will move on to developing an Air Quality Strategy (AQS) for the whole borough. An AQS

will ensure that air quality remains a high-profile issue. The aim of an AQS is to enable greater cooperation between public authorities, at a local level and broaden the range of organisations that play a key role in delivering air quality actions and improvements and ultimately reduce the long-term health impacts associated with air pollution.

## 15. Appendices

15.1. Please note the following appendices:

- i. Appendix A – 2025 Annual Status Report (ASR)
- ii. Appendix B – Defra appraisal report

## 16. Background papers

16.1. Please note the following appendices:

- i. Defra - Local Air Quality Management. Technical Guidance (TG22) Available at: [LAQM-TG22-August-22-v1.0.pdf](#)
- ii. Defra - Local Air Quality Management. Policy Guidance (PG22) Available at: [LAQM-Policy-Guidance-2022.pdf](#)
- iii. Cabinet Wednesday, 19th February 2025 - Revocation of Leicester Road Gyratory Air Quality Management Area. Available at: [Cabinet papers 19th February 2025](#)

## 17. Report Writer Details:

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AGENDA ITEM NO. 8

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to:	Cabinet
Date of Meeting:	21st January 2026
Subject:	Contract Value Uplift – Property Maintenance
Portfolio:	Housing
Responsible Officer:	Interim Assistant Director – Social Housing & Community Safety
Corporate Plan – Theme:	Housing, Health and Communities
Corporate Plan – Aim:	Facilitate warm, safe and affordable housing.
Ward Relevance:	All Wards
Public or Private:	Public
Forward Plan:	Yes
Subject to Call-in:	Yes

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1. Purpose of report

- 1.1. The report seeks approval to uplift the value of existing procured contracts, to absorb the increased spend related to corporate property repair and maintenance.

2. Recommendations

2.1 That Cabinet approve the increase to financial values as detailed at paragraph 3.6 of the report.

3. Background and Reason for Report

- 3.1. A review into the Health and Safety arrangements of the Council was undertaken over the summer of 2025. The review identified that the approach to Health and Safety management had areas and opportunities to improve in relation to corporate property repair and maintenance. This can be attributed in part to a lack of resilience and capacity within the team. In September 2025, the responsibility for the repair and maintenance of the Council's corporate property portfolio transferred to the Housing and Communities directorate.
- 3.2. The same review identified that robust systems had been developed in relation to Health and Safety management across the Council's dwelling stock. Additionally, synergies with the operations and contracts of the housing landlord team, which would support the improvement of the corporate function to better manage assets and comply with relevant legislation, and to provide improved capacity & resilience were also identified. As a result, the responsibility for the repair and maintenance of the Council's corporate property portfolio was transferred to the Housing & Communities Directorate in September 2025.
- 3.3. Significant progress has been made in relation to harmonising processes and bringing compliance, resilience and efficiency to the function.
- 3.4. As part of the ongoing harmonisation work, it has been identified that maintenance contracts are not in place for all works that are required to corporate properties. Whilst the existing contracts procured in line with procurement regulations by the housing landlord team have been utilised, their value is insufficient to cover off the requirements for corporate properties.
- 3.5. It is proposed to uplift the value of the existing relevant contracts as allowable under procurement regulations. This uplift would:
  - remove the delay caused by compliant contract tendering processes;

- allow time to undertake a full procurement exercise that incorporates the requirements of both dwellings and commercial properties
- ensure that all repair and maintenance requirements to corporate properties can be undertaken in a timely manner.

3.6. The table below identifies the contracts and values for proposed uplift:

Contract	Current Contract Value £	Uplift Value £	%	Proposed Contract Value £	Comments
NUN-18919 - General Builder Tender	3,000,000	620,000	20.6%	3,620,000	General building, carpentry & plumbing works
NUN18594 - Re-Roofing	4,400,000	700,000	16.6%	5,100,000	Roof repair & replacement

#### 4. Financial Implications

4.1. There is existing repair, maintenance and capital budgets within both the Housing Revenue Account and General Fund. These contract values apply to both the financial years 2025/26 and 2026/27. The values are an upper limit, and the Council is under no obligation to spend the maximum value of the contracts.

#### 5. Legal Implications

5.1. Procurement regulations allow an uplift in value of up to 50% of the original contract value. The proposals are for between 16.6% and 20.6% of the original contract.

5.2. Advice and guidance has been sought from the Procurement Team and as the value of the variations exceed £50,000, Cabinet approval is required as per the Contract Procedure Rules.

#### 6. Equalities implications

6.1. No specific equality implications have been identified.

#### 7. Health implications

7.1. No specific health implications have been identified following the completion of an impact assessment.

8. Climate and environmental implications

8.1. No direct climate and/or environmental implications have been identified.

9. Section 17 Crime and Disorder Implications

9.1. No direct Section 17 crime and disorder implications have been identified.

10. Risk management implications

10.1. No direct risk management implications have been identified.

11. Human resources implications

11.1. No direct human resource implications have been identified.

12. Options considered and reason for their rejection

12.1. In formulating this report and recommendations, the following other options were identified, along with the reasons for rejection:

Option Ref	Option Title	Reason for rejection
A	Do nothing	The Council would not be able to maintain and make safe its corporate property portfolio
B	Procure contracts specifically for corporate properties	This would be time-consuming and leave the Council with no compliantly approved contractors able to undertake the work, whilst the procurement process was undertaken. It would also require reliance upon housing landlord contractors to undertake urgent works, thus reducing the level of works available to the service.

13. Conclusion

13.1. The proposed approach avoids duplication and the reduction of the number of contracts that require management. This in turn is a more efficient use of resources. Undertaking a

harmonised procurement exercise provides the opportunity for greater value for money for the Council.

14. Appendices

14.1. Please note there are no appendices attached to this report.

15. Background papers

15.1. Please note there are no appendices attached to this report.

16. Report Writer Details:

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AGENDA ITEM NO. 9

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to:	Cabinet
Date of Meeting:	21st January 2026
Subject:	Contract Value Uplift – Independent Living Units Cleaning Contract with NABCEL
Portfolio:	Housing
Responsible Officer:	Assistant Director – Strategic Housing
Corporate Plan – Theme:	Housing, Health and Communities
Corporate Plan – Aim:	Facilitate warm, safe and affordable housing.
Ward Relevance:	All Wards
Public or Private:	Public
Forward Plan:	Yes
Subject to Call-in:	Yes

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1. Purpose of report

- 1.1. The report seeks approval to uplift the value of the existing procured Independent Living Unit (ILU) Cleaning Contract awarded to NABCEL (Nuneaton and Bedworth Community Enterprises Limited)

2. Recommendations

2.1 That Cabinet approve the proposed variation to the Independent Living Unit Cleaning Contract with NABCEL, increasing the contract value as set out in paragraph 4.1 of this report.

3. Background and Reason for Report

3.1 NABCEL was awarded the ILU Cleaning Contract for Nuneaton and Bedworth Borough Council (NBBC) in September 2022, following Cabinet approval 25<sup>th</sup> May 2022 (CB13 Independent Living Cleaning Services). The contract was extended until February 2026 and has a further extension to 31 August 2027. NABCEL submitted a revised pricing proposal to the Council, which was noted for being outside its current budget.

3.2 The Council subsequently reviewed the service with NABCEL, resulting in a reduced cost from the original submission. However, this revised cost remained above the current contract value.

3.3 The Council and NABCEL agreed to a reduction in cleaning hours that would not compromise cleaning standards or lower service quality for our tenants.

Proposal Summary

3.4 It is proposed to accept the revised pricing proposal effective from 1<sup>st</sup> March 2026:-

- Remove delays caused by initiating a new tendering process.
- Allow sufficient time to undertake a full procurement exercise.
- Ensure all cleaning requirements for ILU units are met in a timely manner

4. Financial Implications

4.1 The budget gap for April 2026 to March 27 is £244,606 as detail below which to contract end in August 2027.

Description	Amount
Adjusted Total Contract Value (after 3% inflation which is permitted in the contract)	£1,515,320.55
Remaining Contract Balance to cover services through to Aug 2027 based on spend up to end of February 2026	£377,690.63
Comprehensive Service Cost per Month (March 2026)	£34,572
Comprehensive Service Cost per Year (2026/27 FY)	£414,864
Comprehensive Service Cost per Year 1st April 2027 - 31st August 2027	£172,860
Deficit and therefore variation uplift request	£244,606

4.2 For the financial year 2025/26 the overspend will be factored into the quarter 3 budgeting monitoring report, for the remaining term of the contract 2026/202. For 2027/2028 the uplift will be factored into the HRA business plan which will be presented to cabinet and council during 2026.

5. Legal Implications

5.1. Advice and guidance has been sought from the Procurement Team and as the value of the variation exceeds £50,000 of the contract value, Cabinet approval is required as per the Contract Procedure Rules.

6. Equalities implications

6.1. No specific equality implications have been identified.

7. Health implications

7.1. No specific health implications have been identified following the completion of an impact assessment.

8. Climate and environmental implications

8.1. No direct climate and/or environmental implications have been identified.

9. Section 17 Crime and Disorder Implications

9.1. No direct Section 17 crime and disorder implications have been identified.

10. Risk management implications

10.1. No direct risk management implications have been identified.

11. Human resources implications

11.1. No direct human resource implications have been identified.

12. Options considered and reason for their rejection

12.1. In formulating this report and recommendations, the following other options were identified, along with the reasons for rejection:

Option Ref	Option Title	Reason for rejection
A	Do nothing	This option would result in the Council being unable to provide cleaning services for Independent Living Units (ILUs). This would lead to unacceptable hygiene standards, increased health risks for vulnerable tenants, and potential reputational damage to the Council.
B	Bring the service in house	A full cost analysis showed that insourcing would require significant investment in staff recruitment, training, equipment, and ongoing management. These costs exceed the revised proposal and would place additional strain on existing resources, making this option financially and operationally unviable

C	Re-tender the contract	Initiating a new procurement process at this stage would cause delays in service delivery, creating a gap in cleaning provision. This could negatively impact tenant wellbeing and compliance with housing standards. Additionally, market volatility may result in higher costs than the revised proposal, offering no guarantee of savings.
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13. Conclusion

- 13.1 Approval of the proposed contract value uplift is essential to ensure the continued delivery of high-quality cleaning services within Independent Living Units.
- 13.2 The revised pricing reflects current market conditions and has been negotiated to maintain service standards while minimising cost increases. This recommendation provides the most practical and cost effective solution, safeguarding hygiene standards and supporting the Council's commitment to warm, safe, and affordable housing.

14. Appendices

- 14.1. Please note there are no appendices attached to this report.

15. Background papers

- 15.1. Please note there are no appendices attached to this report.

16. Report Writer Details:

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AGENDA ITEM No.10

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet

Date of Meeting: 21<sup>st</sup> January 2026

Subject: Pride in Place Programme (PiPP)-Camp Hill

Portfolio: Business and Regeneration

Responsible Officer: AD – Economy & Regeneration

Corporate Plan – Aim 3 - VISIT

Corporate Aim 3: Priority 4: Improve the physical environment

Ward Relevance: Camp Hill

Public or Private: Public

Forward Plan: Yes

Subject to Call-in: Yes

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1. Purpose of report

1.1. To provide Cabinet with an update on the progress of the Pride in Place Programme (PiPP) for Camp Hill and provide details of fund requirements as well as the Council's role as the responsible and accountable body.

2. Recommendations

2.1 That Cabinet note the requirements of the fund.

2.2 That Cabinet note the strategic direction and priorities of the fund.

2.3 That Cabinet note that spend by the Board must be signed off by the Council's Section 151 Officer, as per the fund's

Technical Guidance:

<https://www.gov.uk/government/publications/pride-in-place-programme-prospectus/pride-in-place-programme-prospectus>

### 3. Background

- 3.1. In March 2025 Government launched the Ministry of Housing, Communities and Local Government (MHCLG) Plan for Neighbourhoods, now renamed the PiPP Phase 2. It will help revitalise local areas and fight deprivation by focusing on 3 key goals:
  - Thriving Places: Places should be able to design public services that are accessible, responsive, and tailored to local need. Investing in our young people's futures and in preventative measures that will ease pressure on services over the longer-term.
  - Stronger and Communities: To tackle the root causes, rebuild relationships, and restore a collective sense of belonging in their local community. Bringing people together so they can feel proud of their area and safe in their neighbourhood.
  - Taking back Control: Accessing the skills required for emerging job markets as we transition to net zero or supporting the thousands of would-be entrepreneurs through their first steps into self-employment. To empower people to enter the workplace, workers to progress, and businesses to grow, helping to kickstart local economic growth
- 3.2 This plan will support the delivery of these goals with government funding of £1.5 billion cross 75 key areas and giving these areas the tools needed to help build a better future for local people.
- 3.3 MHCLG will provide funding of up to £20 million over a 10-year period for individual areas, of which Bedworth was included in Phase 1 and Camp Hill in Phase 2. The PiPP will require a Regeneration Plan for Camp Hill, which constitutes a 10-year vision and 4-year investment plan
- 3.4 MHCLG will devolve decision making by establishing Board. Nuneaton and Bedworth Borough Council (NBBC) will act as the accountable body for the funding and for supporting project delivery. The Board are responsible for engaging

with the local community and developing the long-term plan.

3.5 The PiPP prospectus identifies that this is a fundamentally different way of approaching the challenges facing our centres, putting power back into the hands of local people so that they can decide on local priorities and what's best for the long-term future of the places they live. Aiming to raise living standards, reduce social exclusion, creating opportunities for young people, improve health and wellbeing, build stronger and more cohesive communities and reduce crime and anti-social behaviour.

#### 4. Accountable Body Requirements

4.1. The Council is the Accountable Body for the purposes of this funding. As the Accountable Body, the Council is required to:

- Define the area the Project Board will represent on a map, within the definitions of the technical guidance.
  - This process is currently underway with recommendations having been submitted to MHCLG to widen the area.
- Convene the Project Board which will align with the governance standards and policies of the Lead Council including around whistle blowing, conflicts of interest, and complaints.
  - Initial meeting to take place in January 2026 to discuss Board formation and resolve concerns experienced in similar structures relating to conflict of interests.
- Publish the Project Board's governance structure and ways of working, in alignment with the requirements of the technical guidance.
- Accountable body for the funding and executing plans.
- Assist with running business and wider community engagement events.

- Provide advice and support to the Board.
- Assist/empower the Board to realise their role and drive forward a community led vision for change.

## 5. The Role of the Board

5.1 The PiPP – the Board will be the vehicle that supports the vision and strategy for revitalising Camp Hill.

5.2 The Board will be community led and will identify opportunities to align or rationalise public investment around key local priorities. The Board will:

- Develop a long-term plan (10 years) strategic document which will be backed by insights gained from engagement with local people as form of community empowerment.
- Develop an investment plan (4 years) which will detail the interventions and powers to be used for each investment theme, how the interventions will be used locally, the cost and how the interventions will address the outcomes in the long-term plan.
- Be responsible for driving the priorities for investment.
- Identify additional funding sources and ways to attract funding.
- Develop and deliver a plan for community engagement to ensure regeneration is focused on the actual rather than perceived needs of the community.
- Monitor the progress of projects related to the above, including:
  - Receive updates on projects
  - Review financial, risk and reputational position
  - Develop a clear programme of interventions
  - Coordinate resources and influence stakeholders

5.3 The Board is not a legal entity, and its role is advisory, responsible for developing the long-term plan. Its purpose is to work with the Council, to which it is accountable as the Lead Council and accountable body for funding and executing plans

## 6. Key Dates for Phase 2 Camp Hill

- Early 2026:

First payment of £150,000 to be made to each area, to support local community engagement and the establishment of Neighbourhood Board.

- April 2026:

First programme delivery funding payment to be made to lead local authorities which marks the commencement of the delivery phase. The revenue portion will be split into two – the first half of this will be made at the start of the financial year 2026/27 and the second half will be released on approval of the Pride in Place Plan. This is to ensure that Boards conduct sufficient community engagement to inform their Pride in Place Plan, which will be reviewed by MHCLG. The 26/27 capital portion will be paid in full at the start of the financial year.

Where Boards and Chairs are provisionally established, they should be consulted on this spend to ensure it is supporting community engagement, building local capacity and being targeted at projects that engagement has already highlighted as a local priority. Regardless of the status of the Chair or Boards, local authorities should ensure that community engagement, local capacity building and community backed delivery are the focus of any spend, whilst remaining mindful of potential costs over the remainder of 2026/27 relating to Pride in Place Plan development and associated delivery.

This list of indicative interventions will not require a specific business case, but will include appropriate insurances.

- July 2026:

Neighbourhood Boards to confirm finalised membership and any proposals to alter the 'default' area boundary to MHCLG by 17 July 2026.

- Autumn 2026:

MHCLG to review membership and boundary proposals and confirm to places whether acceptable.

- November 2026:

Neighbourhood Boards submit their Pride in Place Plan to MHCLG for assessment and approval by 28 November 2026.

## 7. Legal Implications

7.1 The legal implications for Nuneaton and Bedworth Borough Council relate to our duties as the responsible body. These implications include:

- Duty to ensure funds are spent correctly
- Recovery of misspent funding
- To ensure compliance with the governance structure

7.2 The full list of legal implications is contained within the Technical Guidance

## 8. Equalities implications

8.1 It is proposed to mitigate any equalities implications by implementing the following mitigations:

- i. Each project to be assessed for equality implications as part of outline business plan submission
- ii. Compliance with local government structure

## 9. Health implications

9.1 No specific health implications have been identified following the completion of an impact assessment.

## 10. Climate and environmental implications

10.1 No direct climate and/or environmental implications have been identified.

## 11. Section 17 Crime and Disorder Implications

11.1 No direct Section 17 crime and disorder implications have been identified. It is however likely that as an outlined objective of the funding, individual projects may have

Section 17 implications which will be highlighted in the project business plan.

12. Risk management implications

12.1 The following risk management implications have been identified:

- i. Financial Management
- ii. Governance and accountability
- iii. Project delivery
- iv. Reputational matters

12.2 It is proposed to mitigate the above by implementing the following mitigations:

- i. Robust Financial management arrangements, agreed by the Council's Section 151 Officer.
- ii. Clear governance framework that aligns with the Council's established requirements.
- iii. Transparency and reporting process that align with the Council's established requirements.
- iv. Oversight and reporting to MHCLG on a regular basis.
- v. Regular updates to Cabinet

13. Human resources implications

13.1 No direct human resource implications have been identified.

14. Conclusion

14.1 Regular updates will be provided to Cabinet on the progression of the Board formation and development of the investment plan.

15. Appendices

15.1 None

16. Background papers

16.1 None

17. Report Writer Details:

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**AGENDA ITEM NO.11**

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Report to:** Cabinet

**Date of Meeting:** 21 January 2026

**Subject:** Council Tax Support Scheme

**Portfolio:** Resources and Central Services

**Responsible Officer:** Assistant Director - Finance

**Corporate Plan – Theme:** Your Council

**Corporate Plan – Aim:** Ensuring Value for Money for our Taxpayers

**Ward Relevance:** All

**Public or Private:** Public

**Forward Plan:** Yes

**Subject to Call-in:** Yes

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**1. Purpose of report**

- 1.1. To undertake a review of the current Council Tax Support Scheme with a view to changing to a Banded Discount Scheme on 1<sup>st</sup> April 2027.

**2. Recommendations**

- 2.1. That a review of the current scheme and the options around changes to a Banded Scheme be undertaken.
- 2.2. That engagement with an external consultant to support a review of the options for the Banded Scheme is approved.
- 2.3. That a report will be issued back to Cabinet following the review for consideration to either continue with the existing scheme or move to a Banded Scheme.

### 3. Background

- 3.1. The Local Council Tax Reduction Scheme (LCTRS) was introduced in April 2013 to replace Council Tax Benefit. LCTRS provides support to the lowest income households.
- 3.2. The LCTRS Policy is reviewed annually to bring in line with DWP annual uprating but there has not been a major review of the scheme since its introduction.
- 3.3. The current scheme operates in line with the old Council Tax Benefit Regulations and existing Housing Benefits Regulations. With the introduction of the Universal Credit Full Service, the current scheme is becoming more time consuming to administer and far more complex.

### 4. Body of report and reason for recommendations

- 4.1. Nuneaton and Bedworth Borough Council currently offer an 85% scheme where residents in receipt of LCTRS pays at least 15% of their Council Tax bill, regardless of their circumstances.
- 4.2. The current scheme is not as supportive as it could be for the most vulnerable residents who simply cannot pay rather than will not pay.
- 4.3. Enforcement collection for those residents that fall into the 15% due is costly and the sums to collect are generally very small per resident that is caught in this category.
- 4.4. A Banded Discount Scheme looks to allocate discount based on the level of earnings within the household meaning that those with the lowest incomes will be supported to a greater degree.
- 4.5. Administration of claims will be significantly reduced if a Banded Scheme is introduced as it will be simpler for residents to understand and will result in a streamlined approach as systems can be geared up to automate large parts of the process.
- 4.6. With any change to a scheme of this nature, there will undoubtedly be winners and losers. The recommendations however are requesting approval at this stage to review options for a banded approach with a further report to lay out the detail to Cabinet and Council. If approval is given for the proposal, this report will be presented to Cabinet and Council by September 2026.
- 4.7. As part of the shared service with North Warwickshire BC, the Head of Revenues & Benefits is intending to review the LCTRS and options regarding a Banded Scheme at both authorities simultaneously.

### Consultancy Support

4.8. It is proposed to utilise ACS who are a consultancy service that support local authorities across the country with legislative changes to Council Tax. The Council utilises their services annually when updating the annual review of the LCTRS. They have so far supported 120 authorities with transfer from LCTRS to a Banded Scheme.

4.9. A quote has been received of £11,250 to provide support for this process and this will be split equally between Nuneaton and Bedworth BC and North Warwickshire BC.

4.10. The scope of works included within the quote is as follows:

- Assistance through the process of designing and developing a new scheme
- Assistance with parameters and setting up the modelling tool
- Attendance at meetings - it is anticipated that regular meetings will be held through to the adoption of the scheme
- Assistance with the design for modelling purposes
- Assistance and preparation of Equality Impact Assessment (EIA) data and (subject to Council's required format), preparation of Stage 1 & Stage 2 EIAs
- Development and assistance in the creation of a robust and compliant S13A 1A scheme
- Development and creation of new s13A 1 A scheme documentation (CTR Policy) with the new scheme
- Development of any new exceptional hardship scheme (within S13A 1 A) as required
- Development and creation of new consultation documentation as required
- Providing a **full** public consultation and **hosting** facility on behalf of the Council
- **Full** analysis of responses to the consultation (public and major preceptors); and
- Providing full support and advice through to the adoption of scheme (latest date 11 March 2027).

4.11. A full assessment of the impact to residents and preceptors will be undertaken and reported to Cabinet and Council prior to proceeding with a public consultation.

5. Consultation with the public, members, officers and associated stakeholders

5.1. The portfolio holder for Resources and Central Services and Leader of the Council have been consulted alongside the Corporate Executive Team.

6. Financial Implications

6.1. The cost of support from ACS to undertake a full review will be £5,625 plus VAT. This is to be funded from reserves set aside from New Burdens received in previous years and is specifically for work within Revenues and Benefits.

6.2. Further analysis will be undertaken as part of the review to ascertain whether revenue pressures will be seen by changing the scheme. This will be reported in detail later in the year.

7. Legal Implications

7.1. As the billing authority, the Council is legally responsible for administering Council Tax. Any changes to the discount scheme will adhere fully to the regulatory guidance.

8. Equalities implications

8.1. No equality implications have been identified at this stage as a review has yet to be undertaken and therefore, the implications are not yet known. Following the review, the report due to be issued back to Cabinet and Council by September 2026 will include an Equality Impact Assessment to inform Cabinet and Council of any implications.

9. Health implications

9.1. No specific health implications have been identified.

10. Climate and environmental implications

10.1. No direct climate and/or environmental implications have been identified.

11. Section 17 Crime and Disorder Implications

11.1. No direct Section 17 crime and disorder implications have been identified.

12. Risk management implications

12.1. No direct risk management implications have been identified.

13. Human resources implications

13.1. No direct human resource implications have been identified.

14. Options considered and reason for their rejection

14.1. In formulating this report and recommendations, the following other options were identified. Reasons for their rejection or why the option and recommendation proposed in section 2 of the report has been selected are outlined below.

Option Ref	Option Title	Reason for rejection or why the option and recommendation proposed in section 2 of the report has been selected
A	Do nothing	LCTRS continues in the same format resulting in the most vulnerable residents at risk at financial hardship

15. Conclusion

15.1. The LCTRS has been in place for over 10 years without a review. To ensure the Council supports the most financially vulnerable residents it is advisable to thoroughly review and provide options for changes.

16. Appendices

16.1. Please note there are no appendices attached to this report.

17. Background papers

17.1. Please note there are no background papers attached to this report.

18. Report Writer Details:

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