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Date: 11<sup>th</sup> December, 2025

To: All Members of the Borough Council

Our Ref: KB

An EXTRAORDINARY MEETING OF THE COUNCIL will be held on  
**Wednesday 28<sup>th</sup> January 2025 at 6.00pm** in the Council Chamber

At the meeting of Cabinet held on 3<sup>rd</sup> December 2025 a recommendation by the Civic Honours Sub-committee was put forward for Cabinet approval. The Cabinet approved the recommendation and I include below a copy of the minute.

**Any Other Items**

IT BE RECOMMENDED TO CABINET to endorse the Head of Paid Service to refer any nomination to an Extraordinary Full Council scheduled for Wednesday 28<sup>th</sup> January 2026 for the purpose of voting upon the nominations of Honorary Freeman of the Borough

**CB75: it was RESOLVED that Cabinet endorsed the Head of Paid Service to refer any nomination to an Extraordinary Full Council scheduled for Wednesday 28<sup>th</sup> January 2026 for the purpose of voting upon the nominations of Honorary Freeman of the Borough.**

In accordance with Procedure Rule Part 4A, Paragraph 4.3.1(v) of the Council's Constitution, and Section 100A (6) of the 1972 Local Government Act by the Head of Paid Service on the matter above requiring a decision by Council.

All members of the Council are summoned to attend to determine the business of the meeting. An agenda will be published in due course.

Please note that meetings will be recorded for future publication on the Council's website.

Yours faithfully  
TOM SHARDLOW  
Chief Executive