

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Warwickshire Safeguarding Adult Board Information Sharing Agreement.	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/58/2025 (MW)	3D OFFICER DELEGATIONS - Part A - General Delegations b) Take any action on matters relating to the day-to-day administration of services within their unit. c) Take any action to maintain the operation and effectiveness of services within their unit.
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
29 th October 2025	Matthew Wallbank  Assistant Director – Democracy and Governance
<u>RECORD OF THE DECISION</u>	
a) The issue Signing the revised Warwickshire Safeguarding Adult Board Information Sharing Agreement to align with the revised Board structure at Warwickshire County Council to ensure the safeguarding work is underpinned by clear, consistent, and legally compliant information sharing. This is to ensure that safeguarding information is shared effectively between partner agencies in order to protect adults from harm. For the avoidance of any doubt, this is not a new partnership, it is a partnership the Council has been part of for over 10 years. b) The Decision To sign the revised Warwickshire Safeguarding Adult Board Information Sharing Agreement.	

REASON FOR THE DECISION

Warwickshire County Council have revised its governance arrangements with regards to the Warwickshire Safeguarding Board. It was once on Board covering Adults and Children however, it has been split into two separate Boards: one for adults and one for children. Warwickshire Council County have the statutory responsibility regarding safeguarding duties

Therefore, to ensure safeguarding work is underpinned by clear, consistent, and legally compliant information sharing, the partnership agencies are required to sign the revised Warwickshire Safeguarding Adult Board Information Sharing Agreement. This ensures the Council has a robust and lawful data sharing process which enable the sharing of safeguarding information with other partner agency in Warwickshire, such as the Police, Adult Social Care, Mental Health Services and any other relevant statutory partners or agencies listed below.

Parties to the Warwickshire Safeguarding Adult Board Information Sharing Agreement:

1. Warwickshire County Council;
2. Warwickshire Police;
3. Coventry and Warwickshire Integrated Care Board;
4. Warwickshire Fire and Rescue Service;
5. NHS England;
6. Care Quality Commission;
7. West Midlands Ambulance Service;
8. Coventry and Warwickshire Partnership NHS Trust;
9. George Eliot Hospital NHS Trust;
10. University Hospitals Coventry and Warwickshire NHS Trust;
11. South Warwickshire NHS Foundation Trust;
12. North Warwickshire Borough Council;
13. Nuneaton and Bedworth Borough Council;
14. Rugby Borough Council;
15. Stratford-on-Avon District Council;
16. Warwick District Council;
17. Healthwatch Warwickshire;
18. National Probation Service;
19. Warwickshire Age UK;
20. Change Grow Live;
21. Office of the Warwickshire Police and Crime Commissioner ("OPCC");
22. Warwick District Faith Forum;
23. Public Health WCC;
24. Myton Hospice;
25. Compass Drug and Alcohol Service;
26. Warwickshire Equality and Inclusion Partnership (EQUIP);
27. Warwickshire Community and Voluntary Action (WCAVA); and
28. Such other strategic partnerships and organisations with responsibilities to address issues relevant to safeguarding adults as the Board may appoint.

This also supports the Council's Safeguarding Policy, last updated and approved by Cabinet 6th November 2024 (CB50 Safeguarding Policy).

<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u> Not to sign This was rejected on the basis that failing to sign will result in unlawful data sharing. It would further put adults at risk as the Council would be unable to share information with Warwickshire Safeguarding agencies to protect and support adults. In addition, it would not be aligned with the Council's Safeguarding Policy last updated and approved by Cabinet 6th November 2024 (CB50 Safeguarding Policy). Undertake full responsibility for safeguarding This is not a Borough Council statutory service. The Council's role is to support its residents and tenants by supporting the partnership undertake its statutory service.
<u>WARD RELEVANCE</u> Non directly
<u>FINANCIAL AND BUDGET IMPLICATIONS</u> Not applicable to the signing of the revised information sharing agreement but the Council does pay an annual fee (no more than £5,000) to support the work of the Warwickshire safeguarding partnership. This is a requirement for each partner agency.
<u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u> Equality and Safeguarding Officer Solicitor – Contracts and Litigation Strategic Director – Democracy and Governance Leader and Portfolio Holder for Housing Deputy Leader and Portfolio Holder for Resources and Central Services
<u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u> None identified.
<u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given). None.
<u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u> No equality issues have been identified within this agreement.
<u>HUMAN RESOURCES IMPLICATIONS</u> None.

FINANCIAL IMPLICATIONS

See Financial and Budget Implications section.

HEALTH EQUALITIES IMPLICATIONS

The partnership help protect adults and children and thus, the revised information sharing agreement will help support residents regarding health, wellbeing and personal safety.

SECTION 17 CRIME & DISORDER IMPLICATIONS

None but it is it noted, the partnership supports adults and children in terms of health, wellbeing and personal safety. This may, as a result of information shared, identify potential crime and disorder matters in the community which will then require raising with the Police and other agencies to protect adults. This in turn, helps identify potential crime and disorder and help cease such matters within the community.

RISK MANAGEMENT IMPLICATIONS

Failing to sign the revised information sharing agreement will risk unlawful data sharing with the partnership and agencies. It will also cease data sharing and limit the partnerships ability to undertake its statutory service in relation to the safeguarding of adults and children.

SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS

None.

ENVIRONMENTAL IMPLICATIONS

None.

LEGAL IMPLICATIONS

See risk management implications but furthermore, it will ensure compliance with the General Data Protection Regulations and support compliance for the partnership pursuant to the Care Act 2014.

ANY OTHER COMMENTS

None.

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER