

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u> The procurement of a main contractor for the provision of audit services in relation to safety and compliance and joining of the framework Procure Public to facilitate this.	
<u>DECISION REFERENCE</u> DO/46/2025 (DD)	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc. NBBC Cabinet Meeting 19 th Feb 2025 ref CB92 Full Council – 19 th February 2025 - CL56 Recommendations from Cabinet and Other Committees - vii) Housing Revenue Account Budget 2025/26 including 30 Year Business Plan <i>Part 3D1 : OFFICER DELEGATIONS - Part A - General Delegations b) Take any action on matters relating to the day to day administration of services within their unit. c) Take any action to maintain the operation and effectiveness of services within their unit.</i>
<u>DATE OF DECISION</u> 9 th Sept 2025	<u>DECISION MAKER (Name and Job Title)</u> Dawn Dawson, Strategic Director for Housing and Communities 
<u>RECORD OF THE DECISION</u> a) The issue NBBC need to provide assurance of compliance across areas of safety and compliance such as gas and electrical safety. Independent audits are required to help facilitate this Allow NBBC to join the framework Procure Public Ltd to enable a contractor to be procedure from this framework. b) The Decision To approve the appointment of a suitable contractor to carry out audits and to sign the Joining Agreement between NBBC and Procure Public Ltd (Central and Cecil Housing Trust (a subsidiary of Aster Group Limited (an exempt charity and registered society, as defined in section 1(1) of the Co-Operative and Community Benefit Societies Act 2014))	

<u>REASON FOR THE DECISION</u> Independent audits provide NBBC with the assurance that we are compliant with relevant legislation and this assurance plays a key role in demonstrating compliancy to the regulator of social housing.
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u> Audits could be completed internally by suitably qualified staff however the resources and people with appropriate skills/knowledge available for this is limited. Also as an independent audit the process will allow for national comparisons.
<u>WARD RELEVANCE</u> Audits will be required across all wards.
<u>FINANCIAL AND BUDGET IMPLICATIONS</u> The cost of these audits has been accounted for in the Housing Revenue Account budget
<u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u> The Procurement Officer, Strategic Director for Housing & Community Safety and the Capital Investment Service Manger were consulted on the decision to appoint a main safety and compliance audit contractor
<u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u> n/a
<u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given). n/a
<u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u> None Identified
<u>HUMAN RESOURCES IMPLICATIONS</u> None Identified
<u>FINANCIAL IMPLICATIONS</u> See financial and budget implications section above.

HEALTH EQUALITIES IMPLICATIONS

None identified

SECTION 17 CRIME & DISORDER IMPLICATIONS

None identified

RISK MANAGEMENT IMPLICATIONS

These audits will help to ensure tenant safety by checking relevant compliancy.

SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS

The appointed contractor is classified as an SME

ENVIRONMENTAL IMPLICATIONS

n/a

LEGAL IMPLICATIONS

The procurement process has been undertaken in full accordance with the contract procedure rules.

ANY OTHER COMMENTS

None

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS
MADE OR AS REASONABLY PRACTICABLE THEREAFTER**