


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Contract for provision of agency workers via Managed Vendor	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/43/2025 (TS)	3D.1 c) General Delegations
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
23/09/2025	Tom Shardlow, Chief Executive 
<u>RECORD OF THE DECISION</u>	
<p>a) The issue</p> <p>Re-procurement of a managed vendor for provision of temporary and agency workers</p> <p>b) The Decision</p> <p>To award from the MSTAR framework to the preferred provider</p> <p>This decision is taken in line with General delegations set out in the constitution to include 3D.1 (b) and 3D.3 (d)</p>	

<p><u>REASON FOR THE DECISION</u></p> <p>The Council relies of temporary/agency workers to ensure service resilience, particularly during times of extended absence and ongoing cover whilst recruiting to roles permanently.</p> <p>The current contract expires on 19 October with not further provision in the contract for extensions and we are seeking to continue provision of a managed vendor arrangement for the provision of temporary/agency workers.</p> <p>The use of a managed provider for such workers provides an element of protection to the Council in terms of costs in that such an agreement provides for standardised charge rates. This model also includes a designated dashboard for managers to administer, request and view agency worker requirements rather than contact individual agencies and negotiate rates. This centralised dashboard also allows for HR and Management to have a better overview of agency use.</p> <p>The use of a managed vendor also offers some protection to the council in terms of various legislation, including Agency Worker regulations, in that the vendor is responsible for ensuring any compliance checks are undertaken and that agencies comply with requirements.</p>
<p><u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u></p> <p>The Council could decide to contact individual agencies as and when a need occurs. However, charge rates vary greatly from one agency to another and a contract for provision of services would need to be entered into with each agency. With a managed vendor, direct contact with agencies is limited and charge rates are set and non-negotiable. Therefore, the overall cost with a managed provider arrangement is lower.</p> <p>Furthermore, if the council were to move away from a managed vendor provision there may be disruption, at least initially, for those services currently using agency/temporary workers as the Council would need to enter into agreements with individual recruitment agencies to ensure ongoing provision of said worker(s).</p>
<p><u>WARD RELEVANCE</u></p> <p>None</p>
<p><u>FINANCIAL AND BUDGET IMPLICATIONS</u></p> <p>Individual budget holders are required to fund the cost of agency workers from their set budgets. Therefore, there is no additional cost associated with this contract.</p>
<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u></p> <p>Relevant Portfolio Holder</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></p> <p>n/a</p>

<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p> <p>n/a</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>n/a</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u> Obligations under agency worker regulations will be better managed.</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>None – any spend on agency budget should be accounted for from agreed individual service budgets</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>In the main, agency workers are recruited locally so this will contribute to overall financial wellbeing</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u></p> <p>n/a</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u></p> <p>n/a</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u></p> <p>n/a</p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u></p> <p>n/a</p>
<p><u>LEGAL IMPLICATIONS</u></p> <p>n/a</p>
<p><u>ANY OTHER COMMENTS</u></p> <p>n/a</p>

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER