Dear Sir/Madam,

The Cabinet Member for Housing (Councillor J.A. Jackson) is to consider the following report and make a decision on Friday, 19th October, 2012 at 6.00 p.m. in Interview Room D, Town Hall, Nuneaton.

Yours faithfully,

ALAN FRANKS
Managing Director

AGENDA

PART 1
PUBLIC BUSINESS

1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Yorkshire Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.
2. **PUBLIC CONSULTATION** - Members of the public will be given the opportunity to speak on specific agenda items if notice has been received.

3. **DECLARATIONS OF INTEREST** - To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members’ Code of Conduct.

   **Note:** Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

   Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

   Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

   **Note:** Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

   Where a Member has a Deemed Disclosable Interest, the Council’s Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

Individual Cabinet Member Decision

Report Summary Sheet

Date: 19th October, 2012

Subject: Expenditure to commission an update of the 2008 Gypsy and Traveller Accommodation Assessment (GTAA)

Portfolio: Housing – Councillor Julie Jackson

From: Dawn Dawson – Director, Housing & Communities

Summary: To seek approval from the portfolio holder for housing for the expenditure to commission a GTAA update.

Recommendations:

1. That the proposed expenditure of £10,000, funded from New Homes Bonus, be approved for this purpose.
2. Nuneaton and Bedworth Borough Council joins with North Warwickshire Borough Council, Lichfield and Tamworth in commissioning this research as we did previously in 2008.
3. Salford University be approached to complete the update.

Reasons:

1. The assessment of Gypsy and Traveller accommodation needs is a statutory requirement under section 255 of the Housing Act 2004.
2. An up-to-date GTAA will help inform the emerging Borough Plan.
3. There are logistical and geographical benefits from joining with our ‘A5’ Authorities.
4. Salford University conducted the 2008 GTAA and so the ‘update’ will rely on the 2008 report for its basis and Salford University are already familiar with our area.
### Options:
1. Approve the recommendation
2. Do nothing and rely on the out of date GTTA concluded in 2008.

<table>
<thead>
<tr>
<th>Subject to call-in:</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forward plan:</td>
<td>No</td>
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<tr>
<td>Corporate priorities:</td>
<td>Aim 1, Priority 1: To provide a choice of housing to meet the needs of residents of the Borough.</td>
</tr>
<tr>
<td>Relevant statutes or policy:</td>
<td>Section 8 Housing Act 1985, and Section 225 Housing Act 2004</td>
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</tbody>
</table>

### Equal opportunity implications:
It should be noted that Gypsy and Traveller Communities are categorised as Ethnic Minority Communities.

### Human resources implications:
None

### Financial implications:
£10,000 expenditure to be met from the Council’s New Homes Bonus

### Health Inequalities Implications:
None

### Section 17 - Crime and Disorder Implications:
None

### Risk management implications:
The 2012 national Planning Policy Framework (NPPF) requires Local Authorities to maintain a 5 year supply of Gypsy & Traveller sites. The Council’s Borough Plan therefore requires an up-to-date GTAA in order to comply.
Environmental implications:

None

Legal implications:

Section 8 of the Housing Act 1985
Section 225 of the Housing Act 2004

Contact details:

Jane Grant – Strategic Housing & Communities Manager
AGENDA ITEM NO. 4

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Individual Cabinet Member Decision - 19th October, 2012

From: Director – Housing and Communities

Subject: Expenditure to commission an update of the 2008 Gypsy and Traveller Accommodation Assessment (GTAA)

Portfolio: Housing - (Cllr J. Jackson)

1. Purpose of Report

1.1 To seek approval from the portfolio holder for housing for the expenditure to commission a Gypsy and Traveller Accommodation Assessment (GTAA) update.

2. Recommendations

2.1 That the proposed expenditure of £10,000 funded from New Homes Bonus be approved for this purpose.

3. Background

3.1 The assessment of Gypsy and Traveller accommodation needs when carrying out a periodical review of housing needs under Section 8 of the Housing Act 1985 is a statutory requirement under Section 225 of the Housing Act 2004.

3.2 The council commissioned a full Gypsy and Traveller Accommodation Assessment which was concluded in February 2008. Good practice suggests that a GTAA should be carried out every 5 years, similarly to any Housing Needs, or Strategic Housing Market assessment used to inform a Local Authorities Housing Strategy.

3.3 Under the new National Planning Policy Framework (NPPF) there is now a requirement to maintain a 5 year supply of Gypsy and Traveller sites, like housing. The Council’s emerging ‘Borough Plan’, requires an up-to-date GTAA in order to comply with the NPPF (March 2012)

4. Financial Implications

4.1 The estimated expenditure is £10,000. As this is a one-off revenue cost and will support the development of the Borough Plan, it is proposed to use New Homes Bonus to fund this cost.
4.2 The GTAA will enable us to secure the following evidenced information to support the emerging Borough Plan and future strategic housing plans:

1. The number of **permanent** residential pitches required for the Gypsy and Traveller community over 5, 10 and 15 year periods.
2. The number of transit pitches required for the Gypsy and Traveller community over 5, 10, and 15 year periods.
3. The accommodation requirements for Travelling Show people over 5, 10 and 15 year periods.