Dear Sir/Madam,

The Cabinet Member for Health and Environment (Councillor W.H. Sheppard) is to consider the following report and make a decision on Thursday, 22nd September, 2011, at 6.00 p.m. in Community Services Interview Room D, Ground Floor, Town Hall, Nuneaton.

Yours faithfully,

PHILIP RICHARDSON
Assistant Director – Governance and Recreation

A G E N D A

PART 1

PUBLIC BUSINESS

1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Yorkshire Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.
2. **PUBLIC CONSULTATION** - Members of the public will be given the opportunity to speak on specific agenda items if notice has been received.

3. **DECLARATIONS OF INTEREST** - To receive declarations of personal/prejudicial interests in accordance with the Members' Code of Conduct.

   **Note:** Following the adoption of the new Code of Conduct, members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless dispensation has been given by the Standards Committee.

**Agenda item: 4**

**Individual Cabinet Member Decision**

**Report Summary Sheet**

<table>
<thead>
<tr>
<th>Date:</th>
<th>22nd September 2011</th>
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</thead>
<tbody>
<tr>
<td>Subject:</td>
<td>Wheeled Bin &amp; Container Policy</td>
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<tr>
<td>Portfolio:</td>
<td>Health and Environment   [Councillor W. H. Sheppard]</td>
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<tr>
<td>From:</td>
<td>Assistant Director – Assets &amp; Street Services</td>
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</table>

**Summary:**
To seek approval for a revised Wheeled Bin and Container Policy to be introduced in order to take account of the operational requirements of the Borough Council’s revised Refuse Collection and Kerbside Recycling service and to further encourage residents to recycle more and undertake home composting where possible.

**Recommendations:**
That the revised Wheeled Bin and Container Policy attached as Appendix 1 to this report be approved for adoption with effect from Monday 24th October 2011.

**Reasons:**
To allow the Borough Council’s revised Refuse Collection and Kerbside Recycling service to operate efficiently and cost effectively, and to further encourage residents to recycle more and undertake home composting where possible.

**Options:**
Agree the recommendation.
Do not agree the recommendation.

**Subject to call-in:** Yes.

**Forward plan:** No

**Corporate priorities:** Aim 3 Priority 2
<table>
<thead>
<tr>
<th><strong>Relevant statutes or policy:</strong></th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Equal opportunity implications:</strong></td>
<td>No direct implications.</td>
</tr>
<tr>
<td><strong>Human resources implications:</strong></td>
<td>No direct implications.</td>
</tr>
<tr>
<td><strong>Financial implications:</strong></td>
<td>Within existing resources.</td>
</tr>
<tr>
<td><strong>Health inequalities implications:</strong></td>
<td>None identified</td>
</tr>
<tr>
<td><strong>Risk management implications:</strong></td>
<td>None Identified</td>
</tr>
<tr>
<td><strong>Environmental implications:</strong></td>
<td>Kerbside recycling is a major contributor to our overall recycling performance.</td>
</tr>
<tr>
<td><strong>Legal implications:</strong></td>
<td>None Identified.</td>
</tr>
</tbody>
</table>

**Contact details:**

| Brent Davis – Assistant Director – Assets and Street Services. |
| 024 7637 6347 |

Or

| Sarah Elliott – Waste and Cleansing Manager |
| 024 7637 6049 |
1. **Purpose of Report**

1.1 To seek approval for a revised Wheeled Bin and Container Policy to be introduced in order to take account of the operational requirements of the Borough Council’s revised Refuse Collection and Kerbside Recycling service and to further encourage residents to recycle more and undertake home composting where possible.

2. **Recommendations**

2.1 That the revised Wheeled Bin and Container Policy attached as Appendix 1 to this report be approved for adoption with effect from Monday 24th October 2011.

3. **Background**

3.1 At its meeting of 6th April 2011, Cabinet resolved that the existing kerbside recycling contract be varied to allow a two weekly kerbside collection of recyclables to be carried out through a “dual stream” approach where paper and card would be kept separate from other materials by the use of a 55L “caddy” insert within a standard 240L wheeled bin;

3.2 This significantly revised collection methodology requires changes to be made to the Council’s existing Wheeled Bin and Container Policy that was approved by Cabinet at its meeting of 9th December 2009.

3.3 Given the above a revised Wheeled Bin and Container policy has been developed and this is presented at Appendix 1. to this report for approval.
## Wheeled Bin and Container Policy

### Contents

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  - Recyclable materials: 2
  - Biodegradable garden waste: 3
  - Non Recyclable waste: 3
- Alternative Sized Bins: 3
- Collection Points: 3
- Assisted Collections: 3
- Additional Waste: 4
- Overfilled and Overweight Bins / Unauthorised Waste: 4
- Additional Bins: 5
- Stolen / Missing / Damaged Bins: 5
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Wheeled Bin and Container Policy

Introduction

Nuneaton and Bedworth Borough Council is committed to providing a pleasant environment for those living, working and visiting the Borough and to reducing the impact that our waste has on the environment.

We aim to achieve these goals by providing high quality services that are designed to reduce the amount of waste that is sent for disposal.

Our Services

The council provides:

- An alternate week collection of recyclable materials and non recyclable household waste
- A fortnightly collection of biodegradable garden waste

Standard bins provided:

Recyclable materials:

240 litre black wheeled bin with a brown lid for:-

- Glass bottles and jars
- Food tins and drink cans
- Aluminium foil
- Aerosols
- Mixed plastics
- Food and drink cartons

55 Litre container insert (within the brown lidded bin) for:-

- Waste paper
- Newspapers / magazines
- Junk mail
- Directories / catalogues
- Cardboard
- Cereal packets
- Birthday and Christmas cards
- Corrugated card
- Shredded paper (wrapped in paper or placed inside empty cereal boxes or similar)

Pink sack for:-

- Clothing / hats
- Shoes / belts
- Sheets / towels
- Curtains
Biodegradable garden waste:

240 litre green wheeled bin for:-
- Twigs and branches
- Plants and cut flowers
- Weeds
- Leaves
- Prunings
- Grass cuttings

Non Recyclable Waste

240 litre black wheeled bin for:-
- Non recyclable household waste

Alternative Sized Bins

Residents can ask to have smaller, 140 litre, wheeled bins for recyclable materials or non recyclable waste. Requests for smaller bins can be made by calling 02476 376170 or online at www.nuneatonandbedworth.gov.uk

Collection Points

Bins and, if appropriate any containers, must be placed at the edge of your property where they are clearly visible and in such a manner as not to cause an obstruction to vehicles and pedestrians. The lids of all bins must be fully closed and flat.

They should be put out for collection by 7.00am and must be removed from the highway within 24 hours of collection.

If bins and containers are not presented when the vehicle arrives, we cannot guarantee that they will be emptied until the next scheduled collection.

Assisted Collections

In special cases where ALL residents in the household are physically incapable of placing bins and/or containers at the collection point, due to infirmity or disability, applications can be made for an assisted collection. Operatives will collect and return bins and containers directly from your property.

For more details about this service call 02476 376170. An online application form is available at www.nuneatonandbedworth.gov.uk/recycling
Additional Waste

Recyclable Waste – Black bin (Brown lid)

Additional recyclable items placed by the side of the bin will be collected. They should be presented securely to prevent them from blowing away. Additional bins are available free of charge on request (see additional bins).

Biodegradable Garden Waste – Green Bin

Only waste contained within the bin will be collected. Additional bins are available for a charge on request and subject to conditions (see additional bins).

Non Recyclable Household Waste - Black Bin

The standard black bin (black lid) provided should be large enough to hold all of the waste that you produce between collections. Only waste contained within the bin will be collected.

Bags of waste placed beside bins will not be collected unless:

- collections have been delayed by more than the scheduled number of days (i.e. bank holidays or suspension of service).
- prior arrangements have been agreed with the Waste Management Team.

On these occasions a maximum of three additional bags will be taken.

Additional waste that is not collected should be placed into the bin after it has been emptied and will not be collected until the next scheduled collection.

Overfilled and Overweight Bins / Unauthorised Waste

Care should be taken not to overfill the bins or make them too heavy to be safely collected.

The lids of all bins must be shut flat prior to collection. Overfilled bins where the lid cannot be closed completely may not be emptied as this can cause problems when emptying into the collection vehicle.

If your bin is not emptied because it is too heavy, overloaded or contains compacted or unauthorised items it is your responsibility to remove them. A notice will be left explaining why the waste has not been taken and the bin will not be emptied until the items have been removed.
Additional bins

Recyclable Waste – Black bin (brown lid)

An additional bin and container insert is available free of charge on request for residents who require additional capacity for recyclable materials.

Biodegradable Garden Waste – Green Bin

One green bin is provided free of charge to every participating household within the Borough. Households that produce large amounts of garden waste can obtain a free compost bin and/or an additional green bin for a one off charge as detailed in the Council’s Fees and Charges Schedule.

Non Recyclable Household Waste – Black bin

Households containing six or more residents in full time occupation may apply for an additional 140 litre wheeled bin to store their waste. Applications will be considered individually and applicants will receive a waste audit by a member of the Waste Management Team. Additional bins will only be issued where the Council is satisfied that every reasonable effort has been made to divert recyclable waste and biodegradable garden waste.

Any additional bin provided is done so on a conditional basis which will be reviewed periodically to ensure continual compliance.

Requests for additional bins and containers can be made by calling 02476 376170 or online at www.nuneatonandbedworth.gov.uk

Stolen / Missing / Damaged Bins

All bins remain the property of Nuneaton and Bedworth Borough Council at all times. Residents are responsible for keeping and maintaining them in a safe, clean and tidy condition.

The Council will repair or replace any bins that are damaged or lost whilst carrying out their normal duties or that become faulty through fair wear and tear.

Where a bin has been lost or damaged through misuse by residents a charge for repair or replacement will be made as detailed in the Council’s Fees and Charges.

In the event that a bin is stolen the householder must report the theft to the police and obtain an incident number which must be quoted on request of a replacement.
Limited Storage Space

Where properties have limited storage space for an additional wheeled bin a visit will be made by a member of the Waste Management Team. Alternative options will be discussed on an individual basis.