

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**CABINET**

**16<sup>th</sup> July 2025**

A meeting of Cabinet was held on Wednesday 16<sup>th</sup> July, 2025 in the Council Chamber at the Town Hall.

**Present**

Councillor C. Watkins (Leader and Housing)  
Councillor S. Hey (Deputy Leader and Resources & Central Services)  
Councillor B. Hughes (Leisure & Health)  
Councillor N. King (Business & Regeneration)  
Councillor K. Price (Communities & Public Services)  
Councillor T. Venson (Planning & Enforcement)

CB19 **Apologies**

None

CB20 **Declarations of Interest**

**RESOLVED** that the Declarations of Interest for this meeting are as set out in the Schedule published on the website.

CB21 **Minutes**

**RESOLVED** that the minutes of the Cabinet meeting held on 18<sup>th</sup> June 2025, be approved, and signed by the Chair

CB22 **General Fund Revenue Outturn 2024/25**

The Assistant Director – Finance submitted a report to Cabinet presenting the final outturn position for 2024/25 for the General Fund and approve the earmarked reserve balances at 31<sup>st</sup> March 2025.

**RESOLVED** that

- a) the 2024/25 outturn position for the General Fund be noted; and
- b) the earmarked reserve balances as detailed in Appendix 2 of the report be approved.

**Speakers:**

County Councillor Keith Kondakor

**Options**

- 1. Approve both recommendations in full
- 2. Not approve both recommendations and ask for further information

**Reasons**

The Council must report the financial performance of the council up to the end of the previous financial year.

**CB23 Housing Revenue Account (HRA) Revenue Outturn 2024/25**

The Assistant Director – Finance submitted a report to Cabinet presenting the final outturn position for 2024/25 for the HRA and approve the HRA reserve balances at 31<sup>st</sup> March 2025

**RESOLVED** that

- a) the 2024/25 outturn position for the HRA be noted; and
- b) the reserve balances as detailed in Appendix 2 be approved.

**Speakers:** County Councillor Keith Kondakor

Options:

- 1. To approve the recommendations in full
- 2. To not approve the recommendations and ask for further information

Reasons:

The Council must report the financial performance of the council up to the end of the previous financial year.

**CB24 Capital Outturn 2024/25**

The Assistant Director – Finance submitted a report to Cabinet to update on the Council's outturn position on capital expenditure for both the General Fund and Housing Revenue Account (HRA).

**RESOLVED** that

- a) the final capital outturn position for 2024/25 for the General Fund and HRA be approved;
- b) the updated capital budget for 2025/26 detailed in Appendix 2 of the report be recommended to Council for approval; and
- c) the capital reserve position at the end of 2024/25 be noted.

**Speakers:** County Councillor Keith Kondakor

Options:

- 1. To approve the recommendations
- 2. To not approve the recommendations and ask for further information.

Reasons:

The Council must report the financial performance of the council up to the end of the previous financial year.

**CB25 Collection Fund Outturn 2024/25**

The Assistant Director – Finance submitted a report to provide the final position on the Collection Fund for 2024/25

**RESOLVED** that the Collection Fund position as detailed in the report be approved

**Speakers:**

County Councillor Keith Kondakor

Options:

1. To approve the recommendation
2. To not approve the recommendation and ask for further information.

Reasons:

The Council must report the financial performance of the council up to the end of the previous financial year.

**CB26 Parks and Greenspace Strategy and Allotment Strategy**

The Assistant Director – Recreation & Culture provided Cabinet with a report on the above strategies for formal adoption and delivery of the play area capital programme.

**RESOLVED** that

- a) the Parks and Green Space Strategy and Allotment Strategy be adopted;
- b) the three-year Capital Programme from 2025 – 2028 at Appendix 3 of the report, using the allocated s.106 funds received and earmarked reserves of 300k be approved;
- c) Delegated authority be given to the Assistant Director – Recreation & Culture to carry out procurement exercises in accordance with the Council's contract Procedure Rules to deliver the play area capital programme in line with the strategy in Appendix 3 of the report; and
- d) Delegated authority be given to the Assistant Director – Recreation & Culture to approve the allocation of allotment s106 moneys received by NBBC for the purposes of increasing plot capacity and improved facilities, specifically as set out in each individual legal s106.

**Speakers:**

County Councillor Keith Kondakor  
Councillor Julian Gutteridge

Options:

1. Adopt the strategy
2. Not adopting the three-year play area capital programme.

Reasons:

There is a requirement for the existing strategies to be updated and relevant.

**CB27 Ground Maintenance Procurement**

The Assistant Director – Recreation & Culture provided a report to cabinet for consideration of the options for the future management of the Grounds Maintenance Contract, on expiry of the current outsourced contract.

**RESOLVED** that

- a) delegated authority be given to the Strategic Director for Public Services in consultation with the Assistant Director for Recreation & Culture and the Portfolio Holder for Leisure & Health to proceed with a timetable for the procurement exercise of the future Grounds Maintenance Contract;
- b) delegated authority be given to the Strategic Director for Public Services in consultation with the Assistant Director for Recreation and Culture and the Portfolio Holder for Leisure & Health to procure a consultant/s to support in the delivery of a new grounds maintenance contract and specification in accordance with Contract Procedure Rules and Procurement Regulations;
- c) delegated authority be given for the Assistant Director for Recreation & Culture in consultation with Assistant Director for Central Operations to procure a grounds maintenance software system to support future delivery of the grounds maintenance contract; and
- d) section 5.2 of the report be approved and following feedback from a cross-party members working group, a further report be brought back to Cabinet on the future new specification tender and evaluation themes be approved.

**Speakers:**

Councillor Julian Gutteridge

Options:

- 1. Approve the recommendation
- 2. Not utilising external consultation support

Reasons:

The delivery of a procurement exercise is required to ensure that the Council is not without a ground's maintenance contract at the end of the current contract.

**CB28 Conduct Public Consultation on changes to Pool Bank Street Car Park**

The Assistant Director for Economy & Regeneration and Assistant Director for Social Housing & Community Safety submitted a report providing an overview of matters arising and to seek authority to carry out a community consultation on changes proposed to Pool Bank Street, Car Park.

**RESOLVED** that

- a) delegated authority be given to the Strategic Director – Housing & Communities and the Communities & Community Safety Manager to carry out a community consultation with regards to the installation of additional security measures at this site; and
- b) a future report be presented to Cabinet detailing options and recommendations, based upon the outcome of the consultation.

**Speakers:**

County Councillor Keith Kondakor  
Councillor Sue Markham  
Councillor Damon Brown

Options:

1. Agree the recommendations
2. Not agree the recommendations

Reasons:

Local residents have raised a number of issues with both the local authority and police that include anti-social behaviour in the evenings, speeding vehicles and drug use.

**CB29 Skilled Migrant Workers Policy and Procedure**

A report was submitted to Cabinet by the People Services Manager on the Skilled Worker Migrant Sponsorship Scheme set out the Council's approach in relation to policy and procedure.

**RESOLVED** that the Skilled Migrant Workers Policy and Procedure attached at Appendix A of the report be approved.

**Speakers:**

Councillor Sue Markham  
Councillor Martin Walsh

Options:

1. Agree the recommendation
2. Not agree the recommendation but this may reduce the candidate pool for skilled/professional roles that are historically more difficult to fill

Reasons:

A policy and procedure are needed to ensure the Council complies with requirements under its Skilled Worker Migrant Sponsorship License.

**CB30 Implementation of Sharepoint as the Corporate Document Management Solution**

The Assistant Director – Central Operations submitted a report to Cabinet to provide an overview of the requirement to vary the Microsoft licensing contract in order to procure services to assist in the implementation and development of SharePoint

**RESOLVED** that delegated authority be given to the Assistant Director for Central Operations to approve a variation of the Microsoft licensing contract to provide services to assist in the implementation and development of SharePoint as our corporate document management solution.

**Speakers:**

County Councillor Keith Kondakor

Options:

1. Do nothing - the increasing costs of Content Manager solution, together with the lack of successful corporate adoption to date, indicate this is a less favourable option
2. Move away from Content Manager to using just network shares - the ability to share and collaborate on documents is not possible using this approach. Applying permissions, access controls and retention schedules is complex and time consuming.
3. Procuring an alternative - Costs are likely to be similar to those of Content Manager. SharePoint is available with no additional ongoing costs. The option presented, whilst it incurs an initial cost, would, therefore, save the Council money longer term due to no longer requiring Content Manager (or similar system).

Reasons:

Agreeing a variation of the current Microsoft licensing contract will enable us to create a secure, compliant and functional framework that will enable us to migrate documents from our existing solutions.

**CB31 Bedworth Market Refurbishment Project**

A report was submitted to Cabinet for allocation of additional funding to complete the refurbishment works for the Bedworth Indoor Market.

**RESOLVED** that

- a) the allocation of £58k additional funding required for the refurbishment be approved; and
- b) a Joint Contract Tribunal (JCT) be entered into with the nominated contractor to deliver the refurbishment of Bedworth Indoor Market.

**Speakers:**

County Councillor Keith Kondakor  
Councillor Martin Walsh

Options:

1. Do nothing - the Bedworth market refurbishment provides an opportunity to create a multiple use destination location within the confines of the Town Centre providing opportunities for business incubation space, pop up market trading and covered events. However, the venue has lacked historical investment and without these improvements may become unsustainable as a standalone market venue.
2. Additional funding not approve - while improvements can still be made to the venue with the initial funding, this improvement would have to deliver the required upgrades to electrical work and cleaning works and may jeopardise the key improvements to the feel and look of the venue required to make it more appealing to traders and visitors.

Reasons:

Given the lack of historical investment in the venue the funding will give the opportunity to create a destination location in a key location.

**CB32 Recommendations from Overview and Scrutiny Panels**

**i) Business, Regeneration and Planning OSP – 12<sup>th</sup> June 2025**

**Integrated Performance Report – Third and Fourth Quarters**

At the meeting of Business, Regeneration and Planning OSP held on 12<sup>th</sup> June 2025 a recommendation was made to Cabinet as follows:

***‘IT BE RECOMMENDED TO CABINET that the relevant Cabinet Member be asked to liaise with the County Council and County Highways on a regular basis to try and improve the state of roads, improve traffic issues and improve planning of roadworks to reduce impact residents.’***

**Speaker:** County Councillor Keith Kondakor

Upon consideration of the recommendation, it was **RESOLVED** that the recommendation be rejected on the basis that this correspondence currently happens on a weekly basis and with regular meetings

**ii) Business, Regeneration and Planning OSP – 12<sup>th</sup> June 2025**

**Update on Regeneration Projects**

At the meeting of Business, Regeneration and Planning OSP held on 12<sup>th</sup> June 2025 a recommendation was made to Cabinet as follows:

***‘IT BE RECOMMENDED TO CABINET THAT***

***i) Cabinet be requested to give their support to retaining the name ‘St Georges Hall’; and***

***ii) Cabinet be asked to look into starting the process for celebrating 800 years of Market Charter status in 2026.’***

**Speaker:** Councillor Michael Bird

Upon consideration of the recommendation, it was **RESOLVED** that

a) the retaining of the name ‘St Georges Hall be not supported; and

b) the process for celebrating 800 years of Market Charter status in 2026 be started.

**iii) Health and Corporate Resources OSP – 26<sup>th</sup> June 2025**

**Fees and Charges Policy**

At the meeting of Health and Corporate Resources OSP held on 26<sup>th</sup> June 2025 the following recommendation below was made to Cabinet:

***‘IT BE RECOMMENDED TO CABINET that the Fees and Charges Policy be approved and adopted from August 2025.’***

**Speaker:** County Councillor Keith Kondakor

Upon consideration of the recommendation, it was **RESOLVED** that the Fees and Charges Policy be approved and adopted from August 2025.

CB33 **Any Other Items**

None

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Chair

**PUBLICATION DATE: 21<sup>ST</sup> JULY 2025**

**DECISIONS COME INTO FORCE: 29<sup>TH</sup> JULY 2025**