


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO  
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &  
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<b><u>SUBJECT OF DECISION</u></b>	
To approve a contractor to undertake maintenance on the track surface at Pingles Stadium.	
<b><u>DECISION REFERENCE</u></b>	<b><u>SOURCE OF AUTHORITY AND REFERENCE</u></b> (i.e. Committee/ Constitution/Minute No. Etc.
DO/97/2025 (KMB)	NBBC Constitution – 3E.8. J
<b><u>DATE OF DECISION</u></b>	<b><u>DECISION MAKER (Name and Job Title)</u></b>
25/04/2025	Katie Memetovic-Bye – Assistant Director Recreation & Culture 
<b><u>RECORD OF THE DECISION</u></b>	
<p>a) The issue</p> <p>To undertake cleaning maintenance works on the Pingles Stadium track to enhance the lifespan of the surface and improve the facility standards.</p> <p>b) The Decision</p> <p>To gain approval for the Council to appoint a contractor to undertake the maintenance works on the track.</p>	
<b><u>REASON FOR THE DECISION</u></b>	
To improve the longevity and quality of the track surface, the cleaning maintenance will enhance the surface life by a further three years.	
<b><u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u></b>	
If the Council do not proceed with the recommended maintenance regime it will impact the lifespan of the track and a full track surface replacement will be required sooner.	
<b><u>WARD RELEVANCE</u></b>	
All Wards	

<p><b><u>FINANCIAL AND BUDGET IMPLICATIONS</u></b></p> <p>The works will be funded via a Council sinking fund that is allocated for Pingles track improvement works as well as a contribution being made by the Operator of the facility.</p> <p>The work falls within the stage one procurement process, but 3 quotes have been received to ensure value for money.</p>
<p><b><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u></b></p> <p>Strategic Director – Public Services Assistant Director – Finance Portfolio Holder – Leisure, Communities and Health</p>
<p><b><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></b></p> <p>N/A</p>
<p><b><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u></b> (Note if the decision is a non-executive decision, no dispensation can be given).</p> <p>N/A</p>
<p><b><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></b></p> <p>No impacts identified</p>
<p><b><u>HUMAN RESOURCES IMPLICATIONS</u></b></p> <p>No impacts identified, the management of the contractor delivering the works will be via Nuneaton Harriers Community Association who manage the facilities on behalf of the Council.</p>
<p><b><u>FINANCIAL IMPLICATIONS</u></b></p> <p>See financial and budget implications section above</p>
<p><b><u>HEALTH EQUALITIES IMPLICATIONS</u></b></p> <p>There will be no direct impact on health inequalities through these changes however the improvement and long-term improvement of Borough sports facilities will retain accessibility to sports provision.</p>
<p><b><u>SECTION 17 CRIME &amp; DISORDER IMPLICATIONS</u></b></p> <p>None identified</p>
<p><b><u>RISK MANAGEMENT IMPLICATIONS</u></b></p> <p>Failure to follow the recommended cleaning regime for the track surface, will lead to the full track surface needing to be replaced sooner. Therefore, incurring significant increased costs to the Council.</p>

**SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS**

None identified

**ENVIRONMENTAL IMPLICATIONS**

The maintenance on the track will take approximately 4 days, therefore the track facility will not be usable during this time.

**LEGAL IMPLICATIONS**

Three quotes have been obtained, and the Contractor offering the Council best value has been appointed.

**ANY OTHER COMMENTS**

N/A

**PLEASE RETURN TO THE DIRECTOR – PLANNING & REGULATION AS SOON AS A  
DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER**