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Date: 4th February 2025

If calling please ask for: Democratic Services

Dear Sir/Madam,

A meeting of the **Health and Corporate Resources Overview and Scrutiny Panel**
will be held in the Council Chamber, Town Hall, Nuneaton on
Thursday, 13 February 2025 at 6.00 p.m.

Yours faithfully,

Tom Shardlow

Chief Executive

To: All Members of the Health and
Corporate Resources Overview and
Scrutiny Panel

Councillors S. Dhillon (Chair), J. Hartshorn (Vice-
Chair), J. Bonner, B. Hughes, A. Khangura,
M. Kondakor, B. Pandher, T. Venson and K. Wilson
and Mrs D. Ross.

AGENDA

PART 1 – PUBLIC BUSINESS

1. ANNOUNCEMENTS AND EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES - To confirm the minutes of the Health and Corporate Resources Overview and Scrutiny Panel meeting held on 24th October 2024, attached (**Page 5**).

4. DECLARATIONS OF INTEREST/PARTY WHIP - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct and of the Party Whip in accordance with the Overview and Scrutiny Procedure Rules 4E, Paragraph 16(b).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 11**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent).

If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair. The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. QUESTIONS TO CABINET – In accordance with Overview & Scrutiny Procedure Rule 4.E.8 c) 20 minutes shall be set aside for questions to a member of the Cabinet from the Panel in relation to matters in respect of which the Panel has powers or duties.
7. HEALTHWATCH – Information and update from the Chief Executive of Healthwatch.
8. GEORGE ELIOT HOSPITAL UPDATE – Information and update from the Director of Strategy, Service Improvement & Partnerships.
9. INTEGRATED PERFORMANCE REPORT – SECOND QUARTER 2024/25– report of the Risk Management & Performance Officer, attached **(Page 13)**.
10. FORWARD PLAN – attached for information **(Page 17)**.
11. WORK PROGRAMME 2024/25 – for noting, attached **(Page 26)**.
12. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).

THIS PAGE IS FOR INFORMATION ONLY

Nuneaton and Bedworth Borough Council

Building A Better Borough

Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough

AIM 1: LIVE

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Priority 3: Sponsor a sustainable green approach

Priority 4: Prioritise community safety and empowerment

AIM 2: WORK

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

Priority 1: Grow a strong and inclusive economy

Priority 2: Champion education and skills

Priority 3: Embrace new and emerging technology

Priority 4: Support local businesses

AIM 3: VISIT

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

Priority 1: Create vibrant and diverse town centres

Priority 2: Stimulate regeneration

Priority 3: Celebrate and promote our heritage

Priority 4: Improve the physical environment

NUNEATON AND BEDWORTH BOROUGH COUNCIL

**HEALTH AND CORPORATE RESOURCES
OVERVIEW & SCRUTINY PANEL**

24th October 2024

A meeting of the Health and Corporate Resources Overview & Scrutiny Panel was held on Thursday, 24th October 2024 in the Council Chamber, Town Hall Nuneaton.

Present

Councillor S. Dhillon (Chair)

Councillors: J. Hartshorn (Vice-Chair), J. Bonner, A. Khangura, M. Kondakor, B. Pandher, T. Venson, K. Price (substituting for Councillor B. Hughes) and Mrs D. Ross.

Apologies: Councillors B. Hughes and K. Wilson.

PART I – PUBLIC BUSINESS

HCR 9 **Minutes**

RESOLVED that the minutes of the Health and Corporate Services Overview and Scrutiny Panel meeting held on 27th June 2024 be approved and duly signed by the Chairman.

HCR 10 **Declarations of Interest**

As Councillor K. Price was a substitute Councillor for this meeting, her Declarations of Interest were not detailed in the Schedule attached to the agenda.

RESOLVED that the Declarations of Interest are as set out in the Schedule attached to these minutes, with the addition of the Declarations of Interest for Councillor K. Price.

HCR 11 **Questions to Cabinet**

The Portfolio Holder for Leisure, Communities and Health (Councillor T. Jenkins), the Portfolio Holder for Resources and Customer Service (Councillor S. Hey) and the Portfolio Holder for Housing (Councillor C. Watkins) were in attendance at the meeting. No questions were asked by the Panel.

HCR 12 **Managing Attendance of the Council's Workforce**

The People Services Manager reported on the 2023/24 end of year performance for Sickness Absence. The report gave the Panel an opportunity to consider Sickness Absence statistical and trend data, along with initiatives that have been used in an effort to improve attendance

Public Speaker: Mr P. Smith

Following the presentation, the Panel discussed and asked questions on the following:

- Support available for staff in various areas – including mental health.

- Council sickness targets – comparison with other authorities is useful.
- Absence levels and targets – during Covid, Covid was not designated/classed as sickness. Delays in hospital/GP appointments and operations etc during Covid has resulted in more people being off now as the NHS deals with backlogs.
- Working from home means staff sometimes continue to work where they may have booked off as sick if they had to come into the Office.
- Return to Work interviews, including late completions, are monitored and information is reported monthly to Managers.
- New initiatives to support mental health – the importance of new initiatives to engage with men in particular was recognised.
- Mental Health First Aiders and EAP Service, and information on the intranet and noticeboards etc to try and engage.
- Employee benefits include Occupational Health, Bupa Healthcare and early intervention.
- Workplace injuries – manual handling training is given and any injuries monitored, recorded and investigated.

RESOLVED that the report noted.

HCR 13

Integrated Performance Report – First Quarter 2024-25

A report of the Risk Management and Performance Officer provided Panel Members with appropriate performance measures, budget information and risk data for service areas within the scope of the Panel. The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements), whilst still providing the Panel with sufficient information to monitor results to address issues arising.

Public Speaker: Mr P. Smith

The Panel discussed and asked questions on the following:

- Freedom of information – late responses and the introduction of Directorate Champions who will be responsible for chasing Officers to ensure responses are timely.
- Risk description for Safeguarding – there is a Safeguarding Officer who liaises with various bodies.
- Panel Members were asked to review the Integrated Performance Report prior to meetings, and submit questions prior to meetings. For specific queries, Officers can be requested to attend via the Chair.

RESOLVED that the contents of the report be considered and noted.

HCR 14

Youth Council

A report of the Elections and Democratic Services Manager gave the Panel an opportunity to give consideration to NBBC meeting with Warwickshire Youth Council Members with regard to the possible creation of a bespoke Youth Council for Nuneaton and Bedworth, or

alternative means for involving young people in decision making at NBBC.

Public Speaker: Mr P. Smith

The Panel discussed and asked questions on the following:

- It was felt it would be a positive step to engage with young people and encourage interest in the Council.
- Schools could be included.
- A cross party working group could meet to discuss ideas and see if/how a Youth Council could work.
- OSP Members initially including Councillors J. Bonner, S. Dhillon, J. Hartshorn and M. Kondakor will form a Working Group to look further into the possibility of setting up a Youth Council and engaging with young people.

RESOLVED that

- a) the contents of the report be considered and noted; and
- b) a Working Group be formed to discuss and look further into setting up a Youth Council, and/or what possibilities are available.

HCR 15 **Forward Plan**

The Forward Plan showing the key decisions that will be made in the four months commencing 1st November 2024, was provided to the Panel for information.

Public Speaker: Mr P. Smith

RESOLVED that the Forward Plan be noted.

HCR 16 **Feedback from Cabinet on Recommendation from the OSP**

The Panel noted the response from Cabinet in relation to their request at the meeting held on 27th June 2024 in respect of Cabinet reviewing the report relating to St Benedict's House.

Cllr S. Hey advised that work is ongoing, and an update will be given to this OSP once a report has been to Cabinet.

RESOLVED that the Cabinet response be noted.

HCR 17 **Work Programme Suggestion Form – Emergency Planning**

A work programme suggestion form was received from Councillor M. Kondakor in respect of Emergency Planning.

Public Speaker: Mr P. Smith

RESOLVED that the work programme suggestion of Emergency Planning be added to the Health and Corporate resources OSP Work Programme.

HCR 18 **Work Programme Suggestion Form – Blue Mental Health Support Education**

A work programme suggestion form was received from Councillor S. Dhillon in respect of Blue Mental Health Support Education.

RESOLVED that the report and document be given to the relevant Cabinet Member for sharing internally and externally (for example Schools) as appropriate.

HCR 19 **Work Programme 2024-2025**

The Panel were presented with the Work Programme for the municipal year 2024-2025.

RESOLVED that the 2024-2025 work programme be noted.

Chair

Health and Corporate Resources – Schedule of Declarations of Interests – 2024/2025

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			<p>Granted to all members of the Council in the areas of:</p> <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	J. Bonner	Employed by Etone College (Matrix Academy Trust) - Teacher	<p>The Labour Party (sponsorship)</p> <p>Member of:</p> <ul style="list-style-type: none"> - The Labour Party - National Education Union 	
	S. Dhillon	Employed by UHCW NHS Trust	<p>Member (Rep) at Unison – UHCW Trust</p> <p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> • Warwickshire Adult Social Care and Health Overview and Scrutiny Committee • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground • George Eliot Hospital NHS Trust – Public/User Board • West Midlands Combined Authority Wellbeing Board 	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	B. Hughes	Full Time Carer	<p>Member of the Labour Party.</p> <p>Member of the National Trust.</p> <p>Member of the Caravan and Motorhome Club</p> <p>Member of CAMRA</p> <p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> - George Elliot Hospital NHS Foundation Trust Governors 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	A. Khangura	Self-Employed		
	M. Kondakor		<ul style="list-style-type: none"> - Member of the Green Party - Member of Nuneaton Harriers AC - Chair – Bedworth Symphony Orchestra 	
	B. Pandher		<ul style="list-style-type: none"> - Member of Warwickshire County Council. - Member of the Conservative Party - President & Trustee of Nanaksar Gurdwara Gursikh Temple Coventry; - Coordinator of Council of Sikh Temples in Coventry; - Secretary of Coventry Indian Community; - Trustee of Sikh Monument Trust - Vice Chair Exhall Multicultural Group 	
	T. Venson	Employed by Freightliner Heavy Haul	<p>ASIEF Trade Union The Labour Party</p> <p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> - Building Control Partnership Steering Group - Warwickshire Joint Overview and Scrutiny Committee 	
	K.D. Wilson	Delivery Manager, Nuneaton and Warwick County Courts & West Midlands and Warwickshire Bailiffs, HMCTS, Warwickshire Justice Centre, Nuneaton	<ul style="list-style-type: none"> - Deputy Chairman – Nuneaton Conservative Association - Nuneaton Conservative association (sponsorship) - Board Member of the Conservative Councillors' Association. - Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director. <p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> - LGA People & Places Board (Member) - Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL) - Director of Grayson Place (NBBC) Ltd 	

**Health and Corporate Resources –
Schedule of Declarations of Interests – 2024/2025**

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			<p>Granted to all members of the Council in the areas of:</p> <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	J. Bonner	Employed by Etone College (Matrix Academy Trust) - Teacher	<p>The Labour Party (sponsorship)</p> <p>Member of:</p> <ul style="list-style-type: none"> - The Labour Party - National Education Union 	
	S. Dhillon	Employed by UHCW NHS Trust	<p>Member (Rep) at Unison – UHCW Trust</p> <p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> • Warwickshire Adult Social Care and Health Overview and Scrutiny Committee • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground • George Eliot Hospital NHS Trust – Public/User Board • West Midlands Combined Authority Wellbeing Board 	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	B. Hughes	Full Time Carer	<p>Member of the Labour Party.</p> <p>Member of the National Trust.</p> <p>Member of the Caravan and Motorhome Club</p> <p>Member of CAMRA</p> <p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> - George Elliot Hospital NHS Foundation Trust Governors 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			- Governor of Stockingford Maintained Nursery School	
	A. Khangura	Self-Employed		
	M. Kondakor		- Member of the Green Party - Member of Nuneaton Harriers AC - Chair – Bedworth Symphony Orchestra	
	B. Pandher		- Member of Warwickshire County Council. - Member of the Conservative Party - President & Trustee of Nanaksar Gurdwara Gursikh Temple Coventry; - Coordinator of Council of Sikh Temples in Coventry; - Secretary of Coventry Indian Community; - Trustee of Sikh Monument Trust - Vice Chair Exhall Multicultural Group	
	T. Venson	Employed by Freightliner Heavy Haul	ASIEF Trade Union The Labour Party Representative on the following Outside Bodies: - Building Control Partnership Steering Group - Warwickshire Joint Overview and Scrutiny Committee	
	K.D. Wilson	Delivery Manager, Nuneaton and Warwick County Courts & West Midlands and Warwickshire Bailiffs, HMCTS, Warwickshire Justice Centre, Nuneaton	- Deputy Chairman – Nuneaton Conservative Association - Nuneaton Conservative association (sponsorship) - Board Member of the Conservative Councillors' Association. Representative on the following Outside Bodies: - LGA People & Places Board (Member)	

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: **Health and Corporate Resources Scrutiny Panel, 13th February 2025**

From: **Risk Management and Performance Officer**

Subject: **INTEGRATED PERFORMANCE REPORT SUMMARY - SECOND QUARTER 2024/25**

1. Summary

1.1 Important Note for Panel Members - Additional information

Should panel members require additional information relating to performance **not fully explained by the comments supplied**, the following process is essential for the effectiveness of the meeting (to ensure that all issues can be addressed at the meeting):

- Having reviewed the report, the panel member should ask for the relevant officer(s) to attend the meeting by contacting the Chair at their earliest opportunity
- The Chair will then advise the Committee clerks to make the necessary Arrangements

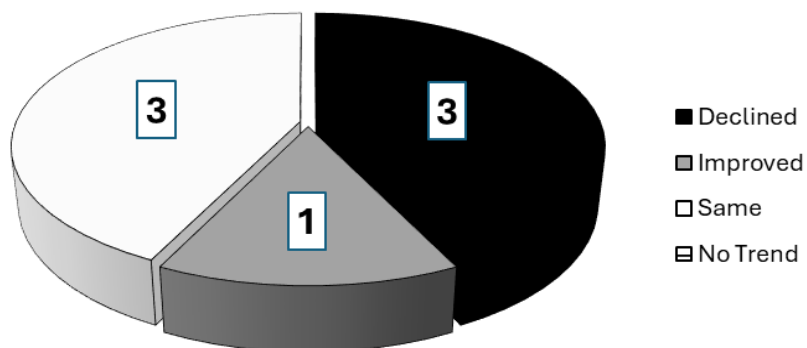
1.2 Financial Data

Each OSP should review the Forward Plan and where a decision has been made, members of the OSP should consider calling in an item if they have concerns which need discussing at a future OSP meeting. As per the December 2024 forward plan, the following financial reports are due to be considered by Cabinet in 2025

- General Fund Budget Monitoring Q3 (March Cabinet)
- HRA Budget Monitoring Q3 (March Cabinet)
- Capital Monitoring Q3 (March Cabinet)
- General Fund Revenue Outturn (July Cabinet)
- HRA Revenue Outturn (July Cabinet)
- Capital Outturn (July Cabinet)

1.3 Health and Corporate OSP Second Quarter 2024/25 Summary Charts

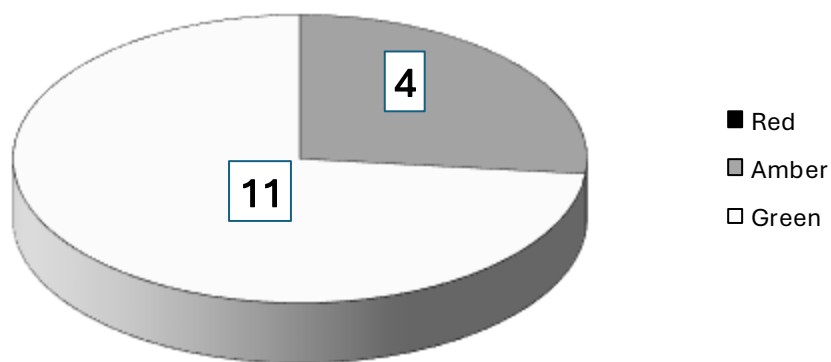
Performance Measures Summary



Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summaries – End of Second Quarter

	Number Received 2024/25 (2023/24)	Completed 2024/25 (2023/24)	Late 2024/25 (2023/24)	Outstanding 2024/25 (2023/24)
FOI / EIR Requests - 20-day target	391 (396)	389 (396)	67 (82)	2 (0)
Complaints -10-day target	786 (847)	784 (841)	81 (98)	2 (6)

Strategic Risk Register Summary



Member Enquiry Forms (MEFs) Summary End of Second Quarter

Number Received	
2023/24	2024/25
275	394

Subject trends identified in the current quarter:

FOI / EIR – No trends identified.

Complaints - No trends identified.

MEFs – 59 for Housing and 86 for Leisure and Culture (37%).

1.4 **Appendix A - Performance Measures**

Three declined trend measures:

- **Processing of new benefits claims** (20.86 days in 2023/24, 37 days in 2024/25).
Recruitment took place with new starters joining in May, July and August which has also necessitated addressing training needs. Overtime was approved for a short time (August and September) to clear the backlog of claims and it is anticipated that performance will return to normal levels in October or November. However, this means that performance reported to the panel for the second quarter 2024/25 is also affected.
- **Processing of change of circumstances benefits claims** (4.65 days in 2023/24, 9.95 days in 2024/25).
Recruitment took place with new starters joining in May, July and August which has also necessitated addressing training needs. Overtime was approved for a short time (August and September) to clear the backlog of claims and it is anticipated that performance will return to normal levels in October or November. However, this means that performance reported to the panel for the second quarter 2024/25 is also affected.
- **Collection of business rates** (58.09% in 2023/24, 55.75% in 2024/25).
The profiled target for the end of the second quarter 2024/25 is 58%. The annual target is 98 – 100%.

Positive aspect:

- **The number of On-line self-accounts established** (54,852 in 2023/24, 64,541 in 2024/25).
More services established on-line, enabling customers to serve themselves, reduces the workload on the Customer Services Team. Consequently, resources will be concentrated on customers needing direct support.

1.5 **Appendix B – Strategic Risk Register**

There are fifteen strategic risks within the remit of the panel. Four are “net amber” and eleven are “net green.”

Four “net” amber risks:

R8 - Failure to deliver / refresh the key elements of “Building a Better Borough” (BaBB)

R16 - “Cyber” crime or attack

R20 - Pandemic – service, social and economic implications

R25 - Noncompliance with regulations relating to Freedom of Information, Environmental Information and General Data Protection resulting in penalties applied by the Information Commissioner’s Office

1.6 **Appendix C – Executive Summary of the Strategic Performance Report to Management Team**

Of the 15 measures: Eight are “green”, one is “amber” and six are “red”:

“Amber” measure:

- **Business rates collection** is 55.75% against the profiled target of 58% at the end of September.

“Red” measures:

- **Processing of new benefits claims** is 37 days against the 22 days good performance benchmark (compared to 20.86 days in September 2023). It is anticipated that performance will return to normal levels in October or November.
- **Working days lost to short term sickness absence** is 2.33 days per full time equivalent (FTE) against the profiled target of 1.74 days/FTE at the end of September (2.22 days/FTE at the end of September 2023).
- **Working days lost to long term sickness absence** is 3.28 days per full time equivalent (FTE) against the profiled target of 2.63 days/FTE at the end of September (2.79 days/FTE at the end of September 2023).
- **Short term return to work interview compliance** rolling average is 36.67% within 3 days (59.05% last month). The average time to complete all interviews is 1.74 days (1.60 days last month).
- **Agency staff spend** £564,854 as at the end of September compared to £386,075 at the end of September 2023. This is netted against an estimated (£979K) salary underspend, creating a NET underspend of (£414k) across the general fund and HRA budgets.
- **Building a Better Borough (BaBB) Corporate Plan monitoring** is 70% against the 80% target at the end of the second quarter (68% last quarter).

1.7 **Please click the following link to access the full report:**

[Full Integrated Performance Report - 13th February 2025](#)

2. **Recommendation**

The panel is asked to scrutinise the performance information contained in this report and make any recommendations to the relevant Cabinet portfolio holder and/or Cabinet.

The panel may decide to establish an OSP Review Working Party, proposed, voted and agreed at an OSP itself, to review a specific item/activity. This would be made up of members from the OSP and the OSP would be required to set a clear scope and remit for the review.

STEVE GORE

Nuneaton and Bedworth Borough Council

FORWARD PLAN SHOWING THE KEY DECISIONS THAT WILL BE MADE IN THE 4 MONTHS BEGINNING 1ST MARCH 2025 AND EXEMPT INFORMATION DECISIONS THAT ARE TO BE MADE DURING MARCH, 2025.

The table below shows the likely date the listed key decisions will be made and by whom and also lists the subject of decisions to be made under Exempt Information rules. Please contact the officer mentioned in the seventh column if you wish to know:-

- ◆ the groups or organisations whom the decision maker will consult before making the decision;
- ◆ how such consultation will be undertaken;
- ◆ what documents the decision maker will consider in making that decision; or
- ◆ how, and by when, you can make any representations about the proposed decision.

Items highlighted in **yellow** are new or amended items for this publication.

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
30/09/20	Local Government Devolution	Cabinet	No		February 2025	Tom Shardlow ☎02476 376004	Tom Shardlow ☎02476376004	Business & Regeneration	Business, Regen & Planning
16/12/24	Amendments to Local Development Scheme timetable	Cabinet/Council	No		February 2025	Louise Hryniw ☎02476 376310	Maria Bailey ☎02476 376144	Planning and Enforcement	Business, Regen & Planning

02/01/25	Landlord Services IT System Procurement	Cabinet	No		February 2025	Nicola Botterill ☎02476 376523	Dawn Dawson ☎02476376408	Housing	Housing & Communities
07/10/24	Revocation of Leicester Road Gyratory Air Quality Management Area	Cabinet	No		February 2025	Alastair Blunkett ☎02476 376064	Kevin Hollis ☎02476376143	Planning and Enforcement	Business, Regen & Planning
29/02/24	General Fund Budget 2024/25	Cabinet/Council	No		February 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corporate Resources
29/02/24	HRA Budget 2024/25 (inc. 30 year Business Plan)	Cabinet/Council	No		February 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corporate Resources
29/02/24	Treasury Strategy 2024/25	Council	No		February 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476 376002	Resources & Customer Services	Health & Corporate Resources
29/02/24	Capital Budget 2024/25	Cabinet/Council	No		February 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corporate Resources

24/12/24	Procurement of a Legal Services Framework Agreement	Cabinet	No		February 2025	Matthew Wallbank ☎02476 376258	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
28/06/24	Grounds Maintenance Procurement	Cabinet	No		March 2025	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Leisure, Communities and Health	Env & Leisure
31/01/25	Climate Change and Sustainability Action Plan Consultation approval	Cabinet	No		March 2025	Louise Hryniw ☎02476 376310	Maria Bailey ☎02476 376144	Environment & Public Services	Env & Leisure
31/01/25	Recycling Contract	Cabinet	No		March 2025	Alistair Blunkett ☎02476 376143	Kevin Hollis ☎02476376143	Environment & Public Services	Env & Leisure
28/06/24	NNDR Rate Relief Policy Updates 2025/26	Cabinet	No		March 2025	Liam Brown ☎02476 376275	Victoria Summerfield ☎02476 376002	Resources & Customer Services	Health & Corp Resources
29/03/24	General Fund Budget Monitoring Q3	Cabinet	No		March 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476 376002	Resources & Customer Services	Health & Corp Resources

29/03/24	HRA Budget Monitoring Q3	Cabinet	No		March 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
29/03/24	Capital Monitoring Q3	Cabinet	No		March 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
28/11/24	Corporate Plan April 2025 - March 2029	Cabinet/Council	No		April 2025	Tom Shardlow ☎02476 376004	Tom Shardlow ☎02476 376004	Resources & Customer Services	Health & Corp Resources
28/11/24	Corporate Plan Delivery Plan Approval	Cabinet/Council	No		April 2025	Tom Shardlow ☎02476 376004	Tom Shardlow ☎02476 376004	Resources & Customer Services	Health & Corp Resources
24/12/24	Borough Plan Review adoption	Cabinet	No		April 2025	Louise Hryniw ☎02476 376310	Maria Bailey ☎02476 376144	Planning and Enforcement	Business, Regen & Planning
24/12/24	Leisure Contract Procurement Update	Cabinet	No		April 2025	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Leisure, Communities and Health	Env & Leisure

05/09/24	Creative Explorer project review	Cabinet	No		April 2025	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Leisure, Communities & Health	Env & Leisure
31/03/23	Parks & Green Spaces Strategy	Cabinet	No		May 2025	David Truslove ☎02476 376569	Kevin Hollis ☎02476 376143	Leisure, Communities and Health	Env & Leisure
31/07/24	General Fund Revenue Outturn 2024/25	Cabinet	No		July 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
31/07/24	HRA Revenue Outturn 2024/25	Cabinet	No		July 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
31/07/24	Capital Outturn 2024/25	Cabinet	No		July 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
31/07/24	Collection Fund 2024/25	Cabinet	No		July 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources

31/07/24	Treasury Annual Report 2024/25	Council	No		July 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
31/05/23	Capital Strategy and Asset Management Plan	Cabinet	No		September 2025	Jonathan White/ ☎02476 376549 Liam Brown ☎02476 376275	Maria Bailey ☎02476 376144 Victoria Summerfield ☎02476376002	Business & Regeneration / Resources and Customer Services	Business, Regen & Planning/ Health & Corp Resources
23/09/24	General Fund Budget Monitoring Q1	Cabinet	No		September 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
23/09/24	HRA Budget Monitoring Q1	Cabinet	No		September 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
23/09/24	Capital Monitoring Q1	Cabinet	No		September 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources

30/11/24	General Fund Budget Monitoring Q2	Cabinet	No		November 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
30/11/24	HRA Budget Monitoring Q2	Cabinet	No		November 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources
30/11/24	Capital Monitoring Q2	Cabinet	No		November 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Resources & Customer Services	Health & Corp Resources

Cabinet – Exempt Items

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP

30/09/24	Regeneration Projects Update	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	February 2025	Jonathan White ☎02476 376549	Maria Bailey ☎02476 376144	Business & Regeneration	Business, Regen & Planning
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Individual Cabinet Member Decisions

Date entered:	Item - Description	Portfolio Holder	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	OSP

Individual Cabinet Member Decisions – Exempt Items

	None							
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Officer Decisions

Date entered:	Item - Description	Directorate	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
	None								
Officer Decisions – Exempt Items									

The Cabinet Members are:

Housing (Leader)	-	Councillor C. Watkins
Environment and Public Services (Deputy Leader)	-	Councillor J. Sheppard
Resources & Customer Services	-	Councillor S. Hey
Leisure, Communities and Health	-	Councillor T. Jenkins
Business and Regeneration	-	Councillor N. King
Planning and Enforcement	-	Councillor R. Roze

Observer:

Leader of the Main Opposition Group	-	Councillor K. Wilson
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Dated: 31st January, 2025

Signed: C. Watkins (Leader of the Council)

Health and Corporate Resources OSP – Work Programme 2024/25

Meeting dates: 27th June 2024, 24th October 2024, 13th February 2024

Date Added	Lead Officer	Title	Description	Scrutiny/ Overview	Proposed Committee Date	Include in 2025/26 Work Programme	On Agenda 2024/25 or Briefing Note
	Steve Gore	Integrated Performance Report	Quarterly Benchmarking Report	Scrutiny (Councillors to submit queries in advance of the meeting)	27 th June 2024 24 th October 2024 13 th Feb 2025	Yes	yes
	Director of Public Health	HWBB Annual Report	Annual Report from Health and Wellbeing Board and JSNA	Overview	27 th June 2024	Yes	yes
	Nicola Botterill	St Benedicts House – 196/198 Church Road, Nuneaton	To receive financial information and final outturn figures for the Housing Revenue Account property, St Benedicts House, Church Road	Scrutiny	27 th June 2024	No	yes
	Martyn Harris / Matthew Wallbank	Youth Council	To look at a request to involve young people within the Council	Overview	24 th October 2024	No	Yes
	Ruth Bartlett	Attendance Management Report	Annual report updating Members on previous year's performance and concerns.	Scrutiny	24 th October 2024	Yes	Yes
Dec 2019	Maria Bailey / Vicki Summerfield	Capital Strategy and Asset Management Plan	The new Capital and Asset Strategy and Asset Management Action Plan to be developed for the period 2020 onwards and be brought to the Panel as soon as possible in 2020 for consideration and comment.	Scrutiny	Item Deferred to June meeting (once item has gone to Cabinet as per Forward Plan)		No
	Jamie Lees / Vicki Summerfield	FOI and Complains Update	Monitor the numbers and response rates at a departmental level	Information is now included in the Integrated Performance Report	N/A – Remove from Work Programme		No

	Chris Bain/ Shabina Khalifa	Healthwatch	The concerns and priorities for Healthwatch	Overview	13 th February 2025		Yes
	GEH/ Jenni Northcote/ Samantha Young	George Eliot Hospital	Update presentation from the GEH on the current services, funding situation and challenges, including mortality rates in relation to coronary heart disease.	Overview	13 th February 2025		Yes
	Abu Malek	Gambling	The Panel to see if it is feasible to establish a Working Group to look at and assess the impact of gambling on the health and well-being of the residents on Nuneaton and Bedworth. (will require external bodies)	Overview	To review in June 25/February 26 to see if a report is viable.		No
Oct 2024	Ruth Bartlett	Emergency Planning			June 2025 - 2025/26 Work Programme		