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Date: 22 September 2023

Our Ref: JP

Dear Sir/Madam

A meeting of the **TOWN DEAL BOARD** will be held on Friday 29 September 2023 at 10.00 am, at Nuneaton Museum, Riversley Park, Nuneaton, CV11 5TU.

Yours faithfully

BRENT DAVIS

Chief Executive Officer

To: All Members of the Town
Deal Board

Sean Farnell (Chair), Marion Plant
(Vice-Chair).
Councillors Peter Butlin (WCC), Jeff
Clarke (WCC), Clare Golby (NBBC),
Chris Watkins (NBBC) and Kris
Wilson (NBBC).
Amanda Bourne, Uly Lyons,
Jet Jones, Marcus Jones (MP), Jenni
Northcote, Lindsey Randle, Les
Ratcliffe, Alison Thompson and
Patricia Willoughby.

A G E N D A

TOUR OF MUSEUM AND VERBAL UPDATE

1. **ANNOUNCEMENTS**

Please make sure all your mobile phones are turned off or set to silent.

2. **APOLOGIES** - to receive apologies for absence from the meeting.

3. **MINUTES** - of the meeting held on 19 May 2023 attached (Page 4).

4. **DECLARATIONS OF INTERESTS** - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non- pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by Board Members to be appended to the agenda (**Page 8**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Board Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the Board Member feels that the interest is such that they must leave the room. Prior to leaving the room, the Board Member must inform the Chair of the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Council's Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

4. **SIMPLIFICATION PATHFINDER**

5. **HIGHLIGHT REPORT** – presented by the Programme Manager (NBBC) – to follow.

6. ANY OTHER BUSINESS

7. EXCLUSION OF THE PUBLIC AND PRESS

Recommended that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraph (iii) of Part I of Schedule 12A to the Act.

8. RISK REGISTER – presented by the Programme Manager (NBBC) – to follow.

9. DATE OF NEXT MEETING

Friday 16 February 2023 at 10.00 am, Location - TBC

NUNEATON AND BEDWORTH BOROUGH COUNCIL

NUNEATON TOWN DEAL BOARD

19 May 2023

A meeting of the Town Deal Board was held on Friday 19 May 2023. The meeting was held in Committee Room B, Town Hall.

Present: Sean Farnell (CWLEP) – Chair, Councillor Jeff Clarke (WCC), Marcus Jones MP, Jet Jones

Officers in attendance: Catherine Marks (WCC), Mark Farmer (NBBC), Andrew Punshon (NBBC), Tom Shardlow (NBBC), Sandy Johal (NBBC)

Apologies: Alison Thompson, Marion Plant, Patricia Willoughby, Dr. Julie Nugent (WMCA), Stuart Noss, Councillor Chris Watkins, Tony O’Callaghan, Lindsey Randle, Councillor Peter Butlin (WCC), Councillor Clare Golby (NBBC), Kerry Elkins, Councillor Kris Wilson (NBBC)

TDB177 Chair’s welcome and announcements

The Chair welcomed Board members to the meeting.

TDB178 Minutes

The minutes of the meeting held on 17 February 2023, were confirmed and signed by the Chair.

TDB179 Declarations of Interests

Board members’ interests for the meeting were as set out in a Schedule of Declarations of Interests, attached to the agenda.

ACTION: All attendees to review the Schedule of Declarations and update before the next meeting

TDB180 Communications Update

Presentation was given which included:

- My Town Nuneaton website which had had 2 new entries this week - All Saints 2nd phase, and Nuneaton, the UK’s best town economic opportunities.
- Positive media coverage stories
- Comms Team and Media Strategy for coming months which details previously covered projects and includes future media coverage.
- NBBC has purchased a drone which will allow aerial footage of our

- new developments to take place.
- Upcoming milestones:
- Key upcoming media opportunities.

The presentation was followed by a short film about the Boroughs cultural strategy “communities creating culture” with the permission of Cllr Sue Markham showing economic transformation goes hand in hand with transformation.

ACTION: Slides to be distributed to Board members.

A discussion took place. It was generally felt that the My Town Nuneaton front page is in need of a new photo which is more upbeat and vibrant. Important as the projects progress the website progresses with them. The work so far has been positive, need to keep the momentum going.

ACTION: change photo on My Town Nuneaton

ACTION: metrics around the social activity, positive/negative feedback etc to be brought to the Board. Future metrics could include how likely are you to work here, visit here, etc.

JJ stated that it would be good to connect and be part of NBBCs Cultural Strategy and use the logo on their website and shop doors. The Board agreed this was a good idea.

TDB181

Highlight Report

The Regeneration Programme Manager (NBBC) submitted a Highlight Report to update Board members on the status of the Towns Fund programme and individual projects. The report detailed the overall Towns Fund programme financial status, the key risks and upcoming activities.

- George Eliot VC – Delay is due to an Issue with Whitbread’s legal team. MP Craig Tracey and MP Marcus Jones have both offered to help if they can.
- Saints – progressing well, procurement stage for design of ballroom, hoping out to tender end of May. Lease agreement is still with NBBC solicitors trying to get it moving. Other forms of funding £40,000 has been realised for a youth space with a recording studio in the basement elevations. £30,000 is from NHS and £10,000 is from Violent Crime Reduction Department. Additional funding is being sought via bids from Biffa and Leveling up funding with Charles Barlow. Heritage features will be retained.
- Museum/Parks – funding gap – confirmed at end of March this year that the funding from Visiting Nuneaton Changing Perspectives can be moved along with the underspend on the Weddington Road Cycle link to this project. Progressing with potentially getting our contractor Queensbury to help with design and build on a PCSA. Report going to cabinet next week.
- Wheat Street Junction – has gone through first stage one safety audit,

can now go through technical detail design. Project completion is likely to be summer 2024.

A discussion took place regarding infrastructure delays affecting other projects.

ACTION: pull demographics together of projects and how they link together.

ACTION: Details of major highways projects that may impact delivery of these projects.

TDB182 Any Other Business

a) Visiting Nuneaton Changing Perspectives – funding has been reallocated to Museum and Parks project. Still committed to deliver project but will need to seek funding from elsewhere.

ACTION: agreed to remove project from Towns Fund reporting programme.

TDB183 Exclusion of the Public and Press

Under Section 100A(4) of the Local Government Act 1972, the public and press were excluded from the meeting during consideration of the following items, it being likely that there would be disclosure of exempt information on the description specified in paragraph (iii) of Part I of Schedule 12A to the Act.

CONFIDENTIAL ITEM

TDB184 Risk register

The Programme Manager (NBBC) submitted an updated Programme Risk Register. The Board considered the specific risks raised by the updated register.

Changes since the previous risk register was considered:

- Item 2 - funding gap - changed to green as DHLUC has confirmed moving the funding.
- Item 21 - Staffing resilience – NBBC is going through an internal restructure, need to fulfil Assistant Director role, and Programme Manager role, also have approval for an additional role within the Regeneration team.
Programme Manager and Assistant Director posts are in progress.

Chair of the Board

SCHEDULE OF DECLARATIONS OF INTERESTS - TOWN DEAL BOARD

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
Amanda Bourne	<ul style="list-style-type: none"> Managing Director, FindaBiz Ltd 	<ul style="list-style-type: none"> Vice Chair, Nuneaton BID Steering Group Secretary, Nuneaton Business Alliance FSB Representative Nuneaton and Bedworth Representative Warwickshire Town Forum TC Partnership 	
Councillor Peter Butlin	<ul style="list-style-type: none"> Elected Member: Warwickshire County Council 	<p>Appointed to the following outside bodies:</p> <ul style="list-style-type: none"> Coventry & Warwickshire Local Enterprise Partnership (CWLEP) Eastern Shires Purchasing Organisation (ESPO) Management Committee Eastern Shires Purchasing Organisation - Finance and Audit Sub-Committee Local Government Association (LGA) Local Government Association County Councils Network (CCN) Warwickshire Solihull and Coventry Local Access Forum 	
Councillor Jeffrey Clarke	<ul style="list-style-type: none"> Senior Caseworker, Office of Marcus Jones MP Elected Member Warwickshire County Council – Cabinet Member for Transport and Planning Owner of a property in Nuneaton 	<ul style="list-style-type: none"> Chairman A5 Partnership Member A46 Partnership Coventry Station Masterplan Partnership/ Knuckle Board Executive Member Nuneaton Conservative Association 	
Sean Farnell FCA (Chair)	<ul style="list-style-type: none"> Burgis & Bullock, Chartered Accountants Burgis & Bullock Management Ltd (dormant) Burgis & Bullock Ltd (dormant) CCWP Ltd (dormant) Burgis & Bullock (Audit) Ltd (dormant) Burgis & Bullock Corporate Finance Ltd BB-BMG Limited 	<ul style="list-style-type: none"> Coventry & Warwickshire Reinvestment Trust Ltd Coventry & Warwickshire Local Enterprise Partnership Ltd Growth Hub Business Solutions Ltd 	
Councillor C. Golby	<ul style="list-style-type: none"> IPT Administration Manager, Galliford Try Elected Member of Warwickshire County Council 	<ul style="list-style-type: none"> Bermuda Bridge Action Group Bermuda Phoenix Community Centre Management <p>Member of the following Outside</p>	

	<ul style="list-style-type: none"> Spouse: employed by RS Components 	Bodies: <ul style="list-style-type: none"> Coventry, Warwickshire and Hinckley and Bosworth Joint Committee District Leaders Local Enterprise Partnership Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) Nuneaton and Bedworth Home Improvement Agency NBBC representative on the George Eliot Hospital NHS Trust – Public/User Board NBBC representative on George Eliot Hospital NHS Foundation Trust Governors 	
Jet Jones	<ul style="list-style-type: none"> Director of Regeneration and Community Transformation of the Diocesan Board of Finance, Church of England. CEO of Together for Change - Together for Change lease Saints, Nuneaton Director Renovate Solutions Ltd Spouse/Partner: Director of Renovate Solutions Ltd Funeral celebrant/minister – self-employed and contracted via Devalls Funeral Services 	<ul style="list-style-type: none"> Nexus ICA Trustee of Bedworth Parish Church 	
Marcus Jones MP	<ul style="list-style-type: none"> Member of Parliament for Nuneaton Minister of State (Minister for Housing) in the Department for Levelling Up, Housing and Communities HM Government Whip Lessee: 13-17 Hollybush House, Nuneaton Owner of a property in Nuneaton Spouse/Partner: e-ppl, 	<ul style="list-style-type: none"> Patron of Mary Ann Evans Hospice Honorary Member of Nuneaton Rotary Club 	
Ulysses Lyons	<ul style="list-style-type: none"> CEO, Better Futures Multi Academy Trust 		
Jenni Northcote	<ul style="list-style-type: none"> George Eliot Hospital NHS Trust - Director of Strategy, Service Improvement and Primary Care NHS Warwickshire North and NHS Coventry & 		

	Rugby Clinical Commissioning Group - Chief Strategy & Primary Care Officer WNCCG		
Marion Plant (Vice Chair)	<ul style="list-style-type: none"> Principal & Chief Executive, North Warwickshire and South Leicestershire College North Warwickshire and South Leicestershire College Property/land Nuneaton academies within the Midlands Academies Trust: Hartshill School, The Nuneaton Academy and George Eliot School Long lease for part of the site from Warwickshire County Council for The Nuneaton Academy Spouse/Partner: Relations Relations Manager, Christian Aid 	<ul style="list-style-type: none"> Chief Executive Officer, The Midland Academies Trust Director, South Leicestershire Colleges Enterprises Ltd Director, NWHC Services Ltd Director, The Learning Chain Ltd Director, Coventry & Warwickshire Local Enterprise Partnership Ltd Director, The Skills Show Ltd Director & Deputy Chair, Worldskills UK Board Member, National Society Council, Church of England Member, Colleges West Midlands Member, Skills Advisory Panel, WMCA Programme Board Member, Leicester and Leicestershire Local Enterprise Partnership Ltd Member, ESFA Skills Advisory Group Governor & Chair of Academic Affairs Committee, Coventry University 	
Lindsey Randle	<ul style="list-style-type: none"> MIRA Spouse/Partner: MIRA Owner of a property in Hartshill 		
Les Ratcliffe	<ul style="list-style-type: none"> Managing Director - Community Engagement Limited Director - Engineering in Motion Ltd. Non Executive Director - Verity Housing Spouse/Partner: Director Community Engagement Ltd 	<ul style="list-style-type: none"> Chairman – Coventry & Warwickshire Place Board Board Member – CWLEP Growth HUB Deputy Lieutenant – West Midlands Lieutenancy Board Member – Coventry & Warwickshire NSPCC Business Group 	
Alison Thompson	<ul style="list-style-type: none"> Area Manager, Warwickshire Community and Voluntary Action WCAVA NBBC Lease Newtown Centre Service Level Agreement between WCAVA and NBBS for services to support the voluntary and community sector Leases: Newtown Centre, Newtown Road, Nuneaton, CV11 4HG 		

	<p>and 1 Donnithorne Avenue, Nuneaton, CV10 7AF</p> <ul style="list-style-type: none"> • Spouse/Partner: A-Dec Dental UK Ltd • Owner of a property in Nuneaton 		
Councillor C.M. Watkins	<ul style="list-style-type: none"> • Landlord of a privately rented property 	<p>Representative on the following outside bodies:</p> <ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) 	
Councillor K. Wilson	<ul style="list-style-type: none"> • Acting Delivery Manager HMCTS – Nuneaton & Warwick County Courts • Elected Member of Nuneaton and Bedworth Borough Council • Election Expenses Paid By Nuneaton Conservative Association • HMCTS has a lease With The Warwickshire Police And Crime Commissioner for the Warwickshire Justice Centre • As Deputy Chairman of Nuneaton Conservatives we have a lease to occupy an office at Hollybush House, Bond Gate, Nuneaton 	<ul style="list-style-type: none"> • Director Of Nuneaton And Bedworth Community Enterprises Ltd • Representative on Transforming Nuneaton Board • Deputy Chairman Of Nuneaton Conservative Association 	
Patricia Willoughby	<ul style="list-style-type: none"> • Head of Policy (Housing & Regeneration), West Midlands Combined Authority • Spouse: Director, Process Technique Ltd 	<ul style="list-style-type: none"> • Wolverhampton Town Fund Board 	