

# **Budget Book 2012/13**

**General Fund and Housing Revenue Account  
Capital Programmes  
Fees and Charges**



# NUNEATON AND BEDWORTH BOROUGH COUNCIL

## GENERAL FUND and HOUSING REVENUE ACCOUNT (HRA) 2012/2013

### REVENUE BUDGET CAPITAL PROGRAMMES FEES & CHARGES

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## Foreword

### 1 Introduction

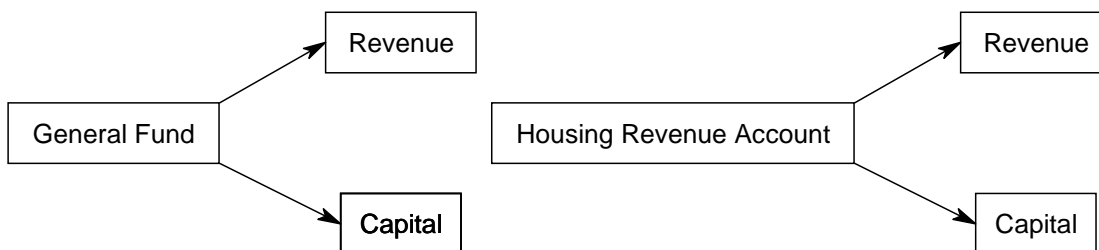
1.1 The Council approved the 2012/13 budget on 22<sup>nd</sup> February 2012. In addition to approving the General Fund and Housing Revenue Account budgets for 2012/13 and determining the Council Tax for 2012/13 the Council also approved the Capital Programme for the General Fund and HRA and the Treasury Strategy for the year.

1.2 This budget book sets out the background information and details behind the budgets as follows:

- Council Tax Setting 2012/13
- Nuneaton and Bedworth General Fund Requirement 2012/13
- Housing Revenue Account
- General Fund Budgets (Appendices A & B)
- Support Services Summaries (Appendix C)
- HRA Budget (Appendix D)
- General Fund and HRA Capital Programmes (Appendices E & F)
- Fees and Charges schedule (Appendix G)

## 2. Local Government Finance

2.1 The Council's spending can be categorised in the following way:



- Revenue Spending is on day-to-day costs like employees, premises and transport
- Capital Spending is for buying assets that will be of use to the authority for more than one year, such as vehicles and buildings.
- The Housing Revenue Account (HRA) is the council acting as a Landlord for the management, maintenance and letting of our own housing stock. The HRA is a separate ring-fenced fund from the General Fund and is primarily funded by rental income.
- All other spend and income is classed as General Fund.

2.2 Local Authority spending is financed primarily through Central Government Grant and raising Council Tax. We also have other sources of income, which relates directly to providing a service. These are raised through fees and charges and include charges for use of car parks and events at the Civic Hall. We also receive some specific government grants for providing services.

2.3 The difference between what we spend and the income we raise from fees and charges and receive in specific grants including those from central Government is known as the **council tax requirement**, and this is what will be funded from Council Tax.

2.4 In December 2010, the Government announced its intention to replace the HRA subsidy system with a mechanism that should allow councils to plan more effectively for its future stock investment needs and respond to tenant priorities, both in relation to their homes and the services they receive from the Council, as Landlord. The mechanism is known as self-financing.

2.5 Self-financing ended the subsidy system and means NBBC can keep all of the rental income it collects and reinvests this in council homes and landlord services. In order to achieve this however, the council was required to make a one-off payment to Central Government, based on the predicted level of future subsidy payments plus a sum towards the national debt accrued from the building of council homes – this was known as the settlement figure. In determining the settlement figure, the Government has also predicted the future level of income that the Council can reasonably be expected to receive from its rents. For and Bedworth Borough Council the settlement figure was £71.455 million.

2.6 The table below demonstrates how the Council Tax Requirement for Nuneaton and Bedworth Borough Council is made up.

	<b>£'000</b>
Net Spend on Services	30,398
Less: Income from Fees and charges and specific grants	(15,199)
Less: Formula Grant - Government Grant & NNDR	(7,119)
Less Council Tax Surplus from previous years	(12)
<b>Council Tax Requirement</b>	<b>8,068</b>

2.7 The council tax requirement is funded through Council Tax. Council Tax is a charge on all homes within the Borough. All properties are placed into one of eight bands (A-H) plus a band for disability discount, based on valuation in April 1991.

2.8 Formula Grant is a general grant calculated and paid by Central Government to all Local Authorities. The process of allocating this grant is called the Local Government Finance Settlement and is determined by the a four block model, as set out below:

**Relative Needs Formula (RNFs)** - formulae that include information on the population, social structure and other characteristics of each authority.

**Relative Resource Amount** – an adjustment to recognise the differences in the amount of local income which individual councils have the potential to raise. This is done by looking at authorities' council taxbase (number of properties equivalent to Band D for council tax in an area). The greater an authority's taxbase the more income it is able to raise from council tax.

**Central Allocation** – an additional pot of money, allocated on a per-head basis.

**Floor Damping Scheme** – The government applies a damping system to ensure grant due to be received under the Formula Grant allocation is adjusted to either phase in changes and/or avoid an excessive impact on groups of authorities.

The Government groups councils by type (districts, police, fire etc) and then groups district councils into bands to control changes (floor dampen) in grant each year.

### 3 Council Tax Setting 2012/13

3.1 The overall Council Tax position in Nuneaton and Bedworth for 2012/13 is summarised in the following table: -

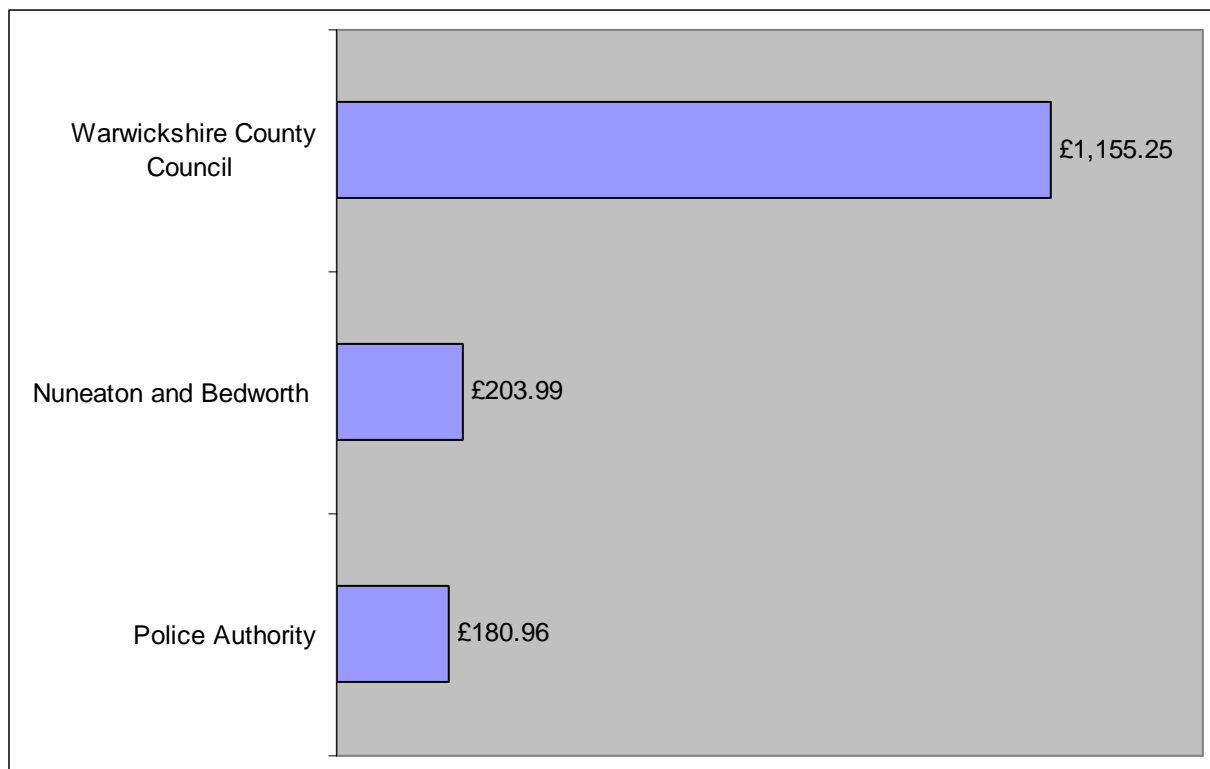
<b>Council Tax 2012/13</b>	<b>Levies</b>	<b>Band D Equivalent</b>	<b>Percentage of Total</b>
	<b>£</b>	<b>£ . p</b>	<b>%</b>
Nuneaton & Bedworth Borough Council	8,068,212	203.99	13.2%
Warwickshire County Council	45,692,448	1,155.25	75%
Warwickshire Police Authority	7,157,330	180.96	11.8%
<b>Total Requirements</b>	<b>60,917,990</b>	<b>1,540.20</b>	<b>100%</b>

3.2 The amounts of Council Tax applying to each property band are:

<b>Band</b>	<b>No of Properties</b>	<b>Council Tax by Band £</b>
AR	47	855.66
A	19,377	1,026.80
B	12,200	1,197.93
C	11,829	1,369.07
D	6,624	1,540.20
E	2,193	1,882.47
F	564	2,224.74
G	135	2,567.00
H	6	3,080.40
<b>Total properties</b>	<b>52,975</b>	

3.3 Approximately 82% of the chargeable properties in the Borough fall within Bands A, B or C so most properties will pay less than the Band D charge.

3.4 The chart below demonstrates the proportion of Council Tax at Band D per household which is received by each authority:



3.5 Both Nuneaton & Bedworth Borough Council and the County council part of the Council Tax for 2012/13 has been frozen at 2011/12 levels, and each authority will receive a grant from the Government to offset the lost income from this freeze. The Police authority proportion of council tax was increased by 3.94% (£6.86 per annum), raising the full cost of council tax band D property to £1,540.20.



## 4 Nuneaton and Bedworth General Fund 2012/13

4.1 Sources of available funding and council tax bases are shown below:

<b>Funding Summary</b>	<b>2011/12</b>	<b>2012/13</b>	<b>Increase / (Reduction)</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Council Tax Precept	8,028,434	8,068,212	39,778
<b>Council Tax base (no. Band D equivalent properties)</b>	<b>39,357</b>	<b>39,552</b>	<b>Properties 195</b>

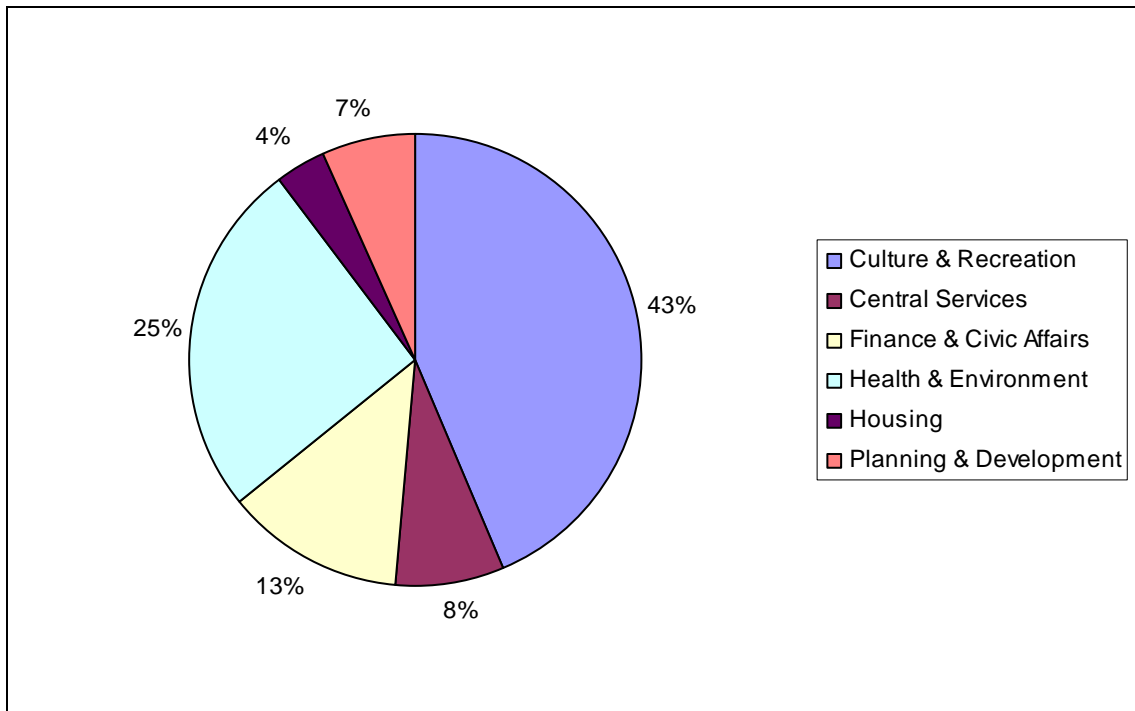
- 4.2 The combined formula grant funding (Revenue Support Grant and Non-Domestic Rates) has decreased by £800k to £6,918k. NBBC opted to freeze the council tax last year and so will receive an ongoing additional £201k as part of the formula grant increasing it to £7,118k.
- 4.3 The total available funding matches the net budget requirement which is a decrease of £645,120 (4.1%) below the 2011/12 figure.
- 4.4 The council tax base increased from 2011/12 to 2012/13, meaning that there are more properties paying Council Tax. As such the council tax requirement has increased by £39,778 (0.5%) above the 2011/12 figure.
- 4.5 A summary of the General Fund Budget is given at 4.6 and more detailed information is included on pages 14 to 31.

#### 4.6 General Fund Budget Summary

<b>Portfolios</b>	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
Arts & Leisure	7,368,623	7,234,710	7,002,120
Central Services	1,414,100	1,232,450	1,235,170
Finance & Civic Affairs	3,792,230	1,895,240	2,075,740
Health & Environment	4,950,225	5,244,370	4,093,220
Housing	892,952	2,639,710	600,190
Planning & Development	3,968,265	979,620	1,050,990
<b>Total Services</b>	<b>22,386,395</b>	<b>19,226,100</b>	<b>16,057,430</b>
Below the line items	(5,060,599)	(3,381,861)	(858,311)
<b>Budget Requirement</b>	<b>17,325,796</b>	<b>15,844,239</b>	<b>15,199,119</b>
Less: Formula Grants	(9,367,655)	(7,712,625)	(7,118,438)
Less: Prior Year's Council Tax Surplus	(21,910)	(103,180)	(12,469)
<b>Council Tax Requirement</b>	<b>7,936,231</b>	<b>8,028,434</b>	<b>8,068,212</b>

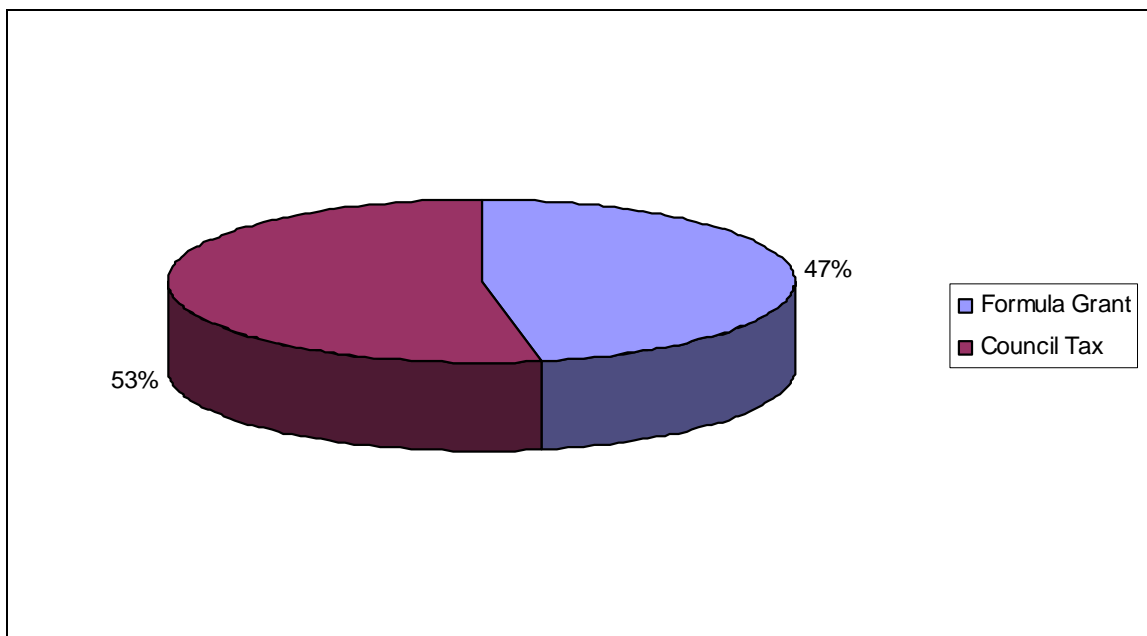
#### 4.7 Where the money is spent

The chart below shows how the money is spent across portfolios for 2012/13:



#### 4.8 Where the money comes from

The chart below shows the major sources of revenue funding for the Council:



## 5 Spend Pressures and Efficiency Savings

5.1 The table below shows the movement from the 2011/12 to the 2012/13 original budgets.

	£'000
<b>2011/12 Base Budget</b>	<b>15,844</b>
Recycling cost savings	(700)
Price inflation, superannuation and NI changes	157
Reduction in income	515
Council tax freeze grant	(202)
Additional contribution to support the capital programme	248
Additional costs relating to an election year	100
Reduction in staffing costs	(564)
Efficiency savings and other net budget changes	(199)
<b>2012/13 Base Budget</b>	<b>15,199</b>

5.2 Fees and charges have not been increased in 2012/13 excepting the statutory increases and an inflationary increase of bus station operator fees. Full details on fees and charges can be found on pages 40-55.

## 6 Housing Revenue Account

6.1 A summary of the Housing Revenue Account budget is shown on page 37 and shows an estimated deficit of £1,523k for 2012/13.

6.2 The average rent increase for 2012/13 is 7.9%.

6.3 Homeless hostel charges remain at £23.00 per night, (the same nightly charge as in 2011/12) and general purpose service charges have not increase in 2012/13. Garage rentals have remain fixed at £6.60 per week (net of VAT). Charges for visitor accommodation in sheltered schemes stay at £9.10 per night (the same as in 2011/12) and laundry charges are £2.40 for each wash and dry.

## 7 General Fund Capital Programme

7.1 The capital programme for 2012/13 is £2.946m for approved schemes. The General Fund Capital Programme is shown on page 38.

7.2 The capital programme can be funded from capital receipts, borrowing, revenue contributions or grants. The 2012/13 programme has been funded as follows:

<b>Type of Funding</b>	<b>£'000</b>
Capital Receipts	796
Grant and External Contributions	1,075
Earmarked Reserves and Revenue Contributions	750
Borrowing – specific scheme approved	325
<b>Total</b>	<b>2,946</b>

## **8 Housing Capital Programme**

8.1 The 2012/13 programme for Housing Capital (including both HRA and General Fund) is £9.357m. The funding for this is shown in the table below:

<b>Source</b>	<b>£'000</b>
Major Repairs Allowance	5,739
Capital Receipts	56
Revenue Contributions	1,962
External contributions from Eon towards community energy savings programme	1,600
<b>Total Resources</b>	<b>9,357</b>

8.2 The programme totalling £9.357m is detailed in Appendix F on page 39.

**SIMONE DONAGHY**

**Assistant Director – Finance and Procurement**

**April 2012**

**GENERAL FUND REVENUE BUDGET SUMMARY**

	<b>Actual 2010/11 £</b>	<b>Budget 2011/12 £</b>	<b>Budget 2012/13 £</b>
Arts & Leisure	7,368,623	7,234,710	7,002,120
Central Services	1,414,100	1,232,450	1,235,170
Finance & Civic Affairs	3,792,230	1,895,240	2,075,740
Health & Environment	4,950,225	5,244,370	4,093,220
Housing	892,952	2,639,710	600,190
Planning & Development	3,968,265	979,620	1,050,990
<b>Portfolio Total</b>	<b>22,386,395</b>	<b>19,226,100</b>	<b>16,057,430</b>
Central Provisions	311,915	400,000	519,790
Depreciation & Impairment	(7,605,767)	(5,034,000)	(2,743,000)
Transfers To/(From) Reserves	(124,931)	56,930	528,835
Financing of Capital Expenditure	1,452,132	502,000	750,000
Government Grants & Developers' Contributions	(147,587)	(200,711)	(792,705)
PWLB Premiums & Discounts	21,063	21,120	21,064
Interest & Investment Income	751,282	(124,600)	(173,000)
Minimum Revenue Provision	(528,355)	535,700	576,000
Pensions Adjustments*	508,631		
External Interest Paid (GF ONLY)	(223,522)	459,700	446,000
Employee Adjustments*	510,237		
<b>Total Council Net Expenditure</b>	<b>17,318,073</b>	<b>15,842,239</b>	<b>15,190,414</b>
Non-Domestic Rates Grant	(7,926,421)	(5,891,535)	(6,983,073)
Revenue Support Grant	(1,441,234)	(1,821,090)	(135,365)
Surpluses from Collection Fund	(21,910)	(103,180)	(12,469)
	<b>7,928,508</b>	<b>8,026,434</b>	<b>8,059,507</b>
To/(From) General Fund Working Balances	7,723	2,000	8,705
<b>COUNCIL TAX REQUIREMENT</b>	<b>7,936,231</b>	<b>8,028,434</b>	<b>8,068,212</b>
*Year End Adjustments			

## ARTS &amp; LEISURE PORTFOLIO SUMMARY

	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
ENVIRONMENTAL PROJECTS	209,148	190,760	154,920
CEMETERIES	108,162	89,540	59,710
ALLOTMENTS	8,767	10,610	10,270
PARKS	2,178,966	2,463,020	2,264,940
COMMUNITY RECREATION	3,251,830	3,143,600	3,165,750
CIVIC HALL	842,515	755,140	773,610
MUSEUM	599,505	392,720	360,110
ARTS DEVELOPMENT	21,116	28,270	29,360
COMMUNITY CENTRES	148,613	161,050	183,450
<b>NET EXPENDITURE</b>	<b>7,368,623</b>	<b>7,234,710</b>	<b>7,002,120</b>

	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
Employees & Support Services	1,233,227	1,220,290	1,281,580
Running Expenses	6,309,111	6,363,650	5,994,900
Capital Charges	1,181,158	996,720	918,630
<b>GROSS EXPENDITURE</b>	<b>8,723,497</b>	<b>8,580,660</b>	<b>8,195,110</b>
<b>Income</b>	<b>(1,354,874)</b>	<b>(1,345,950)</b>	<b>(1,192,990)</b>
<b>NET EXPENDITURE</b>	<b>7,368,623</b>	<b>7,234,710</b>	<b>7,002,120</b>

## Appendix B

### ARTS & LEISURE SUMMARY

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
<b><u>SERVICE: ENVIRONMENTAL PROJECTS</u></b>			
<b>Philip Richardson (BT00-BT15)</b>			
Employees & Support Services	98,389	96,910	81,500
Running Expenses	108,434	91,520	71,090
Capital Charges	2,325	2,330	2,330
<b>ENVIRONMENTAL PROJECTS NET EXPENDITURE</b>	<b>209,148</b>	<b>190,760</b>	<b>154,920</b>
<b><u>SERVICE: CEMETERIES</u></b>			
<b>Philip Richardson (CC00,CD00)</b>			
Employees & Support Services	56,583	36,820	30,550
Running Expenses	232,072	254,490	228,960
Capital Charges	5,607	3,640	5,610
Income	(186,100)	(205,410)	(205,410)
<b>CEMETERIES NET EXPENDITURE</b>	<b>108,162</b>	<b>89,540</b>	<b>59,710</b>
<b><u>SERVICE: ALLOTMENTS</u></b>			
<b>Philip Richardson (CE05)</b>			
Running Expenses	10,917	14,710	13,720
Income	(2,150)	(4,100)	(3,450)
<b>ALLOTMENTS NET EXPENDITURE</b>	<b>8,767</b>	<b>10,610</b>	<b>10,270</b>
<b><u>SERVICE: PARKS</u></b>			
<b>Philip Richardson (CG00-CG64)</b>			
Employees & Support Services	283,499	298,290	314,980
Running Expenses	2,060,871	2,241,020	2,073,450
Capital Charges	71,768	131,810	72,710
Income	(237,171)	(208,100)	(196,200)
<b>PARKS NET EXPENDITURE</b>	<b>2,178,966</b>	<b>2,463,020</b>	<b>2,264,940</b>
<b><u>SERVICE: COMMUNITY RECREATION</u></b>			
<b>Brent Davis (CH00-CH35)</b>			
Employees & Support Services	59,955	56,330	104,770
Running Expenses	2,591,587	2,477,540	2,456,360
Capital Charges	658,972	656,430	651,510
Income	(58,684)	(46,700)	(46,890)
<b>COMMUNITY RECREATION NET EXPENDITURE</b>	<b>3,251,830</b>	<b>3,143,600</b>	<b>3,165,750</b>



## Appendix B

### ARTS & LEISURE SUMMARY (Continued)

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
<b><u>SERVICE: CIVIC HALL</u></b>			
<b>Brent Davis (CNO5-CN20)</b>			
Employees & Support Services	505,995	474,390	488,230
Running Expenses	1,013,735	972,090	843,490
Capital Charges	139,926	147,010	139,930
Income	(817,140)	(838,350)	(698,040)
<b>CIVIC HALL NET EXPENDITURE</b>	<b>842,515</b>	<b>755,140</b>	<b>773,610</b>
<b><u>SERVICE: MUSEUM</u></b>			
<b>Brent Davis (CO05-CO06)</b>			
Employees & Support Services	166,365	194,420	193,190
Running Expenses	191,308	193,650	173,790
Capital Charges	277,154	30,090	21,130
Income	(35,322)	(25,440)	(28,000)
<b>MUSEUM NET EXPENDITURE</b>	<b>599,505</b>	<b>392,720</b>	<b>360,110</b>
<b><u>SERVICE: ARTS DEVELOPMENT</u></b>			
<b>Brent Davis (CP00)</b>			
Employees & Support Services	3,555	3,600	4,750
Running Expenses	16,702	24,670	24,610
Income	860		
<b>ARTS DEVELOPMENT NET EXPENDITURE</b>	<b>21,116</b>	<b>28,270</b>	<b>29,360</b>
<b><u>SERVICE: COMMUNITY CENTRES</u></b>			
<b>Brent Davis (EH26-EH27)</b>			
Employees & Support Services	58,887	59,530	63,610
Running Expenses	83,486	93,960	109,430
Capital Charges	25,407	25,410	25,410
Income	(19,167)	(17,850)	(15,000)
<b>COMMUNITY CENTRES NET EXPENDITURE</b>	<b>148,613</b>	<b>161,050</b>	<b>183,450</b>
<b>ARTS &amp; LEISURE NET EXPENDITURE</b>	<b>7,368,623</b>	<b>7,234,710</b>	<b>7,002,120</b>

## Appendix B

### CENTRAL SERVICES PORTFOLIO SUMMARY

	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
ELECTORAL REGISTRATION	161,941	142,420	135,430
ELECTION EXPENSES	128,857	33,860	140,270
EQUAL OPPORTUNITIES	87,517	96,610	82,070
DEMOCRATIC REPRESENTATION AND MANAGEMENT	1,101,455	960,130	833,160
LAND CHARGES	(52,127)	(250)	(340)
LICENCES	(13,542)	(320)	44,580
<b>NET EXPENDITURE</b>	<b>1,414,100</b>	<b>1,232,450</b>	<b>1,235,170</b>

	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
Employees & Support Services	491,796	343,370	422,240
Running Expenses	1,398,137	1,201,510	1,116,170
Capital Charges	23,563	30,650	20,500
<b>GROSS EXPENDITURE</b>	<b>1,913,496</b>	<b>1,575,530</b>	<b>1,558,910</b>
<b>Income</b>	<b>(499,397)</b>	<b>(343,080)</b>	<b>(323,740)</b>
<b>NET EXPENDITURE</b>	<b>1,414,100</b>	<b>1,232,450</b>	<b>1,235,170</b>

## Appendix B

### CENTRAL SERVICES SUMMARY

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
<b><u>SERVICE: ELECTORAL REGISTRATION</u></b>			
<b>Philip Richardson (EA00)</b>			
Employees & Support Services	105,650	96,810	89,900
Running Expenses	55,361	42,380	43,740
Capital Charges	4,225	4,230	2,790
Income	(3,295)	(1,000)	(1,000)
<b>ELECTORAL REGISTRATION NET EXPENDITURE</b>	<b>161,941</b>	<b>142,420</b>	<b>135,430</b>
<b><u>SERVICE: ELECTION EXPENSES</u></b>			
<b>Philip Richardson (EB00)</b>			
Employees & Support Services	146,273	24,180	96,650
Running Expenses	88,896	9,680	43,620
Income	(106,313)		
<b>ELECTION EXPENSES NET EXPENDITURE</b>	<b>128,857</b>	<b>33,860</b>	<b>140,270</b>
<b><u>SERVICE: EQUAL OPPORTUNITIES</u></b>			
<b>Philip Richardson (ED05)</b>			
Employees & Support Services	42,899	43,740	33,560
Running Expenses	44,618	52,870	48,510
<b>EQUAL OPPORTUNITIES NET EXPENDITURE</b>	<b>87,517</b>	<b>96,610</b>	<b>82,070</b>
<b><u>SERVICE: DEMOCRATIC REPRESENTATION &amp; MANAGEMENT</u></b>			
<b>Simone Donaghy / Philip Richardson (EH22-EH23)</b>			
Employees & Support Services	22,627	21,850	21,850
Running Expenses	1,059,490	911,860	793,600
Capital Charges	19,338	26,420	17,710
<b>DEMOCRATIC REPRESENTATION &amp; MANAGEMENT NET EXPENDITURE</b>	<b>1,101,455</b>	<b>960,130</b>	<b>833,160</b>
<b><u>SERVICE: LAND CHARGES</u></b>			
<b>Ian Powell (EK00)</b>			
Employees & Support Services	50,545	53,910	51,670
Running Expenses	41,126	50,790	52,940
Income	(143,798)	(104,950)	(104,950)
<b>LAND CHARGES NET EXPENDITURE</b>	<b>(52,127)</b>	<b>(250)</b>	<b>(340)</b>
<b><u>SERVICE: LICENCES</u></b>			
<b>Ian Powell (EL00)</b>			
Employees & Support Services	123,803	102,880	128,610
Running Expenses	108,646	133,930	133,760
Income	(245,991)	(237,130)	(217,790)
<b>LICENCES NET EXPENDITURE</b>	<b>(13,542)</b>	<b>(320)</b>	<b>44,580</b>
<b>CENTRAL SERVICES NET EXPENDITURE</b>	<b>1,414,100</b>	<b>1,232,450</b>	<b>1,235,170</b>

## Appendix B

### FINANCE & CIVIC AFFAIRS PORTFOLIO SUMMARY

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
TOWN CENTRE MANAGEMENT INC. MARKETS	232,482	290,070	310,410
RENT ALLOWANCES	235,607	132,620	(26,710)
RENT REBATES	289,662	(37,070)	46,050
MARKETING, PROMOTIONS AND PUBLICITY	284,582	268,970	283,720
COMMERCIAL PROPERTY	(428,108)	(940,170)	(759,900)
INDUSTRIAL ESTATES	(107,529)	(88,380)	(25,900)
EMERGENCY PLANNING	46,006	54,300	49,190
COMMUNITY DEVELOPMENT	39,148	46,840	60,530
VOLUNTARY BODIES	226,545	247,480	219,420
SILVER SURFERS	45,982		
COMMUNITY SAFETY	247,666	353,050	328,150
REVENUES	623,274	803,970	749,420
COUNCIL TAX BENEFITS	239,812	(12,840)	129,160
CORPORATE MANAGEMENT	781,149	665,300	596,680
MAYORALTY	109,939	105,950	110,370
TOWN TWINNING	511	5,150	5,150
<b>NET EXPENDITURE</b>	<b>2,866,728</b>	<b>1,895,240</b>	<b>2,075,740</b>

### FINANCE & CIVIC AFFAIRS PORTFOLIO SUMMARY

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
Employees & Support Services	2,129,588	2,196,540	2,153,110
Running Expenses	46,703,037	46,014,230	49,521,510
Capital Charges	475,772	57,420	61,040
<b>GROSS EXPENDITURE</b>	<b>49,308,397</b>	<b>48,268,190</b>	<b>51,735,660</b>
<b>Income</b>	<b>(46,441,669)</b>	<b>(46,372,950)</b>	<b>(49,659,920)</b>
<b>NET EXPENDITURE</b>	<b>2,866,728</b>	<b>1,895,240</b>	<b>2,075,740</b>

## Appendix B

### FINANCE & CIVIC AFFAIRS SUMMARY

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
<b><u>SERVICE: TOWN CENTRE MANAGEMENT INC. MARKETS</u></b>			
<b>Brent Davis / Ian Powell/ Phil Richardson (AG00,BK00,ER01,ER03)</b>			
Employees & Support Services	306,957	325,900	299,220
Running Expenses	410,637	469,420	481,070
Capital Charges	71,087	44,080	51,640
Income	(556,199)	(549,330)	(521,520)
<b>TOWN CENTRE MANAGEMENT INC. MARKETS NET EXPENDITURE</b>	<b>232,482</b>	<b>290,070</b>	<b>310,410</b>
<b><u>SERVICE: RENT ALLOWANCES</u></b>			
<b>Simone Donaghy (DC00)</b>			
Employees & Support Services	294,174	340,540	324,680
Running Expenses	19,985,092	19,084,000	21,633,650
Income	(20,043,659)	(19,291,920)	(21,985,040)
<b>RENT ALLOWANCES NET EXPENDITURE</b>	<b>235,607</b>	<b>132,620</b>	<b>(26,710)</b>
<b><u>SERVICE: RENT REBATES</u></b>			
<b>Simone Donaghy (DL00)</b>			
Employees & Support Services	264,658	330,090	332,550
Running Expenses	12,917,945	13,065,210	14,296,820
Income	(12,892,941)	(13,432,370)	(14,583,320)
<b>RENT REBATES NET EXPENDITURE</b>	<b>289,662</b>	<b>(37,070)</b>	<b>46,050</b>
<b><u>SERVICE: MARKETING, PROMOTIONS AND PUBLICITY</u></b>			
<b>Philip Richardson (EC00,EH20)</b>			
Employees & Support Services	167,848	163,120	174,620
Running Expenses	117,147	118,050	121,300
Income	(412)	(12,200)	(12,200)
<b>MARKETING, PROMOTIONS AND PUBLICITY NET EXPENDITURE</b>	<b>284,582</b>	<b>268,970</b>	<b>283,720</b>
<b><u>SERVICE: COMMERCIAL PROPERTY</u></b>			
<b>Ian Powell (EE00-EE30)</b>			
Employees & Support Services	60,862	78,260	92,640
Running Expenses	133,004	118,410	127,580
Capital Charges	366,183	4,840	920
Income	(988,157)	(1,141,680)	(981,040)
<b>COMMERCIAL PROPERTY NET EXPENDITURE</b>	<b>(428,108)</b>	<b>(940,170)</b>	<b>(759,900)</b>
<b><u>SERVICE: INDUSTRIAL ESTATES</u></b>			
<b>Ian Powell (EF12-EF15)</b>			
Employees & Support Services	7,788	9,850	9,940
Running Expenses	65,756	53,630	98,420
Capital Charges	2,483		
Income	(183,556)	(151,860)	(134,260)
<b>INDUSTRIAL ESTATES NET EXPENDITURE</b>	<b>(107,529)</b>	<b>(88,380)</b>	<b>(25,900)</b>

## FINANCE &amp; CIVIC AFFAIRS SUMMARY (Continued)

	Actual 2010/11	Original Budget 2011/12	Original Budget 2012/13
	£	£	£
<b><u>SERVICE: EMERGENCY PLANNING</u></b>			
<b>Philip Richardson (EH32)</b>			
Employees & Support Services	25,546	15,930	14,200
Running Expenses	20,460	38,370	34,990
<b>EMERGENCY PLANNING NET EXPENDITURE</b>	<b>46,006</b>	<b>54,300</b>	<b>49,190</b>
<b><u>SERVICE: COMMUNITY DEVELOPMENT</u></b>			
<b>Dawn Dawson (EH30)</b>			
Employees & Support Services	32,370	30,410	31,790
Running Expenses	8,778	16,430	28,740
Income	(2,000)		
<b>COMMUNITY DEVELOPMENT NET EXPENDITURE</b>	<b>39,148</b>	<b>46,840</b>	<b>60,530</b>
<b><u>SERVICE: VOLUNTARY BODIES</u></b>			
<b>Dawn Dawson (EN01)</b>			
Employees & Support Services	5,067	5,640	4,300
Running Expenses	221,478	241,840	215,120
<b>VOLUNTARY BODIES NET EXPENDITURE</b>	<b>226,545</b>	<b>247,480</b>	<b>219,420</b>
<b><u>SERVICE: SILVER SURFERS</u></b>			
<b>Chris Tydeman (EO10)</b>			
Running Expenses	45,982		
<b>SILVER SURFERS NET EXPENDITURE</b>	<b>45,982</b>		
<b><u>SERVICE: COMMUNITY SAFETY</u></b>			
<b>Dawn Dawson (EP00)</b>			
Employees & Support Services	86,599	90,270	63,250
Running Expenses	209,279	329,780	330,900
Capital Charges	28,669		
Income	(76,881)	(67,000)	(66,000)
<b>COMMUNITY SAFETY NET EXPENDITURE</b>	<b>247,666</b>	<b>353,050</b>	<b>328,150</b>
<b><u>SERVICE: REVENUES</u></b>			
<b>Simone Donaghy (ES00-ES40)</b>			
Employees & Support Services	500,105	476,740	474,010
Running Expenses	518,925	730,760	678,940
Income	(395,756)	(403,530)	(403,530)
<b>REVENUES NET EXPENDITURE</b>	<b>623,274</b>	<b>803,970</b>	<b>749,420</b>
<b><u>SERVICE: COUNCIL TAX BENEFITS</u></b>			
<b>Simone Donaghy (ET05)</b>			
Employees & Support Services	257,030	278,890	288,120
Running Expenses	10,774,830	10,672,870	10,751,910
Income	(10,792,048)	(10,964,600)	(10,910,870)
<b>COUNCIL TAX BENEFITS NET EXPENDITURE</b>	<b>239,812</b>	<b>(12,840)</b>	<b>129,160</b>

## FINANCE &amp; CIVIC AFFAIRS SUMMARY (Continued)

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
<b><u>SERVICE: CORPORATE MANAGEMENT</u></b>			
<b>Simone Donaghy / Dawn Dawson (EH29-EH35,EV21)</b>			
Employees & Support Services	75,251	5,270	
Running Expenses	800,802	1,009,990	650,340
Capital Charges	7,350	8,500	8,480
Income	(102,254)	(358,460)	(62,140)
<b>CORPORATE MANAGEMENT NET EXPENDITURE</b>	<b>781,149</b>	<b>665,300</b>	<b>596,680</b>
<b><u>SERVICE: MAYORALTY</u></b>			
<b>Philip Richardson (EH05,EH10)</b>			
Employees & Support Services	45,334	45,630	43,790
Running Expenses	64,625	60,320	66,580
Income	(20)		
<b>MAYORALTY NET EXPENDITURE</b>	<b>109,939</b>	<b>105,950</b>	<b>110,370</b>
<b><u>SERVICE: TOWN TWINNING</u></b>			
<b>Philip Richardson (EH15)</b>			
Running Expenses	511	5,150	5,150
<b>TOWN TWINNING NET EXPENDITURE</b>	<b>511</b>	<b>5,150</b>	<b>5,150</b>
<b>FINANCE &amp; CIVIC AFFAIRS NET EXPENDITURE</b>	<b>2,866,728</b>	<b>1,895,240</b>	<b>2,075,740</b>

## HEALTH &amp; ENVIRONMENT PORTFOLIO SUMMARY

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
REFUSE & CLEANSING	2,745,801	2,938,820	2,535,250
RECYCLING	876,888	1,016,510	312,270
ENVIRONMENTAL PROTECTION	533,196	581,980	595,820
FOOD & OCCUPATIONAL SAFETY	429,299	425,310	385,860
HEALTH PROMOTION & INEQUALITIES	102,550	30,240	65,420
PUBLIC CONVENIENCES	203,173	184,470	175,090
ENVIRONMENTAL SUSTAINABILITY	59,317	67,040	23,510
<b>NET EXPENDITURE</b>	<b>4,950,225</b>	<b>5,244,370</b>	<b>4,093,220</b>

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
Employees & Support Services	2,723,261	2,969,290	2,677,700
Running Expenses	3,003,568	2,794,620	2,226,070
Capital Charges	450,271	605,210	447,860
<b>GROSS EXPENDITURE</b>	<b>6,177,100</b>	<b>6,369,120</b>	<b>5,351,630</b>
<b>Income</b>	<b>(1,226,874)</b>	<b>(1,124,750)</b>	<b>(1,258,410)</b>
<b>NET EXPENDITURE</b>	<b>4,950,225</b>	<b>5,244,370</b>	<b>4,093,220</b>



Appendix B

**HEALTH & ENVIRONMENT SERVICES**

	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
<b><u>SERVICE: REFUSE &amp; CLEANSING</u></b>			
<b>Brent Davis (AL05-AL25)</b>			
Employees & Support Services	1,541,922	1,843,130	1,577,360
Running Expenses	1,567,369	1,254,240	1,207,770
Capital Charges	422,749	551,200	425,230
Income	(786,239)	(709,750)	(675,110)
<b>REFUSE &amp; CLEANSING NET EXPENDITURE</b>	<b>2,745,801</b>	<b>2,938,820</b>	<b>2,535,250</b>

**SERVICE: RECYCLING**

<b>Brent Davis (AM00-AM15)</b>			
Employees & Support Services	368,595	250,680	298,270
Running Expenses	886,483	1,060,170	501,420
Capital Charges	9,399	34,620	9,400
Income	(387,588)	(328,960)	(496,820)
<b>RECYCLING NET EXPENDITURE</b>	<b>876,888</b>	<b>1,016,510</b>	<b>312,270</b>

**SERVICE: ENVIRONMENTAL PROTECTION**

<b>Ian Powell (AQ05-AQ20)</b>			
Employees & Support Services	332,167	386,510	389,260
Running Expenses	239,899	221,780	237,970
Capital Charges	9,565	10,830	4,670
Income	(48,435)	(37,140)	(36,080)
<b>ENVIRONMENTAL PROTECTION NET EXPENDITURE</b>	<b>533,196</b>	<b>581,980</b>	<b>595,820</b>

**SERVICE: FOOD & OCCUPATIONAL SAFETY**

<b>Ian Powell (AR00-AR05)</b>			
Employees & Support Services	321,108	335,270	296,440
Running Expenses	112,803	91,340	92,220
Income	(4,612)	(1,300)	(2,800)
<b>FOOD &amp; OCCUPATIONAL SAFETY NET EXPENDITURE</b>	<b>429,299</b>	<b>425,310</b>	<b>385,860</b>

**SERVICE: HEALTH PROMOTION & INEQUALITIES**

<b>Dawn Dawson (AR06)</b>			
Employees & Support Services	37,168	37,840	37,740
Running Expenses	65,383	40,000	75,280
Income		(47,600)	(47,600)
<b>HEALTH PROMOTION &amp; INEQUALITIES NET EXPENDITURE</b>	<b>102,550</b>	<b>30,240</b>	<b>65,420</b>

**HEALTH & ENVIRONMENT SERVICES (Continued)**

	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
<b><u>SERVICE: PUBLIC CONVENIENCES</u></b>			
<b>Brent Davis (CB00)</b>			
Employees & Support Services	89,532	85,870	72,820
Running Expenses	105,084	90,040	93,710
Capital Charges	8,558	8,560	8,560
<b>PUBLIC CONVENIENCES NET EXPENDITURE</b>	<b><u>203,173</u></b>	<b><u>184,470</u></b>	<b><u>175,090</u></b>
<b><u>SERVICE: ENVIRONMENTAL SUSTAINABILITY</u></b>			
<b>Brent Davis (EH25)</b>			
Employees & Support Services	32,770	29,990	5,810
Running Expenses	26,547	37,050	17,700
<b>ENVIRONMENTAL SUSTAINABILITY NET EXPENDITURE</b>	<b><u>59,317</u></b>	<b><u>67,040</u></b>	<b><u>23,510</u></b>
<b>HEALTH &amp; ENVIRONMENT NET EXPENDITURE</b>	<b><u>4,950,225</u></b>	<b><u>5,244,370</u></b>	<b><u>4,093,220</u></b>

## Appendix B

### HOUSING PORTFOLIO SUMMARY

	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
HOUSING ADVICE CENTRE	383,487	491,720	455,750
MOBILE HOME SITES	(32,476)	(34,850)	(39,510)
PRIVATE SECTOR GRANTS	277,996	1,925,870	(39,250)
HOUSING STRATEGY	120,419	94,750	182,350
PRIVATE SECTOR HOUSING STANDARDS	143,526	162,220	40,850
<b>NET EXPENDITURE</b>	<b>892,952</b>	<b>2,639,710</b>	<b>600,190</b>

	<b>Actual 2010/11 £</b>	<b>Original Budget 2011/12 £</b>	<b>Original Budget 2012/13 £</b>
Employees & Support Services	697,804	772,060	591,020
Running Expenses	409,825	503,940	487,470
Capital Charges	1,208,409	1,936,700	42,250
<b>GROSS EXPENDITURE</b>	<b>2,316,038</b>	<b>3,212,700</b>	<b>1,120,740</b>
<b>Income</b>	<b>(1,423,086)</b>	<b>(572,990)</b>	<b>(520,550)</b>
<b>NET EXPENDITURE</b>	<b>892,952</b>	<b>2,639,710</b>	<b>600,190</b>

## HOUSING PORTFOLIO SUMMARY

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
<b><u>SERVICE: HOUSING ADVICE CENTRE</u></b>			
<b>Dawn Dawson (DB00-DB20)</b>			
Employees & Support Services	365,724	416,880	342,100
Running Expenses	229,111	346,600	342,410
Income	(211,348)	(271,760)	(228,760)
<b>HOUSING ADVICE CENTRE NET EXPENDITURE</b>	<b>383,487</b>	<b>491,720</b>	<b>455,750</b>
<b><u>SERVICE: MOBILE HOME SITES</u></b>			
<b>Dawn Dawson (DD00-DD10)</b>			
Running Expenses	16,507	17,410	12,750
Capital Charges	42,250	42,250	42,250
Income	(91,233)	(94,510)	(94,510)
<b>MOBILE HOME SITES NET EXPENDITURE</b>	<b>(32,476)</b>	<b>(34,850)</b>	<b>(39,510)</b>
<b><u>SERVICE: PRIVATE SECTOR GRANTS</u></b>			
<b>Dawn Dawson (DJ00-DJ10)</b>			
Employees & Support Services	136,596	154,680	84,500
Running Expenses	90,279	59,020	58,530
Capital Charges	1,166,159	1,894,450	
Income	(1,115,037)	(182,280)	(182,280)
<b>PRIVATE SECTOR GRANTS NET EXPENDITURE</b>	<b>277,996</b>	<b>1,925,870</b>	<b>(39,250)</b>
<b><u>SERVICE: HOUSING STRATEGY</u></b>			
<b>Dawn Dawson (DM00)</b>			
Employees & Support Services	83,107	73,150	136,030
Running Expenses	37,312	21,600	46,320
<b>HOUSING STRATEGY NET EXPENDITURE</b>	<b>120,419</b>	<b>94,750</b>	<b>182,350</b>
<b><u>SERVICE: PRIVATE SECTOR HOUSING STANDARDS</u></b>			
<b>Dawn Dawson (DN00)</b>			
Employees & Support Services	112,376	127,350	28,390
Running Expenses	36,617	59,310	27,460
Income	(5,467)	(24,440)	(15,000)
<b>PRIVATE SECTOR HOUSING STANDARDS NET EXPENDITURE</b>	<b>143,526</b>	<b>162,220</b>	<b>40,850</b>
<b>HOUSING NET EXPENDITURE</b>	<b>892,952</b>	<b>2,639,710</b>	<b>600,190</b>

## PLANNING &amp; DEVELOPMENT PORTFOLIO SUMMARY

	Actual 2010/11	Original Budget 2011/12	Original Budget 2012/13
	£	£	£
CAR PARKS	(1,298,042)	(633,770)	(469,820)
ABANDONED VEHICLES	7,947	19,290	19,170
PUBLIC PASSENGER TRANSPORT	160,289	132,190	82,260
AGENCY SERVICES	1,751	(0)	
LAND DRAINAGE WRKS	11,065	15,880	15,580
STREET NAMEPLATES	23,463	23,890	24,710
FOOTPATH LIGHTING	6,999	5,420	7,790
BUILDING CONTROL	179,773	177,950	151,960
PLANNING POLICY & APPLICATIONS	991,127	805,910	808,960
DRAIN CLEARANCES	22,632	25,550	22,400
ECONOMIC DEVELOPMENT	3,861,261	407,310	387,980
<b>NET EXPENDITURE</b>	<b>3,968,265</b>	<b>979,620</b>	<b>1,050,990</b>

	Actual 2010/11	Original Budget 2011/12	Original Budget 2012/13
	£	£	£
Employees & Support Services	1,611,407	1,615,380	1,465,900
Running Expenses	2,033,870	1,863,220	1,790,080
Capital Charges	3,627,882	758,420	628,560
<b>GROSS EXPENDITURE</b>	<b>7,273,159</b>	<b>4,237,020</b>	<b>3,884,540</b>
<b>Income</b>	<b>(3,304,894)</b>	<b>(3,257,400)</b>	<b>(2,833,550)</b>
<b>NET EXPENDITURE</b>	<b>3,968,265</b>	<b>979,620</b>	<b>1,050,990</b>

**PLANNING & DEVELOPMENT SERVICES**

	<b>Actual 2010/11</b>	<b>Original Budget 2011/12</b>	<b>Original Budget 2012/13</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>SERVICE: CAR PARKS</u></b>			
<b>Brent Davis (BA00-BA90)</b>			
Employees & Support Services	360,835	310,000	321,690
Running Expenses	847,040	826,980	857,300
Capital Charges	(504,600)	470,300	432,070
Income	(2,001,317)	(2,241,050)	(2,080,880)
<b>CAR PARKS NET EXPENDITURE</b>	<b><u>(1,298,042)</u></b>	<b><u>(633,770)</u></b>	<b><u>(469,820)</u></b>

**SERVICE: ABANDONED VEHICLES**

<b>Ian Powell (BB00)</b>			
Employees & Support Services	1,033	11,500	15,100
Running Expenses	7,039	7,790	4,070
Income	(125)		
<b>ABANDONED VEHICLES NET EXPENDITURE</b>	<b><u>7,947</u></b>	<b><u>19,290</u></b>	<b><u>19,170</u></b>

**SERVICE: PUBLIC PASSENGER TRANSPORT**

<b>Brent Davis (BC00-BC05)</b>			
Employees & Support Services	4,460	10,610	11,430
Running Expenses	112,187	111,190	117,970
Capital Charges	118,705	83,480	29,740
Income	(75,063)	(73,090)	(76,880)
<b>PUBLIC PASSENGER TRANSPORT NET EXPENDITURE</b>	<b><u>160,289</u></b>	<b><u>132,190</u></b>	<b><u>82,260</u></b>

**PLANNING & DEVELOPMENT SERVICES (Continued)**

	Actual 2010/11	Original Budget 2011/12	Original Budget 2012/13
	£	£	£
<b><u>SERVICE: AGENCY SERVICES</u></b>			
<b>Brent Davis (BD11-BD99)</b>			
Employees & Support Services	5,524	2,690	
Running Expenses	3,643	3,740	3,000
Income	(7,416)	(6,430)	(3,000)
<b>AGENCY SERVICES NET EXPENDITURE</b>	<b>1,751</b>	<b>0</b>	<b>0</b>
<b><u>SERVICE: LAND DRAINAGE WRKS</u></b>			
<b>Brent Davis (BF10)</b>			
Employees & Support Services	5,121	6,090	5,280
Running Expenses	5,944	9,790	10,300
<b>LAND DRAINAGE WRKS NET EXPENDITURE</b>	<b>11,065</b>	<b>15,880</b>	<b>15,580</b>
<b><u>SERVICE: STREET NAMEPLATES</u></b>			
<b>Brent Davis (BI00)</b>			
Employees & Support Services	7,614	7,450	7,220
Running Expenses	15,979	16,440	17,490
Income	(130)	0	0
<b>STREET NAMEPLATES NET EXPENDITURE</b>	<b>23,463</b>	<b>23,890</b>	<b>24,710</b>
<b><u>SERVICE: FOOTPATH LIGHTING</u></b>			
<b>Brent Davis (BJ00)</b>			
Employees & Support Services	1,869	2,900	2,190
Running Expenses	5,131	2,520	5,600
<b>FOOTPATH LIGHTING NET EXPENDITURE</b>	<b>6,999</b>	<b>5,420</b>	<b>7,790</b>
<b><u>SERVICE: BUILDING CONTROL</u></b>			
<b>Ian Powell (BL20-BL24)</b>			
Employees & Support Services	368,132	410,150	282,640
Running Expenses	208,574	227,090	174,570
Income	(396,933)	(459,290)	(305,250)
<b>BUILDING CONTROL NET EXPENDITURE</b>	<b>179,773</b>	<b>177,950</b>	<b>151,960</b>

## Appendix B

## PLANNING &amp; DEVELOPMENT SERVICES (Continued)

	Actual 2010/11	Original Budget 2011/12	Original Budget 2012/13
	£	£	£
<b><u>SERVICE: PLANNING POLICY &amp; APPLICATIONS</u></b>			
<b>Ian Powell (BL10-BL17,BL30,32 &amp; 80)</b>			
Employees & Support Services	777,605	781,310	733,570
Running Expenses	536,241	475,730	436,520
Capital Charges	6,412	26,410	6,410
Income	(329,130)	(477,540)	(367,540)
<b>PLANNING POLICY &amp; APPLICATIONS NET EXPENDITURE</b>	<b>991,127</b>	<b>805,910</b>	<b>808,960</b>
<b><u>SERVICE: DRAIN CLEARANCES</u></b>			
<b>Dawn Dawson (DK00-DK01)</b>			
Employees & Support Services	14,762	14,700	13,440
Running Expenses	7,871	10,850	8,960
<b>DRAIN CLEARANCES NET EXPENDITURE</b>	<b>22,632</b>	<b>25,550</b>	<b>22,400</b>
<b><u>SERVICE: ECONOMIC DEVELOPMENT</u></b>			
<b>Ian Powell (ER00,ER02)</b>			
Employees & Support Services	64,454	57,980	73,340
Running Expenses	284,222	171,100	154,300
Capital Charges	4,007,366	178,230	160,340
Income	(494,781)		
<b>ECONOMIC DEVELOPMENT NET EXPENDITURE</b>	<b>3,861,261</b>	<b>407,310</b>	<b>387,980</b>
<b>PLANNING &amp; DEVELOPMENT NET EXPENDITURE</b>	<b>3,968,265</b>	<b>979,620</b>	<b>1,050,990</b>



## SUPPORT SERVICES SUMMARIES

**SUPPORT SERVICES SUMMARY****DIRECTORS****(Simone Donaghy)**

	<b>Actual 2010/11</b>	<b>Budget 2011/12</b>	<b>Budget 2012/13</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Salaries, Wages & Other Employee Costs	285,339	221,110	155,010
Employer's NI & Pension Contributions	79,705	57,390	41,200
Supplies & Services	5,693	7,770	6,880
Accommodation & Other Administrative Costs	70,087	47,330	31,990
<b>Gross Expenditure</b>	<b>440,824</b>	<b>333,600</b>	<b>235,080</b>
Income & Recoverable Charges	(4)		
<b>Net Costs - Fully recharged to other Service Units and Services</b>	<b>(440,820)</b>	<b>(333,600)</b>	<b>(235,080)</b>

**SUPPORT SERVICES SUMMARY****FINANCE & PROCUREMENT****(Simone Donaghy)**

	<b>Actual 2010/11</b>	<b>Budget 2011/12</b>	<b>Budget 2012/13</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Salaries, Wages & Other Employee Costs	768,141	616,050	611,860
Employer's NI & Pension Contributions	179,253	150,740	150,370
Supplies & Services	76,148	69,370	71,110
Accommodation & Other Administrative Costs	188,382	191,460	174,360
Capital Charges	27,578	24,810	22,850
<b>Gross Expenditure</b>	<b>1,239,502</b>	<b>1,052,430</b>	<b>1,030,550</b>
Income & Recoverable Charges	(72,739)	(60,610)	(60,610)
<b>Net Costs - Fully recharged to other Service Units and Services</b>	<b>(1,168,583)</b>	<b>(991,820)</b>	<b>(969,940)</b>

## SUPPORT SERVICES SUMMARIES

**SUPPORT SERVICES SUMMARY**  
**HUMAN RESOURCES**  
**(Christine Tydeman)**

	Actual 2010/11 £	Budget 2011/12 £	Budget 2012/13 £
Salaries, Wages & Other Employee Costs	272,530	276,330	280,140
Employer's NI & Pension Contributions	63,302	58,440	57,690
Supplies & Services	33,193	54,440	14,000
Accommodation & Other Administrative Costs	139,771	152,850	164,500
Capital Charges	3,131	1,130	
<b>Gross Expenditure</b>	<b>511,927</b>	<b>543,190</b>	<b>516,330</b>
Income & Recoverable Charges	(12,418)	(11,600)	(16,300)
<b>Net Costs - Fully recharged to other Service Units and Services</b>	<b>(499,509)</b>	<b>(531,590)</b>	<b>(500,030)</b>

**SUPPORT SERVICES SUMMARY**  
**CORPORATE GOVERNANCE LEGAL**  
**(Phil Richardson)**

	Actual 2010/11 £	Budget 2011/12 £	Budget 2012/13 £
Salaries, Wages & Other Employee Costs	601,939	532,490	249,990
Employer's NI & Pension Contributions	137,872	128,000	61,500
Supplies & Services	71,856	31,750	30,760
Accommodation & Other Administrative Costs	243,904	230,530	102,690
Capital Charges	6,238	440	300
<b>Gross Expenditure</b>	<b>1,061,808</b>	<b>923,210</b>	<b>445,240</b>
Income & Recoverable Charges	(41,682)	(40,200)	(40,200)
<b>Net Costs - Fully recharged to other Service Units and Services</b>	<b>(1,020,126)</b>	<b>(883,010)</b>	<b>(405,040)</b>

Note: Democratic services and Health & Safety sections shown separately to Legal in 2012/13 to improve future information.

## SUPPORT SERVICES SUMMARIES

**SUPPORT SERVICES SUMMARY  
 CUSTOMER CONTACT CENTRE  
 (Christine Tydeman)**

	Actual 2010/11	Budget 2011/12	Budget 2012/13
	£	£	£
Salaries, Wages & Other Employee Costs	804,999	686,950	495,060
Employer's NI & Pension Contributions	159,503	130,000	114,650
Supplies & Services	150,828	156,380	145,790
Accommodation & Other Administrative Costs	454,047	348,320	254,550
Capital Charges	118,010	141,760	84,750
<b>Gross Expenditure</b>	<b>1,687,387</b>	<b>1,463,410</b>	<b>1,094,800</b>
Income & Recoverable Charges	(10,382)		
<b>Net Costs - Fully recharged to other Service Units and Services</b>	<b>(1,677,006)</b>	<b>(1,463,410)</b>	<b>(1,094,800)</b>

**SUPPORT SERVICES SUMMARY  
 BUSINESS IMPROVEMENT ADMIN TEAM  
 (Christine Tydeman)**

	Actual 2010/11	Budget 2011/12	Budget 2012/13
	£	£	£
Salaries, Wages & Other Employee Costs			124,710
Employer's NI & Pension Contributions			20,230
Supplies & Services			590
Accommodation & Other Administrative Costs			63,470
<b>Gross Expenditure</b>			<b>209,000</b>
Income & Recoverable Charges			
<b>Net Costs - Fully recharged to other Service Units and Services</b>			<b>(209,000)</b>

Note: Transformation team moved to IT from CCS in 2011/12 and the Business Improvement Admin team separated from CCS in 2012/13.

## SUPPORT SERVICES SUMMARIES

**SUPPORT SERVICES SUMMARY****AUDIT & INSURANCE****(Phil Richardson)**

	<b>Actual 2010/11</b>	<b>Budget 2011/12</b>	<b>Budget 2012/13</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Salaries, Wages & Other Employee Costs	139,659	160,280	114,660
Employer's NI & Pension Contributions	33,693	34,060	24,630
Supplies & Services	28,922	15,190	15,190
Accommodation & Other Administrative Costs	45,889	44,830	43,670
<b>Gross Expenditure</b>	<b>248,163</b>	<b>254,360</b>	<b>198,150</b>
Income & Recoverable Charges	(674)		
<b>Net Costs – Fully recharged to other Service Units &amp; services</b>	<b>(247,490)</b>	<b>(254,360)</b>	<b>(198,150)</b>

**SUPPORT SERVICES SUMMARY****INFORMATION TECHNOLOGY****(Christine Tydeman)**

	<b>Actual 2010/11</b>	<b>Budget 2011/12</b>	<b>Budget 2012/13</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Salaries, Wages & Other Employee Costs	472,546	433,520	455,490
Employer's NI & Pension Contributions	107,523	103,190	99,860
Supplies & Services	254,638	257,050	221,420
Accommodation & Other Administrative Costs	87,937	141,540	147,000
Capital Charges	256,991	256,010	247,140
<b>Gross Expenditure</b>	<b>1,179,634</b>	<b>1,191,310</b>	<b>1,170,910</b>
Income & Recoverable Charges	(6,550)		(6,000)
<b>Net Costs - Fully recharged to other Service Units and Services</b>	<b>(1,173,084)</b>	<b>(1,191,310)</b>	<b>(1,164,910)</b>

## SUPPORT SERVICES SUMMARIES

<b>SUPPORT SERVICES SUMMARY ADMINISTRATIVE BUILDINGS (Brent Davis)</b>	<b>Actual 2010/11 £</b>	<b>Budget 2011/12 £</b>	<b>Budget 2012/13 £</b>
Salaries, Wages & Other Employee Costs	159,818	220,100	202,110
Supplies & Services	795,811	654,020	692,720
Accommodation & Other Administrative Costs	123,732	125,450	100,000
Capital Charges	49,089	78,180	81,110
<b>Gross Expenditure</b>	<b>1,128,451</b>	<b>1,077,750</b>	<b>1,075,940</b>
Income & Recoverable Charges	(47,271)	(34,490)	(52,590)
<b>Net Costs - Fully recharged to other Service Units and Services</b>	<b>(1,081,180)</b>	<b>(1,043,260)</b>	<b>(1,023,350)</b>

**HOUSING REVENUE ACCOUNT (HRA) BUDGET**

	Actual 2010/11 £	Original Budget 2011/12 £	Original Budget 2012/13 £
Balance Brought Forward	(4,513,574)	(4,435,938)	(5,156,283)
<b><u>Income</u></b>			
Dwelling Rents	(18,256,451)	(19,710,550)	(20,984,260)
Non-dwelling rents	(523,930)	(596,250)	(556,250)
Charges for services and facilities	(1,337,698)	(1,452,020)	(1,463,700)
Supporting People Grant	(848,926)	(960,000)	(848,070)
Subsidy receivable	(3,833,547)	(3,889,910)	n/a
Interest Receivable	(22,813)	(25,460)	(21,460)
<b>Total Income</b>	<b>(24,823,365)</b>	<b>(26,634,190)</b>	<b>(23,873,740)</b>
<b><u>Expenditure</u></b>			
General Management	3,249,988	2,960,190	3,589,390
Notional account surplus to DCLG	8,048,371	9,012,110	n/a
Direct Revenue Financing (DRF)	240,503	510,000	1,962,000
Special Services	3,219,785	3,304,420	3,314,350
Repairs and Maintenance	5,844,070	6,304,060	6,087,960
Capital Charges	3,953,170	2,708,580	n/a
Debt costs	n/a	n/a	2,703,820
Depreciation	n/a	n/a	5,739,000
<b>Total Expenditure</b>	<b>24,555,887</b>	<b>24,799,360</b>	<b>23,396,520</b>
<b><u>Adjustments</u></b>			
Capital Charge	439,738	505,410	2,000,000
Major Repairs Reserve Contrib	(119,623)	1,181,326	0
Insurance Fund contribution	25,000	25,000	0
<b>(SURPLUS)/DEFICIT</b>	<b>77,636</b>	<b>(123,094)</b>	<b>1,522,780</b>
Salaries, Wages & Other Employee Costs	4,816,958	4,533,834	4,990,100
Supplies & Services	10,478,819	17,125,550	10,001,920
Capital Charges	6,813,770	3,139,980	8,404,500
<b>Gross Expenditure</b>	<b>22,454,662</b>	<b>26,511,100</b>	<b>23,396,520</b>
Income	(24,478,250)	(26,634,190)	(23,873,740)
Adjustments	345,115	1,711,736	2,000,000
<b>Net Expenditure</b>	<b>77,636</b>	<b>(123,094)</b>	<b>1,522,780</b>
<b>Balance Carried Forward</b>	<b>(4,435,938)</b>	<b>(4,559,031)</b>	<b>(3,633,503)</b>

**GENERAL FUND CAPITAL PROGRAMME**

	<b>Original Budget 2012/13 £</b>
<u>Arts &amp; Leisure</u>	
Outdoor play strategy	163,840
Marston Lane cemetery extension	23,600
Pingles Gym extension	30,000
Miners Welfare Park play area	2,000
Cemetery land Eastborough Way	144,900
<u>Central Services</u>	
Computer Strategy	250,000
Major Repairs	230,000
<u>Finance and Civic Affairs</u>	
Purchase of properties – Camp Hill (AWM)	109,680
<u>Health and Environment</u>	
Vehicle and plant replacement	500,000
<u>Finance and Civic Affairs</u>	
Purchase of properties – Camp Hill (AWM)	109,680
<u>Housing (General Fund)</u>	
Aids and adaptations to private sector dwellings	858,000
Empty homes and the private rented sector	100,000
Decent homes Assistance/Warm and safer homes	100,000
<u>Planning and Development</u>	
Closed Circuit Television (CCTV)	325,000
Bedworth Market lock-up units	10,000
Nuneaton market – replacement stalls	24,000
<u>Future schemes</u>	
Miscellaneous schemes	75,000
	<b><u>2,946,020</u></b>

**HOUSING CAPITAL BUDGET (HRA only)**

	<b>Original Budget 2012/13 £</b>
<b><u>HOUSING REVENUE ACCOUNT</u></b>	
Vehicle replacements	550,000
Eon (Community Energy Savings Programme)	2,637,400
Kitchens	1,378,300
Bathrooms	629,700
Electrical works	247,800
Level access showers (backlog works)	185,000
Aids and adaptations	465,000
Central heating	862,000
Garages	40,000
Scooter Storage	51,600
Slabs to tarmac	82,600
Lift renewal works	149,700
Door entry systems	154,800
External Doors	361,300
District heating upgrade works	25,800
Fire safety upgrade works	36,100
PIR electrical works	103,200
Voids	309,700
Roof coverings	309,600
Rainwater goods/fascias/soffits	134,200
Concrete repairs	206,500
Environmental works	103,200
Asset management system	60,000
Hostel refurbishments	82,600
Communal emergency lighting	41,300
Contingency	150,000
	<b><u>9,357,000</u></b>



**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**SCHEDULE OF FEES AND CHARGES**

**2012/13**

**SCHEDULE OF FEES & CHARGES**  
**ARTS & LEISURE PORTFOLIO**

<b>Cemeteries</b>	<b>2012/13</b>
	<b>Prices</b>
<b>Where Exclusive Right of Burial not Granted</b>	
- Person Under 16 years (within NBBC area)	Free
<b>Where Exclusive Right of Burial Granted</b>	
- person under 16 years	Free
- grave depth for one person	297.70
- grave depth for two persons	297.70
- grave depth for three persons	396.90
Interment of cremated remains	77.20
Use of Chapel for Burial Service	123.90
Please note: If the deceased was a non resident, double fees of the above will apply	
<b>Purchase of Exclusive Rights of Burial</b>	
- grave for person 16 years and over	319.80
- grave for person under 16 years or cremated	177.50
Please note: If the deceased was a non resident, double fees of the above will apply	
<b>Right to Erect a Memorial</b>	
- not exceeding 2m x 1m	132.30
- additional inscriptions (inc VAT)	39.90
- small memorial/vase on section reserved for cremated remains	49.40
<b>Grave Maintenance</b>	
- per annum (inc VAT)	37.80
<b>Memorials &amp; Inscriptions</b>	
- Book of Remembrance - per line (inc VAT)	22.10
- Memorial Blocks and Tablets	354.90
- Memorial Vase Blocks Renewals (10 yr expiry)	244.70
Memorial Seat with Plaque	617.40
<b>Miscellaneous Items</b>	
Scattering of Ashes from other crematoriums	49.40
Ushering Services	21.00
Deed of Grant Transfer Fee	44.10

**SCHEDULE OF FEES & CHARGES**  
**ARTS & LEISURE PORTFOLIO (Continued)**

<b>Football Pitch &amp; Changing Room Hire Charges</b>	<b>Local</b>		<b>Out of Borough</b>	
	<b>Senior</b>	<b>Junior</b>	<b>Senior</b>	<b>Junior</b>
Pitch Only (per game)	20.20	13.20	24.90	15.30
Pitch & Portacabin (Tomkinson Rd Only) (per game)	23.00	15.30	29.20	18.90
Pitch & Showers (per game)	34.00	18.90	44.30	23.00
Mini Soccer (per game)	X	8.10	X	9.40
Seasonal Senior Charge with Changing				466.00
Seasonal Senior Charge without Changing				275.50
<b>Cricket - Pavilion - Bowls Hire</b>	<b>Local</b>		<b>Out of Borough</b>	
	<b>Senior</b>	<b>Junior</b>	<b>Senior</b>	<b>Junior</b>
Cricket Pitch & Pavilion (per match) - more than 10 games	47.00	26.70	62.20	34.60
	<b>Local</b>		<b>Out of Borough</b>	
Pavilion (per hour)	7.50		9.50	
Pavilion Play Groups (per hour)	12.50		16.20	
Bowls games - (per game) - no VAT providing more than 10 games			10.60	
NOTE: VAT AT THE CURRENT RATE IS APPLICABLE IF LESS THAN 10 GAMES ARE PLAYED				
<b>Parks (Miscellaneous)</b>				
Funfair (per day)			417.00	
Miscellaneous Events - Local Groups			52.00	
Miscellaneous Events - Out of Borough Groups			68.00	

**SCHEDULE OF FEES & CHARGES**  
**ARTS & LEISURE PORTFOLIO (Continued)**

<b>Civic Hall</b>	<b>2012/13 Prices</b>	<b>2012/13 Prices</b>	
<b>Main Auditorium</b>	<b>Local Non Commercial</b>	<b>Commercial</b>	
Monday to Thursday	1,064.00	1,330.00	for 8.5 hr minimum charge
Friday & Saturday	1,440.00	1,800.00	for 8.5 hr minimum charge
Sunday	2,150.00	2,150.00	for 10 hr minimum charge
	<b>Local Non Commercial</b>	<b>Commercial</b>	
<b>Small Hall &amp; Meeting Room</b>			
Monday - Friday 9am-5pm & Saturday 9am-2.30pm			
Initial hourly rate (minimum of 3 hours)	16.60	27.85	
Hourly rate after 3 hours	11.00	11.00	
Additional hourly rate for hours after 5 pm	16.60	38.50	
Additional hourly rate for all usage on a Sunday	16.60	16.60	
Piano Tuning		70.00	per piano
<b>Newtown Centre</b>	<b>General Group</b>	<b>Charity Group</b>	
Main Hall	18.00	15.00	
Small Hall	10.50	8.50	
Lounge	7.50	6.50	
Kitchen	13.70	12.10	
Kitchen to make teas & Coffees	4.50	4.50	

**SCHEDULE OF FEES & CHARGES**  
**FINANCE & CIVIC AFFAIRS PORTFOLIO**

	2012/13 Prices £ . p	
<b>Rating Authority Costs</b>		
Magistrates Clerk Costs / Issue of Summons	3.00	statutory charge
Rating Authority Costs - Council Tax	67.00	courts to approve
Rating Authority Costs - NNDR	67.00	courts to approve
<b>Magistrate Court:</b>		
Committed Warrant	25.00	statutory charge
Per Committal Order for prison sentence	50.00	statutory charge
Committal summons	50.00	
<b>Markets</b>		
<b>Nuneaton</b>		
Saturday Stall	35.09	
Saturday Concessionary Stalls 1-2	21.05	
Saturday Concessionary Stalls 2-3	14.04	
Saturday Concessionary Stalls 3-4	7.01	
Saturday Stall - casual	39.90	
Wednesday Street Trading	31.75	
Wednesday Street Trading Casual	32.55	
Wednesday Concessionary Stalls 1-2	19.05	
Wednesday Concessionary Stalls 2-3	12.69	
Wednesday Concessionary Stalls 3-4	6.35	
<b>Street Trading</b>		
Monday to Friday	39.22	
Saturday	41.78	
Saturday only	54.03	
Street Advertising	70.18	
<b>Bedworth Market</b>		
Lock-up Unit (3 metres)	89.55	
Lock-up Unit (4 metres)	122.75	
Lock-up Unit (5 metres)	151.04	
Lock-up Unit (6 metres)	179.34	
Open Stall - Single	23.39	
Open Stall - Double	40.48	
Open Stall - Treble	54.58	
Open Stall - Quadruple	60.17	
Casual	24.15	

**SCHEDULE OF FEES & CHARGES**  
**FINANCE & CIVIC AFFAIRS PORTFOLIO (Continued)**

		2012/13 Prices £ . p	
<b>Sale of Freehold Property / Land</b>			
£0 - £20,000		300.00	or 10% of value, whichever is greater (if over 3.5hrs hourly rate for time spent)
£20,001 - £50,000		500.00	more if complex
£50,001 - £100,000		700.00	more if complex
£100,001 - £200,000		850.00	more if complex
£200,001 and over		t b a	To be agreed - minimum £1000. more if complex
<b>Sale of Leasehold Property / Land</b>			
£0 - £20,000		400.00	or 10% of value, whichever is greater (if over 3.5hrs hourly rate for time spent)
£20,001 - £50,000		600.00	
£50,001 - £100,000		800.00	
£100,001 - £200,000		950.00	
£200,001 and over		t b a	To be agreed - minimum £1,100
<b>Leases</b>			
License to Assign (including abortive costs undertaking)			more if complex or commercial under taking and/or lengthy
Starter Unit type / Craft Centre		240.00	-----ditto -----
New Business Lease - Slingsby Close		360.00	-----ditto -----
Shop Leases		450.00	-----ditto -----
License to Assign	not less than	180.00	
Leasehold Enquiries		60.00	
Deed of Postponement		60.00	
2nd Mortgage Questionnaire		50.00	
Release of Deeds or Provision of Epitome		60.00	
Application for retrospective consents for property alterations		60.00	
<b>Photo-copying</b>			
Per copy - A4		0.45	}+ £20 per hour (Law Clerk)
- A5		0.85	}

**SCHEDULE OF FEES & CHARGES**  
**FINANCE & CIVIC AFFAIRS PORTFOLIO (Continued)**

	<b>2012/13 Prices £ . p</b>	
<b>Sale of leasehold Property / Land</b>		
Licences / Grazing Licence	180.00	for 3 hours
Easements	270.00	assume 3 hrs or 10% of value or actual hourly rate if over 3 hrs (whichever is the greater) or commercial undertaking
Easements	270.00	assume 3 hrs or 10% of value or actual hourly rate if over 3 hrs (whichever is the greater) or commercial undertaking
Release of Covenants	360.00	or 10% of value of land following release (whichever is greater)
Deed of Variations	360.00	or actual time if exceeding 4 hrs
Section 38 Agreements where landowners	180.00	
Section 40 Agreements where landowners	60.00	Sealing Fees
Developer Licence	300.00	
Assignments	360.00	
Consents	180.00	
<b>Section 106 / 111 Agreements (including abortive costs undertaking)</b>		
Single Units	360.00	more if complex or commercial under taking and/or lengthy
2 - 5 Units	540.00	-----ditto -----
5 or more	1,500.00	-----ditto -----
Deed of Variation	1,000.00	-----ditto -----
Road Closure / Footpath Diversion Orders	2,000.00	Plus advertising costs
<b>CPO</b> on behalf of developers	2,000.00	or 10% of land value, whichever is greater
<b>Purchase</b> of properties in advance of CPO (Camp Hill)	400.00	
<b>Other Purchases</b> - to be agreed (where appropriate)	£400.00	minimum

**SCHEDULE OF FEES & CHARGES**  
**FINANCE & CIVIC AFFAIRS PORTFOLIO (Continued)**

<b>Legal Services</b>	<b>2012/13</b>	<b>2012/13</b>
	<b>Prices</b>	<b>Prices</b>
	<b>£ . p</b>	<b>£ . p</b>
	<b>Local / Non</b>	<b>Commercial</b>
	<b>Commercial</b>	
<b>Room Booking and Hire Charges</b>		
<b>Monday to Friday (Inclusive)</b>		
Council Chamber/Committee. Rooms A & B	15.00	30.00
Committee Room C	15.00	30.00
Plus additional staffing charge on room bookings	14.00	14.00
Evac chair & Health & Safety training required by external organisations as per terms of use	50.00	50.00
Flask (per ten cups)	8.50	8.50
Plate of biscuits	1.20	1.20



**SCHEDULE OF FEES & CHARGES**  
**HEALTH & ENVIRONMENT PORTFOLIO**

	2012/13 Prices £.p	2012/13 Prices £ .p
<b>Bulky Refuse</b>		
- Up to 5 items		22.70
- Each additional item		3.50
<b>Trade Waste</b>	<b>Quarterly</b>	<b>Annual</b>
<b>Collection Charges</b>		
2-Wheeled Bins (120,240 & 360 Litre)		
First Bin per visit	32.10	128.40
Each Additional bin per visit	28.90	115.60
4-wheeled bins (660 & 1100)		
First Bin per visit	44.10	176.40
Each Additional bin per visit	40.70	162.80
<b>Disposal</b>		
120 Wheelie	13.60	54.40
240 Wheelie	24.30	97.20
360 Wheelie	33.90	135.60
660 Euro	63.80	255.20
1100 Euro	100.40	401.60
<b>Rental</b>		
120 Wheelie	3.00	12.00
240 Wheelie	3.60	14.40
360 Wheelie	5.00	20.00
660 Euro	22.80	91.20
1100 Euro	24.70	98.80
<b>School Term Time Only Collection</b>		
2-Wheeled Bins (120,240 & 360 litre)		
First visit	28.20	112.80
Each Additional bin per visit	28.20	112.80
4-Wheeled Bins (660 & 1100)		
First visit	38.00	152.00
Each Additional bin per visit	34.40	137.60
<b>Trade Sacks</b>		
By Invoice		2.30
Across Counter		2.60

**SCHEDULE OF FEES & CHARGES**  
**HEALTH & ENVIRONMENT PORTFOLIO (Continued)**

	<b>2012/13 Prices £ . p</b>	
<b>Replacement Costs</b>		
120 Wheelie Bin	42.40	
240 Wheelie Bin	43.90	
360 Wheelie Bin	64.50	
660 Euro Container	308.30	
1100 Euro Container	328.50	
<b>Dog Warden</b>		
Dog Fines (fouling)	75.00	statutory charge reduced to £50 if paid within 10 days
Stray Dogs - Fine	25.00	statutory charge
Stray Dog Return Fee	25.00	
Stray Dogs - per day	14.50	first day (plus vets fees)
Stray Dogs - per day	10.00	additional day
<b>Pest Control</b>		
Pest Control - Commercial	65.50	per hour
Pest Control - Wasps Nests	65.50	
Pest Control - Wasps Nests (Concessions)	16.50	
Pest Control - Other Insects	65.50	
Pest Control - Other Insects (Concessions)	16.50	
<b>Licences</b>		
Acupuncture	99.60	
Animal Boarding	183.20	
Assisted Burial	Varies	
Dangerous Wild Animals (plus vet fees)	470.80	
Dog Breeding Establishments	183.20	
Ear Piercing	99.60	
Electrolysis	99.60	
Environmental Information Request - Basic	65.50	
Environmental Info Request - per 1/2hr above basic	32.75	
Pet Shops	183.20	
Riding Establishments (Plus Vets fees)	183.20	
Tattooing	202.40	
Zoo Licence (Plus inspection fees)	522.50	
Food Health certificate	38.50	

**SCHEDULE OF FEES & CHARGES**  
**HEALTH & ENVIRONMENT PORTFOLIO (Continued)**

**Local Authority Pollution Control (LAPC) and Local Authority Pollution Prevention and Control (LAPPC) Charges**

	<b>2012/13 Prices £ . p</b>
<b>Application Fees</b>	
Standard process	1,579.00
Additional fee for operating without a permit	1,137.00
Reduced fee activities (except VRs)	148.00
PVR I and II combined	246.00
Vehicle refinishers (VRs)	346.00
Reduced fee activities: Additional fee for operating without a permit	68.00
Mobile screening and crushing plant	1,579.00
- for the third to seventh applications	943.00
- for the eighth and subsequent applications	477.00

All Fees are set by LAPPC

Where an application for any of the above is for a combined Part B and waste application, **add an extra £294** to the above amounts

**Annual Subsistence Charge**

Standard process LOW	739.00	(+£ 99.00)*
Standard process MEDIUM	1,111.00	(+ £149.00)*
Standard process HIGH	1,672.00	(+ £198.00)*

	<b>Low</b>	<b>Medium</b>	<b>High</b>
Reduced fee activities	76.00	151.00	227.00
PVR I and II combined Medium component	108.00	246.00	326.00
Vehicle refinishers	218.00	349.00	524.00
Mobile screening and crushing plant , for first and second permits	618.00	989.00	1,484.00
- for the third to seventh permits	368.00	590.00	884.00
- for the eighth and subsequent permits	189.00	302.00	453.00
Late Payment fee (New)			50.00

All Fees are set by LAPPC

\* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation

Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts

**SCHEDULE OF FEES & CHARGES**  
**HEALTH & ENVIRONMENT PORTFOLIO (Continued)**

	<b>2012/13 Prices £ . p</b>
<b>Transfer &amp; Surrender</b>	
Standard process transfer	162.00
Standard process partial transfer	476.00
New operator at low risk reduced fee activity	75.00
Reduced fee activities: partial transfer	45.00
<b>Temporary Transfer for mobiles</b>	
First transfer	51.00
Repeat transfer	10.00
Repeat following enforcement or warning	51.00
<b>Substantial Change</b>	
Standard process	1,005.00
Standard process where the substantial change results in a new PPC activity	1,579.00
Reduced fee activities	98.00
<b>Mobile Plant Charges</b>	
<b>Application Fees</b>	
1 permit	1,579.00
2 permits	1,579.00
3 permits	943.00
4 permits	943.00
5 permits	943.00
6 permits	943.00
7 permits	943.00
8 or more permits	477.00

**SCHEDULE OF FEES & CHARGES**  
**HEALTH & ENVIRONMENT PORTFOLIO (Continued)**

			<b>2012/13 Prices £ . p</b>
<b>Subsistence Fees</b>	<b>Low</b>	<b>Medium</b>	<b>High</b>
1 permit	618.00	989.00	1484.00
2 permits	618.00	989.00	1484.00
3 permits	368.00	590.00	884.00
4 permits	368.00	590.00	884.00
5 permits	368.00	590.00	884.00
6 permits	368.00	590.00	884.00
7 permits	368.00	590.00	884.00
8 or more permits	189.00	302.00	453.00
All Fees are set by LAPPC			
*Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the Local Authority will be increased by £36.00. Late payment fee of £50.			
<b>LA-IPPC Charges</b>			
Application			3,218.00
Additional fee for operating without a permit			1,137.00
Annual Subsistence LOW			1,384.00
Annual Subsistence MEDIUM			1,541.00
Annual Subsistence HIGH			2,233.00
Late Payment Fee (New)			50.00
Substantial Variation			1,309.00
Transfer			225.00
Partial transfer			668.00
Surrender			668.00
All Fees are set by LAPPC			
Note - every subsistence charge in the table below includes the additional £98 to cover LA extra costs in dealing with reporting under the E-PRTR Regulation.			
<b>Newspaper advertisements</b>			
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scale of fees.			

**SCHEDULE OF FEES & CHARGES**  
**HOUSING PORTFOLIO**

	2012/13 Prices £ . p
<b>Mobile Home (Caravan) Sites</b>	
Caldwell Site - rent of site only - per pitch per week	21.30
Exhall Site - Rent of site only - per pitch per week	21.30
Laundry Facilities (per wash and per dry)	2.40
Commission on Sale of Caravans	10%
<b>Housing Revenue Account Services</b>	
<b>Supporting People Charges</b>	
Category 1 (per week)	2.43
Category 2 (per week)	18.66
Category 3 (per week)	38.42
<b>Homeless Hostel Rent</b> (per room per night)	23.00
<b>Garage Rents</b> (per week)	
Tenants	6.60
Non - Tenants	6.60 (+VAT)
<b>Visitor Accommodation in Sheltered Schemes</b>	
(per room per night)	9.10
<b>Laundry Charges</b> (per wash and per dry)	2.40

**SCHEDULE OF FEES & CHARGES**  
**PLANNING & DEVELOPMENT PORTFOLIO**

	<b>2012/13 Prices £ . p</b>
<b>Planning Documents</b>	
Borough Local Plan - Residents	19.50
Borough Local Plan - Non-Residents	32.00
Residential Design Guide	4.00
Postal Numbering Plans	83.00
Ann.Sub.- Weekly List of Planning Applications (post)	110.00
Ann.Sub.- Weekly List of Planning Applications (email)	71.50
Copies of Decision Notices	32.00
Breach of Conditions Notice	16.50
Copy of Tree Preservation order	29.50
A3 Copies of Other Planning Application Documents	1.20
A4 Copies of Other Planning Application Documents	0.70
Plans - Up to A1	2.50
<b>Copies of Ordnance Survey Maps for:-</b>	
Planning & Building Reg's (7 copies)	34.50
Planning Application (5 copies)	32.00
Building Regulations (3 copies)	29.50
Section 38 Booklet	25.50
Section 106 Agreements (1 copy)	32.00
Plan Printing on paper:- A0	2.75
Plan Printing on paper:- A1	2.50
Plan Printing on paper:- A2	2.00
Photocopying A4	0.70
Photocopying A3	1.20
<b>Street Naming &amp; Numbering</b>	
Numbering up to 10 addresses	115.50
Numbering over 10 addresses	11.50 per address
Street Naming	115.50 per street
House naming or renaming	56.50 per house
Street renaming	341.00 per street

**SCHEDULE OF FEES & CHARGES**  
**PLANNING & DEVELOPMENT PORTFOLIO (Continued)**

	<b>2012/13 Prices £ . p</b>
<b>Car Parks</b>	
<b>Long Stay</b>	
Sunday	1.00
Evening/Overnight	1.00
0 - 1 Hours	1.00
1 - 2 Hours	1.50
2-3 Hours	2.30
3-4 Hours	2.80
Over 4 Hours	3.40
Monthly Season Tickets	65.00
6 Monthly Season Tickets	245.00
Yearly Season Tickets	425.00
Yearly Season Tickets(50+ further 10% discount)	383.00
<b>Short Stay</b>	
0 - 1 Hours	1.00
1 - 2 Hours	1.50
2 -3 Hours	2.30
3 - 4 Hours	3.30
Over 4 Hours	5.40
Monthly Season Tickets	80.00
6 Monthly Season Tickets	350.00
Yearly Season Tickets	655.00
<b>Excess Charges:</b>	
Excess charge paid on day	20.00
Excess charge paid within 7 days	30.00
Excess charge paid after 28 days	60.00
<b>Bus Station</b>	
Operators Fees - Per Departure:	
Time-tabled Bus	0.40
Coaches	1.37