



# Fire Detection And Alarm System Maintenance Attendance Certificate

System serviced in accordance with BS5839-1

Site name & address    Nuneaton + Bedworth Borough Council Stan Williams Court  Glebe Road Nuneaton Post code                    CV11 4UJ Contact name                John Sweeney Telephone                    024 7637 6464    Site Mobile    07748 993 975 Site e-mail Contract number            MD-M30614	Call type                      Routine Maintenance Visit number                 1 of 2 Visit date                    18/09/2020 Job number                    1255573 Appointment booked by    Claire Long System type                  Fire Detection and Alarm System Panel type                    Notifier ID3000 Panel location/number Customer Order Number    Contract extension 4 Engineer name                Andrew Martin
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System and control equipment checks			
All relevant information/documentation available	<input checked="" type="checkbox"/>	Any structural change	<input checked="" type="checkbox"/>
Informed customer alarm on test	NA	Sounders/beacons/bells tested	<input checked="" type="checkbox"/>
Checked log book for previous faults/activations	<input checked="" type="checkbox"/>	System coverage satisfactory	<input checked="" type="checkbox"/>
Identified devices/areas tested on previous visits	<input checked="" type="checkbox"/>	Zones tested	
System free from false alarms since last serviced	<input checked="" type="checkbox"/>	All batteries tested	<input checked="" type="checkbox"/>
False alarms entered in log book	<input type="checkbox"/>	Site Log book completed	<input checked="" type="checkbox"/>
Relevant detail/defects explained and entered in log book	<input type="checkbox"/>	Return visit required	<input checked="" type="checkbox"/>
Equipment as per specification where known	<input checked="" type="checkbox"/>	Number of triggers tested	48
All cables undamaged where seen	<input checked="" type="checkbox"/>	Percentage of devices tested on this visit	50
Equipment firmly fixed	<input checked="" type="checkbox"/>	<b>False alarms</b>	
Equipment clean/undamaged	<input checked="" type="checkbox"/>	False alarms within the last 12 months	0
Correctly fitted & undamaged	<input checked="" type="checkbox"/>	Number of trigger devices on system	1
Functions tested	<input checked="" type="checkbox"/>	Number of false alarms per 100 trigger devices per annum	0 %
Display/LEDs tested	<input checked="" type="checkbox"/>		
Auxiliary relays tested	NA		
Automatic transmission tested to ARC	NA		
Cause & effect tested	NA		
Network tested	NA		
Shutdowns tested	NA		
Cause of false alarms eliminated	<input checked="" type="checkbox"/>		
Outputs tested	<input checked="" type="checkbox"/>		
Aspirating detection tested if applicable	NA		

<b>Have you returned the system to its normal operational state to the best of your knowledge</b>
Yes    If not why?
Further visit required?    No

<b>Works completed/engineer findings</b>
service of fire alarm system completed all outputs tested ALL communal areas tested no issues logbooks completed panel left fault free

<b>Works to be completed</b>

<b>Customer actions</b>

Timesheet	Call Date	Travel	Time On Site	Time Off Site	Arrive Back	Total Hours	Engineers Notes
Andrew Martin	18/09/2020	12:00	12:00	13:00		1	

**Declaration & Signatures**

**I / we being the competent persons responsible for the servicing of the fire detection and fire alarm system, particulars set out within this certificate CERTIFY that the said work for which I/ we have been responsible complies to the best of my/our knowledge and belief with the recommendations of Clause 45 of BS5839-1.**

**Customer signature**

**Engineer signature**



**Customer name**

**Engineer name**

Andrew Martin

**Customer position**

Reason for no signature if applicable: Not Present